

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

B3J 1T3

Nova Scotia

Bid Fax: (902) 496-5016

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

B3J 3C9

Nova Scot

Title - Sujet RISO-UPS Repair & Services		
Solicitation No. - N° de l'invitation W6837-175356/A		Date 2017-04-03
Client Reference No. - N° de référence du client W6837-17-5356		GETS Ref. No. - N° de réf. de SEAG PW-\$HAL-220-10097
File No. - N° de dossier HAL-6-77093 (220)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-05-15		Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
Delivery Required - Livraison exigée See Herein		
Address Enquiries to: - Adresser toutes questions à: Dunphy, Nancy		Buyer Id - Id de l'acheteur hal220
Telephone No. - N° de téléphone (902)496-5481 ()		FAX No. - N° de FAX (902)496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE SEE HEREIN GREENWOOD NOVA SCOTIA B0P 1N0 Canada		
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Title: RISO-UPS Repair & Services

“THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT”

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses: |
| | 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; |
| | 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Specification (Statement of Work), the Basis of Payment, Security Requirement Check List, Standing Offer Reporting Form, Insurance Requirements and Information for Code of Conduct Certification.

1.2 Summary

Public Services and Procurement Canada (PSPC) on behalf of Department of National Defence has a requirement for a Regional Individual Standing Offer for the furnishings of all labour, material, equipment, tools, transportation and supervision required to perform Uninterrupted Power Supply (UPS) repairs and maintenance on an "as and" when requested basis in the following locations; 14 Wing Greenwood, Greenwood, CCR Barrington, Baccaro, Shelburne County, in Nova Scotia. See herein for full details of locations.

Period of this Regional Individual Standing Offer will be two years plus an additional two (2), 12 month option periods, if required.

This requirement is subject to the North American Free Trade Agreement (NAFTA), World Trade Organization Agreement on Government Procurement (WTO-AGP) and the Agreement on Internal Trade (AIT).

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 – Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Offerors should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2016-04-04\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

M0019T - Firm Price and or Rates (2007-05-25)

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension?	YES () NO ()
---	-----------------------

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [GSuidelines on the Proactive Disclosure of Contracts](#).

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Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?
YES () NO ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **ten (10)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia.**

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (one (1) hard copy)
Section II: Financial Offer (one (1) hard copy) Annex B
Section III: Certifications (one (1) hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with **Annex B, Basis of Payment**. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Offer

Canada requests that Offerors complete one of the following:

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "X" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "X" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria. An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the total lowest aggregate evaluated price including option years will be recommended for issuance of a standing offer. Only one (1) Standing Offer will be issued.

4.2.1 SACC Manual Clauses

C9000T Price (2010-08-16)

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications and additional information Precedent to the Issuance of a Standing Offer

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.2 Certification

Offerors **must** provide an *APC Reliability Provider Certificate* which must be submitted to the contracting Authority when requested prior to issuance of a Standing offer.

The Offeror **must** provide within **seven (7) days** following a request from the Contracting Authority, an APC Reliability Provider Certification. Failure to comply with the request will result in the bid being declared non-responsive.

PART 6 – SECURITY AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, Offerors should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

6.2 Insurance Requirements

Offerors **must** provide an APC Factory Trained Technician *Certificate* which must be submitted to the contracting Authority when requested prior to issuance of a Standing offer.

The Offeror **must** provide within **seven (7) days** following a request from the Contracting Authority, an APC Reliability Provider Certification. Failure to comply with the request will result in the bid being declared non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

- 7.1.1 The Offeror offers to perform the Work in accordance with the Specifications at Annex "A".

7.2 Security Requirements

- 7.2.1 The following security requirements (SRCL and related clauses provided by ISP) apply and form part of the Standing Offer.

**SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:
PWGSC FILE # W6837-17-5356**

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid **Facility Security Clearance at the level of SECRET**, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) **must EACH hold a valid RELIABILITY STATUS or SECRET clearance, as required**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at **Annex C:**
 - (b) *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in **Annex "D"**. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

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The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is for a two (2) year period. Dates to be determined.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional **two (2), 12 month periods** under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5. Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Nancy Dunphy
Title: A/Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch, Atlantic Region
Address: 1713 Bedford Row, Halifax, NS, B3J 3C9
Telephone: 902-496-5481
Facsimile: 902-496-5016
E-mail address: nancy.dunphy@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is:

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

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7.5.3 Offeror's Representative (Bidder to fill in)

Name:

Title:

Organization:

Address:

Telephone:

Facsimile:

E-mail address:

*Procurement Business Number (PBN): _____

***Procurement Business Number**

Suppliers are required to have a Procurement Business Number (PBN) before contract award. Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Department of National Defence, 14 Wing Greenwood Nova Scotia, or a delegated authority.

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$60,000.00** (Applicable Taxes included).

7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$TO BE DETERMINED** (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005 \(2016-04-04\)](#), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010C \(2016-04-04\)](#), General Conditions – Services (Medium Complexity;
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated _____ “as clarified on _____” **or** “as amended on _____”.

7.12 Certifications

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13 SACC Manual Clauses

M3020C	2010-01-11	Status and Availability of Resources
A9006C	2012-07-16	Defence Contract
M3800C	2006-08-15	Estimates

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010C \(2016-04-04\)](#), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C \(2016-04-04\)](#) General Conditions - Services (Medium Complexity), will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The period of the Contract is from **dates to be determined (2 years from award)** inclusive.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a *"firm unit price"*, as specified in Annex B. Customs duties are *"excluded"* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause [C6000C \(2011-05-16\)](#) Limitation of Price

7.5.3 Single Payment

SACC Manual clause [H1000C \(2008-05-12\)](#) Single Payment

7.5.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in **Annex E**. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.8 SACC Manual Clauses

A9062C (2011-05-16) Canadian Site Regulations
B1501C (2006-06-16) Electrical Equipment
D5328C (2014-06-26) Inspection and Acceptance

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ANNEX "A"
Specifications

RISO Repair UPS UNITS
GREENWOOD, NS

See attached: JOB NO. L-G111-9900/1068 Dated: 2016-07-06

ANNEX B**BASIS OF PAYMENT**

Bidders must provide a firm unit rate in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded. The estimated quantities are for evaluation purposes only. Contractor agrees that the following are the unit prices referred to herein:

Note: *The Estimated Quantity column below for each item is an estimate only for service as and when required and does not infer that all the quantities for that item will be utilized or that the quantities may not be exceeded.

TABLE 1 – Contract Period Year 1– Dates to be determined

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Price per Unit	Column F Extended Price = (Column D*Column E)
14 Wing Greenwood, Greenwood, Nova Scotia First Hour: Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
1	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
2	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
3	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
4	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$

CCR Barrington , Baccaro, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
5	TDuring Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
6	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
7	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
8	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
CFS Sydney , Sydney, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
9	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
10	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
11	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$

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12	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
TOTAL Year 1					\$

Materials and replacement parts will be at the contractors net cost plus a mark-up of 10% with supporting documentation such as invoice and receipts.

TABLE 2 Contract Period Year Two – dates to be determined

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Price per Unit	Column F Extended Price = (Column D*Column E)
14 Wing Greenwood, Greenwood, Nova Scotia First Hour: Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
1	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
2	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
3	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
4	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$

CCR Barrington , Baccaro, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
5	TDuring Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
6	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
7	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
8	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
CFS Sydney , Sydney, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
9	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
10	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
11	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$

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12	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
TOTAL Year 2					\$

Materials and replacement parts will be at the contractors net cost plus a mark-up of 10% with supporting documentation such as invoice and receipts.

TABLE 3 Option Year One – dates to be determined

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Price per Unit	Column F Extended Price = (Column D*Column E)
14 Wing Greenwood, Greenwood, Nova Scotia					
First Hour: Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
1	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
2	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
3	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
4	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$

CCR Barrington , Baccaro, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
5	TDuring Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
6	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
7	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
8	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
CFS Sydney , Sydney, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
9	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
10	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
11	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$

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12	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
TOTAL Option Year 1					\$

Materials and replacement parts will be at the contractors net cost plus a mark-up of 10% with supporting documentation such as invoice and receipts.

TABLE 4 Option Year Two – dates to be determined

Column A	Column B Description of Work	Column C Unit of Measurement	Column D Estimated Quantity	Column E Price per Unit	Column F Extended Price = (Column D*Column E)
14 Wing Greenwood, Greenwood, Nova Scotia					
First Hour: Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
1	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
2	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
3	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
4	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$

CCR Barrington , Baccaro, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
5	TDuring Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
6	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
7	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$
8	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$	\$
CFS Sydney , Sydney, Nova Scotia					
First Hour:					
Service Call including travel time and all related expenses and one hour of productive labour at the job site.					
9	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	1	\$	\$
10	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	1	\$	\$
Subsequent Hours- Labour Only					
11	During Regular Hours: 0730-1600 Hours Monday through Friday Technician:	Per Hour	25	\$	\$

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12	Outside Regular Hours: Monday through Sunday including all day Saturday, Sunday and Holidays Technician:	Per Hour	25	\$ _____	\$ _____
TOTAL Option Year 2					\$ _____

Materials and replacement parts will be at the contractors net cost plus a mark-up of 10% with supporting documentation such as invoice and receipts.

SUMMARY:

Table 1 - Year 1 SOA \$ _____
Table 2 - Year 2 SOA \$ _____
Table 3 - Option Year 1 \$ _____
Table 4 – Option Year 2 \$ _____

Total Evaluated Cost \$ _____ (HST EXTRA)

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ANNEX C

SECURITY REQUIREMENTS CHECK LIST

Enclosed herein.

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ANNEX "E"

INSURANCE REQUIREMENTS

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

2. The Commercial General Liability policy must include the following:

(a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.

(b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.

(c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.

(d) Personal Injury: While not limited to, the coverage must include Violation of Privacy; Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.

(e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

(f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.

(g) Employees and, if applicable, Volunteers must be included as Additional Insured.

(h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)

(i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.

(j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

(k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

(l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

(m) Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.

(n) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this

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clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(S) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

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ANNEX "F"
INFORMATION FOR CODE OF CONDUCT CERTIFICATION

***[MUST BE COMPLETED BY
OFFEROR/BIDDER WITH BID SUBMISSION]***

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

2. For a Sole Proprietorship or an individual doing business under a firm name - the name of the sole proprietor or individual;

3. For a Joint Venture - the names of all current members of the Joint venture;

4. For an individual - the full name of the person;

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ANNEX “G” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

DEPARTMENT OF NATIONAL DEFENCE



14 WING GREENWOOD

SPECIFICATION

SOA Repair UPS UNITS

GREENWOOD, NS

CONTRACT MANAGER:
MR. B BREWER
TEL: 902-765-1494 EXT 5188

JOB NO. L-G111-9900/1068
SOA B-844

2016-07-06

- 1 Site Visit
- .1 Before submitting a Tender, the Contractor may visit the site and acquaint himself with all ascertainable conditions that may affect his work.
 - .2 Consult with Engineer or his representative regarding services available, material accommodations the Contractor may require, access to the site and obtain any and all information that may affect the Contractor's Tender.
- 2 Location of Sites
- .1 Canadian Forces Base Greenwood 14 Wing Greenwood is located 150 km west of Halifax, at Exit 17 and 4 km south of Highway 101 near Kingston, Kings County, Nova Scotia.
 - .2 Work is to be performed at the following sites at 14 Wing Greenwood:
 - .1 Bldg 172 - IFRCC Site located in the operations area of 14 Wing Greenwood.
 - .2 Bldg 170 - ASR Site located on the Stronach Mountain Road approximately 14 km north-west of 14 Wing Greenwood.
 - .3 Bldg 166 - Hornell Centre located within the Operations Area of 14 Wing Greenwood.
 - .4 Hangar 10 - Aircraft hangar located in the Operations Area of 14 Wing Greenwood.
 - .5 Bldg 174 - PAR (Precision Approach Radar) site located on the infield of the Aerodrome within the Operations Area of 14 Wing Greenwood.
 - .6 Bldg 216 - CHP central heating plant located within the Operations Area of 14 Wing Greenwood.
 - .7 Bldg 265 - Wing Fire hall located within the Domestic area of 14 Wing Greenwood.
 - .8 Bldg 169 - Military Police Station location at the main entrance to the Wing within the Domestic area of 14 Wing Greenwood.
 - .9 Bldg 202 - Telecommunications Switch Building located within the Domestic area of 14 Wing Greenwood.
 - .10 Bldg 275 - IDF Telecommunications Switch located within the Operations Area of 14 Wing Greenwood.
 - .11 Bldg 267 - Wing Met Building located within the Operations Area of 14 Wing Greenwood.
-

- | | | |
|---------------------------------|----|--|
| 2 Location of Sites
(Cont'd) | .3 | Work is to be performed at the following remote sites for 14 Wing Greenwood: |
| | .4 | CFS Sydney Coastal Radar Tower Bldg near Sydney, Cape Breton County, Nova Scotia.
.1 CFS Barrington Coastal Radar Tower Bldg at Baccaro Point near Barrington, Shelburne County, Nova Scotia. |
| | .5 | It is possible that additional sites and services may be required under the performance of this contract. |
| 3 Qualifications | .1 | Certified Engineering Technicians to provide (APC) they have been factory trained in American Power Conversions (APC) Systems to be worked on under this contract. The models installed at these sites are software controlled (Electronically) and require the use of a laptop to perform routine calibrations and adjustments to PLC's (programmable Logic Controllers). Contractor to indicate years of experience and the number of hours of training received for all employees who will be working on this contract. |
| | .2 | Prior to contract award the service provider to be assessed and approved by the Engineer for experience and qualifications to perform the work of this Contract. |
| | .3 | Contractor to provide written proof that he/she has access to the manufacturer's ECN's (Engineering Change Notices) and FSN's (Field Service Notices) |
| | .4 | Contractor to provide Certified Engineering Technicians that have met the requirements of the certification board of the Association of Professional Engineers and/or SCETTNS with field service experience and factory training on equipment to be serviced. |
| 4 Description of Work | .1 | Work under this contract comprises the provision of all labour, material and equipment required to complete the repairs, in accordance with the specifications for this project. |

4 Description of Work	.2	In general terms, the work includes the following:
(Cont'd)		.1 Service calls for repairs to UPS systems on an as and when required basis and as identified on a DSS 942. (A Requisition against a Standing Offer Contract).
		.2 Component Repair
		.3 Final Testing.
		.4 Service Report.
		.5 Clean-up.

1 Codes

- .1 Perform work in accordance with the National Building Code (NBC) and National Fire Code (NFC) and/or any other code of provincial or local application provided that in any case of conflict or discrepancy, the more stringent requirements will govern.
 - .2 Perform electrical work in accordance with the Canadian Electrical Code 1998 and CAN/CSA-C282-M89 unless otherwise specified.
 - .3 Meet or exceed requirements of:
 - .1 Contract documents.
 - .2 Specified standards, codes and referenced documents.
 - .4 Reference Standards:
 - .1 DOT (Department of Transportation) standard AK-64-06-001 - Operational Requirements for Uninterruptible Power Units.
 - .2 DOT (Department of Transportation) standard AK-64-06-002 - Installation Requirements for Uninterruptible Power Units.
 - .3 DND (Department of National Defence)CETO (Construction Engineering Technical Order) C-98-16G-001/NY-002 - Uninterrupted Power Supply.
 - .5 References made to Domestic, National and International Standards in this specifications are to be considered an integral part thereof and are to be read in conjunction with these specifications.
 - .6 Obtain all written information from the described sources for references made to catalogues, detailed drawings or similar related data as published by manufacturers and/or suppliers.
 - .7 Trade names used in this specification are not necessarily restricting unless otherwise specified.
 - .8 Workmanship to be of a uniformly high quality and in strict accordance with the best trade practices as interpreted by the Engineer.
 - .9 Mediocre or inferior workmanship to be replaced by work of first class quality without cost to DND and when so ordered by the Engineer.
-

- | | | |
|-----------------------------------|-----|---|
| <u>1 Codes
(Cont'd)</u> | .10 | Conform to the latest revision of dated reference standards and be fully familiar with their contents and requirements. |
| | .11 | In event of conflict between standards the more stringent shall apply. |
| <u>2 Work Schedule</u> | .1 | Work shall be performed on an as and when required basis as identified on a DSS 942 contract requisition form. |
| | .2 | A Work Order Number shall be issued for each call-up. |
| | .3 | All correspondence such as service reports, quotes, testing data and invoices for services shall contain the applicable work order number(s) that apply to the work being performed. |
| <u>3 Briefing Requirements</u> | .1 | Receive briefing from Wing Fire Chief regarding Wing fire safety regulations and restrictions. |
| | .2 | Receive Briefing from Wing Security Officer regarding security regulations and restrictions. |
| | .3 | Receive briefing from Contract supervisor at 14 Wing Greenwood prior to commencing any work. |
| <u>4 Contractor's Use of Site</u> | .1 | General: Work of this Contract may be in areas either partially or wholly occupied by private and/or government staff and equipment. Contractor to employ necessary precautions to protect these personnel and equipment from hazards, damage or contamination. |
| | .2 | Contractor to be briefed on use of Site(s) by Engineer at a formal pre-job meeting and prior to any work being performed. |
| | .3 | Movement to and around site to be subject to operational requirements and restrictions imposed by Wing Commander. |
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|---|----|---|
| 4 Contractor's Use
of Site
(Cont'd) | .4 | Use of site: for execution of work and storage of materials only. Any other use of site by Contractor is not permitted. |
| | .5 | Do not unreasonably encumber site with materials or equipment. |
| | .6 | Move Contractor stored products or equipment which interfere with operations of occupants, Engineer or other contractors. |
| 5 Project
Meetings | .1 | Engineer will arrange project meetings and the recording and distributing of minutes. |
| 6 Existing
Services | .1 | Where Work involves breaking into or connecting to existing services, carry out work at times directed by governing authorities, with minimum of disturbance to user. |
| | .2 | Where security has been reduced by work of Contract, provide temporary means to maintain security. |
| 7 Sanitary
Facilities | .1 | Sanitary facilities are available in the area of work. |
| 8 Building Smoking
Environment | .1 | Comply with smoking regulations. |
| 9 Hours of Work | .1 | The contractor to arrange his work with Engineer to cause the least amount of inconvenience to operational requirements (24/7 operation) and building occupants where applicable. |
| 10 Temporary
Facilities | .1 | DND can provide, free of charge, temporary electric power and water. |
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- | | | |
|-------------------------------------|----|---|
| 10 Temporary Facilities
(Cont'd) | .2 | Engineer shall determine delivery points and quantitative limits. Engineer's written permission is required before any connection is made. Connect to existing power supply in accordance with Canadian Electrical Code. |
| | .3 | Provide at no cost to DND all equipment and temporary lines to bring these services to work site. |
| | .4 | Supply of temporary services by DND is subject to DND requirements and may be discontinued by DND site representative at any time with our notice, without acceptance of any liability for damage or delay caused by such withdrawal of temporary services. |
| | .5 | Remove temporary services from site when directed by Engineer. |
| 11 Delivery and Storage | .1 | Contractor shall provide secure temporary storage facilities for materials and equipment. |
| | .2 | Deliver, store and maintain materials with manufacturer's seals and labels intact. |
| | .3 | Store materials in accordance with manufacturer's instructions. |
| | .4 | Storage to be in areas with Engineer's approval. |
| | .5 | Provide and maintain dry storage. |
| | .6 | Maintain storage facility premises in a neat and tidy condition. |
| | .7 | Storage may be provided by DND when available. |
| 12 Clearance and Acceptance | .1 | Ensure that new and/or replacement materials are compatible with installed equipment. |
| | .2 | Supply three copies of purchase orders to the Engineer. Include or append the following data: <ul style="list-style-type: none">.1 Manufacturer..2 Manufacturer's part number..3 Use and location of device. |
-

- | | | |
|---|----|---|
| 12 Clearance and Acceptance
(Cont'd) | .2 | (Cont'd)
.4 Various pertinent data used to identify materials such as serial numbers and manufacturer's specification sheets. |
| 13 Protection | .1 | Minimize damage to buildings and equipment. make good any damage caused by work of this contract. |
| 14 Clean-up | .1 | Effect a daily clean-up of debris resulting from work and ensure that all hazardous impediments are removed from site or adequately stored or protected at the end of each day's work. |
| | .2 | Leave no debris or other hazardous impediments which may cause an unsafe condition. |
| | .3 | On completion of the work under this contract all material, equipment and debris shall be removed from the job site. the job site shall be left clean, neat and in a safe condition to the complete satisfaction of the Engineer. |

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|---------------------------------------|----|---|
| <u>1 Construction Safety Measures</u> | .1 | Observe construction safety measures required by Canadian Labour Code, Provincial Government Regulations, Workers' Compensation Board and municipal statutes and authorities |
| | .2 | In event of conflict or discrepancy between any provisions of above authorities, the most stringent requirements shall apply. |
| | .3 | The Contractor to comply with all standing orders or other regulations in force on the site where work is to be performed. |
| | .4 | Contractor created hazards to be marked with warning signs and barriers. |
| | .5 | All protective devices, barriers, boarding and the like to be maintained in good order until completion of the work under this contract, or until removal is ordered by the Engineer. |
| <u>2 Overloading</u> | .1 | Ensure no part of Work is subjected to loading that will endanger its safety or will cause permanent deformation. |
| <u>3 Scaffolding</u> | .1 | Design and construct scaffolding when required in accordance with CAN/CSA-S269.2-M87. |
| <u>4 Confined Spaces</u> | .1 | Perform entry into Confined spaces in accordance with Canada Labour Code and Safety Regulations. |
| | .2 | Prior to working in a location the Contractor to confirm with Engineer and building occupants if the work location contains any identified hazardous confined spaces. |

1 General

- .1 Contractors and their personnel to read and be familiar with this section and its requirements.
- .2 Contractor to post, in a noticeable location on job site, the following names and emergency telephone numbers:
 - .1 14 Wing Greenwood:
 - .1 Wing Fire Chief (WFC) - 902-765-1494 Local 5473.
 - .2 Engineer - 902-765-1494 or Local 5188.
- .3 Work with hazardous materials to be done by workers who are thoroughly educated to the risks and handling procedures involved with the material and are trained in safe work practices.
- .4 Encounters with material suspected of being hazardous and not previously identified are to be reported to Engineer immediately, and work in this area of project halted until direction is received from Engineer.
- .5 Contractors are to comply with regulations and procedures or Federal, Provincial and local area environmental protection agency when dealing with hazardous materials.
- .6 Enquiries regarding Hazardous Materials to be directed to Engineer.

