



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

|   |  |
|---|--|
| <b>Title - Sujet</b><br>Cat6 Tables/meeting table & collabo   |  |
| <b>Solicitation No. - N° de l'invitation</b><br>EJ085-173072/A  | <b>Date</b><br>2017-03-10  |
| <b>Client Reference No. - N° de référence du client</b><br>20173072   |  |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$PQ-985-72663  |  |
| <b>File No. - N° de dossier</b><br>pq985.EJ085-173072   | <b>CCC No./N° CCC - FMS No./N° VME</b>                                     |
| <b>Solicitation Closes - L'invitation prend fin<br/>at - à 02:00 PM<br/>on - le 2017-03-21</b>  | <b>Time Zone<br/>Fuseau horaire</b><br>Eastern Daylight Saving<br>Time EDT |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>   |  |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Paquin, Audrey   | <b>Buyer Id - Id de l'acheteur</b><br>pq985                                |
| <b>Telephone No. - N° de téléphone</b><br>(819) 639-8145 ( )  | <b>FAX No. - N° de FAX</b><br>( ) -  |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br>DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA<br>National Capital Area (Ottawa)<br>270, Albert Street<br>OTTAWA<br>Ontario<br>K1A0S5<br>Canada |  |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm<br/>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |



RFB



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS A:

See Section 1.

Voir Section 1.

### STANDARD REQUEST FOR BID

#### INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

|                                     |   |
|-------------------------------------|---|
| Solicitation No. - N° de la demande | Amendment No. - N° de modification<br><br><b>EJ085-173072\A</b> |
|-------------------------------------|---|

|   |   |
|---|---|
| Solicitation closes – La demande prend fin :<br><br>at – à See Section 1<br>Voir Section 1<br>on – le See Section 1<br>Voir Section 1 | File No. - N° de dossier<br><br><b>EJ085-173072</b> |
|---|---|

No of  
Page/

N° de page

Date of Solicitation – Date de la demande

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Canada

**TABLE OF CONTENTS**

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

**SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS****Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement? If yes, the IU must complete and submit the Manufacturer Product Specific form to AB. If form approved, keep copy on file and proceed with the step 2.

**Step 2. ☒ Competitive or ☐ Non-Competitive**

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.
- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

**Step 3. ☒ General or ☐ PSAB**

For PSAB procurement:

Canadian Content

The Supplier should propose conforming products(s) denoted as “Canadian Content” in the Supplier's SA. Canada may preference all bids containing products(s) with this designation.

**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information **WITH** the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4. below at the time indicated in article 3.

**Security Requirement****1. Conditions**

- the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
- the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.

**2. For additional information on security requirements, bidders should refer to the [Canadian Industrial Security Directorate \(CISD\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html), [Industrial Program](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.****3. The conditions in article 1 above must be met by the Bidder (the checked box applies):**

- ☐ by the closing date of the bid;
- ☐ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

**4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.**

- The Bidder's valid VOS clearance number issued by CISD;
- The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

**Bid Evaluation**

An evaluation team composed of representatives of Canada will evaluate the bids.

|  |   |
|--|---|
| <b>RFB Issued by:</b>  |   |
| Identified User's (IU)<br>Department/Agency/Crown Corporation:<br>Contact for this RFB:  | See Section 2, article 4.1 below.   |
| <b>RFB Closing - Submit Bid:</b>   |   |
| Bids must be submitted to the Contracting Authority on the date and at the time indicated below.   |   |
| By no later than date and time:  | 21 mars 2017<br>2:00pm Eastern daylight saving (EDT)  |
| - To physical location (if applicable)   | Bids receiving/ Réception des soumissions<br>Place du Portage, Phase III<br>11 Laurier Street/ 11 rue Laurier<br>Core 0A1/ Noyau 0A1<br>Gatineau, Qc, K1A 0S5 |
| <b>RFB Enquiries</b>   |   |
| Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered. | <u>  2  </u> business days  |

**SECTION 2 - RESULTING CONTRACT CLAUSES**

|           |  |   |
|-----------|--|---|
| <b>1.</b> | <b>Terms and Conditions of the Contract</b>  |   |
|           | The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.  |   |
| <b>2.</b> | <b>Security Requirement</b> (Applies if article a. or b. is checked)   |   |
| 2.1       | The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies). |   |
| a.        | <input type="checkbox"/>   | <b>Contractor may be escorted; possession of security clearance not required.</b><br>Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed. |
| b.        | <input type="checkbox"/>   | <b>Possession of security clearance(s) is required.</b><br>The Contractor must meet the security clearance requirements contained in the clausling in Annex B herein.   |
| c.        | <input checked="" type="checkbox"/>  | <b>There is no security requirement associated with this contract.</b>  |
| <b>3.</b> | <b>Requirement</b>   |   |
| 3.1       | The Contractor must perform the Work listed in Annex A herein.   |   |
| <b>4.</b> | <b>Authorities</b>   |   |
| 4.1       | <b>Contracting Authority</b>   |   |
|           | Name:  | Audrey Paquin   |
|           | Title:   | Contracting Officer   |
|           | Department/Agency/Crown Corporation:   | Public Services and Government Canada   |
|           | Address:   | 11 Laurier Street, Gatineau, Qc   |
|           | Telephone No.:   | 819-639-8145  |
|           | E-mail address:  | audrey.paquin@tpsgc-pwgsc.gc.ca   |
| 4.2       | <b>Project Authority</b> (To be completed at contract award)   |   |
|           | Name:  |   |
|           | Title:   |   |
|           | Department/Agency/Crown Corporation:   |   |
|           | Address:   |   |
|           | Telephone No.:   |   |
|           | Facsimile No.:   |   |
|           | E-mail address:  |   |
| 4.3       | <b>Contractor's Representative</b>   |   |
|           | As set out in Annex A, Table 10 below.   |   |
| <b>5.</b> | <b>Payment</b>   |   |
|           | Method of Payment  |   |
|           | The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.  |   |
|           | <input type="checkbox"/>   | Single Payment  |
|           | <input checked="" type="checkbox"/>  | Multiple Payment  |
| <b>6.</b> | <b>Invoicing</b> (To completed at contract award)  |   |
|           | Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:  |   |
|           | Name of the organization and contact:  |   |
|           | Address:   |   |

## ANNEX A REQUIREMENT and BASIS OF PAYMENT

- 
- 1. IU to complete an Annex A for each category with the exception of the rules specified herein.**  
**2. For Tier 2 and 3 competitive requirements, Conforming Suppliers must acquire the bid solicitation document from GETS and IUs are not to identify the Conforming Suppliers in the solicitation or NPP.**
- 

### 1. Category Selection

The requirement includes the following category (ies) of work

- ☐ Category 1 – Interconnecting Panels and Freestanding Systems
- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products
- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☐ Category 3 – Metal Filing and Storage Cabinets
- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☐ Category 4 – Wood Veneer – Freestanding Products
- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☒ Category 5 – Ancillary and Lighting Products
- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☒ Category 6 - Support Space – Collaborative Furniture
- ☐ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)
- ☐ Product Related Services

### 2. GoCUID identification and/or floor plan(s)

2.1 For Product Related Services requirements

2.2 For Categories 1-6:

Scenario a. ☒ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☐ Includes floor plan(s) WITH identification of product information in Annex C of this RFB. Category(ies) \_\_\_\_\_.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

### 3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10.  
In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".



## CATEGORY 5

Table 1 –

| Section A - IU REQUIREMENT                  |        |   |     | Section B – SUPPLIER'S BID |                    |                                       |
|---|--------|---|-----|----------------------------|--------------------|---------------------------------------|
| #   | GoCUID | Description of Product (optional field) | Qty | Supplier Part Number       | Firm Price**<br>\$ | Extended Total<br>[Qty x Price]<br>\$ |
| 1   | MADME  |   | 140 |                            |                    |                                       |
| 2   | TLDBT  |   | 140 |                            |                    |                                       |
| **Must not exceed ceiling unit price in SA. |        |   |     | Product Total              |                    | \$                                    |

Table 2 - Delivery

| Section A - IU REQUIREMENT   |  |                      |  | Section B – SUPPLIER'S BID                               |                  |  |
|--|--|----------------------|--|--|------------------|--|
| Product Item # from Table 1  | Location                                       | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will deliver on the date and at the time below* | Firm Price<br>\$ | Extended Total (Qty x Firm Unit Price)<br>\$ |
| 1  | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada | 17/04/2017           | Outside Normal business hours  | (Y)<br>(M)<br>(D)  |                  |  |
| *If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary. |  |                      |  | Delivery Total:  |                  | \$   |

**Table 3 – Installation**

| Section A - IU REQUIREMENT   |  |                      |  | Section B – SUPPLIER'S BID                               |               |   |
|--|--|----------------------|--|--|---------------|---|
| Product Item # from Table 1  | Location                                       | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will install on the date and at the time below* | Firm Price \$ | Extended Total (Qty x Firm Unit Price) \$ |
| 1  | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada | 17/04/2017           | Outside Normal business hours  | (Y)<br>(M)<br>(D)  |               |   |
| *If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary. |  |                      |  | Installation Total:                                      |               | \$  |

**Table 4-Optional product-n/a****Table 5- Optional delivery-n/a****Table 6-Optional Installation-n/a****Table 7 – Product Related Services-n/a****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

|           |   |  |
|-----------|---|--|
| <b>1.</b> | <b>Standard Finishes</b>  |  |
| 1.1       | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within three business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p> |  |
| <b>2.</b> | <b>Canada's Facilities to Accommodate the Delivery</b>  |  |
| 2.1       | Loading Dock/Location: There is no loading dock   |  |
| A         | Location  | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada   |
| B         | Dock  | [For non-standard size, if applicable]   |
| C         | Lift  | Does not exist   |
| D         | Door  | 6 <sup>th</sup> floor: 34-1/2" X 98"<br>8 <sup>th</sup> floor: double door, closer to 60"-70" wide                         |
| 2.2       | Freight Elevator  | Elevator door: 7'X 42"<br>Elevator door: C: 57" X 70" X 88-1/2"<br>Elevator door: D: 57" X 68" X 117"                      |
| 2.3       | Other (specify, if any)   | There is no designated parking, loading dock or freight for the building. Everything needs to come through the main lobby. |

|     |  |
|-----|--|
|     | <b>Continuance of Certifications</b>   |
|     | The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows: |
| 3.1 | Integrity Provisions   |
| 3.2 | Federal Contractor's Program for Employment Equity   |
| 3.4 | Product Conformance  |
| 3.5 | Price Certification (In accordance with the SA, Part 6B)   |

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

|    |  |      |
|----|--|------|
| 1  | Product Total (Table 1) or Annex C Total                             | \$   |
| 2  | <b>Optional</b> Product Total (Table 4)                              | \$   |
| 3  | Delivery Total (Table 2)   | \$   |
| 4  | <b>Optional</b> Delivery Total (Table 5)                             | \$   |
| 5  | Installation Total (Table 3)   | \$   |
| 6  | <b>Optional</b> Installation Total (Table 6)                         | \$   |
| 7  | Product Related Services Total (if applicable) (Table 7)             | \$   |
| 8  | NSA Total (if applicable) refer to Annex D                           | \$   |
| 9  | Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable) | \$   |
| 10 | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>  | \$\$ |
| 11 | Applicable Tax(es):  | \$   |
| 12 | Total Estimated Cost (10+11):  | \$   |

**Table 10 – Bidder's Authorized Representative**

|   |   |            |
|---|---|------------|
| <b>Table 6 – Bidder's Authorized Representative</b> |   |            |
| 1.  | Bidder's Authorized Representative for the Bid and the Contract |            |
|   | Name:   | Telephone: |
|   |   | E-Mail:    |
|   |   | Other:     |

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

## CATEGORY 6

Table 1 –

| Section A - IU REQUIREMENT   |  |  |     | Section B – SUPPLIER'S BID |                             |   |
|--|--|--|-----|----------------------------|-----------------------------|---|
| #  | GoCUID                                 | Description of Product<br>(optional field) | Qty | Supplier Part<br>Number    | Firm _____<br>Price**<br>\$ | Extended<br>Total<br>[Qty x<br>Price]<br>\$ |
| 1  | TTPSPPLCNILTSSUE<br>P84xxNILNIL36xx    |  | 1   |                            |                             |   |
| 2  | TTPSQRMNRNILTSSU<br>EP54xxNILNIL24xx   |  | 2   |                            |                             |   |
| 3  | TTPSQRMNRNILTSSP<br>CC48xxNILNIL30xx   |  | 20  |                            |                             |   |
| 4  | TTPSPPLCNILBSSUE<br>P84xxNILNIL42xx    |  | 1   |                            |                             |   |
| 5  | TTPSPPLCNILBSSDM<br>Q120xxNILNIL54xx   |  | 2   |                            |                             |   |
| 6  | TTDAQPMFBPDCSPN<br>IL24xx1421NIL24xx   |  | 6   |                            |                             |   |
| 7  | TTPSPCBMNLRLSLNI<br>LNILNIL36xxNIL     |  | 7   |                            |                             |   |
| 8  | SCNCCQPFNILSAWNILNIL<br>CPNTFNILNILNIL |  | 28  |                            |                             |   |
| 9  | SREFRQRRPDPATUNILOM<br>CFFTFNILNILNIL  |  | 8   |                            |                             |   |
| **Must not exceed ceiling unit price in SA.<br><br>Add more rows if necessary. |  |  |     | Product Total              |                             | \$  |

