

Solicitation No. 1000184651

To All Offerors:

Please be advised that the Department has been asked for clarification relative to Solicitation 1000184651 and we would like to submit the following information to all prospective offerors to assist in the formulation of bid packages:

QUESTIONS AND ANSWERS:

Question #1:

The RFSO references, at multiple spots, the Standard Acquisitions Clauses and Conditions (SACC) Manual. Does the SACC Manual contain mandatory items or content that must be explicitly included in the Offer, that is nowhere mentioned in the RFSO? In particular, I am wondering which certifications (for Attachment III Certifications) are necessary as it is not readily apparent to me whether the SACC contains numerous certifications which must be explicitly stated in my Offer?

Answer #1

All required Certifications are mentioned within the RFSO.

Question #2

Is it possible to submit a bid as a sole proprietor as well as list myself as a potential resource with a company who is also bidding?

Answer #2

No, a resource may only be proposed by one Bidder.

Question #3

This is the wording of M1 – Proposed Resource(s) for Stream 1 – Research Analysis, Research Services and Document Management:

An undergraduate degree in the humanities or social sciences in a relevant discipline (including not limited to history, native studies, political science, anthropology, or sociology) or law.

130 billable days of professional work experience conducting Research Analysis activities in the area of Aboriginal grievances, including, but not limited to Aboriginal litigation, specific claims, comprehensive claims, treaty negotiations, claims related to residential schools, or traditional use studies for the purpose of strength of claim analyses in consultation/accommodation scenarios.

The Bidder **MUST** use Table M1 – Proposed Resource - below for the submission of Resource information. ***Bidders may add additional rows to Table M1 to include all relevant information for the proposed Resource.***

If there is no point rated criteria for the individual proposed resources, why are bidders being asked to specifically respond, through Table M1, with their proposed resources' experience in Point Rated Criteria R.1.1, R.1.2, R.1.3? The Mandatory criteria clearly states that resources require an undergraduate degree and "130 billable days of professional work experience conducting Research Analysis activities in the area of Aboriginal grievances..." It does not require them to have the specific type of experience outlined in Table M1. If they are not being scored, why is the table not set up to reflect only the mandatory requirements?

Answer #3

As per Amendment #8, the numbering of R.1.1, R.1.2 and R.1.3 have been removed from Table M1.

Bidders must use Table M1 for the submission of Resource Information.

Proposed Resources must meet minimum qualification requirements as described in the Statement of Work, Section 8.1. Resource Categories and Qualifications.

Question #4

I have just seen the latest amendments to the Request for Standing Offer 1000184651. Since I submitted my proposal, certain evaluation criteria have been modified (in particular the question of criteria R.1.1, R.1.2 and R.1.3). I made our submission on the basis of these criteria.

Should I redo my Table M1 to remove all allusions to criteria R.1.1, R.1.2 and R.1.3?

I wouldn't want the fact that I mention these criteria (now obsolete) to undermine the evaluation of our application.

Answer #4

Note that the previous Amendment was to remove the numbering only of R.1.1, R.1.2 and R.1.3 from Table M1, not to alter the Table in other way. Please also refer to the answer to Question #3 above.

If for any reason you decide you wish to resubmit/amend your Offer, you are welcome to do so, as long as it is received prior to the closing date and time.

Question #5

The answers provided in amendment 008, indicate a "bidder" or company cannot receive a contract for both Stream 1 and Stream 2 resources.

- a. Does this mean if a company or "bidder" who submits, and is qualified, for both streams will only be awarded a Stream 1 contract and, therefore, only its Stream 1 resources qualified for Research Analysis will be allowed to provide Stream 2 services regardless of their qualifications, experience, and skill sets in DM services?
- b. Are "bidders" who win Stream 1 contracts, prioritized over "bidders" who win Stream 2 contracts for call-ups for research support and document management services?

- c. Are there options for “bidders” who win a Stream 1 award to utilize resources specifically skilled for Document/Evidence Management work, if they are not qualified to provide Research Analysis services?
- d. We currently provide the services of numerous resources to LMRB West, can you please increase the contract award amounts and/or allow a company to receive an award for each Stream separately?

Answer #5

- a. Yes. Stream 1 resources may be called-up for Research Analysis, Research Services and Document Management work.
- b. Call-ups for Stream 1 work will be allocated to Stream 1 SOA holders as per 7.9.1 Call-up Allocation. Call-ups for Stream 2 work will be allocated to Stream 2 SOA holders as per 7.9.1 Call-up Allocation.
- c. All resources on Stream 1 SOAs must meet the Stream 1 Mandatory Requirement M1 to be eligible to provide services under the resulting Standing Offer Agreement.
- d. Standing Offer Agreement award values are reflective of the contracting needs of the Department.