2 Reference Standards

- .1 NFC-1995 - National Fire Code of Canada 1995.
 - .2 CLC-Part IV - Canada Labour Code.
 - .3 WHMIS - Workplace Hazardous Materials Information System (Federal Legislation Bill C-70).
 - .4 Hazardous Products Act.
 - .5 Hazardous Materials Information Review Act.
 - .6 Occupational Health and Safety Regulations.
 - .7 Regulations and standards currently in force for products not covered under WHMIS legislation, designed for the regulation of specific categories of products such as but not limited to:
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2 Reference Standards (Cont'd)	.7 (Cont'd) .1 Explosives Act. .2 Atomic Energy Control Act.
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3 Documentation	.1 Where Contractor supplied materials or chemicals are of a hazardous nature, provide Engineer with two copies of Material Safety Data Sheet (MSDS) for each hazardous product. .1 Hazardous products that do not have a Material Safety Data Sheet are not permitted on DND property. .2 Information (MSDS) on known or suspected hazardous materials on site can be obtained through Engineer from the Hazardous Materials Coordinator.
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4 Signs and Notices	.1 Contractor to make available a copy of the Material Safety Data Sheet for each product on site, for the information of site workers and visitors to the site. .1 Site workers to familiarize themselves with the Material Safety Data Sheet for each product. .2 Signs and/or notices for safety and instruction to be in both official languages, or commonly understood WHMIS symbols, and to be posted in prominent locations around area of work.
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5 Worker Safety	.1 Workers involved with hazardous materials on jobsite to be equipped with all necessary personal protective equipment (PPE) required by Labour Canada and/or Provincial Labour Department.
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6 Indemnity	.1 Contractor accepts liability and indemnifies the Department of National Defence and its employees in the event of injury or damage resulting from the use of or exposure to hazardous materials.
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- 7 Compliance .1 In event of conflict between the requirements referred to throughout this section and in paragraph 2 - Reference Standards, the more stringent requirement to govern.
- 8 Delivery and Storage .1 In addition to requirements of Section 01005 - General Instructions, deliver and store hazardous materials to the following:
.1 Incompatible substances and chemicals to be kept segregated at all times.
.2 Contractor can obtain clarification and identification of subject substances and chemicals through Engineer from Base Hazardous Materials Coordinator.
- 9 Spills and Leaks .1 Notify Wing Fire Department and Engineer at 14 Wing Greenwood immediately in the event of a spill or leak. Wing Fire Chief will coordinate and direct clean-up.
.2 Prevent injury to personnel until responsible authorities arrive and implement procedures necessary to contain and secure spill area.
.3 Spills and leaks resulting from Contractor neglect or mishandling to be cleaned up at Contractor's expense.
- 10 Clean-up .1 All hazardous material waste to be stored in containers as recommended by manufacturer of hazardous material and removed from site at end of each work day.
.2 Disposal of waste material to be in accordance with the Department of the Environment regulations and to be off DND property at approved dump sites for materials to be disposed off.

PART 1 - GENERAL

<u>1.1 Related Work</u>	.1	Summary of Work:	Section 01001
	.2	General Instructions:	Section 01005
	.3	Safety Requirements:	Section 01545
	.4	Hazardous Material:	Section 01547
<u>1.2 Codes and Standards</u>	.1	Do complete installation in accordance with CSA C22.1-94 except where specified otherwise.	
<u>1.3 Materials and Equipment</u>	.1	Equipment and material to be CSA certified. Where there is no alternative to supplying equipment which is not CSA certified, obtain special approval from Engineer.	
<u>1.4 Manufacturers and CSA Labels</u>	.1	Visible and legible after equipment is installed.	
<u>1.5 Co-ordination of Protective Devices</u>	.1	Ensure circuit protective devices such as overcurrent trips, relays and fuses are installed to required values and settings.	
<u>1.6 Definitions</u>	.1	Engineer: Wing Construction Engineering Officer's delegated representative.	
	.2	UPS: Uninterruptible Power System.	
	.3	DSS 942: Department of Supply and Services form for requisitioning services against a Standing Offer Contract.	
	.4	DND: Department of National Defence.	
	.5	14 Wing Greenwood: formerly known as Canadian Forces Base Greenwood.	
	.6	CFS: Canadian Forces Station.	
	.7	IFRCC: Instrument Flight Rules Control Centre.	

- 2.2 Test Equipment .1 Contractor to be responsible for providing all the test equipment necessary including computers (lap-tops) and softwares to conduct tests and perform calibrations and programming of the equipment installed.

PART 3 - EXECUTION

- 3.1 Intent .1 To maintain Uninterruptible Power Systems at the highest possible level of operational capability is DND's prime concern.
- .2 Correct faulty conditions in the most expedient manner.
- .3 Identify/recommend any requirements to improve the operation of these Systems.

- 3.2 Service Calls .1 Perform service calls to carry out repairs whenever requested by the Engineer.
- .2 Perform all work to equipment manufacturer's specifications.
- .3 Provide estimates of repair and costs prior to performing work when requested by Engineer.
- .4 Make no changes in design and/or installation of existing equipment and controls without prior written approval from Engineer.
- .5 Advise Engineer of the phone number(s) at which the Engineer can contact the Contractor or his representative at any time, for work of this contract.
- .6 Refuse no reasonable request for assistance from the Engineer and carry out the work with minimal delay.

- 3.3 Component Repair .1 Perform component repair/replacement either on site or at location of Contractor's choice.
- .2 Always maintain operational capabilities of UPS.
-

3.3 Component Repair (Cont'd) .3 Where possible replacement parts to be approved by Engineer prior to installation or soonest work is completed. Replace parts which do not receive approval at no additional cost to DND.

.4 Replaced defective parts to be the property of DND unless otherwise directed by Engineer.

3.4 Final Testing .1 On completion of repair(s) to the UPS component's, the contractor to ensure that the unit worked on is tested for functional operation. At no time leave system non-functional unless approved by Engineer.

.2 Testing to be to Engineer's satisfaction.

3.5 Service Report .1 Contractor to provide Engineer with a written service report describing all work performed under the DSS 942. Report to include a description of all work performed, number of hours, parts replaced, travel hours, mileage, any other additional charges and as applicable recommendations for corrections or modifications for improved operation.

.2 Contractor to ensure that the Service Report has been reviewed and signed by Engineer.

3.6 Clean-up .1 Clean-up to Section 01005.

ANNEX C

ANNEXE C

RECEIVED

JUL 12 2013

Government
of CanadaGouvernement
du Canada

Contract Number / Numéro du contrat

PWGSC W6837/17/5356

Security Classification / Classification de sécurité
Unclassified

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE	
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction
DND	RCAF
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail	
SERVICES TO BE PERFORMED: Supply all materials, labour, equipment, and transportation required to Service, and Repair UPS (Uninterrupted Power Supply) Located at 14 Wing Greenwood N.S., CCR Barrington Beccarow N.S., CFS Sydney, Sydney N.S., Yarmouth Armouries, Yarmouth N.S., and LFAA Camp Aldershot, Kentville, N.S. in accordance with specifications dated 2016-07-06 and Job No. L-G111-9900/1066.	
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
8. Indicate the type of access required / Indiquer le type d'accès requis	
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès	
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>
Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion	
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information	
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	TOP SECRET TRÈS SECRET <input type="checkbox"/>
	TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>
	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
	SECRET SECRET <input type="checkbox"/>
	TOP SECRET TRÈS SECRET <input type="checkbox"/>
	TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
Unclassified

Canada



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Contract Number / Numéro du contrat

PWGSC W6837/17/5358

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Unclassified

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui
If Yes, indicate the level of sensitivity.
Dans l'affirmative, indiquer le niveau de sensibilité:

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel:

Document Number / Numéro du document:

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input checked="" type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET - SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:
Commentaires spéciaux: See attached Security Classification Guide

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No ☐ Yes
Non Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☐ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui

TBS/SCT 350-103(2004/12)

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Canada



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PWGSC W683/11/5356

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Unclassified

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉE			CLASSIFIED CLASSIFIÉE			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉE			CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET
										A	B	C				
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

Annex C part 2

SECURITY CLASSIFICATION GUIDE

PWGSC W6837-175356 – RISO Uninterrupted Power Supply Services

SERVICES TO BE PERFORMED: Supply all materials, labour, equipment, and transportation required to Service, and Repair UPS (Uninterrupted Power Supply) Located at 14 Wing Greenwood N.S, CCR Barrington Baccarow N.S., CFS Sydney, Sydney N.S., Yarmouth Armouries, Yarmouth N.S., and LFAA Camp Aldershot, Kentville, N.S. in accordance with specifications dated 2016-07-06 and Job No. L-G111-9900/1068.

PERIOD OF CONTRACT. Services shall be performed as and when requested by the Engineer for a two (2) year period, with a two year option.

Some of the buildings require the contractor to access Security Zones and will require the contractor to be cleared to Secret. Remainder of buildings involved in this SOA only require Reliability Status for access to Operations Zones or have no security requirements.

If you have any questions or concerns, please contact the undersigned.

Gary Chiasson
Security Coordinator
DCC Greenwood Site.
1 (902) 760-0368