



IC401664 – TSPS 2.1 Business Analyst – L3

AMENDMENT #1:

This amendment is needed to change the following:

Under Part 1 – General Information:

REMOVE:

The Annexes include the Statement of Work, Basis of Payment, Security Requirements Check List, Task Authorization Form, Sample MS Office Excel Spreadsheet for Period Usage Reports – Contracts with TAs.

INSERT:

The Annexes include the Statement of Work, Basis of Payment, Security Requirements Check List, Sample MS Office Excel Spreadsheet for Period Usage Reports – Contracts with TAs.

Under Attachment 1 to Part 3 – Pricing Schedule:

REMOVE:

SECTION I – Business Analyst (Level 3)

A.CONTRACT PERIOD:

			Initial Contract Period (One (1) year from date of contract award)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Total Estimated Initial Contract Cost:					\$

B. OPTION PERIODS:

			Option Period 1 (Duration: one (1) year period)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE



2.1 Business Analyst	Level 3		150	\$	\$
Total Estimated Option Period 1 Cost:					\$

Option Period 2 (Duration: one (1) year period)					
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Total Estimated Option Period 2 Cost:					\$

Option Period 3 (Duration: one (1) year period)					
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Total Estimated Option Period 3 Cost:					\$

Option Period 4 (Duration: one (1) year period)					
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Total Estimated Option Period 4 Cost:					\$

C. BIDDER'S TOTAL EVALUATED PRICE : \$ _____
 (Total of A. Contract period + B. Option periods)

INSERT:

SECTION I – Business Analyst (Level 3)



A.CONTRACT PERIOD:

			Initial Contract Period (One (1) year from date of contract award)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Applicable Taxes					
Total Estimated Initial Contract Cost:					\$

B. OPTION PERIODS:

			Option Period 1 (Duration: one (1) year period)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Applicable Taxes					
Total Estimated Option Period 1 Cost:					\$

			Option Period 2 (Duration: one (1) year period)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Applicable Taxes					
Total Estimated Option Period 2 Cost:					\$

			Option Period 3 (Duration: one (1) year period)		
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE



2.1 Business Analyst	Level 3		150	\$	\$
Applicable Taxes					
Total Estimated Option Period 3 Cost:					\$

					Option Period 4 (Duration: one (1) year period)
	(B)	(C)	(D)	(E)	(F)
Category of Personnel	Level of Expertise	Name of Proposed Resource	Number of Days	Firm Per Diem (in Cdn \$)	Total Cost D xE
2.1 Business Analyst	Level 3		150	\$	\$
Applicable Taxes					
Total Estimated Option Period 4 Cost:					\$

C. BIDDER'S TOTAL EVALUATED PRICE : \$_____
(Total of A. Contract period + B. Option periods)

Under Part 3 – Bid Preparation Instructions:

REMOVE:

Section IV: Additional Information

In Section IV of their bid, bidders should provide:

1. their legal name;
2. their Procurement Business Number (PBN);
3. the name of the contact person (provide also this person's mailing address, phone and facsimile numbers and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid, and any contract that may result from their bid;
4. for Part 2, article 2.3, Former Public Servant, of the bid solicitation: the required answer to each question; and, if the answer is yes, the required information;
5. for Part 6, article 6.1, Security Requirement, of the bid solicitation:
 - a) for each individual who will require access to classified or protected information, assets or sensitive work sites:
 - 1) the name of the individual;
 - 2) the date of birth of the individual; and
 - 3) if available, information confirming the individual meets the security requirement as indicated in Part 7 - Resulting Contract Clauses;
 - and
 - b) for each proposed location of work performance or document safeguarding, the address containing the information below.

