

Project Title: Procurement of Management Services, Field Support Services project in West Bank and Gaza (2017-D000020-1)

A. AMENDMENTS TO THE REQUEST FOR PROPOSALS (RFP) :

This last addendum 6 does not provide any changes to the RFP SEL: 2017-D000020-1.

B. QUESTIONS AND ANSWERS

Question 1	<p>a) Is the consultant required to provide overall Administrative Financial and Procurement services for hiring and managing the Technical Specialists only, or will be also required to do Grants Management including disbursement of grants?</p> <p>b) If the consultant is required to provide both Management of Technical Specialists and Grants Management, is the grants management component relating to Local Development Initiatives (LDIs) only or to other types of grants as well?</p>
Answer 1	<p>a) As per the <i>Section 4. Terms of Reference</i>, Section 4B – Specific Mandate of the Consultant, clause 1.0 General scope of work</p> <p><i>“The Consultant will be responsible for the implementation of all aspects of the FSSP. The Consultant must render administrative, financial, procurement, logistical services as well as support to local development initiatives on as required basis.(...)”</i></p> <p>Also, under clause 2.0 Scope of services, services to be rendered by the FSSP Consultant will include, but are not limited to support to local development initiatives (as required). More specifically, under Section 4B - Specific Mandate of the Consultant, paragraph 2.1.5 <u>Support to local development initiatives</u>:</p> <p><i>“(...) g. issuing and administering local contribution agreements, including amendments and termination;</i></p> <p><i>h. making disbursements to recipients;</i></p> <p><i>i. coordinating monitoring, evaluations and/or audits of the initiatives;(...)”</i></p> <p>b) Regarding other types of grants, please take note that the type of financial instruments will be established at the implementation stage.</p>

Question 2	Can you confirm that the Consultant will not be required to pay any Canadian Taxes as the RFP requests exclusion of such taxes from the proposed price and only local applicable taxes will be included?
Answer 2	<p>Please refer to <i>Section 1. Instructions to Bidders</i>, paragraph 10.10 and 10.11 Taxes.</p> <p><i>“10.10 Bidders are requested to exclude all Applicable Canadian Taxes from the price.</i></p> <p><i>10.11 All other taxes, including but not limited to Local Taxes, must be included by the Bidders in the price.”</i></p> <p>Please note that the Applicable Canadian Taxes are not taken into consideration at the stage of evaluation of proposals. Therefore, the bidder does not have to calculate the amount of applicable Canadian taxes in its proposal. Before signing the contract, but after the stage of evaluation of proposals, the consultant will be responsible for determining the amount of applicable taxes that will be subsequently be reflected in the contract, as described in <i>Section 6. Standard Form of Contract</i>, paragraph 6.1.6. Applicable Canadian Taxes.</p> <p><i>“ Canadian federal government departments and agencies are required to pay Applicable Canadian Taxes. The Applicable Canadian Taxes is not included in the maximum Contract amount specified in the para 6.1.1. The estimated amount of Applicable Canadian Taxes is [insert]. Applicable Canadian Taxes will be paid by DFATD as provided in para 6.1.9. It is the sole responsibility of the Consultant to charge Applicable Canadian Taxes at the correct rate in accordance with applicable legislation. The Consultant agrees to remit to appropriate Canadian tax authorities any amounts of Applicable Canadian Taxes paid or due.”</i></p>

C. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.