**Table 2 - Delivery**

| Section A - IU REQUIREMENT  |  |                      |  | Section B – SUPPLIER'S BID                               |               |   |
|---|--|----------------------|--|--|---------------|---|
| Product Item # from Table 1   | Location                                       | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will deliver on the date and at the time below* | Firm Price \$ | Extended Total (Qty x Firm Unit Price) \$ |
| 1   | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada | 17/04/2017           | Outside Normal business hours  | (Y)<br>(M)<br>(D)  |               |   |
| *If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]<br>Add more rows if necessary. |  |                      |  | Delivery Total:  |               | \$  |

**Table 3 – Installation**

| Section A - IU REQUIREMENT  |  |                      |  | Section B – SUPPLIER'S BID                               |               |   |
|---|--|----------------------|--|--|---------------|---|
| Product Item # from Table 1   | Location                                       | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will install on the date and at the time below* | Firm Price \$ | Extended Total (Qty x Firm Unit Price) \$ |
| 1   | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada | 17/04/2017           | Outside Normal business hours  | (Y)<br>(M)<br>(D)  |               |   |
| *If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]<br>Add more rows if necessary. |  |                      |  | Installation Total:                                      |               | \$  |

Table 4-Optional product-n/a

Table 5- Optional delivery-n/a

Table 6-Optional Installation-n/a

Table 7 – Product Related Services-n/a

**Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

|           |   |  |
|-----------|---|--|
| <b>1.</b> | <b>Standard Finishes</b>  |  |
| 1.1       | <p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within three business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p> |  |
| <b>2.</b> | <b>Canada's Facilities to Accommodate the Delivery</b>  |  |
| 2.1       | Loading Dock/Location   |  |
| A         | Location  | 270 Albert Street, Ottawa, ON, K1A 0S5, Canada   |
| B         | Dock  | [For non-standard size, if applicable]   |
| C         | Lift  | Does not exist   |
| D         | Door  | 6 <sup>th</sup> floor: 34-1/2" X 98"<br>8 <sup>th</sup> floor: double door, closer to 60"-70" wide                         |
| 2.2       | Freight Elevator  | Elevator door: 7'X 42'<br>Elevator door: C: 57" X 70" X 88-1/2"<br>Elevator door: D: 57" X 68" X 117"                      |
| 2.3       | Other (specify, if any)   | There is no designated parking, loading dock or freight for the building. Everything needs to come through the main lobby. |
|           | <b>Continuance of Certifications</b>  |  |
|           | The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:  |  |
| 3.1       | Integrity Provisions  |  |
| 3.2       | Federal Contractor's Program for Employment Equity  |  |
| 3.4       | Product Conformance   |  |
| 3.5       | Price Certification (In accordance with the SA, Part 6B)  |  |

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

|    |  |             |
|----|--|-------------|
| 1  | Product Total (Table 1) or Annex C Total                             | \$          |
| 2  | <b>Optional</b> Product Total (Table 4)                              | \$          |
| 3  | Delivery Total (Table 2)   | \$          |
| 4  | <b>Optional</b> Delivery Total (Table 5)                             | \$          |
| 5  | Installation Total (Table 3)   | \$          |
| 6  | <b>Optional</b> Installation Total (Table 6)                         | \$          |
| 7  | Product Related Services Total (if applicable) (Table 7)             | \$          |
| 8  | NSA Total (if applicable) refer to Annex D                           | \$          |
| 9  | Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable) | \$          |
| 10 | <b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>  | <b>\$\$</b> |
| 11 | Applicable Tax(es):  | \$          |
| 12 | Total Estimated Cost (10+11):  | \$          |

Table 10 – Bidder’s Authorized Representative

| Table 6 – Bidder’s Authorized Representative |   |            |
|--|---|------------|
| 1.   | Bidder’s Authorized Representative for the Bid and the Contract |            |
|  | Name:   | Telephone: |
|  |   | E-Mail:    |
|  |   | Other:     |

\*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

ANNEX B

SECURITY REQUIREMENTS

N/A