Address:
Street Number / Street Name, Unit / Suite / Apartment Number
City, Province, Territory / State
Postal Code / Zip Code



Country

INSERT:

Section IV: Additional Information

In Section IV of their bid, bidders should provide:

1. their legal name;
2. their Procurement Business Number (PBN);
3. the name of the contact person (provide also this person’s mailing address, phone and facsimile numbers and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid, and any contract that may result from their bid;
4. for Part 2, article 2.3, Former Public Servant, of the bid solicitation: the required answer to each question; and, if the answer is yes, the required information;
5. for Part 6, article 6.1, Security Requirement, of the bid solicitation:
 - c) for each individual who will require access to classified or protected information, assets or sensitive work sites:
 - 1) the name of the individual;
 - 2) the date of birth of the individual; and
 - 3) if available, information confirming the individual meets the security requirement as indicated in Part 7 - Resulting Contract Clauses;

Under Attachment 2 to Part 4 – Technical Criteria:

REMOVE:

Number	Mandatory Technical Criterion (MT)
MT1	<p>a) Senior (level 3) Business Analyst:</p> <p>The bidder must provide the curriculum vitae (CV) of their proposed Senior (level 3) Business Analyst. The CV must demonstrate that the proposed resource meets the minimum mandatory requirements (educational, professional designations and work experience) as per the flexible grid found in Table 1 below, for the following resource category: Business Analyst Consultant (Level 3).</p> <p>b) ** Intermediate (level 2) Business Analyst</p> <p>The bidder must provide the curriculum vitae (CV) of their proposed Intermediate (level 2) Business Analyst. The CV must demonstrate that the proposed resource meets the minimum mandatory requirements (educational, professional designations and work experience) as per the flexible grid found in Table 1 below, for the following resource category: Business Analyst Consultant (Level 2).</p>

INSERT:

Number	Mandatory Technical Criterion (MT)
MT1	a) Senior (level 3) Business Analyst:



	<p>The bidder must provide the curriculum vitae (CV) of their proposed Senior (level 3) Business Analyst. The CV must demonstrate that the proposed resource meets the minimum mandatory requirements (educational, professional designations and work experience) as per the flexible grid found in Attachment 1 to Part 4 – TSPS Flexible Grid, for the following resource category: Business Analyst Consultant (Level 3).</p> <p>b) ** Intermediate (level 2) Business Analyst</p> <p>The bidder must provide the curriculum vitae (CV) of their proposed Intermediate (level 2) Business Analyst. The CV must demonstrate that the proposed resource meets the minimum mandatory requirements (educational, professional designations and work experience) as per the flexible grid found in Attachment 1 to Part 4 – TSPS Flexible Grid, for the following resource category: Business Analyst Consultant (Level 2).</p>
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REMOVE:

Point Rated Technical Criteria (RT) and Scores		Maximum Number of Points
RT1	<p>a) Senior (level 3) Business Analyst:</p> <p>Further to Mandatory Requirement 11.4, the Bidder's proposed Senior (level 3) Business Analyst will be awarded points for years of experience over and above the minimum ten (10) years of experience. Five (5) points will be given for each 5-year increment:</p> <ul style="list-style-type: none"> • 10+-15 years = 10 pts • 15+-20 years = 15 pts • 20+ years = 20 points <p>To demonstrate this additional experience the Bidder is to provide a/or project summary(ies). Each project summary submitted should provide the following information:</p> <ul style="list-style-type: none"> - Tasks performed by the proposed resource; - Responsibilities of the proposed resource; - Start and end dates of the project; - Client name and contact information (organization, contact name, title and telephone number of the reference) for whom the work was performed. 	20 points

INSERT:

Point Rated Technical Criteria (RT) and Scores		Maximum Number of Points
RT1	a) Senior (level 3) Business Analyst:	20 points



	<p>Further to Mandatory Requirement MT1, the Bidder's proposed Senior (level 3) Business Analyst will be awarded points for years of experience over and above the minimum ten (10) years of experience.</p> <p>Five (5) points will be given for each 5-year increment:</p> <ul style="list-style-type: none">• 10+-15 years = 10 pts• 15+-20 years = 15 pts• 20+ years = 20 points <p>To demonstrate this additional experience the Bidder is to provide a/or project summary(ies).</p> <p>Each project summary submitted should provide the following information:</p> <ul style="list-style-type: none">- Tasks performed by the proposed resource;- Responsibilities of the proposed resource;- Start and end dates of the project;- Client name and contact information (organization, contact name, title and telephone number of the reference) for whom the work was performed.	
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*****ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME*****