



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet TBIPS-Professional Services Support	
Solicitation No. - N° de l'invitation W7719-175346/B	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W7719-175346	Date 2017-05-12
GETS Reference No. - N° de référence de SEAG PW-\$TOR-024-7304	
File No. - N° de dossier TOR-6-39135 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-06-21	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Brewster, Shannon	Buyer Id - Id de l'acheteur tor024
Telephone No. - N° de téléphone (905) 615-2028 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

SOLICITATION AMENDMENT No. 001

This solicitation amendment No. 001 is raised to:

- 1) publish questions and answers that have been received in relation to this solicitation; and
- 2) amend the solicitation..

- 1) The following Questions and Answers have been provided:

QUESTION 1:

"Is there or has there ever been a vendor providing some or all of these services identified in this RFP? If so, can the client please identify the vendor and dollar value associated with the contract?"

ANSWER 1:

There is currently an incumbent performing similar services in the categories of Technical Writer, level 2 and Systems Analyst, level 2. The task authorization Contract was award to Procom Consulting Group Ltd., who have been providing these services since October 2014 at a value of \$790,837.28.

QUESTION 2:

"Given the complexity of this RFP and size of the Bidders response due to the large volume of resources required, we respectfully request a two week extension to the closing date. This extension would allow sufficient time for Bidders to properly qualify high quality candidates and prepare the substantiating detail required for the Crown's evaluation."

ANSWER 2:

The client has agreed to an extension of the closing date which will be reflected in solicitation amendment 001. Please see below.

QUESTION 3:

"Can the crown confirm that the proposed resources must each meet the level of security clearance indicated in the Security Classification Guide? E.g that bidders need to provide 3 resumes for the Programmer/Software Developer Level 2 category, two of which need to hold an Enhanced Reliability Clearance and one of which must hold a Secret clearance?"

ANSWER 3:

The proposed resources must each meet the level of security clearance indicated in Appendix 1 to Annex C - Security Classification Guide

QUESTION 4:

"The RFP requires Bidders to submit 16 resources for evaluation, with multiple resources per category. It will likely take the Crown months to evaluate 16 resources per bid. If the intention of this RFP is to evaluate and assess resources who will actually be engaged on the project (as opposed to assessing the bidder's capability to provide resources), then requiring bidders to submit this number of resources will not provide the best value to the crown – by the time the contract is awarded, the named resources will likely be unavailable. We respectfully ask that the client modify this requirement to evaluate only one resource per category in this proposal with additional resources when they are required using the TA process described within Appendix 1 of Annex A.?"

ANSWER 4:

The crown has taken your request into consideration and changes have been made to Solicitation/B through solicitation amendment 001. Please see below.

QUESTION 5:

"The crown is suggesting use the following financial evaluation methodology:

- **Highest Combined Rating of Technical Merit [60%] and Price [40%]**

The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60% for the technical merit and 40% for the price. In our experience, this presents a risk to the crown, as bidders are incentivized to propose unreasonably low rates to obtain the contract, but fail to provide those services adequately after contract award. As such, we propose that the crown amend the contract to include a median band evaluation methodology for the Price section of this RFP?"

ANSWER 5:

The crown has taken your request into consideration, however, at this time the above request will not be made to the Basis of Selection that is outlined in Part 4 – Evaluation Procedures and Basis of Selection of the solicitation.

QUESTION 6:

"Could you please advise if PWGSC would be open to a response from a qualified supplier for some but not all of the roles addressed in this solicitation. We understand that it is preferred to have one contract for all roles, however, if PWGSC would be open to using two suppliers to cover all roles, we would be interested in responding to this solicitation."

ANSWER 6:

The crown has taken your request into consideration and changes have been made to Solicitation/B through solicitation amendment 001. Please see below.

QUESTION 7:

"With regards to Attachment 4.1, Bid Evaluation Criteria, M.1.1.1, (2) , the requirement for Programmer/Software Developer Level 2 includes "Developing technical specifications such as, but not limited to, physical and logical system designs, system flowcharts, screen layout diagrams, IPO (Input, Process, Output) descriptions or architecture diagrams to be used to produce coded machine instructions."

As coded machine instructions tend to be specific to C++ and/or MATLAB languages and other front end web development languages such as C#, Java, JavaScript, Eclipse, Python, HTML5 etc are also listed in the rated criteria, would the crown accept experience recognizing the mutual exclusive nature of these types of programming experiences and amend M1.1.1 (2) to read "Developing technical specifications such as, but not limited to, physical and logical system designs, system flowcharts, screen layout diagrams, and/or IPO (Input, Process, Output) descriptions and/or architecture diagrams to be used to produce coded machine instructions."?"

ANSWER 7:

The crown will not accept the above request, however, changes have been made to the above mandatory requirement through solicitation amendment 001. Please see below.

QUESTION 8:

"With regards to Attachment 4.1, Bid Evaluation Criteria, M.1.2.1, (2) , the requirement for Programmer/Software Developer Level 1 includes "Developing technical specifications such as, but not limited to, physical and logical system designs, system flowcharts, screen layout diagrams, IPO (Input, Process, Output) descriptions or architecture diagrams to be used to produce coded machine instructions."

As coded machine instructions tend to be specific to C++ and/or MATLAB languages and other front end web development languages such as C#, Java, JavaScript, Eclipse, Python, HTML5 etc are also listed in the rated criteria, would the crown accept experience recognizing the mutual exclusive nature of these types of programming experiences and amend M1.2.1 (2) to read "Developing technical specifications such as, but not limited to, physical and logical system designs, system flowcharts, screen layout diagrams, and/or IPO (Input, Process, Output) descriptions and/or architecture diagrams to be used to produce coded machine instructions."

ANSWER 8:

The crown will not accept the above request, however, changes have been made to the above mandatory requirement through solicitation amendment 001. Please see below.

QUESTION 9:

"For the Web Designer Level 1, rated criteria R2.3.1, states "The Bidder should demonstrate that the 2 proposed resources have experience performing any 2 of the following tasks, over and above the mandatory requirement outlined in M1.3.1. 1. M1.3.1.1 requires a minimum of one (1) year experience, within the last five (5) years from the bid closing date. Does the experience at R2.3.1 also have to fall within the last 5 years from the bid closing date?"

ANSWER 9:

No, the above point rated requirement does not have to fall within the last 5 years from the bid closing date.

2) Solicitation amendments:

2a) At Page 1, under Solicitation Closes,

Delete: 2017-05-16

Insert: 2017-06-21

2b) **Delete:** Solicitation W7719-175346/B, in its entirety; and

Insert: Solicitation W7719-175346/B – Revision 1 (see attachment)

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.