



Fisheries and Oceans  
Canada

## INVITATION TO TENDER NOTICE

**Solicitation #:** FP802-170020

**Closing Date:** Tuesday, March 28, 2017

**Time for solicitation closure:** 2:00 pm EDT

This Invitation to Tender is for the department of Fisheries and Oceans Canada.

**Title:** Envelope restoration and ventilation at the radar site of Charron Island

**Work site location:** Charron Island, Quebec

**This Invitation to Tender Package includes the following:**

1. Invitation to Tender Notice (*this document*)
2. Specifications (*Description of required services*)
3. Architectural plans
4. Mechanical drawings
5. Electrical drawings
6. Construction Tender Form (**Mandatory – Pages 3 & 4 to be completed by Bidder**)
7. Detailed lump sum pricing table (**Mandatory to be completed by Bidder**)

**Please note:** **Lump Sum** items include all items required to complete the project in accordance with the drawings and specifications, including, but not limited to:

- Scaffolding, temporary stairs, ladders and any other lifting equipment
- Repair cracks and paint by complete of section of wall
- Remove existing casement windows and install new aluminum windows.
- Remove existing doors; install new doors made of galvanized steel including frames and hardware.
- Prepare and install a new dispersion acrylic protective coating on existing concrete (outside)
- Remove existing steel platform and reinstall 300 mm higher than the current height. Install a grating section.
- Roofs, new roof hatch, membranes, install new walkway, etc.
- Diverse repairs (floor covering, etc.)
- Mechanical systems
- Electrical work
- Cleaning



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### **CLOSING LOCATION(S):**

#### **Location #1 – For electronic submissions ONLY**

Please send your electronic proposal to: [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)

#### **Location #2 - For hard copy submissions and bid bonds**

Fisheries and Oceans Canada  
Attention: Julie Michelle Tremblay  
Ref.: FP802-170020  
Station 9W088, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6  
Telephone: (613) 998-1614

#### **Please Note:**

**All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.**

### **DELIVERABLES / SCOPE OF WORK**

The Canadian Coast Guard's project is to restore the radar tower at Charron Island including roofs, doors and windows according to the specifications and drawings.

### **FAMILIARIZATION WITH SITE**

Before submitting a bid, bidders can visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

### **EXPECTED START AND COMPLETION DATES**

The services of the Contractor will be commencing upon contract award. The expected completion date of this project is **June 30, 2017**.



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**MANDATORY REQUIREMENTS:**

- The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders **must** be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;
- The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

**Note:** All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.

**Question and Answer period:** DFO will accept questions from Bidders **until Tuesday, March 21, 2017**. These are to be sent **directly and only** to the Contracting Officer listed below.

**Enquiries** regarding this Invitation to Tender are **ONLY** to be submitted in writing by emailing to the following:

**Julie Michelle Tremblay**  
Senior Contracting Officer  
**E-mail:** [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)  
**Telephone:** (613) 998-1614