



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR STANDING OFFER AMENDMENT

The Request for Standing Offer is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Standing Offer remain the same.

RFSO Amendment No. 1	RFSO Amendment Date: March 23, 2017
Office of the Chief Electoral Officer File No. ECBR-RFSO-16-0280A	
Title: Facilitation Services	
Request for Standing Offer Closing Date: March 29, 2017 at 2:00pm (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Barbara Robertson	Tel No. 819-939-1493

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Standing Offer for Facilitation Services bearing number ECBR-RFSO-16-0280A and dated February 17, 2017 (the “RFSO”). This amendment hereby forms part of the RFSO.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFSO and used in this amendment shall have the same meanings assigned to them in the RFSO.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Standing Offer and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: Will international experience with facilitating events with the parties described in S-M3 (representatives of federal, provincial, territorial or municipal political parties or with senior executives from the public and private sectors or following a Town Hall format) be considered to demonstrate S-M2 and S=M3 requirements? In the case of unitary states, can national-level be included?

Answer: Yes, international experience with facilitating events will be accepted. In the case of unitary states, national-level experience will be accepted.

2.2 Question No. 2

Question: For S-M2 requirement, 10 years of facilitation experience is required in the past 15 years. Will the Client amend this requirement to request 8 years of experience in facilitation in the past 15 years, and also amend the definition of the “one year of experience” to include 5 events per year with representatives of political parties, since the meetings with representatives of federal, provincial or municipal political parties should count for more than a regular meeting?

Answer: No, Elections Canada will not amend this requirement.

2.3 Question No. 3

Question: For S-M3 requirement, can the client amend this requirement to accept experience facilitating a minimum of 20 events with representatives of federal,

provincial, territorial or municipal political parties or with senior executives from the public and private sectors or following a Town Hall format, within the past eight years?

Answer: No, Elections Canada will not amend this requirement.