



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada**

**Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet CFSSAR Canopy Handling Course	
Solicitation No. - N° de l'invitation W0133-17K614/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W0133-17K614	Date 2017-04-24
GETS Reference No. - N° de référence de SEAG PW-\$VIC-239-7232	
File No. - N° de dossier VIC-6-39226 (239)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-05-02	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Large, Kathy	Buyer Id - Id de l'acheteur vic239
Telephone No. - N° de téléphone (250) 216-4455 ()	FAX No. - N° de FAX (250) 363-0395
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment #1

This amendment is raised to:

- A - revise the solicitation closing date;
- B - respond to questions received during the solicitation period; and
- C - make revisions to Annex B – Basis of Payment.

A - On Page 1,

Remove:

"Solicitation Closes - L'invitation prend fin
at - à 02:00 PM
on - le 2017-04-27"
and
"Time Zone Fuseau horaire Pacific Standard Time PST"; and

Insert:

"Solicitation Closes - L'invitation prend fin
at - à 02:00 PM
on - le 2017-05-02"
and
"Time Zone Fuseau horaire Pacific Standard Time PST"

B - QUESTIONS AND ANSWERS

Question 1:

Under Section 5 of the SOW, 5.1 states that the client would like to provide training dates/training methodology 120 days prior to course for contractor review, consideration and advice and 5.2 states that the daily training schedule 60 days prior to the course for review and consideration. These timelines do not fit the timings for the first course which has been specified for 11-14 June 2017. Has a training schedule been determined for the training dates/methodology requested? Will these dates be the same in the additional years or will they look at other dates?

Answer 1:

The course will be 11-14 June 2017 for this year but might vary slightly for following years. However, we can assume that the course will take place in the first two weeks of June for years 2018 onward.

Question 2:

Annex A2, 2. d - Could you please advise the definition behind "course facilitator" rating? Is there a certificate provided for this by CSPA or the FAA?

Answer 2:

A course facilitator must hold either of SSI (Skydive School Instructor) or PFFI (Personal Freefall Instructor) or SSE (Skydive School Examiner) or military/United States Parachuting Association (USPA) equivalent.

Question 3:

Section 1.2.3 of the RFP states that "The requirement is subject to a preference for Canadian services". Does this mean that bids that do not meet the 80% Canadian content requirement will be deemed non-compliant? Also, how will Canada assess competing bids where one meets the Canadian content requirement but is either inferior technically or is significantly more expensive than a bid that does not meet Canadian content requirements?

- a. Typically most Canadian Government RFPs specify that the requirement is subject to international trade agreements such as the WTO and NAFTA. Why is the requirement not subject to these trade agreements?

Answer 3:

This solicitation is conditionally limited to Canadian services. If there are 2 or more bids with a valid Canadian content certification, the evaluation will be limited to the bids with the certification; otherwise, all bids will be evaluated.

This requirement is not subject to NAFTA because of the Goods and Service Identification Number assigned to the file. WTO does not apply due to the estimated value.

Question 4:

In the Basis of Payment, it states that the cost is a "Per student cost estimate based on minimum 10, maximum 20 students for year 2 & option year 1. Will this deem us unresponsive if we provide an "all in cost" as our course is not broken down by student, it encompasses everything and is provided based on a minimum number of students over a specified number of days? Ex. Four day course for up to fifteen (15) men (there isn't a lesser charge for having fewer attendees as we have already booked the instructors and facilities based on the original amount specified).

Answer 4:

Yes, this would deem your firm unresponsive.

C – Delete Annex B – Basis of Payment

Insert: As Below

ANNEX "B"

BASIS OF PAYMENT

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP destination, Canadian customs duties and excise taxes included.

Cost estimate based on minimum 10, maximum 20 students for year 2 & option year 1.

Description	Year 1	Year 2	Option Year 1
	14 Students <u>Confirmed</u> for June 11-14 2017		
	A	B	C
Canopy Handling Course – Per Course – based on 3 Instructors			
Additional Instructor - If Required*			
Estimated Travel Cost – Per Instructor*			
SUBTOTALS			
	TOTAL EVALUATED BID PRICE (A+B+C) (GST Extra as applicable)		

***If bidding an all-inclusive cost, indicate \$0 or N/A in the appropriate sections.**

Travel and Living Expenses - National Joint Council Travel Directive

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the [National Joint Council Travel Directive](#) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority.

All payments are subject to government audit.

Estimated travel cost per instructor will be used for evaluation purposes and will be considered as a ceiling price per course for the duration of the contract.