



AMENDMENT 002

The objective of Amendment 002 is to bring the following changes/additions to the Request for Proposals (RFP):

- A. Questions and Answers 1 to 5
 - B. Changes to the RFP
-

A. Questions and Answers

Question #1

In section 4.1.2, “Financial Evaluation”, should the per diem rate on which the Financial Offer is based be the rate for the primary resource or for the project team (including the primary resource and other core team members) in the applicable product category?

RESPONSE: See Amendment below to 4.1.2 Financial Evaluation

Question #2

Can confidential reports written for NRCan instead of non-confidential reports for the R7 and M3 requirements?

Response: Yes and see change to R7 below.

Question #3

Section 4.1.1.2 - R2 requires the Bidder to “provide a description of two (2) recent projects (with the last 5 years) in which the Bidder planned and managed the project.” Can the bidder still receive maximum points by providing projects that are related to the type of work, but not specifically to the Equipment Category?

Response: Yes

Question #4

Section 4.1.2 – The Per Diem Rate table only shows input for one rate per equipment category. Is the rate to be an average rate across all labor categories? Or is this the rate for the Primary Resource only?

Response:

See Amendment below to 4.1.2 Financial Evaluation

Question #5

Should the bidders provide a rate table that shows a breakdown of rates for individual labor categories (Primary Resource and support staff) in each equipment category? In our opinion it is a better value to NRCan to have a varied labor force with different labor categories and rates.

Response:

See Amendment below to 4.1.2 Financial Evaluation



B. Changes to the RFP

Insert:

4.1.2 Financial Evaluation

The all-inclusive firm per diem rate for the completion of this project is in Canadian funds and does not include applicable taxes

Technical Support Services Related to Energy Using Equipment

Offerors should submit a Financial Offer in response to this RFSO for the equipment categories listed below. A separate Financial Offer is requested for each equipment category for which the Offeror is submitting a bid.

Note: pricing for option periods must NOT BE LESS THAN pricing for the previous period. In the event of future pricing being less than previous period pricing, Natural Resources Canada (NRCan) reserves the right to change future pricing to equal the highest previous per diem rate for the category.

Equipment Category	Per Diem Rate						TOTAL (a x b) + (c x d) + (e x f) = (g)
	Proposed Period of Contract						
	Initial Period (24 months)	Total Est. Days	Option Period 1 (12 months)	Total Est. Days	Option Period 2 (12 months)	Total Est. Days	
	(a)	(b)	(c)	(d)	(e)	(f)	
1. Appliances							
• Senior Engineer/Analyst	\$ _____	250	\$ _____	75	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	250	\$ _____	75	\$ _____	25	\$ _____
• Admin. Support	\$ _____	250	\$ _____	75	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	250	\$ _____	75	\$ _____	25	\$ _____
2. Commercial Refrigeration							
• Senior Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Admin. Support	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____



3. Lighting products							
• Senior Engineer/Analyst	\$ _____	200	\$ _____	75	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	200	\$ _____	75	\$ _____	25	\$ _____
• Admin. Support	\$ _____	200	\$ _____	75	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	200	\$ _____	75	\$ _____	25	\$ _____
4. Electronics (Consumer Electronics & Office Equipment)							
• Senior Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Admin. Support	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
5. Industrial Equipment (electric motors & motor driven & transformers)							
• Senior Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Admin. Support	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	125	\$ _____	50	\$ _____	25	\$ _____



6. HVAC (Space heating, space cooling, ventilation, & water heating)							
• Senior Engineer/Analyst	\$ _____	350	\$ _____	150	\$ _____	50	\$ _____
• Engineer/Analyst	\$ _____	350	\$ _____	150	\$ _____	50	\$ _____
• Admin. Support	\$ _____	350	\$ _____	150	\$ _____	50	\$ _____
• Include additional resources as required	\$ _____	350	\$ _____	150	\$ _____	50	\$ _____
7. Window & door Systems							
• Senior Engineer/Analyst	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
• Admin. Support	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
8 Multi Equipment							
• Senior Engineer/Analyst	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
• Engineer/Analyst	\$ _____	50	\$ _____	50	\$ _____	25	\$ _____
• Admin. Support	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
• Include additional resources as required	\$ _____	50	\$ _____	25	\$ _____	25	\$ _____
Total for evaluation purposes only:							(sum of all above figures)

Note: NRCan reserve the right to correct arithmetical errors based on the per diem rates submitted by the offerors (columns a, c, e).



* LEVEL OF EFFORT PRESENTED HEREIN IS USED FOR EVALUATION PURPOSES ONLY AND IT'S NOT A COMMITMENT BY CANADA.

** FOR ANY ERRORS IN THE CALCULATION, THE PER DIEM RATE SCHEDULE WILL BE UPHELD.

Any estimated level of effort specified in the Pricing Details detailed above is provided for financial proposal evaluation purposes only. It is only an approximation of the requirements and is not to be considered as a contract guarantee nor as a commitment by NRCan to respect those estimated in any resulting contract.

Delete:

4.1.2 Financial Evaluation

The all-inclusive firm per diem rate for the completion of this project is in Canadian funds and does not include applicable taxes

Technical Support Services Related to Energy Using Equipment

Offerors should submit a Financial Offer in response to this RFSO for the equipment categories listed below. A separate Financial Offer is requested for each equipment category for which the Offeror is submitting a bid.

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Equipment Category	Per Diem Rate						TOTAL (a x b) + (c x d) + (e x f) = (g)
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Total for evaluation purposes only:							(sum of all above figures)

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Insert:

In Rated Criteria R7, the following has changed:

Report Writing (proposed Primary Resource)

The Bidder's Primary Resource shall be able to write and present reports effectively.

As outlined in **M3**, the Bidder must provide two reports authored by the proposed Primary Resource.

The quality of the submitted projects will be rated based the following criteria:

- a) Concise and effective writing;
- b) Spelling and grammar; and
- c) Quality of data presentation.



Delete:

Report Writing (proposed Primary Resource)

The Bidder's Primary Resource shall be able to write and present reports effectively.

As outlined in **M3**, the Bidder must provide two non-confidential reports authored by the proposed Primary Resource.

The quality of the submitted projects will be rated based the following criteria:

- d) Concise and effective writing;
- e) Spelling and grammar; and
- f) Quality of data presentation.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED