

National Defence

Défense nationale

National Defence Headquarters Ottawa, Ontario K1A 0K2 Quartier général de la Défense nationale Ottawa (Ontario) K1A 0K2

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

Bid Receiving – PWGSC / Réception des soumissions - TPSGC 11 Laurier St. / 11 rue Laurier Place du Portage, Phase III Core 0B2 / Noyau 0B2 Gatineau Québec K1A 0S5 Or/ou by/par Fax to/a: (819)997-9776

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indique(s).

Solicitation Closes -	-
L'invitation prend f	fin

At – à : 14 :00 Hours (2PM) Eastern Daylight Time / 14:00 (2h PM) heure avancée de l'Est

On - le: 19 April 2017/19 avril 2017

Title/Titre	Solicitation No – N° de l'invitation			
CF 18 Simulator Flight Control	W0001-175090			
Switch/CF 18 Commutateur de				
Simulateur de commande de vol				
Date of Solicitation – Date de l'invitati	ion			
29 March 2017 / 29 mars 2017				
Address Enquiries to – Adresser toutes	s questions à			
_				
-	ified Herein			
Précisé de	ans les présentes			
Tolombono No. Nº do 4/1/mbono	FAX No – N° de fax			
Telephone No. – Nº de téléphone 819-939-6707	FAX No - N° de lax			
819-939-0/0/				
Destination				
Destination				
Spec	ified Herein			
Précisé dans les présentes				
F				

Instructions:

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery required - Livraison exigée On or before 23 May 2017 / au plus tard le 23 mai 2017	Delivery offered - Livraison proposée			
Vendor Name and Address - Raison so	ciale et adresse du fournisseur			
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)				
Name/Nom	Title/Titre			
Signature	Date			



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Requirement

This bid solicitation is being issued to satisfy the requirement of the Department of National Defence (DND) for the provision of CF18 Simulator spares to 3 Wing Bagotville Mission Training Centre.

The requirement is detailed in Annex "A", Line Item Details.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

 Subsection 5.4 of <u>2003</u>, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days, Insert: 90 days

b) The text under subsection 20.2 - Further Information - is deleted in its entirety.

2.1.1 SACC Manual Clauses

SACC <u>B1000T</u> (2014-06-26), Condition of Material – Bid. SACC <u>B4024T</u> (2006-08-15), No Substitute Products.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bidders must indicate the bid solicitation number on the packaging when submitting their bids.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

First page of the Request for Proposal signed by the Bidder or an authorized representative of the Bidder (1 signed copy).

Section I: Technical Bid (one (1) hard copy)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Section IV: Additional Information (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process <u>Policy on Green Procurement</u> (http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html). To assist Canada in reaching its objectives, Bidders should:

- 1. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3.2 Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

3.3 Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment specified in Part 6. The total amount of Applicable Taxes must be shown separately.

Bidder must submit firm unit prices in Annex "A", Line Item Details, FOB destination, Canadian customs duties and excise taxes included, and applicable taxes extra. Prices should not be indicated in any other section of the bid.

Bidders do not have to quote a price for all items identified in the bid solicitation.

3.3.1 SACC Manual Clause

SACC Manual Clause C3011T (2013-11-06), Exchange Rate Fluctuation

3.4 Section III: Certifications

Bidders must submit the certifications required under Part 5.

3.5 Section IV: Additional Information

Canada requests that Bidders submit the following information:

3.5.1 Best Delivery Date - Bid

While delivery is requested no later than 23 May 2017, Bidders should indicate the best delivery that could be offered in Annex "A", Line Item Details.

3.5.2 Bidder's Representatives

Canada requests that Bidders provide information for the contact person responsible for:

General Enqui	ries
Name:	
Telephone:	
Facsimile:	
E-mail address:	
Delivery Follov	v-Up
Name:	
Telephone:	
Facsimile:	
E-mail address:	

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

4.1.1.1 Mandatory Technical Criteria

The following mandatory factors will be taken into consideration in the evaluation of each bid:

- M1. Comply with all details described at Annex "A", Line Item Details. Bidders must clearly indicate the Part Number and the NSCM/CAGE they are offering.
- M2. Provide, if required, manufacture and Parts Traceability for all items;
- M3. Provide the Materiel condition requested;
- M4. Accept all terms and conditions as outlined in the bid solicitation and resulting Contract document; and

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

Bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor to the bids submitted in foreign currency.

4.2 Basis of Selection – Multiple Items A0272T (2010-08-16)

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an item by item basis will be recommended for award of a contract.

One contract or multiple contracts may be awarded in response to this bid solicitation.

PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the <u>Ineligibility and Suspension Policy</u> (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the <u>Ineligibility and Suspension Policy</u> (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website

(http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Statement of Requirement

The Contractor must provide the items detailed under the Annex "A", Line Item Details.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the <u>Standard Acquisition Clauses and Conditions Manual</u> (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

<u>2010A</u> (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before 23 May 2017. Multiple deliveries are acceptable. Every effort will be made to improve delivery without any additional cost to Her Majesty.

6.4.2 Delivery Points

The Delivery Address/Shipping Address for this Contract is:

Department of National Defence 3 Wing Bagotville Building 365, Mission Training Centre Alouette, Quebec, G0V 1A0 Canada

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: John Piers

Title: Contract Authority

Organization: Department of National Defence (DND)
Directorate: Director Aerospace Procurement (DAP) 8-2

Address: 101 Colonel By Drive

Ottawa, ON, K1A 0K2

Telephone: (819) 939-4271 Facsimile: (819) 939-4448

E-mail address: John.Piers@forces.gc.ca .

