



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Solicitation remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de  
l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> TBIPS / SPICT		
<b>Solicitation No. - N° de l'invitation</b> EN578-170432/B		<b>Date</b> 2017-03-23
<b>Client Reference No. - N° de référence du client</b> 20170432		<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> 004ei.EN578-170432	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EI-004-31094		
<b>Date of Original Request for Supply Arrangement</b> <b>Date de demande pour un arrangement en matière d'app. originale</b>		2017-02-21
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-12-29</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>Address Enquiries to: - Adresser toutes questions à:</b> IMOS TEAM		<b>Buyer Id - Id de l'acheteur</b> 004ei
<b>Telephone No. - N° de téléphone</b> (873) 469-4634 ( )	<b>FAX No. - N° de FAX</b> (819) 956-7827	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## FREQUENTLY ASKED QUESTIONS (FAQs)

### BIDDERS ARE ASKED TO REVIEW THESE FAQs BEFORE SUBMITTING QUESTIONS TO CANADA

#### NOTES:

- The specifics for the five Mandatory Criteria are located in Component I, Attachment A, Mandatory Technical Evaluation Criteria.
- Bidders are urged to read Component I, and Attachments A and B to Component I. The attachments immediately follow Component I in the solicitation document.
- The following acronyms/abbreviations are used in these FAQs:
  - PBN = Procurement Business Number
  - RFSA = Request for Supply Arrangement
  - SA = Supply Arrangement
  - CPSS = Centralized Professional Services System
  - DCC = Data Collection Component
  - M.1 = Mandatory Criterion M.1 Financial Certification
  - M.2 = Mandatory Criterion M.2 Number of Years in Business
  - M.3 = Mandatory Criterion M.3 Insurance Requirements
  - M.4 = Mandatory Criterion M.4 Total Cumulative Value Billed (TCVB)
  - M.5 = Mandatory Criterion M.5 Identification of Categories

#### Question #24:

When I look at the "Streams and Categories Selections" of the "Mandatory Criteria" page, I see that there are a minimum number of substantiations (positive references) required to be able to be awarded a stream.

If I can offer services in a Stream but from only two Categories does that disqualify me from bidding?

For example, my company is able to offer professional services in two of the categories within the Business Services Stream. However, the stated minimum is five positive references. It does not appear that I can provide more than one positive reference for each category. Would I be disqualified from being able to bid on Stream 4, Business Services?

**Answer:** Correct. Refer to Attachment A to Component I, M.5 Identification of Categories, paragraph 4.

#### Question #25:

What is the definition of TIER?

**Answer:** Refer to Component II, Terms of Resulting Supply Arrangement and Model Resulting Contract Clauses, Part 6B Bid Solicitation, Articles 1.3 and 1.4.

**Question #26:**

What is the Grandfather certification?

**Answer:** For existing suppliers only – please refer to Component I, Request for bids, Supply Arrangement, Part 5 Certifications, Article 1.

**Question #27:**

Please confirm that there is no pricing included in this response.  
In the past we have listed 3 rates for our resources.

**Answer:** Correct, there is no pricing involved in the response to this RFSA.

**Question #28:**

While substantiating a reference, under the Category References, under Provided By you state the following:

Reference provided by : Subsidiary  
Name of Subsidiary:  
Name of Resource:

Please expand on these requirements.

**Answer:** As stated in the RFSA, Attachment A, M.5 Identification of Categories, article 2; *"Where the Bidder is a parent company, Canada will consider Categories previously provided and resources billed by a subsidiary"*. If this applies, then the Bidder is instructed to provide the name of the subsidiary in the field titled "Name of Subsidiary".

"Name of Resource" is the name of the individual who provided the services to the client under the contract/project being used to qualify for that category. Bidders have the option to provide this information or to leave it blank."

**Question # 29**

Reference to Mandatory Requirement M.4 TOTAL CUMULATIVE VALUE BILLED (TCVB):

We are preparing the spreadsheet for billing details with Invoice Date, Contract/Project Title, Contract/Project Number, Start Date, End Date, Amount Billed (for Informatics Professional Services only), and Description of the Services Performed. We are confused about the Invoice Date section that whether we need to enter the dates of all the invoices submitted to the client under a particular claimed project/contract or the date of last invoice submitted. Please clarify?

**Answer:**

A Bidder must certify that it meets this mandatory requirement through its DCC bid and as outlined in M.4 Total Cumulative Value Billed, paragraph 1. a), b) or c).

Upon request by Canada it is the Bidder's responsibility to clearly demonstrate in their billing materials that they meet the threshold requirements of the SA Tier applied for. Canada does not have a stated preference.