

Project Title: Procurement of Management Services, Field Support Services project in West Bank and Gaza (2017-D000020-1)

A. AMENDMENTS TO THE REQUEST FOR PROPOSALS (RFP) :

This addendum 5 does not provide any changes to the RFP SEL: 2017-D000020-1.

B. QUESTIONS AND ANSWERS

Question 1	We are a legally registered entity as a non-governmental organization. The eligibility criteria stated on page 24 applies to our firm. Being a non-governmental organization, we do not have a procurement business number. My understanding is that non-governmental organizations are eligible to apply. Kindly confirm.
Answer 1	<p>Yes, there is no eligibility restriction for NGOs specifically. Please refer to <i>Section 1. Instructions to Bidders</i>, paragraph 4.3.</p> <p><i>“4.3 Bidders must be eligible to participate in this RFP process.</i></p> <p>(a) <i>A Bidder is eligible to participate in this RFP process if it, including each Member if a proposal is submitted by a consortium or joint venture, has the legal capacity to contract.</i></p> <p>(b) <i>A Bidder, including each Member if a proposal is submitted by a consortium or joint venture, is not eligible to participate in this RFP process if it is a government entity or a government-owned enterprise.</i></p> <p>(c) <i>Government officials and/ or civil servants are not eligible to bid.”</i></p>
Question 2	Referring to subsection 1.2 of TECH 2, should the Integrity Declaration Form be submitted with the proposal? It has information that is not applicable to local non-governmental organizations.
Answer 2	<p>The form is only required, as stated under the Integrity Declaration Form and further detailed in the RFP at <i>Section 1. Instructions to Bidders</i>, under paragraphs 1.5.3 and 1.5.5, Integrity Regime.</p> <p><i>“1.5.3 In addition to all other information required in the Request for Proposal, the Bidder must provide the following:</i></p> <p>a) <i>By the time stated in the Policy, all information required by the Policy described under the heading “Information to be Provided when Bidding, Contracting or Entering into a Real Property Agreement”; and</i></p> <p>b) <i>With its Proposal, a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates, and its proposed first tier sub-consultants and contractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy. The list of foreign criminal charges and convictions must be submitted using an Integrity Declaration Form, which can be found at Integrity Declaration Form.the supplier is unable to provide any of the certifications required by the <u>Integrity provisions</u>” (as detailed under TECH 2, 1.1).</i></p> <p><i>1.5.5 Where a Bidder is unable to provide any of the certifications required by subsection 1.5.4, it must submit with its Proposal a completed Integrity Declaration Form, as further described in 7.7 (c), which can be found at Integrity Declaration Form.”</i></p>

	Should the Bidder need to submit a form, it must be submitted with the proposal.
<p>Question 3</p>	<p>Question 3 of the Addendum # 2.</p> <p>I have been a locally engaged staff at the Canadian Representative Office. My contract is a local contract governed by the mission local staff manual. I am hence not a public servant. I am on leave since 2015 during which I am not part of the Representative Office or involved in its work in any shape, mean or manner.</p> <p>I am interested in bidding for the Request for Proposals (RFP) through a registered company and wanted to make sure you are aware of this.</p>
<p>Answer 3</p>	<p>To further clarify the question 3 of the Addendum # 2.</p> <p>The eligibility of the Bidder will be validated at the time of the evaluation of the proposals on the basis of the information provided by the Bidder in its proposal.</p> <p>The principles and the sections of the RFP which could be applicable in such a scenario are the following:</p> <ul style="list-style-type: none"> • An employee recruited locally, that he is on leave or not, remains an employee of the Government of Canada. • <i>Section 1. Instructions to Bidders</i>, paragraph 4.3 (c). “(…) <i>Government officials and/ or civil servants are not eligible to bid.</i>” • <i>Section 2. Technical Proposals Standard Forms</i> in the Form TECH-2 Certifications under point 2. Code of Conduct for Procurement. “(…) The Bidder certifies that for the purpose of this RFP and subsequent Contract, it will not employ public servants in activities that might subject public servants to demands incompatible with their official duties or cast doubt on their ability to perform their duties.(…)”

C. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.