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: Title:	To be inserted by the Contracting Authority
Organization: Directorate: Address:	Department of National Defence
Telephone: Facsimile: E-mail address:	

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General Enquir Name:	ries To be inserted by the Contracting Authority
Telephone: Facsimile:	
E-mail address:	
Delivery Follow	v-Up
Name:	To be inserted by the Contracting Authority
Telephone:	
Facsimile:	
E-mail address:	

6.6 Basis of Payment

6.6.1 Basis of Payment – Firm Price C0207C (2013-04-25)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "A", Line Item Details, for a cost of \$\frac{\stract}{To be}\$ inserted by the Contracting Authority. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 SACC Manual Clauses

SACC Manual clause <u>H1000C</u> (2008-05-12), Single Payment SACC Manual clause H1001C (2008-05-12), Multiple Payment

6.7 Invoicing Instructions - H5001C (2008-12-12)

- 1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
- 2. Invoices must be distributed as follows:
 - a. The original must be forwarded to the following address for certification and payment:

Department of National Defence DGAEPM 101 Colonel By Drive Ottawa, Ontario, K1A0K2 Canada ATTN: DAP 8-4

b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract. The Contractor is requested to provide invoices in electronic format to the Contracting Authority unless otherwise specified by the Contracting Authority, thereby reducing printed material.

6.8 Certifications and Additional Information

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.8.2 SACC Manual Clause

A3060C (2008-05-12), Canadian Content Certification

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) 2010A (2016-04-04) General Conditions Goods (Medium Complexity);
- (c) Annex "A", Line Item Details;
- (d) The Contractor's bid dated to be inserted by the Contracting Authority, as amended to be inserted by the Contracting Authority.

6.11 Preparation for Delivery

6.11.1 Packaging Requirement using Specification D-LM-008-036/SF-000 – D3018C (2014-09-25)

The Contractor must prepare the item(s) marked "Packaging: D-LM-008-036/SF-000" in Annex "A", Line Item Details, for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification *D-LM-008-036/SF-000*, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package items in quantities of one (1) by package.

6.11.2 Shipping Instructions – Free on Board Destination and Delivered Duty Paid - D4002C (2013-04-25)

Goods must be consigned and delivered to the destination specified in the contract.

6.12 Condition of Material – Contract – B1006C (2014-06-26)

The Contractor must provide material that is new production of current manufacture supplied by the principal manufacturer or its accredited agent. The material must conform to the latest issue of the applicable drawing, specification and part number, as applicable, that was in effect on the bid closing date.

6.13 Additional SACC Manual Clauses

A9006C	Defence Contract	2012-07-16
B7500C	Excess Goods	2006-06-16
C2800C	Priority Rating	2013-01-28
C2801C	Priority Rating - Canadian-based Contractors	2014-11-27
D0050C	End User Certificate	2007-05-25
D2000C	Marking	2007-11-30
D2001C	Labelling	2007-11-30
D2025C	Wood Packaging Materials	2013-11-06
D3016C	Preparation for Delivery - Canadian Forces Packaging	2014-09-25
	Specifications	
D5545C	ISO 9001:2008 - Quality Management Systems -	2010-08-16
	Requirements (QAC C)	
D6010C	Palletization	2007-11-30
D9002C	Incomplete Assemblies	2007-11-30
G1005C	Insurance - No Specific Requirement	2016-01-28

ANNEX "A" Line Item Details

• Bidders must complete all mandatory information under the columns identified as "Required" for each line item(s) proposed by the Bidder. Failure to provide the mandatory information will result in the bid being declared non-responsive.

Item	DESCRIPTION Must clearly indicate part number and N/CAGE offered *REQUIRED*	DESTINATION ADDRESS	U. of I.	Qty	FIRM UNIT PRICE FOB Destination, Canadian customs duties and excise taxes included, applicable taxes extra *REQUIRED*	EXTENDED PRICE: Applicable taxes extra *REQUIRED*	DELIVERY OFFERED *REQUIRED*
1	SWITCH ASSY, 5 WAY TGL W/SPECIAL BOA Part No.: 6826020 NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	6	\$	\$	
2	SWITCH ASSY-SL ,DP,M/O/M, LO F Part No.: 6818776-1, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	6			
3	SWITCH-PB,4LB,BLK Part No.: 701683-4-1 , NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	4			
4	SWITCH ASSY-SL,DP,O/O/M,L O F Part No.: R6818747, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	2			

Item	DESCRIPTION Must clearly indicate part number	DESTINATION ADDRESS	U. of I.	Qty	FIRM UNIT PRICE FOB Destination, Canadian customs duties and excise taxes	EXTENDED PRICE: Applicable taxes	DELIVERY OFFERED
	and N/CAGE offered *REQUIRED*	ADDITEGO	0		included, applicable taxes extra *REQUIRED*	extra *REQUIRED*	*REQUIRED*
5	JOYSTICK DESIGNATOR ASSY - F18 Part No.: 6818800, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	1			
6	HUMBWHEEL ASSY-SPRING RE T,5K Part No.: R6818775 , NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	3			
7	SWITCH-PB,DPST,MOM,4.00 L B,BLK Part No.: 701156, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	6			
8	SWITCH-TGL,SP,O/F/N, 8 868K5 Part No.: 704280-4, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	1			
9	PCB ASSY, JYSTK AMP W/CABLE Part No.: 6826019, NSCM/CAGE: (List All)	3 Wing Bagotville Building 365, Mission Training Centre Alouette, QC, H1N 3V9 Canada	ea	4			