

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Marine Machinery and Services / Machineries et services maritimes

11 Laurier St. / 11, rue Laurier

6C2, Place du Portage

Gatineau

Québec

K1A 0S5

Title - Sujet FIRE DETECTION,FIRE SUPPRESSION	
Solicitation No. - N° de l'invitation F2599-170003/A	Date 2017-04-06
Client Reference No. - N° de référence du client F2599-170003	GETS Ref. No. - N° de réf. de SEAG PW-\$\$ML-027-26287
File No. - N° de dossier 027ml.F2599-170003	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-04-25	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Tamaro, Daniel	Buyer Id - Id de l'acheteur 027ml
Telephone No. - N° de téléphone (819)420-2892 ()	FAX No. - N° de FAX (819)956-0897
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**TITLE - CANADIAN COAST GUARD VESSELS CENTRAL & ARTIC REGION, GREAT LAKES
SECTOR - PROVINCE OF ONTARIO FIRE DETECTION, FIRE SUPPRESSION AND
PORTABLE FIREFIGHTING EQUIPMENT INSPECTION AND SERVICING SERVICES**

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS	4
PART 2 - OFFEROR INSTRUCTIONS	5
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	5
2.2 SUBMISSION OF OFFERS	5
2.3 FORMER PUBLIC SERVANT.....	5
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS	7
2.5 APPLICABLE LAWS.....	7
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	8
3.1 OFFER PREPARATION INSTRUCTIONS.....	8
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	10
4.1 EVALUATION PROCEDURES.....	10
4.2 BASIS OF SELECTION.....	10
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	11
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	11
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION.....	11
PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS	13
6.1 Insurance Requirements.....	13
PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	13
A. STANDING OFFER	14
7.1 OFFER.....	14
7.2 SECURITY REQUIREMENTS	14
7.3 STANDARD CLAUSES AND CONDITIONS.....	14
7.4 TERM OF STANDING OFFER	14
7.5 AUTHORITIES	15
7.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	16
7.7 IDENTIFIED USERS.....	16
7.8 CALL-UP PROCEDURES	17
7.9 CALL-UP INSTRUMENT.....	17
7.10 LIMITATION OF CALL-UPS	17
7.11 FINANCIAL LIMITATION	17
7.12 PRIORITY OF DOCUMENTS	17
7.13 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	18
7.14 APPLICABLE LAWS.....	18

B. RESULTING CONTRACT CLAUSES	19
7.1 STATEMENT OF WORK	19
7.2 STANDARD CLAUSES AND CONDITIONS.....	19
7.3 TERM OF CONTRACT	19
7.4 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	19
7.5 PAYMENT	19
7.6 INVOICING INSTRUCTIONS	20
7.7 INSURANCE REQUIREMENTS	20
7.8 SACC <i>MANUAL</i> CLAUSES	21
7.9 CONDITION OF MATERIAL	21
7.10 Working Language	21
7.11 Inspection and Acceptance	21
ANNEX "A"	22
STATEMENT OF WORK <i>OR REQUIREMENT</i>	22
ANNEX "B"	30
BASIS OF PAYMENT	30
ANNEX "C"	40
INSURANCE REQUIREMENTS.....	41
ANNEX "D" REPORTING REQUIREMENTS	42
REPORTING REQUIREMENTS.....	42
ANNEX "E "TO PART 3 OF THE REQUEST FOR STANDING OFFERS	43
ELECTRONIC PAYMENT INSTRUMENTS	43
ANNEX "F" EVALUATION PLAN	44
EVALUATION PLAN.....	44

TITLE - CANADIAN COAST GUARD VESSELS CENTRAL & ARTIC REGION, GREAT LAKES SECTOR - PROVINCE OF ONTARIO FIRE DETECTION, FIRE SUPPRESSION AND PORTABLE FIREFIGHTING EQUIPMENT INSPECTION AND SERVICING SERVICES

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses: |
| | 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; |
| | 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, Insurance Requirements, the Reporting Requirement, the Evaluation Plan and any other annexes

1.2 Summary

1.2.1 The Canadian Coast Guard, Central & Arctic Region, Great Lakes sector – Province of Ontario has the requirement for the annual inspection, servicing and certification of the fire detection, fire suppression and firefighting equipment on board an estimated 40 vessels located in the Central and Arctic region, Great Lakes sector in accordance with Annex A Statement of Work. The vessels range in size from a 5.9 meter rigid hull inflatables to the 72 meter vessel with a crew of 25.

1.2.2 The term of the Standing Offer is for an initial period of one (1) year with two (2) one (1) year option periods.

1.3 Geographic Sector

1.3.1 This Standing Offer is for the Central and Arctic region - Great Lakes Sector - Province of Ontario.

1.3.2 The Great Lakes Sector is comprised of the following ports: Amherstburg, Burlington, Cobourg, Goderich, Kenora, Kingston, Meaford, Parry Sound, Port Dover, Port Weller, Prescott, Sarnia, Sault Ste. Marie, Thunder Bay, and Tobermory.

1.3.3 Services may be required for Canadian Coast Guard vessels in other locations in the Great Lakes Sector.

1.4 List of equipment

1.4.1 The vessels of the Canadian Coast Guard have onboard an estimated 400 various types and sizes of portable fire extinguishers and equipment, including but not limited to: ABC dry chemical fire extinguishers (5, 10, 20 lbs), CO2 fire extinguishers (5, 10, 15, 50, 75, 100 lbs), FX 384, 358, 607 and 609 - ABC dry chemical fire extinguishers, AFFF foam fire extinguishers and 40 cubic ft. - 30 minute air bottles - Scott or M.S.A.

1.4.1 The vessels are fitted with a variety of systems including the following:

Fixed Systems

Kidde -Fenwal Inc. - FM200
Kidde - CO2 systems
Novec 1230
Range Guard

Alarm Systems

Notifier
Edwards

1.4.2 The offeror shall annually inspect, certify fire detection systems, fire suppression systems as well as portable fighting equipment. If required, the offeror shall service, recharge or hydrostatic test equipment.

1.5 The requirement is limited to Canadian services.

1.6 The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

1.7 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2016-04-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 SACC Manual Clauses

B1000T (2014-06-26) Condition of Material – Bid

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (two (2) hard copies)

Section II: Financial Offer (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work in accordance with Annex F, Evaluation Plan, paragraph 2 – Mandatory Evaluation Criteria.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex F, Evaluation Plan, paragraph 3 – Financial Evaluation. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de la modif - Amd. No.

File No. - N° du dossier

027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

An offer must comply with the requirements of the Request for Standing Offer and meet all mandatory technical evaluation criteria to be declared responsive. The Offeror must submit the supporting documentation required in accordance with this requirement.

To be declared responsive, a bid must:

- a. Meet all mandatory technical criteria as described at Annex "F" - Evaluation Plan, paragraph 2.0 – Mandatory Technical Criteria.

4.1.2 Financial Evaluation

4.1.2.1 The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included, including option periods.

4.1.2.2 The Offeror must complete one (1) financial Offer.

- a. The Financial Evaluation criteria is described at Annex "F"- Evaluation Plan, paragraph 3.0 Financial Evaluation.

4.2 Basis of Selection – Mandatory Criteria Only

- 4.2.1** An offer must comply with the requirements of the Request for Standing Offers and meet all financial and mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de la modif - Amd. No.

File No. - N° du dossier

027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Canadian Content Certification

This procurement is limited to Canadian services.

The Offeror certifies that:

() the service offered is a Canadian service as defined in paragraph 2 of clause [A3050T](#).

5.2.3.2 SACC Manual clause [A3050T](#) (2014-11-27) Canadian Content Definition

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de la modif - Amd. No.

File No. - N° du dossier

027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

PART 6 - INSURANCE REQUIREMENTS

6.1 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex "C".

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**A. STANDING OFFER****7.1 Offer**

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly Basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

7.4 Term of Standing Offer**7.4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from _____ to _____. (One (1) year)

(The Standing Offer Authority will insert the dates at standing offer award)

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods, under the same conditions and at the rates, prices specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.4.3 Comprehensive Land Claims Agreements (CLCAs)

The Standing Offer (SO) is for the delivery of the requirement detailed in the SO to the identified Users in the Central and Arctic Region, excluding locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the standing offer.

7.4.4 Delivery Points

Delivery for the requirement will be made to within the Central and Arctic region - Great Lakes Sector - Province of Ontario..

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Daniel Tamaro
 Title: Supply Officer
 Public Works and Government Services Canada
 Acquisitions Branch
 Marine Systems Directorate
 Address: 11 rue Laurier
 Place du Portage III, 6C2,
 Gatineau, QC K1A 0S5
 Telephone: 819-420-2892
 Facsimile: 819-956-0897
 E-mail address: daniel.tamaro@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Technical Authority

The Technical Authority for the Standing Offer is:

Name: _____
 Title: _____
 Organization: _____
 Address: _____

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier

027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

(The Standing Offer Authority will insert the Technical authority information at standing offer award)

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.2.1 The Project Authority for the call-up against the Standing Offer

The Project Authority for the call-up against the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and may be the delegated person for the Standing Offer Technical Authority for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____

Title: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the standing offer for the Central and Arctic region - Saint-Lawrence Sector - Province of Quebec are as follows:

- Superintendent of Marine Engineering, Integrated Technical Services Directorate, CCG;
- Production Manager, Marine Engineering, Integrated Technical Services Directorate, CCG;
- Vessels Maintenance Manager, Marine Engineering, Integrated Technical Services Directorate, CCG;
- Chief Engineers of ships, Operational Services Directorate, CCG.

7.8 Call-up Procedures

The Identified Users responsible for the ship will supply a general description of the requirement or malfunction and request a quote for Travel and Living expenses, if applicable, the estimated cost of the work, the arrival time to the site where the work is to be performed. The work will be authorized by the Identified Users by issuing a PWGSC-TPSGC 942 number.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer, or an electronic version.

7.10 Limitation of Call-ups**7.10.1 For the Identified Users**

Individual call-ups against the Standing Offer must not exceed \$30,000.00 (Applicable Taxes included).

7.10.2 Standing Offer Authority

Individual call-ups against the standing offer of more than \$30,000.00 (Applicable Taxes included) shall be authorized by the Standing Offer Authority.

7.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ Applicable Taxes excluded, unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

(The Standing Offer Authority will insert the sum at standing offer award)

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services;
- d) the General Conditions 2029 (2016-04-04), General Conditions - Goods or Services (Low Dollar Value);
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex D, Reporting Requirements;
- i) the Offeror's offer dated _____. (The Standing Offer Authority will insert the date of Offer as specified by the Offeror in his Offer).

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier

027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

7.13 Certifications and Additional Information

7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13.2 Canadian Content Certification

SACC Manual Clauses M3060C (2008-05-12) Canadian Content Certification

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

(The Standing Offer Authority will insert the Province or territory as specified by the Offeror in his Offer).

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions**7.2.1 General Conditions**

2029 (2016-04-04), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

(The Standing Offer Authority will insert the following clause if *payment by credit cards is accepted by the offeror*).

Section 12 Interest on Overdue Accounts, of 2029, General Conditions - Goods or Services (Low Dollar Value) will not apply to payments made by credit cards.

7.3 Term of Contract**7.3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment**7.5.1 Basis of Payment - Firm Unit Price(s) and Rate(s)**

In consideration of the Contractor satisfactorily completing all of its obligations under the approved call-up against the Standing Offer, the Contractor will be paid a firm unit price(s) and Rate(s), in accordance with the applicable provisions as set out in the Basis of Payment at Annex "B" as specified in the call up against Standing Offer. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

7.5.3 Multiple Payments

SACC Manual Clauses H1001C (2008-05-12) Multiple Payments

7.5.4 Discretionary Audit

SACC Manual clause C0705C (2010-01-11) Discretionary Audit

7.5.5 Electronic Payment of Invoices – Call-up

(The Standing Offer Authority will insert the following text if the Offeror accepts electronic payment of invoices as specified by the Offeror in his Offer).

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. MasterCard Acquisition Card;
- b. Direct Deposit (Domestic and International); and
- c. Electronic Data Interchange (EDI);

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of the call up against the Standing Offer;
- b. a copy of time sheets to support the time claimed;
- c. a copy of the repair report and any other documents as specified in the Standing Offer or call-up; and
- d. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
- e. a copy of the Repair/Maintenance Report.

2. Invoices are to be distributed as follows:

One (1) PDF copy must be forwarded to the following address for certification and payment.

- a. The original and one (1) copy must be forwarded to the following address for certification and payment.

Marine Engineering, Canadian Coast Guard, 520 Exmouth Street, Sarnia, ON N7T 8B1,

- b. One (1) copy (invoice only no supporting documents – by email Daniel.tamara@tpsgc-pwgsc.gc.ca) must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

- c. one (1) copy must be forwarded to the vessel.

7.7 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex "C".

If the information is not provided in the bid, the Contracting Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

7.8 SACC Manual Clauses

A9019C (2011-05-16) Hazardous Waste Disposal

B1501C (2006-06-16) Electrical Equipment

B7500C (2006-06-16) Excess Goods

7.9 Condition of material

Unless provided otherwise in the Call-up, material supplied must be new and conform to the latest issue of the applicable drawing, specifications and part number.

7.10 Working language

7.10.1 Central and Arctic region - Great Lakes Sector - Province of Ontario

Unless otherwise specified in the call-up against standing Offer, the work will be conducted in English and deliverables will be presented in that language.

7.11 Inspection and Acceptance

The Technical Authority (TA) or his delegated representative appointed by the Canadian Coast Guard is the person in the government responsible for inspecting finished products prior to their acceptance and for handling minor non-conformities, and for approving and accepting Work on behalf of the Canadian Coast Guard.. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

ANNEX "A"

STATEMENT OF WORK

**Canadian Coast Guard Vessels Central & Arctic Region
Fire Detection, Fire Suppression and Portable Fire
Fighting Equipment Inspections and Servicing**

Specification No: Spec # 803.15

Date: August 25, 2015

Prepared by Marine Engineering
Canadian Coast Guard
520 Exmouth Street
Sarnia, Ontario
N7T 8B1

Table of Contents

TABLE OF CONTENTS	23
1.0 IDENTIFICATION:.....	24
2.0 REQUIREMENT	24
3.0 SCOPE OF WORK.....	24
4.0 CODES AND STANDARDS COMPLIANCE	25
5.0 TECHNICAL	25
5.1 GENERAL	25
5.2 CO2, FM200 AND NOVEC 1230 FIRE SUPPRESSION SYSTEMS	26
5.3 GALLEY RANGE FIRE SUPPRESSION SYSTEM.....	26
5.4 PORTABLE FIRE EXTINGUISHER SERVICE.....	26
5.5 FIRE DETECTION SYSTEMS	27
5.6 CONTRACTOR CERTIFICATION REQUIREMENTS	27
6.0 COST ESTIMATE.....	27
7.0 DESIGNATED USERS.....	28
8.0 CANADIAN LABOR CODE, RULES, REGULATIONS AND STANDARDS	28
9.0 OCCUPATIONAL SAFETY	28
10.0 ROLLING STOCK AND TOOLS.....	29
11.0 HOT WORK.....	29
12.0 REPAIR REPORT	29
13.0 APPROVAL AND ACCEPTANCE	29
14.0 SERVICE CALL	29

1. Identification:

The Contractor shall support the Canadian Coast Guard Project Authority for the servicing and inspection of the fire detection, fire suppression and firefighting equipment on board approximately 40 vessels located in Central and Arctic Region, Great Lakes Sector - Province of Ontario.

