



# REQUEST FOR PROPOSALS

CRTC FY 2017/18 RFP # 18-0001

## OPERATOR OF THE NATIONAL DO NOT CALL LIST

APPENDIX C

CERTIFICATIONS

### FINANCIAL CAPACITY OF THE BIDDER

The Bidder by signing below hereby certifies that it understands that the Operations of the National DNCL will be funded solely by Subscription Rates levied by the Contractor to Subscribers, pursuant to the CRTC's delegated authority. The Contractor as the National DNCL Fees Collection Delegate collects the fees prescribed under the [Unsolicited Telecommunications Fees Regulations](http://laws-lois.justice.gc.ca/eng/regulations/SOR-2013-7/) (<http://laws-lois.justice.gc.ca/eng/regulations/SOR-2013-7/>) and remits them to the CRTC.

Moreover, the transition, implementation, maintenance and operating costs for the National DNCL shall be fully absorbed and amortized by the Contractor over the initial five (5) year duration of the contract.

Furthermore, the Bidder certifies that, the Bidder has at its disposal sufficient financial resources capable of underwriting \$ 15M in capital, to offset start-up and operating costs of the system, during the initial period and early stages of the Contract, including the time before Subscription Rates are collected.

*Signature of authorized representative:*

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

### Letter of Credit

As evidence of understanding and compliance with the requirement for Bidder financial capacity as outlined above, the Bidder's Chief Financial Officer (in the event the Bidder is a public company) or the Bidder's Banking Officer (in the event the Bidder is a private company) is requested to certify to the effect that the Bidder is capable of underwriting \$15M in capital, for an estimated two (2) years. In the event the Bidder is a Joint Venture, the members of the Joint Venture must individually file a certification of financial capacity such that the total value that they collectively certify they are capable of underwriting is no less than \$15M in capital, for an estimated two (2) years.

*Signature of authorized representative:*

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

## FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.173410787.154425323.1406223033) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.173410787.154425323.1406223033](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.173410787.154425323.1406223033)).

Date: \_\_\_\_\_ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- A1. The Bidder certifies having no work force in Canada.
- A2. The Bidder certifies being a public sector employer.
- A3. The Bidder certifies being a federally regulated employer being subject to the [Employment Equity Act](#).
- A4. The Bidder certifies having a combined work force in Canada of less than 100 employees (combined work force includes: permanent full-time, permanent part-time and temporary employees [temporary employees only includes those who have worked 12 weeks or more during a calendar year and who are not full-time students]).

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- A5.1 The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.

OR

- A5.2 The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- B1. The Bidder is not a Joint Venture.

OR

- B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions).