



Procurement Hub – Ottawa Office,
Station 9W081, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6

April 13, 2017

ADDENDUM NO. 4

Subject: Request for Supply Arrangement No. FP802-160048
**Supply Arrangements for Consulting Services to support Compliance
with Environmental Regulations and Policies**

Dear Sir/Madam:

Further to the above-mentioned Request for Proposal, this Addendum (#4) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached Annex A-I.

All other terms and conditions remain unchanged.

Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.

Yours truly,

(Original signed by)

Beverly Shawana
Senior Contracting Officer,
Financial & Materials Management Operations

RECEIPT ACKNOWLEDGED

Name of Company

Signature _____

Canada



Annex A-1

Q1. I would like to know whether bidders have to offer environmental services in the six regions of Canada, or is it possible to offer services only in certain regions?

Response:

Bidders do not need to offer environmental services in the six regions, they may offer services only in certain areas.

Q2. If possible, will the number of bidders be limited to 5 or you may select more than 5 bidders to provide services to at least 5 bidders per region (six regions)?

Response:

The maximum number of bidders to be selected is 5 in total.

Q3. Can the offer be presented in the language of our choice? Or, for example, be prepared in English and French (eg CV of Québec staff and description of projects carried out in Québec)?

Response:

The offer can be presented in the language of your choice or in English and French.

Q4. M3 states that the bidder must describe a minimum of five projects covering each of the relevant areas (A, B, C) for a total of 15 projects. Can bidders provide 5 projects that overlap the relevant areas (A, B, C)? Or does each project have to be unique?

Response:

Each project should be unique. The bidder should provide;

- o Five (5) projects involving the implementation and/or review of Environmental Compliance Audits, and Environmental compliance tools, plans and/or procedures;
- o Five (5) projects involving the implementation and/or review of Environmental management systems (EMS) audits and EMS tools, plans and or/ procedures; and
- o Five (5) projects related to Environmental training or workshop/meeting facilitation?