

**Title:** Formative Evaluation of the Government of Canada – Canadian Red Cross Society Strategic Partnership to Enhance Humanitarian Assistance

**A. AMENDMENTS TO THE REQUEST FOR PROPOSALS (RFP) :**

**B. QUESTIONS AND ANSWERS**

<b>Question 1</b>	Data Sheet 9.8 (and 11.18 and 11.19) indicates that the “estimated number of person-days for the team to complete the mandate is 100 days” whereas Data Sheet 11.17 says that “The maximum funding for the Contract resulting from this RFP is \$361,830.00 CAD, excluding Applicable Taxes.” There is an apparent discrepancy between the estimated level of effort (100 person-days) and the maximum funding (CAD \$361,830). As per ITB 11.17, 11.18 and 11.19, which of those references should the proposal respect, person-days and/or maximum funding?
<b>Answer 1</b>	In the Data Sheet, item 9.8 indicates that the Bidder should take into account the number of person-days since it is an estimate. It is up to the Bidder to indicate his proposed Level of Effort in the form FIN-1A. Item 11.17 applies to this instance as it indicates a maximum funding for the Contract. Item 11.19 does not apply to this instance.
<b>Question 2</b>	Sub-Section 6.3 of the TOR indicates that “The data collection must take no longer than 50 days” and sub-section 9.1.6 of the TOR says that “The data collection is expected to be no longer than 50 days in duration. DFATD estimates that two multi-country missions (4-5 countries/mission) will be needed to complete the mandate. One mission will take place in the Americas continent, and the second one in the Africa continent with a stop in Geneva.” It is our understanding that a total of 8-10 countries should be visited, divided in two missions, one in Africa and another in the Americas. Is that correct? Our understanding is also that 50 days would be the duration, in calendar days, of the two field missions, and not the level of effort in person-days. Is that correct?
<b>Answer 2</b>	The data collection activities must not exceed 50 days, which includes data collection in Canada and during field missions. The estimated number of days for the two field missions is approximately 36 calendar days.
<b>Question 3</b>	The RFP does not seem to include a timeframe to conduct the evaluation (i.e. start and end dates, duration of phases, etc.). Does DFATD have a preference or guidance on the expected starting and ending dates of the evaluation contract? Is it up to the bidder to suggest such timeframe?
<b>Answer 3</b>	DFATD anticipates awarding the Contract in June 2017. The duration of the contract is expected to be a maximum of 8 months.
<b>Question 4</b>	Is there a deadline to submit further requests for clarifications?
<b>Answer 4</b>	The Bidder should refer to ITB item 6.1.

**C. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**