2. Requirement

The Canadian Coast Guard, Marine Engineering, Central & Arctic has the requirement for a Standing Offer, for the inspection and as and when requested basis, for servicing of the fire detection, fire suppression and firefighting equipment on board approximately 40 vessels located in the Central and Arctic Region, Great Lakes Sector as listed in section 3.0.

3. Scope of Work

The Contractor shall carry out inspection and servicing of the fire detection systems, fire suppression systems and firefighting equipment on board Coast Guard Vessels in any given port as directed by the staff of the Superintendent Marine Engineering, Central and Arctic Region, in accordance with the specification.

3.1 The following list shows the vessels and their home ports or usual maintenance location.

The Contractor should note that inspections / repairs may be required outside of the indicated location. Other Canadian Coast Guard Vessels situated in the Central and Arctic region - Great Lakes Sector - Province of Ontario are also included in the Standing Offer. During the contract period vessels may be added or deleted.

Vessel Name	Home Port Location or Maintenance location
CCGS Samuel Risley	Parry Sound, ON
CCGS Griffon	Prescott, ON
CCGS Limnos	Burlington, ON
CCGS Kelso	Burlington, ON
CCGC Cape Rescue	Burlington, ON
CCGC Thunder Cape	Burlington, ON
CCGC Cape Mercy	Coburg, ON
CCGC Cape Storm	Port Weller, ON
CCGC Cape Hearne	Kingston, ON
CCGC Cape Dundas	Amherstburg, ON
CCGC Cape Discovery	Goderich, ON
CCGC Cape Commodore	Tobermory, ON
CCGC Cape Chaillon	Thunder Bay, ON
CCGC Cape Lambton	Port Dover, ON
CCGC Cape Providence	Meaford, ON
CCGS Caribou Isle	Prescott, ON
CCGS Cove Isle	Parry Sound, ON
CCGS Traverse	Kenora, ON
Rigid Hull Inflatable- various sizes	30 Boats- Burlington, ON
Private Roberston	Burlington, ON
Constable Carriere	Burlington, ON
Corporal Teather	Burlington, ON

3.2 The vessels are fitted with a variety of systems including, but not limited to, the following:

Fixed Systems:

Kidde-Fenwal Inc. FM200
Kidde- CO2 systems
Novec 1230
Range Guard

Alarm Systems:

Notifier
Edwards

(Systems / manufacturers / and products may be added or deleted)

3.3 Portable fire extinguishers and air bottles

The vessels of the Canadian Coast Guard have onboard approximately 800 various types and sizes of portable fire extinguishers, including, but not limited to the items listed below. The Contractor shall inspect, recharge and hydrostatic test as required.

Item #	Portable Fire Extinguishers and Equipment
1	5 lb ABC dry chemical fire extinguisher
2	10 lb ABC dry chemical fire extinguisher
3	20 lb ABC dry chemical fire extinguisher
4	5 lb CO2 fire extinguisher
5	10 lb CO2 fire extinguisher
6	15 lb CO2 fire extinguisher
7	50 lb CO2 fire extinguisher
8	75 lb CO2 fire extinguisher
9	100 lb CO2 fire extinguisher
10	40 cubic ft. 30minute air bottle Scott or M.S.A.
11	FX 384- 2.5 lb ABC dry chemical fire extinguisher
12	FX 358- 5 lb ABC dry chemical fire extinguisher
13	FX 607- 10 lb ABC dry chemical fire extinguisher
14	FX 609- 20 lb ABC dry chemical fire extinguisher
15	AFFF foam fire extinguisher

4. Codes and Standards Compliance

The testing and servicing of the fire detection, fire suppression and firefighting systems shall be in accordance with the following codes, standards and regulatory codes:

- NFPA-2001- Standard for Clean Agent Fire Extinguishing Systems latest edition;
- Transport Canada Marine Safety (TCMS); Canada Shipping Act 2001 and associated Regulations
- SOLAS;
- CANULC-S536-04 Inspection and Testing of Fire Alarm Systems;
- CANULC-S559-04 Equipment for the Fire Signal Receiving Centers and Systems;
- CANULC-S532 Regulation of the Servicing Portable Fire Extinguishers;
- Design, installation and maintenance practices as set forth by the equipment manufacturer.

5. Technical

5.1 General

The various vessels of the Canadian Coast Guard in Central and Arctic Region are fitted with a variety of CO2, FM 200 and Novec 1230 fire suppression systems. Ships may be fitted with more than one type of firefighting suppression system.

As per NFPA 2001 the contractor shall carry out the inspection of each fire suppression system, including the cylinders to ensure each cylinder is full, operational and does not have any leaks. The Contractor shall visually inspect each cylinder for signs of damage and corrosion. If the inspection reveals that metal testing is required, the Contractor shall notify the Technical Authority and shall present a written quote prior to carrying out the metal testing.

Upon completion of each system inspection the Contractor shall issue the appropriate certificate for firefighting equipment being inspected. The Contractor shall ensure that an original of the certificate and one copy is sent with the invoice for every piece of firefighting equipment on board the vessel.

5.2 CO2, FM200 and Novec 1230 Fire Suppression Systems

- The Contractor shall inspect each of the fire suppression system cylinders for a full charge of the firefighting agent.
- The Contractor shall inspect each of the fitted activation cylinders for the associated suppression system it services for the correct charge of gas;
- The Contractor shall pressure test the individual systems and shall prove all piping and associated nozzles are clear of any foreign materials;
- The Contractor shall verify each pull station for the fire suppression systems ensuring that the pull stations are fully serviceable and capable of discharging the associated suppression system agent;
- The Contractor shall test each pull station interconnect to the fire Detection Systems ensuring that the pull station is recognized and that the Fire Detection System sets off the General Alarms;
- The Contractor shall update the service tag for each system inspected;
- The Contractor shall test all aspects of the systems to ensure that all components are fully functional and shall issue a certificate of inspection stating that the systems has been inspected and meets all applicable TCMS regulatory requirements.

5.3 Galley Range Fire Suppression System

The Contractor shall inspect the Galley Range Fire Suppression systems to ensure that these systems contain the correct charges.

- The Contractor shall inspect the fusible links for the Galley Range Fire Suppression systems.
- The Contractor shall test and prove clear the piping and nozzles for the Galley Range Fire Suppression Systems and shall ensure that there are no foreign materials in the piping systems that could prevent these systems from working correctly.

5.4 Portable Fire Extinguisher Service

- The Contractor shall inspect, test and verify all portable fire extinguishers onboard the CCG Vessels.
- The Contractor shall inspect each fire extinguisher for its proper charges. Where required the fire extinguisher shell shall be hydrostatically tested. The Contractor shall note the requirement of providing additional fire extinguishers to the ship's crew during the inspection of portable fire extinguishers that are taken from the vessel for inspection by the Contractor. The Contractor shall provide fire extinguisher that are certified for service and are of the same type and size as those removed for service by the Contractor. This is in the event that hydrostatic tests are required.
- The Contractor shall update the service tag for all serviced fire extinguishers.
- The Contractor shall reinstall all portable fire extinguishers to their correct shipboard locations after all services to the extinguishers have been completed.

- The Contractor shall provide a Certificate of inspection for all portable fire extinguisher serviced. Where hydrostatic tests are performed, a certificate of inspection for each hydrostatic test shall accompany the extinguishers showing its serial number and other identifying markings and the date the hydrostatic test was successfully completed.

5.5 Fire Detection Systems

The fire detection systems onboard CCG Vessels are approved Fire Detection Systems. The Contractor shall test all aspects of the systems to ensure that all components are fully functional and shall issue a certificate of inspection stating that these systems have been inspected and meet all applicable TCMS regulatory requirements.

5.6 Contractor Certification Requirements

The Contractor shall provide the following proof of certification:

- The Contractor shall be a Kidde and Range Guard certified Contractor or shall have on staff certified Kidde, Range Guard service technicians that are familiar and trained to perform shipboard service work on fixed FM200, CO2 and Novec 1230 systems fitted on the CCG vessels;
- The Contractor shall be certified or have on staff certified Notifier and Edwards service technician that are familiar and trained to perform shipboard service work on Notifier, and Edwards, Fire Detection Systems fitted on the CCG Vessels.
- The Contractor shall be certified or shall have on staff certified service technicians that are familiar and trained to service the portable fire extinguishers fitted on the CCG Vessels;
- The Contractor shall be verified or shall have on staff verified service technicians that are familiar and trained to service galley fire suppression systems fitted on the CCG Vessels.

NOTE: The Novec 1230 system is only present on board vessels located in Quebec.

6.0 Cost Estimate

- 6.1 An estimate of the cost shall be provided to the Canadian Coast Guard including: labour cost, travel & living expenses, cost of material, and other direct costs for approval.
- 6.2 The estimate must be approved by the Identified User of the Canadian Coast Guard, with the appropriate form, before material is purchased and work begins.

7.0 Designated Users

The designated authorized users to place call-ups to the Standing Offer shall include:

- Superintendent of Marine Engineering, Technical Services Directorate, CCG;
- Production Manager, Marine Engineering, Technical Services Directorate, CCG;
- Vessels Maintenance Managers, Marine Engineering, Technical Services Directorate, CCG;
- Chief Engineers of ships, Operational Services Directorate, CCG.

7.1 Technical Authority

- 7.1.1 The Technical Authority for the Standing Offer is identified in part 6.5.2 of the Standing Offer.
- 7.1.2 The project officer for the call-up against Standing Offer will be identified in the call-up, and may be the delegated as Technical Authority for the call-up.

8.0 Canadian Labor Code, Rules, Regulations and Standards

The Offeror and any Sub-Contractors has the responsibility to perform the work in accordance with the applicable standards, codes and regulations and in accordance with the Canadian Labor Code.

8.1 Other Marine related Rules, Regulations and Standards

TCMS (Transport Canada Marine Safety) - Publications
<http://www.tc.gc.ca/eng/marinesafety/tp-menu-515.htm>

IEEE Std 45 2002 Recommended Practice for Electrical Installations on Shipboard
<https://standards.ieee.org/findstds/standard/45-2002.html>

9.0 Occupational Safety

- 9.1 Contractor's personnel may be required to move around the deck and the inside of the hull of Canadian Coast Guard vessels. They may be requirements to use the steep steps, and short ladders, move in cramped spaces that can normally be found on the same vessels. Contractor's personnel may be required to work in confined areas but not closed spaces.
- 9.2 The Contractor's personnel must be capable of undertaking work that may require significant physical effort and working in difficult climatic conditions.
- 9.3 The Contractor's personnel may be exposed to trace quantities of cleaning fluids, light oils, and fresh paint that can be expected to be found on a ship during normal ship operation activities.
- 9.4 Before the beginning of service, a representative of the Canadian Coast Guard will provide a safety briefing detailing the procedures to be followed and hazards for the work site the Contractor's personnel will be using.
- 9.5 The Canadian Coast Guard requires the use of the "Lock-out Tag-out system" in order to isolate and render inoperative systems and machinery to be worked on.

10.0 Rolling stock and tools

The Contractor must have the rolling stock required to perform service calls with the necessary tools for delivering repair and maintenance services of marine vessel systems listed in paragraph 3 of this annex.

11.0 Hot work

- 11.1 Before performing any hot work on a ship, the Contractor must have a hot work permit for each hot work task.
- 11.2 The Contractor's work team leader must receive authorization from the officer in charge of the ship before undertaking hot work.

12.0 Repair Report

12.1 A repair report will be required for all work. The report must contain the following information:

- The date and time the repair request was made;
- The serial number and system description;
- The name of the person who made the call and his or her telephone number;
- The date and time of the start and the end of the work, as well as the number of hours for each working day;
- The description of the malfunction;
- The reasons for the defect or malfunction;
- The list of the materiel and of all parts replaced or installed;
- The name of the Contractor's Representative and the service desk where he or she works;
- The name (printed) and signature of the person in charge on the ship who certifies that the materiel appears to operate satisfactorily;
- The breakdown of labour and material costs if there are any supplements.

12.2 Two (2) copies of the report will be required and must be submitted to the Identified User.

13.0 Approval and Acceptance

The Technical Authority (TA) or his delegated representative appointed by the Canadian Coast Guard is the person in the government responsible for inspecting finished products prior to their acceptance and for handling minor non-conformities, and for approving and accepting Work on behalf of the Canadian Coast Guard.

14.0 Service Call

- 14.1 The Contractor's technician shall be on site within 72 hours after notification; however the Contractor may be required on shorter notice at the same quoted price.
- 14.2 The Contractor must be available to work overtime outside regular working hours, from Monday to Friday, as well as on Saturday and Sunday.

ANNEX "B"

BASIS OF PAYMENT

The Offeror should complete this pricing schedule and include it in its financial bid once completed. As a minimum, the Offeror must respond to this pricing schedule by including in its financial bid for each of the periods specified below.

During the period of Contract, for Work performed in accordance with the Contract, the Contractor will be paid as specified below:

1.0 Working Hours

The normal working hours per day for Contractor's personnel shall be deemed to be eight (8) hours of any day during which they are actually engaged in the performance of the Services between 07:00 hrs and 17:00 hrs.

The Contractor will be paid a minimum amount of a first half hour, calculated from the contractor's technician's arrival time on site. All additional chargeable time after the first half hour will be rounded to the nearest quarter hour.

1.1 Materials, Replacement Parts and Spare Parts

The Contractor will be paid the net laid-down cost of materials and replacement parts to which will be added a mark-up of 10 percent, plus Applicable Taxes.

1.2 Travel time and Kilometric Charges

Travel time and mileage charges for a service call will be invoiced from the Contractor's mobile repair unit base address nearest to the Canadian Coast Guard place of work, as indicated in the Contract, or from the actual location of the Contractor's mobile repair unit vehicle nearest to the Canadian Coast Guard place of work, whichever is the shortest distance.

1.3 Travel and Living Expenses

For Services rendered in accordance with Annex "A", the Contractor will be paid for the actual travel time in accordance with the hourly rates specified in this annex.

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive and with the other provisions of the Directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority for the Call-up Against Standing Offer.

All payments are subject to verification by the Government.

