



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics et
services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Dump Truck and Snow Plow		
Solicitation No. - N° de l'invitation 5P315-170003/A	Date 2017-05-11	
Client Reference No. - N° de référence du client 5P315-17-0003		
GETS Reference No. - N° de référence de SEAG PW-\$KIN-690-7201		
File No. - N° de dossier KIN-7-48005 (690)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-06-21		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Rider, Kim (Buyer)		Buyer Id - Id de l'acheteur kin690
Telephone No. - N° de téléphone (613) 545-8739 ()	FAX No. - N° de FAX (613) 545-8067	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA 2155 ASHBURNHAM DR. P.O.BOX 567 PETERBOROUGH Ontario K9J6Z6 Canada		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed in Annex A - Requirement.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex B Electronic Payment Instruments, to identify which ones are accepted.

If Annex B Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technial Evaluation

4.1.1.1 Mandatory Technical Criteria

- a. Bidders must provide proof that warranty and after sale service can be provided by an authorized dealer within 30 minutes of Peterborough Ontario.
- b. Bidders must provide proof that the truck offered meets or exceeds specifications outlined in Annex A.

4.1.2 Financial Evaluation

Mandatory Financial Criteria

4.1.3 The price used in the evaluation will be based on the Total Unit Price excluding HST

4.1.4 Bidders must submit pricing in accordance with the Basis of Payment, Annex B, attached herein, as firm all inclusive pricing or their bid will be considered non-responsive and will be given no further consideration.

4.2 Basis of Evaluation

SACC Manual Clause A0220T (2014-04-26), Evaluation of Price

4.3 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

6.1 Security Requirement

There is no security requirement applicable to the Contract.

6.2 Requirement

To provide a one ton dump truck and snow plow as per Annex A - Requirement to Parks Canada, Trent Severn Waterway, Peterborough Ontario.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of award to 31 March 2018 inclusive.

6.4.2 Delivery Date

Best Delivery Date offered is _____.

6.4.3 Shipping Instructions – FOB Destination and Delivery Duty Paid

Delivered Duty Paid (DDP) Parks Canada, Peterborough from a commercial contractor

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Kim Rider
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 86 Clarence St. 2nd Fl
Telephone: 613-545-8739
Facsimile: 613-545-8067

E-mail address: kim.rider@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority at time of contract award.

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment – Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s) as specified in Annex B for a cost of \$ _____ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.6.3 Single Payment

SACC Manual Clause H1000C - (2008-05-12) Single Payment

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

1The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04);
- (c) Annex A - Requirement;
- (d) Annex B – Basis of Payment

(f) the Contractor's bid dated _____

6.11 SACC Manual Clauses

SACC Manual Clause G1005C (2016-01-28) Insurance

SACC Manual Clause A9049C (2011-05-16) Vehicle Safety

Annex A

Requirement

**Ontario Waterways
 Trent-Severn Waterway
 Diesel Dump Truck with Snow plow**

Item	Minimum Specification Criteria	Yes	No
1	Minimum Vehicle Overview		
1.1	The gross vehicle weight rating (GVWR) must be a minimum of 19,000 lbs (8,618.26 kg)		
1.2	Must be regular extended cab, (no cab over)		
1.3	Cab to Axle distance must be 83-85" (2.11 - 2.16 meter)		
1.4	Must have Dual Rear Wheels and Class IV tow package C/W integrated brake controller		
1.5	Must have a cold weather package with a minimum operating range of -40° to +37°.		
1.6	Must have 4x4 Drive line		
1.7	Colour: White		
2	Engine		
2.1	Must be diesel		
2.2	Must be minimum of 300 hp		
2.3	Must have minimum 650ft./lbs torque at 1600 rpm		
2.4	Must have heavy duty dual alternators		
3	Transmission		
3.1	Must have automatic transmission		
3.2	Minimum Axle ratio 4.3		
3.3	Transfer case skid plate		
4	Steering, Axles and Suspension		
4.1	Must have power assist steering		
4.2	Must have heavy duty suspension package		
4.3	Must have front coil springs		
4.4	Must have front and rear stabilizer bars		
4.5	Must have gas shock absorbers		
4.6	Must have solid rear axle, with a minimum GAWR of 14000 lb (6,350.29 kg)		
4.7	Must have rear leaf springs		
4.8	Must have limited slip differential		
5	Wheels and Tires		
5.1	Tire and rim provided must meet with all load requirement and axle specifications		

5.2	Must have minimum rim diameter 19.5", 10 lug steel wheels		
5.3	Must have manufacturer standard steel painted wheels		
5.4	Must have M + S (Mud/Snow) tires		
5.5	Must have full size tire and rim		
6	Brakes		
6.1	Must have 4 wheel disc hydraulic brakes		
6.2	Must have anti-lock system and extended life linings		
7	Fuel System		
7.1	Must have diesel system		
7.2	Must have minimum 250 litre fuel capacity		
8	Wheelbase and Frame		
8.1	Cab to rear axle length must be a minimum of 84" (2.13 meters)		
8.2	Rear Axle to end of frame must be a minimum of 47" - 48" (1.19 - 1.22 meters)		
9	Chassis and Equipment		
9.1	Must have two (2) front hooks		
9.2	Must have front and rear mud flaps		
10	Cab		
10.1	Must have extended cab		
10.2	Must be painted white		
10.3	Must have cab entry steps on both sides		
10.4	Must have vinyl flooring		
10.5	Must have Cruise control		
10.6	Must have intermittent wiper with high low settings		
10.7	Must have integral heater defroster w/ automatic or manual temperature controls		
10.8	Must have thermal cab insulation		
10.9	Must have air conditioning		
10.10	Must have minimum of one (1) 12 volt power outlet		
10.11	Must have adjustable tilt steering column		
10.12	Must have 40-20-40 split cloth bench seat		
10.13	Must have interior grab handles		
10.14	Must have AM/FM radio		
10.15	Must have driver and passenger interior sun visors with ticket holder		
11	Electrical		
11.1	Must have LED markers and signals lights		
11.2	Must have roof mount amber LED strobe light		
11.3	Must have power door locks and windows		
11.4	Must have minimum of one (1) 12 volt power outlet		
11.5	Must have exterior back up alarm		

11.6	Must have heated mirrors		
11.7	Must have engine block heater		

12	Dump Box		
12.1	Must be made with minimum of 12 gauge high tensile steel		
12.2	Must have self-cleaning sloped side top and lower rails		
12.3	Must have removable drop sides and tailgate		
12.4	Must have double acting tailgate with chains		
12.5	Must have minimum side height of 16" with side board gussets to house two (2) wooden 2" x 6" extensions		
12.6	Must come with quarter cab protector with view window.		
12.7	Must have robust tarp system to cover top of dumper.		
12.8	Must have a minimum hoist capacity of 8.5 tons		
12.9	Must have anchoring system for securing straps on both sides		
12.10	Must have minimum capacity of 3.5 cubic yard		
13	Snow Plow		
13.1	Quick attach V plow with a minimum blade width of 8.5' with a cutting edge 3/8" x 6". Plow must include wiring harness and mounting accessories		
13.2	Powder coated or galvanized steel		
13.3	Must have a minimum of four (4) vertical reinforcing bars/ribs per wing		
13.4	Must be have a minimum of two (2) trip springs per wing		
13.5	Must include Plow skid/wear shoes		

Annex B**Basis of Payment**

Firm all inclusive unit prices, in Canadian funds, Applicable Taxes excluded, "DDP Delivered Duty Paid" to Parks Canada Trent Severn Waterway, Peterborough Canadian customs duties and excise taxes included.

Manufacturer's vehicle brochures, DVD's if available and specifications for offered equipment upon delivery.

Item No.	Description of Item	Unit of Measure	Qty (A)	Unit Price in Cdn. Funds (B)	Extension (C)
1	One ton dump truck and snow plow as per specification in Annex A	each	1	\$	\$
				HST	\$
				Total	\$

ANNEX C

to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);