1.4 Transportation Costs

1.4.1 Transportation costs of components will be determined as follows:

- a. For a pick-up size vehicle:

The Contractor shall provide a fixed transportation rate, round trip, for the transport of components between the Contractor's facility and the Canadian Coast Guard places of work in accordance with Part 3 Travel cost of the Basis of Payment.

b. Transportation costs for a vehicle bigger than a pick-up size vehicle:

The Contractor will be paid the net laid-down cost of transport to which will be added a mark-up of 10 percent, plus Applicable Taxes.

1.4.2 The Technical or Project Authority may change the mode of transport at his discretion.

N° de l'invitation - Sollicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

2.0 Professional Fees

2.1 The Contractor will be paid firm hourly rates and fixed rates as follows:

2.1.1 Initial Period

Part 1. Unit cost items, inspection / recharge / Hydrostatic Test and report production

Item#	Cylinders and Portable Fire Extinguishers	U of I	Annual Inspection Cost	Recharge Cost	Hydrostatic Test Cost
1	5 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
2	10 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
3	16 lb ABC dry chemical fire extinguisher	ea	\$	\$	
4	20 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
5	24 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
6	34 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
7	5 lb CO2 fire extinguisher	ea	\$	\$	\$
8	10 lb CO2 fire extinguisher	ea	\$	\$	\$
9	15 lb CO2 fire extinguisher	ea	\$	\$	\$
10	34.5 lb CO2 fire extinguisher	ea	\$	\$	\$
11	34.9 lb CO2 fire extinguisher	ea	\$	\$	\$
12	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	ea	\$	\$	\$
13	50 lb CO2 fire extinguisher	ea	\$	\$	\$
14	75 lb CO2 fire extinguisher	ea	\$	\$	\$
15	100 lb CO2 fire extinguisher	ea	\$	\$	\$
16	FX 384 - 2.5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
17	FX 358 - 5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
18	FX 607 - 10 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
19	FX 609 - 20 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
20	24 lb Wet chemical fire extinguisher	ea	\$	\$	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

N° de l'invitation - Solicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

Part 2 Fixed systems

Item#	Fixed Systems Inspection Rate	Unit of issue	Hourly rate
21	CO2	Hour	\$
22	FM200	Hour	\$
23	Galley Range	Hour	\$
24	2.5 Gallon Wet Chemical	Hour	\$
25	Fire Alarm / detection system	Hour	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 3 Travel cost

26	Travel Time	Hour	\$
27	Rate per kilometer	Per km	\$

Part 4 New fire extinguisher and air bottle Initial Period

28	Chemical fire extinguisher less than 40 pounds capacity	Each	Cost + 10%
29	Extinguisher Disposal Fee	Each	Cost + 10%
30	40 cubic ft. - 30 minute air bottle (optional)	Each	Cost + 10%

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 5 Production of reports, certificates and other administrative deliverables

31	Less than 50 items / inspections / services	Each	\$75.00
32	More than 50 items / inspections / services	Each	\$150.00

The production of reports, certificates and other administrative deliverables are a fixed rate.

2.1.2 Option Period One

Part 1. Unit cost items, inspection / recharge / Hydrostatic Test

Item#	Cylinders and Portable Fire Extinguishers	U of I	Annual Inspection Cost	Recharge Cost	Hydrostatic Test Cost
1	5 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
2	10 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
3	16 lb ABC dry chemical fire extinguisher	ea	\$	\$	
4	20 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
5	24 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
6	34 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
7	5 lb CO2 fire extinguisher	ea	\$	\$	\$
8	10 lb CO2 fire extinguisher	ea	\$	\$	\$
9	15 lb CO2 fire extinguisher	ea	\$	\$	\$
10	34.5 lb CO2 fire extinguisher	ea	\$	\$	\$
11	34.9 lb CO2 fire extinguisher	ea	\$	\$	\$
12	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	ea	\$	\$	\$
13	50 lb CO2 fire extinguisher	ea	\$	\$	\$
14	75 lb CO2 fire extinguisher	ea	\$	\$	\$
15	100 lb CO2 fire extinguisher	ea	\$	\$	\$
16	FX 384 - 2.5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
17	FX 358 - 5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
18	FX 607 - 10 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
19	FX 609 - 20 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
20	24 lb Wet chemical fire extinguisher	ea	\$	\$	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

N° de l'invitation - Solicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

Part 2 Fixed systems

Item#	Fixed Systems Inspection Rate	Unit of issue	Hourly rate
21	CO2	Hour	\$
22	FM200	Hour	\$
23	Galley Range	Hour	\$
24	2.5 Gallon Wet Chemical	Hour	\$
25	Fire Alarm / detection system	Hour	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 3 Travel cost

26	Travel Time	Hour	\$
27	Rate per kilometer	Per km	\$

Part 4 New fire extinguisher and air bottle Initial Period

28	Chemical fire extinguisher less than 40 pounds capacity	Each	Cost + 10%
29	Extinguisher Disposal Fee	Each	Cost + 10%
30	40 cubic ft. - 30 minute air bottle (optional)	Each	Cost + 10%

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 5 Production of reports, certificates and other administrative deliverables

31	Less than 50 items / inspections / services	Each	\$75.00
32	More than 50 items / inspections / services	Each	\$150.00

The production of reports, certificates and other administrative deliverables are a fixed rate.

2.1.2 Option Period Two

Part 1. Unit cost items, inspection / recharge / Hydrostatic Test

Item#	Cylinders and Portable Fire Extinguishers	U of I	Annual Inspection Cost	Recharge Cost	Hydrostatic Test Cost
1	5 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
2	10 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
3	16 lb ABC dry chemical fire extinguisher	ea	\$	\$	
4	20 lb ABC dry chemical fire extinguisher	ea	\$	\$	Not Applicable
5	24 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
6	34 lb ABC dry chemical fire extinguisher	ea	\$	\$	\$
7	5 lb CO2 fire extinguisher	ea	\$	\$	\$
8	10 lb CO2 fire extinguisher	ea	\$	\$	\$
9	15 lb CO2 fire extinguisher	ea	\$	\$	\$
10	34.5 lb CO2 fire extinguisher	ea	\$	\$	\$
11	34.9 lb CO2 fire extinguisher	ea	\$	\$	\$
12	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	ea	\$	\$	\$
13	50 lb CO2 fire extinguisher	ea	\$	\$	\$
14	75 lb CO2 fire extinguisher	ea	\$	\$	\$
15	100 lb CO2 fire extinguisher	ea	\$	\$	\$
16	FX 384 - 2.5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
17	FX 358 - 5 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
18	FX 607 - 10 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
19	FX 609 - 20 lb ABC dry chemical fire extinguisher	ea	Not Applicable	\$	Not Applicable
20	24 lb Wet chemical fire extinguisher	ea	\$	\$	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

N° de l'invitation - Sollicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

Part 2 Fixed systems

Item#	Fixed Systems Inspection Rate	Unit of issue	Hourly rate
21	CO2	Hour	\$
22	FM200	Hour	\$
23	Galley Range	Hour	\$
24	2.5 Gallon Wet Chemical	Hour	\$
25	Fire Alarm / detection system	Hour	\$

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 3 Travel cost

26	Travel Time	Hour	\$
27	Rate per kilometer	Per km	\$

Part 4 New fire extinguisher and air bottle Initial Period

28	Chemical fire extinguisher less than 40 pounds capacity	Each	Cost + 10%
29	Extinguisher Disposal Fee	Each	Cost + 10%
30	40 cubic ft. - 30 minute air bottle (optional)	Each	Cost + 10%

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Part 5 Production of reports, certificates and other administrative deliverables

31	Less than 50 items / inspections / services	Each	\$75.00
32	More than 50 items / inspections / services	Each	\$150.00

The production of reports, certificates and other administrative deliverables are a fixed rate.

N° de l'invitation - Solicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

3.0 Estimated travel time and distance:

Central and Arctic region - Great Lakes Sector - Province of Ontario

A	B	C	D
Address of Supplier mobile repair unit base and Postal Code	Place of Work	One way KM	One way travel time hours (estimated)
	Amherstburg, Ontario 370 Dalhousie Street, Amherstburg, ON, N9V 1X3		
	Burlington, Ontario 867 Lakeshore Road, Burlington, ON L7S 1A1		
	Cobourg, Ontario 114 Division Street, Cobourg, ON K9A 3P3		
	Goderich, Ontario N. Harbour Road, Goderich, ON, N7A 3Z2		
	Kenora, Ontario Lakeside Beach, Kenora, ON, P9N 3X6		
	Kingston, Ontario Portsmouth Olympic Harbour, 53 Yonge Street, Kingston, ON, K7M 6G4		
	Meaford, Ontario 128 Fuller Street, Meaford, ON, N4L 1B9		
	Parry Sound, Ontario 28 Waubeek Street, Parry Sound, ON, P2A 1B9		
	Port Dover, Ontario 55 Passmore Street, Port Dover, ON, N0A 1N0		
	Port Weller, Ontario St. Lawrence Seaway Authority, 508 Glendale Avenue, St. Catharines, ON, L2R 6V8		
	Prescott, Ontario 401 King Street West, Prescott, ON, K0E 1T0		

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

	Sault Ste. Marie, Ontario 1 Canal Drive, Sault Ste. Marie, ON, P6A 6W4		
	Thunder Bay, Ontario Keefer Terminal, Suite 400, 100 Main Street, Box12, Thunder Bay, ON P7B 6R9		
	Tobermory, Ontario Canadian Coast Guard, Elgin Street, Tobermory, ON, N0H 1T0		

(The Standing Offer Authority will insert the Offeror's Representative's information at standing offer award)

Billing mileage for a service call will either be from the address of the mobile repair unit base closest to the Canadian Coast Guard work site or the actual location of the mobile repair party vehicle, whichever is the closest to the place of work.

Note: Certain addresses provided are to facilitate the Google Map search.

ANNEX "C"

INSURANCE REQUIREMENTS

1. Ship Repairers' Liability Insurance

1. The Contractor must obtain Ship Repairer's Liability Insurance and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$10,000,000 per accident or occurrence and in the annual aggregate.
2. The Ship Repairer's Liability insurance must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - b. Waiver of Subrogation Rights: Contractor's Insurer to waive all rights of subrogation against Canada as represented by Minister of Fisheries, Oceans and the Canadian Coast Guard, and Public Works and Government Services Canada for any and all loss of or damage to the vessel, however caused.
 - c. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.
 - d. Contractual Liability: The policy must, on a blanket basis or by specific reference to the contract, extend to assumed liabilities with respect to contractual provisions.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

ANNEX "D"

Reporting Requirements

Suppliers must report on a quarterly basis on the call-up/contract activities. Such reports may contain, but are not limited to, the following information:

- i. the standing offer number;
- ii. the supplier name;
- iii. the reporting period;
- iv. the call-up/contract number for each call-up/contract, including amendments;
- v. the client department;
- vi. the contracting authority;
- vii. the date of the call-up/contract;
- viii. the call-up/contract period;
- ix. the line items acquired/services provided;
- x. the value of the call-up/contract, Goods or Services Tax/Harmonized Sales Tax included, as applicable.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

ANNEX "E" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ **MasterCard Acquisition Card;**
- ☐ **Direct Deposit (Domestic and International); and**
- ☐ **Electronic Data Interchange (EDI);**

ANNEX "F"

EVALUATION PLAN

1.0 Evaluation plan

1.1 Mandatory Technical Criteria

Mandatory technical criteria M.1 to M.8 must be addressed in order to be technically compliant. The Offeror must submit the supporting documentation required in accordance with this requirement.

The mandatory technical criteria are described at paragraph 2.0 of this annex.

1.2 Financial Evaluation Criteria

In order to be receivable all the boxes provided for rates or costs of the financial evaluation form must be properly filled in.

The financial evaluation criteria are described at paragraph 3.0 of this annex.

2.0 Mandatory Technical Criteria

In order to properly demonstrate compliance the Offeror must provide full details of where, when (month and year), the category of equipment, systems Inspected / Maintained / Certified (manufacturer and model) and provide a brief description of the work performed in their offer.

The Offeror must complete the mandatory technical criteria in relation to Offeror's staff, rolling stock and tools that are based within the geographical area being offered. If the Offeror must use resources (personnel, equipment or tools) that are based outside of the geographic area for which he is offering to perform service calls on a regular basis; the Offeror must clearly identify in its offer the description of the resources, address where the resources are based and the frequency with which they are required.

2.1 Mandatory Technical Criteria

Mandatory Technical Criteria	
Offeror's name:	
Geographic area: Central and Arctic region - Great Lakes Sector - Province of Ontario	
Date:	
No.	Description of Criteria
M.1	The Offeror must demonstrate that it employs on a permanent basis at least two (2) certified Fire detection and firefighting service technicians.
M.2	The Offeror shall Certify that he can accomplish the work at all the following Home Port / Locations in the province of Ontario as follows: Amherstburg, Burlington, Cobourg, Goderich, Kenora, Kingston, Meaford, Parry Sound, Port Dover, Port Weller, Prescott, Sarnia, Sault Ste. Marie, Thunder Bay, and Tobermory
M.3	The Offeror must demonstrate that he has the necessary equipment and rolling stock required for the repair, maintenance, and certification services for fire detection / firefighting systems described in paragraph 3 of Annex A.
M.4	The Offeror shall demonstrate that he is a Kidde and Range Guard certified Contractor by providing certificates indicating that the Offeror has on staff certified Kidde and Range Guard service technicians to perform shipboard service work on fixed FM 200 and CO2 systems.
M.5	The Offeror shall demonstrate that he is a Notifier certified Contractor and provide certificates indicating that the Offeror has on staff certified Notifier system service technicians to perform shipboard service work on Notifier Fire Detection systems.
M.6	The Offeror shall demonstrate that he has on staff certified service technicians to service portable fire extinguishers.
M.7	The Offeror shall demonstrate that he has on staff certified service technicians to service galley fire suppression systems.
M.8	Offeror must have a work record free of accident(s), incident(s) and unsatisfactory work record(s) on CCG ships and installations in the last two years including the following:
A.	Offeror personnel must not have had a serious, light or minor accident on a CCG ships in the last two years from the date of issue of the solicitation: (Any injury that required more than local first aid. This does not include a first aid injury where visit was made to a doctor for company or CSST regulations)
B.	Offeror personnel must not have had an incident that caused damage to CCG equipment or ship in the last two years from the date of issue of the solicitation. This includes any incident / accident that could have caused a serious or light injury in the last two years.
C.	The Offeror must not have had an unsatisfactory rating with a contract or call up against standing offer in the last two years from the date of issue of the solicitation.

Technical Validation

PWGSC and/or CCG retain the option of visiting the Offeror's facilities in order to validate that the equipment and rolling stock for the repair and maintenance of Canadian Coast Guard Vessels Fire Detection, Fire Suppression and Portable Firefighting Equipment Inspection and Servicing for the systems listed in subsection 3 of Annex A, are as indicated by the Offeror in his offer.

3.0 Financial Evaluation

Financial Evaluation Criteria

The Offeror must submit their hourly rates and firm prices for the initial 12 month period and option periods 1 and 2, each for a period of 12 months, in accordance with this Annex. The Standing Offer Authority will transfer the fixed rates and prices to Annex B, for the successful offer, at standing offer issue.

The "calculation area" for travel time and distance in kilometers are mandatory and must be addressed. The Google Map " Software" will be used to determine the travel time and distance in kilometers between the Offeror's Service Facilities to all ports where Canadian Coast Guard ships are located. It is acceptable to use the administration offices of the ports for Google Map calculations. An example of the calculation is available at Appendix 1 to Annex "F".

The Offeror must complete the financial evaluation criteria in relation to the Offeror's staff, rolling stock and tools based within the geographical area that the Offeror is submitting an offer. If the Offeror must use resources (personnel, equipment or tools) that are based outside of the geographic area for which he is making an offer in order to perform service calls on a regular basis, the Offeror must clearly identify, in his submission the: resource description, address where the resources are based and the frequency with which they are required. The evaluation of travel time and distance in kilometers for the Mobile repair unit with resources that are based outside of the geographical area must be represented in the calculation area of travel time and distance in kilometers.

Validation of the travel time and distance in kilometers from the Offeror's service facilities to client's service site.

The validation tool for the travel time and distance in kilometers will be Google Map. The address of the Offeror's Service Facilities to the service sites will be inserted in this Annex. Google Map's Automatic path will not be modified. **The Google Map data for travel time and kilometers from the Offeror's mobile repair base / office to the ports will be inserted in paragraph 3.1.3.1, as required.** The travel time will be inserted in the column" AB "of the table for the corresponding line of the service destination, and the distance in kilometers will be recorded column" AA " of the table in the corresponding line for the service destination. The Standing Offer Authority reserves the right to verify the data at his discretion, but at least two trips per Offer will be validated.

Levels of Effort

These levels of effort are only estimations for the financial evaluation only and are not to be considered in any way as a commitment from Canada.

Prices must be submitted as follows:

- (1) For Part 1 - Cylinders and Portable Fire Extinguishers, inclusive of all costs required to complete the inspection, servicing, certification and production of reports as required by Annex B, such as: labor, overhead, material, operational expenses, and profit.
- (2) For Part 2 - Fixed Systems, inclusive of all costs required to complete the inspection, servicing, certification and production of reports as required by Annex B, such as: labor, overhead, material, operational expenses, and profit.
- (3) For Part 3 - Travel cost: inclusive of all costs required to complete the inspection, servicing, certification and production of reports as required by Annex B, such as: labor, overhead, material, operational expenses, and profit.

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

Responsive Financial Offer

In order to be responsive a financial offer must have hourly rates and prices properly inserted in all the appropriate boxes of the financial evaluation.

3.1 Financial Evaluation

3.1.1A Calculation Area for the UNIT COSTS for the Annual Inspection Cost of part 1A

		A	B	C	D	E	F
Item#	Cylinders and Portable Fire Extinguishers	Initial Period	Option Period 1	Option Period 2	Subtotal (A+B+C) /3	Evaluation Multiplier	Subtotal (D * E)
1	5 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	250	\$
2	10 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	250	\$
3	16 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	150	\$
4	20 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	150	\$
5	24 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	75	\$
6	34 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	50	\$
7	5 lb CO2 fire extinguisher	\$	\$	\$	\$	250	\$
8	10 lb CO2 fire extinguisher	\$	\$	\$	\$	250	\$
9	15 lb CO2 fire extinguisher	\$	\$	\$	\$	150	\$
10	34.5 lb CO2 fire extinguisher	\$	\$	\$	\$	50	\$
11	34.9 lb CO2 fire extinguisher	\$	\$	\$	\$	50	\$
12	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	\$	\$	\$	\$	200	\$
13	50 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

14	75 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$
15	100 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$
16	24 lb Wet chemical fire extinguisher	\$	\$	\$	\$	100	\$
17	Subtotal for Part 1A - Annual Inspection UNIT COST Column F: 1+2+3+4+ 5+6+7+8+9+10+11+12+13+14+15+16.						\$

3.1.1-B Calculation Area for the UNIT COSTS for the Recharge Cost of part 1

Item#		G	H	I	J	K	L
	Cylinders and Portable Fire Extinguishers	Initial Period	Option Period 1	Option Period 2	Subtotal (G+H+I) /3	Evaluation Multiplier	Subtotal (J * K)
18	5 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	100	\$
19	10 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	100	\$
20	16 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	75	\$
21	20 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	50	\$
22	24 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	50	\$
23	34 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	25	\$
24	5 lb CO2 fire extinguisher	\$	\$	\$	\$	100	\$
25	10 lb CO2 fire extinguisher	\$	\$	\$	\$	100	\$
26	15 lb CO2 fire extinguisher	\$	\$	\$	\$	75	\$
27	34.5 lb CO2 fire extinguisher	\$	\$	\$	\$	25	\$

N° de l'invitation - Sollicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

28	34.9 lb CO2 fire extinguisher	\$	\$	\$	\$	25	\$
29	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	\$	\$	\$	\$	50	\$
30	50 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$
31	75 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$
32	100 lb CO2 fire extinguisher	\$	\$	\$	\$	20	\$
33	FX 384 - 2.5 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	100	\$
34	FX 358 - 5 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	100	\$
35	FX 607 - 10 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	75	\$
36	FX 609 - 20 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	50	\$
37	24 lb Wet chemical fire extinguisher	\$	\$	\$	\$	25	\$
38	Subtotal for Part 1B - Recharge UNIT COST Column L: 18+19+20+21+22+ 23+24+25+26+27+28+29+30+31+32+33+34+35+36+37.						\$

3.1.1-C Calculation Area for the UNIT COST for the Hydrostatic Test Cost of part 1

		M	N	O	P	Q	R
Item#	Cylinders and Portable Fire Extinguishers	Initial Period	Option Period 1	Option Period 2	Subtotal (M+N+O) /3	Evaluation Multiplier	Subtotal (P * Q)
39	24 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	10	\$
40	34 lb ABC dry chemical fire extinguisher	\$	\$	\$	\$	10	\$
41	5 lb CO2 fire extinguisher	\$	\$	\$	\$	10	\$
42	10 lb CO2 fire extinguisher	\$	\$	\$	\$	10	\$
43	15 lb CO2 fire extinguisher	\$	\$	\$	\$	10	\$
44	34.5 lb CO2 fire extinguisher	\$	\$	\$	\$	10	\$
45	34.9 lb CO2 fire extinguisher	\$	\$	\$	\$	10	\$
46	40 cubic ft. - 30 minute air bottle Scott or M.S.A.	\$	\$	\$	\$	10	\$
47	50 lb CO2 fire extinguisher	\$	\$	\$	\$	5	\$
48	75 lb CO2 fire extinguisher	\$	\$	\$	\$	5	\$
49	100 lb CO2 fire extinguisher	\$	\$	\$	\$	5	\$
50	24 lb Wet chemical fire extinguisher	\$	\$	\$	\$	5	\$
51	Subtotal for Part 1C – Hydrostatic Test UNIT COST Column R: 39+40+41+42+43+ 44+45+46+47+48+49+50.						\$

N° de l'invitation - Sollicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

3.1.2 Calculation Area for the HOURLY RATE for the Fixed systems of part 2

Certified Technician for system		Hourly Rates			Evaluation Calculation		
		S	T	U	V	W	X
		Initial Period	Option Period 1	Option Period 2	Subtotal (S+T+U) /3	Evaluation Multiplier	Subtotal (V * W)
52	CO2 Certified Technician	\$	\$	\$	\$	50	\$
53	FM200 Certified Technician	\$	\$	\$	\$	50	\$
54	Galley Range Certified Technician	\$	\$	\$	\$	50	\$
55	2.5 Gallon Wet Chemical Certified Technician	\$	\$	\$	\$	10	\$
56	Fire Alarm / detection system Certified Technician	\$	\$	\$	\$	100	\$
57	Subtotal for Part 2 Fixed Systems Inspection cost Column X: 52+53+54+55+56						\$

3.1.3 Calculation Area for Travel cost – Part 3

3.1.3.1 Calculation area Google map travel time and kilometers

	Y	Z	AA	AB
	Address of mobile repair unit and Postal Code	Place of Work	One way KM	One way hours
(1)		Amherstburg, Canadian Coast Guard, 370 Dalhousie Street Amherstburg, ON N9V 1X3		
(2)		Burlington, Canadian Coast Guard, 867 Lakeshore Road, Burlington, ON L7S 1A1		
(3)		Cobourg, Canadian Coast Guard, 114 Division Street, Cobourg, ON K9A 3P3		
(4)		Goderich, Canadian Coast Guard, N. Harbour Road, Goderich, ON N7A 3Z2		
(5)		Kenora, Canadian Coast Guard, Lakeside Beach, Kenora, ON P9N 3X6		
(6)		Kingston, Canadian Coast Guard, Portsmouth Olympic Harbour, 53 Yonge Street, Kingston, ON K7M 6G4		
(7)		Meaford, Canadian Coast Guard, 128 Fuller Street, Meaford, ON N4L 1B9		
(8)		Parry Sound, Canadian Coast Guard, 28 Waubeek Street Parry Sound, ON P2A 1B9		
(9)		Port Dover, Canadian Coast Guard, 55 Passmore Street Port Dover, ON N0A 1N0		
(10)		Port Weller, Canadian Coast Guard, St. Lawrence Seaway Authority, 508 Glendale Avenue St. Catharines, ON L2R 6V8		
(11)		Prescott, Canadian Coast Guard 401 King Street West Prescott, ON K0E 1T0		
(12)		Sarnia, Canadian Coast Guard 520 Exmouth Street, Sarnia, ON N7T 8B1		
(13)		Sault Ste. Marie, Canadian Coast Guard, 1 Canal Drive Sault Ste. Marie, ON P6A 6W4		
(14)		Thunder Bay, Canadian Coast Guard, Keefer Terminal, Suite 400, 100 Main Street, Box12 Thunder Bay, ON P7B 6R9		
(15)		Tobermory, Canadian Coast Guard, Elgin Street Tobermory, ON N0H 1T0		

N° de l'invitation - Solicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

3.1.3.1-A KILOMETRIC RATE

Travel- Mobile Repair Unit - Kilometric Rate part 3.1.3.1-A								
Kilometric Rate					Calculation of Kilometric cost			
AC	AD	AE	AF	AG	AH	AI		
One way kilometers, Google Maps data, Offeror's facilities to service site From tab "AA"	Initial Period	Option Period 1	Option Period 2	Subtotal (AD+AE+AF) /3	Evaluation Multiplier	Subtotal (AC*AG*AH)		
(1)	\$	\$	\$	\$	10	\$	58	
(2)	\$	\$	\$	\$	50	\$	59	
(3)	\$	\$	\$	\$	10	\$	60	
(4)	\$	\$	\$	\$	10	\$	61	
(5)	\$	\$	\$	\$	10	\$	62	
(6)	\$	\$	\$	\$	10	\$	63	
(7)	\$	\$	\$	\$	10	\$	64	
(8)	\$	\$	\$	\$	50	\$	65	
(9)	\$	\$	\$	\$	10	\$	66	
(10)	\$	\$	\$	\$	10	\$	67	
(11)	\$	\$	\$	\$	50	\$	68	
(12)	\$	\$	\$	\$	25	\$	69	
(13)	\$	\$	\$	\$	25	\$	70	
(14)	\$	\$	\$	\$	10	\$	71	
(15)	\$	\$	\$	\$	10	\$	72	

Example: 312.01 to 312.50 km = 312 km 312.501 to 313.00 km = 313 km

73	Subtotal Part 3 A – Travel Cost – Kilometric Rate Column AI:58+59+60+61+62+63+64+65+66+67+68+69+70+71+72.	\$
----	---	----

N° de l'invitation - Solicitation No.
F2599-170003/A
N° de réf. du client - Client Ref. No.
F2599-170003

N° de la modif - Amd. No.
File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID
027ML
N° CCC / CCC No./ N° VME - FMS

3.1.3.1-B TRAVEL TIME

Travel- Mobile Repair Unit – Travel time one way part 3.3.1-B								
Travel time rate						Evaluation calculation		
AJ	AK	AL	AM	AN	AO	AP		
One way Hours, Google Maps data, Offeror's facilities to service site From tab "AB"	Initial Period	Option Period 1	Option Period 2	Subtotal (AK+AL+ AM) /3	Evaluation Multiplier	Subtotal (AJ*AN* AO)		
(1)	\$	\$	\$	\$	10	\$	74	
(2)	\$	\$	\$	\$	50	\$	75	
(3)	\$	\$	\$	\$	10	\$	76	
(4)	\$	\$	\$	\$	10	\$	77	
(5)	\$	\$	\$	\$	10	\$	78	
(6)	\$	\$	\$	\$	10	\$	79	
(7)	\$	\$	\$	\$	10	\$	80	
(8)	\$	\$	\$	\$	50	\$	81	
(9)	\$	\$	\$	\$	10	\$	82	
(10)	\$	\$	\$	\$	10	\$	83	
(11)	\$	\$	\$	\$	50	\$	84	
(12)	\$	\$	\$	\$	25	\$	85	
(13)	\$	\$	\$	\$	25	\$	86	
(14)	\$	\$	\$	\$	10	\$	87	
(15)	\$	\$	\$	\$	10	\$	88	

Example: 312.01 to 312.50 km = 312 km 312.501 to 313.00 km = 313 km

89	Subtotal for Part3B - Travel Time – Column AP= 74+75+76+77+78+79+80+ 81+ 82+ 83+ 84+85+86+ 87+88	\$
----	--	----

N° de l'invitation - Solicitation No.

F2599-170003/A

N° de réf. du client - Client Ref. No.

F2599-170003

N° de la modif - Amd. No.

File No. - N° du dossier
027ML. F2599-170003

Id de l'acheteur - Buyer ID

027ML

N° CCC / CCC No./ N° VME - FMS

3.1.5 Calculation of Total Financial Evaluation for the West Geographic Area - Province of Ontario:

Description	Subtotal	Line
Subtotal for Part 1A - Annual Inspection Cost line 17	\$	90
Subtotal for Part 1B - Recharge Cost Line 38	\$	91
Subtotal for Part 1C – Recharge Cost Line 51	\$	92
Subtotal for Part 2 Fixed Systems Inspection cost Line 57	\$	93
Subtotal for Part 3A – Travel Cost – Kilometric Rate Line 73	\$	94
Subtotal for Part 3B - Travel Time Line 89	\$	95
Total of the Financial Evaluation the Central and Arctic region - Great Lakes Sector - Province of Ontario 90+91+92+93+94+95	\$	96

Signed: _____

Date: _____ .

Name:

Name of company:

Telephone:

Facsimile:

Email: