



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services  
Canada  
Room 100  
167 Lombard Ave.  
Winnipeg  
Manitoba  
R3B 0T6  
Bid Fax: (204) 983-0338

**INVITATION TO TENDER**

**APPEL D'OFFRES**

**Tender To: Public Works and Government Services  
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Northern Contaminated Site Program  
ATB Place North Tower  
10025 Jasper Avenue  
Edmonton  
Alberta  
T5J 1S6

<b>Title - Sujet</b> Iqaluit Metal Dump	
<b>Solicitation No. - N° de l'invitation</b> EW699-180040/A	<b>Date</b> 2017-05-15
<b>Client Reference No. - N° de référence du client</b> PWGSC EW699-180040	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$NCS-013-11082
<b>File No. - N° de dossier</b> NCS-7-40013 (013)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-06-07</b>	
<b>Time Zone</b> Fuseau horaire Central Daylight Saving Time CDT	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wiebe, Amanda	<b>Buyer Id - Id de l'acheteur</b> ncs013
<b>Telephone No. - N° de téléphone</b> (204) 510-9736 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA ATB PLACE, NORTH TOWER 10025 JASPER AVE EDMONTON Alberta T5J1S6 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

**RETURN BIDS TO:**  
**Public Works and Government Services**  
**Canada**  
**Room 100,**  
**167 Lombard Ave.**  
**Winnipeg**  
**Manitoba**  
**R3B 0T6**

**INVITATION TO TENDER**  
2 envelopes ITT  
Iqaluit Metal Dump Remediation

**IMPORTANT NOTICE TO BIDDERS**

**TWO-ENVELOPE BID**

This Bid shall be submitted following a “two-envelope” procedure. Refer to SI05 of the Special Instructions to Bidders.

**SUPPORT THE USE OF APPRENTICES**

The Government of Canada proposes to support the employment of apprentices in federal construction and maintenance projects. Refer to SI14.

**INTEGRITY PROVISIONS - BID**

Changes have been made to the Integrity Provisions - Bid as of 2016-04-04. See GI01, Integrity Provision-Bid of R2710T of the General Instructions for more information.

**LISTING of SUBCONTRACTORS**

As per GI07 of R2710T you should provide using Annex D at Bid closing a list of Subcontractors that have 20% or more of the tendered price value.

**PWGSC UPDATE ON ASBESTOS USE**

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at <http://www.tpsgc-pwgsc.gc.ca/comm/vedette-features/2016-04-19-00-eng.html>

**ADDITION OF PERFORMANCE EVALUATION-CONTRACT**

Take note of the additional paragraph to be included in clause R2810D identified in SC04.

**ADDITION OF TERMINOLOGY**

Take note of the additional paragraph to be included in clause R2810D identified in SC05.

---

## TABLE OF CONTENTS

### SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01	Introduction
SI02	Bid Documents
SI03	Enquiries During the Solicitation Period
SI04	Optional Site Visit
SI05	Submission of Bid
SI06	Revision of Bid
SI07	Opening of Bids / Evaluation
SI08	Completion of Submission
SI09	Insufficient Funding
SI10	Debriefings
SI11	Bid Validity Period
SI12	Construction Documents
SI13	Public Works and Government Services Canada Apprentice Procurement Initiative
SI14	Mandatory Health and Safety
SI15	Status and Availability of Resources
SI16	Web Sites

### R2710T GENERAL INSTRUCTIONS TO BIDDERS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2016-04-04)

The following sections of clause R2710T are set out in Web site;

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
GI02	Completion of Bid
GI03	Identity or Legal Capacity of the Bidder
GI04	Applicable Taxes
GI05	Capital Development and Redevelopment Charges
GI06	Registry and Pre-qualification of Floating Plant
GI07	Listing of Subcontractors and Suppliers
GI08	Bid Security Requirements
GI09	Submission of Bid
GI10	Revision of Bid
GI11	Rejection of Bid
GI12	Bid Costs
GI13	Procurement Business Number
GI14	Compliance with Applicable Laws
GI15	Approval of Alternative Materials
GI16	Performance Evaluation
GI17	Conflict of Interest-Unfair Advantage
GI18	Code of Conduct for Procurement—bid

### SUPPLEMENTARY CONDITIONS (SC)

SC01	Insurance Terms
SC02	Workplace Safety and Health
SC03	Performance Evaluation-Contract
SC04	Interpretation
SC05	Replacement of Specific Individuals
SC06	Nunavut Agreement
SC07	Government Supplied Property

### CONTRACT DOCUMENTS (CD)

#### BID AND ACCEPTANCE FORM (BA)

BA01	Identification
BA02	Business Name and Address of Bidder
BA03	The Offer
BA04	Bid Validity Period

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

BA05 Acceptance and Contract  
BA06 Construction Time  
BA07 Bid Security  
BA08 Signature

**APPENDIX 1 COMBINED PRICE FORM**  
**APPENDIX 2 INTEGRITY PROVISIONS**  
**APPENDIX 3 VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES**  
**APPENDIX 4 DEPARTMENTAL REPRESENTATIVE'S AUTHORITY**  
**APPENDIX 5 QUALIFICATION FORM**

**ANNEX A SPECIFICATIONS**  
**ANNEX B CERTIFICATE OF INSURANCE**  
**ANNEX C VOLUNTARY REPORTS FOR APPRENTICES EMPLOYED DURING THE CONTRACT**  
**ANNEX D LISTING OF SUBCONTRACTORS**  
**ANNEX E LUMP SUM BREAKDOWN**  
**ANNEX F CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION**

---

## SPECIAL INSTRUCTIONS TO BIDDERS (SI)

### SI01 INTRODUCTION

1. Public Works and Government Services Canada (PWGSC) intends to retain a Contractor to provide construction services for the project as set out in this Invitation to tender (ITT).
2. Bidders responding to this ITT are requested to submit a full and complete quotation refer to SI05 'Submission of Bid'.

### SI02 BID DOCUMENTS

1. The following are the bid documents:
  - a. Invitation to Tender - Page 1;
  - b. Special Instructions to Bidders;
  - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2016-04-04)
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications;
  - f. Bid and Acceptance Form and related Appendix(s); and
  - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

### SI03 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 or at e-mail address [Amanda.wiebe@tpsgc-pwgsc.gc.ca](mailto:Amanda.wiebe@tpsgc-pwgsc.gc.ca) as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of R2710, enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

### SI04 OPTIONAL SITE VISIT

There will be a site visit on May 24<sup>th</sup> at 10:00 am local time (Iqaluit), interested bidders are to meet at the Frobisher Inn, Iqaluit

It is optional the Bidder or a representative of the Bidder visit the Iqaluit Dump Site. Bidders are requested to register with the Contracting Authority no later than 2:00 P.M. C.D.T., May 19, 2016, to confirm attendance and provide the name of the person who will attend. Bidders will be required to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment.

- a. Attire: It is mandatory that all persons attending the site visit have the proper safety boots, hard hats, high visibility vest, and safety glasses. Proper outerwear to protect from the elements should also be worn.
- b. Attendees should be prepared to walk over rough terrain to access the full site.

- c. All travel and living costs associated with travel to Iqaluit for the purpose of attending this Optional Site Visit will be borne by the bidder or its representative.
- d. There is a possibility that due to weather conditions the site visit may be cancelled.
- e. It is the responsibility of the attendees to provide their own transportation from the Frobisher Inn to the Dump Site.
- f. Please register for the site visit by contacting Amanda Wiebe (204) 510-9736 or email: [Amanda.wiebe@pwgsc-tpsgc.gc.ca](mailto:Amanda.wiebe@pwgsc-tpsgc.gc.ca)**

## **SI05 SUBMISSION OF BID**

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-envelope" procedure both envelopes shall be enclosed and sealed together in a third envelope, the bid envelope. All envelopes are to be provided by the Bidder.
2. The bid envelope shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
  - a. Solicitation Number;
  - b. Name of Bidder;
  - c. Return address; and
  - d. Closing Date and Time.
3. The Qualifications Form, and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 1 - QUALIFICATIONS;
  - b. Solicitation Number; and
  - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), and Bid Security if applicable, shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 2 - PRICE;
  - b. Solicitation Number; and
  - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

## **SI06 REVISION OF BID** Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following;

A bid submitted in accordance with these instructions may be revised by physically delivering a new price envelope, provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPE 2 – PRICE,
- b. Solicitation Number, and
- c. Name of Bidder

## **SI07 OPENING OF BIDS / EVALUATION**

1. There will be no public opening at bid deposit time.
2. Envelope 1 - Qualifications - will be opened privately. This envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a points rated basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.

3. Envelope 2 - Price: Envelope 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.
4. Bid results may be obtained from the Contracting Officer named on the cover page of the Invitation to tender following completed evaluation.

**SI08 COMPLETION OF SUBMISSION**

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

**SI09 INSUFFICIENT FUNDING**

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; and/or
- c. negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

**SI10 DEBRIEFINGS**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

**SI11 BID VALIDITY PERIOD**

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1. of SI11 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. of SI11 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

**SI12 CONSTRUCTION DOCUMENTS**

The successful Contractor will be provided with one electronic of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum of 2, will be provided free of charge upon request by the Contractor. Obtaining more copies shall be the responsibility of the Contractor including costs.

**SI13 PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE**

1. To encourage employers to participate in apprenticeship training, Contractors bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: [www.cra-arc.gc.ca](http://www.cra-arc.gc.ca). Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications (Appendix 4) will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios\* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at (Appendix 4).

If you accept fill out and sign (Appendix 4)

*\* The journeyman-apprentice ratio is defined as the number of qualified/certified journeymen that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

---

## **SI14 MANDATORY HEALTH AND SAFETY - for Work in the Northwest Territories & Nunavut**

### **WCB AND SAFETY PROGRAM**

1. The recommended Bidder shall provide to the Contracting Authority, prior to Contract award:
  - 1.1 a Workers' Safety and Compensation Claims Cost Summary - *Northwest Territories & Nunavut*, or equivalent documentation from another jurisdiction;
  - 1.2 a Workers' Safety and Compensation Commission letter of good standing, also listing covered Directors, Principals, Proprietor(s) or Partners who will be or who are anticipated to be present on the work site(s), or equivalent documentation from another jurisdiction; and
  - 1.3 a Certificate of Recognition (COR) or Registered Safety Plan (RSP). A health and safety policy and program, as required by other provincial/territorial Occupational Health and Safety Acts, will be acceptable in lieu of a COR or RSP.
2. The recommended Bidder shall deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3-5 days after notification) by the Contracting Authority. Failure to comply with the request may result in the bid being declared non-compliant.

Exemption to Generic Safety Programs (*Northwest Territories & Nunavut Territory only*) - Contractors having ten (10) or less employees do not require a written program. However, evidence of a system to manage health and safety remains a requirement.

### **SI15 STATUS AND AVAILABILITY OF RESOURCES**

In order to ensure that the team of key personnel proposed by the bidder is available to perform the work upon award the Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control only, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience for Canada's written approval. The Bidder must provide the Contracting Authority of the reason and evidence for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request, provide a written confirmation, signed by the individual, of the permission given to the Bidder of his/her availability.

Failure to comply with these obligations, or failure to obtain Canada's approval for a substitution, may result in the bid being declared non-responsive or the contract terminated for default.

For greater certainty the Bidder recommended for award will be asked to confirm, within 2 business days from receipt of notification, that the team of Key Personnel proposed is available to perform the work. Subject to the above, if the personnel team proposed is not available, for reasons deemed within the bidder's control, the bidder will be ineligible for award. The bidder ranked second will then be recommended for award and the same process will apply.

## SI16 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appl>

Buy and Sell <https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505) [http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505\\_eng.pdf](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf)

Labour and Material Payment Bond (form PWGSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual <http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services <Http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

---

## SUPPLEMENTARY CONDITIONS (SC)

### SC01 INSURANCE TERMS

#### 1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### 2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

#### 3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### 4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### 5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

### SC02 Workplace Safety and Health

#### 1. EMPLOYER/PRINCIPAL CONTRACTOR

- 1.1 The Contractor shall, for the purposes of the Safety Act and General Safety Regulations, Northwest Territories & Nunavut Territory, and for the duration of the Work:
  - 1.1.1 act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;
  - 1.1.2 assume the role of Principal Contractor, where there are two or more employers involved in work at the same time and space at the work site, in accordance with the Authority Having Jurisdiction; and
  - 1.1.3 agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the General Conditions, to Canada's order \* to:
    - 1.1.3.1 assume, as the Principal Contractor, the responsibility for Canada's other Contractor(s); or
    - 1.1.3.2 accept that Canada's other Contractor is Principal Contractor and conform to that Contractor's Site Specific Health and Safety Plan.

\* "order" definition: after contract award, Contractor is ordered by a Change Order

## 2. SUBMITTALS

### 2.1 The Contractor shall provide to Canada:

- 2.1.1 prior to the pre-construction meeting, a transmittal and copy of a completed Notice of Project form PWGSC - TPSGC 458 (form will be provided to the proposed contractor prior to award), as sent to the Authority Having Jurisdiction (AHJ); and
- 2.1.2 prior to commencement of work and without limiting the terms of the General Conditions:
  - 2.1.2.1 copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or by the AHJ; and
  - 2.1.2.2 a site specific Health and Safety Plan as requested.

*NOTE: Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information.*

## 3. LABOUR AUTHORITY CONTACT:

*The contact below represents the Labour Authority in the jurisdiction (AHJ). They are not representatives of the Workers Compensation.*

Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.

## **NUNAVUT**

Workers' Safety and Compensation  
Northwest Territories and Nunavut  
Prevention Services  
Box 8888  
Yellowknife, NT, X1A 2R3  
Attention: Chief Industrial Safety Officer

Telephone: (867) 669- 4403  
Facsimile: (867) 873- 0262

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

**DECLARATION**

DATE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This company is exempt from the Northwest Territories/Nunavut Safety Act and Regulations requirement to have a formalized Health and Safety Policy and Program, on the basis that this company does not at the present time employ more than ten (10) full time employees, including those required on all current projects for all clients. By signing this Declaration the Contractor certifies they will remain in compliance with the identified AHJ's requirements regarding health and safety at the work site.

Current number of full time employees: \_\_\_\_\_

\_\_\_\_\_  
TITLE OF COMPANY OFFICER

\_\_\_\_\_  
SIGNATURE

### SC03 PERFORMANCE EVALUATION-CONTRACT

R2810D General Condition is modified to include the following GC1.22.

1. Contractors shall take note that the performance of the Contractor during and upon completion of the services shall be evaluated by Canada. The evaluation includes all or some of the following criteria:
  - a. quality of workmanship
  - b. time
  - c. project management
  - d. contract management
  - e. health and safety
2. A weighting factor of 20 points will be assigned to each of the five criteria as follows:
  - a. unacceptable: 0 to 5 points
  - b. not satisfactory: 6 to 10 points
  - c. satisfactory: 11 to 16 points
  - d. superior: 17 to 20 points
3. The consequences resulting from the performance evaluation are as follows:
  - a. For an overall rating of 85% or higher, a congratulation letter is sent to the Contractor.
  - b. For an overall rating of between 51% and 84%, a standard, meets expectations letter, is sent to the Contractor.
  - c. For an overall rating of between 30% and 50%, a warning letter is sent to the Contractor indicating that if, within the next two (2) years, they receive 50% or less on another evaluation, the firm may be suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.
  - d. For an overall rating of less than 30%, a suspension letter is sent to the Contractor indicating that the firm is suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.
  - e. For a rating of 5 points or less on any one criterion, a suspension letter is sent to the Contractor indicating that the firm is suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.

The form [PWGSC-TPSGC 2913](#), SELECT - Contractor Performance Evaluation Report Form, is generally used to record the performance. However, should the actions of the contractor require the initiation of a conditional amendment and/or a Termination by Default, PWGSC may proceed with a Vendor Performance Corrective Measure assessment. Additional information about Conditional Amendments and the Vendor Performance Corrective Measure Policy may be found at: <https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/section/8/180>

### SC04 INTERPRETATION

R2810D General Condition GC1.1.2 Terminology is modified to include the following,

“Architectural and Engineering Services ”:

means services to provide a range of investigation and recommendation reports, planning, design, preparation, or supervision of the construction, repair, renovation or restoration of a work and includes contract administration services, for real property projects.

“Construction Services ”:

means construction, repair, renovation or restoration of any work except a vessel and includes; the supply and erection of a prefabricated structure; dredging; demolition; environmental services related to a real property; or, the hire of equipment to be used in or incidentally to the execution of any construction services referred to above.

“Facility Maintenance Services ”:

means services related to activities normally associated with the maintenance of a facility and keeping spaces, structures and infrastructure in proper operating condition in a routine, scheduled, or anticipated fashion to prevent failure and/or degradation including inspection, testing, servicing, classification as to serviceability, repairs, rebuilding and reclamation, as well as cleaning, waste removal, snow removal, lawn care, replacement of flooring, lighting or plumbing fixtures, painting and other minor works.

## SC05 REPLACEMENT OF SPECIFIC INDIVIDUALS

1. If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination for default.
2. If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with similar qualifications and experience. The replacement must have similar qualifications of the individual named in the proposal and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
  - a) the name, qualifications and experience of the proposed replacement; and
  - b) proof that the proposed replacement has the required security clearance granted by Canada, if applicable.
3. The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the Contracting Authority does not order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.

## SC06 NUNAVUT AGREEMENT

In this requirement, it is not mandatory for Contractors to include the Inuit Benefit Plan (IBP) as part of their proposal. This procurement is subject to the Agreement Between the Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada.

Contractors are requested to maximize Inuit employment, subcontracting and on-the-job training opportunities, and involve local, regional and Inuit businesses, in carrying out the work under this project.

The Nunavut Agreement contains a provision requiring the inclusion of socio-economic bid criteria in the solicitation document, when practicable and consistent with sound procurement management principles, and subject to Canada's international trade agreement obligations. These socio-economic bid criteria are often referred to as Inuit Benefits Criteria, and bidders propose Inuit benefits in their bid submission via an Inuit Benefits Plan.

The provisions that apply to this procurement are contained in Part 6 – Bid Criteria of Article 24 – Government Contracts of the Nunavut Agreement. <http://nlca.tunnngavik.com/>

24.6.1 Whenever practicable, and consistent with sound procurement management, and subject to Canada's international obligations, all of the following criteria, or as many as may be appropriate with respect to any particular contract, shall be included in the bid criteria established by the Government of Canada for the awarding of its government contracts in the Nunavut Settlement Area:

- (a) the existence of head offices, administrative offices or other facilities in the Nunavut Settlement Area;
- (b) the employment of Inuit labour, engagement of Inuit professional services, or use of suppliers that are Inuit or Inuit firms in carrying out the contracts; or
- (c) the undertaking of commitments, under the contract, with respect to on-the- job training or skills development for Inuit.

### INUIT FIRM

"Inuit firm" means an entity which complies with the legal requirements to carry on business in the Nunavut Settlement Area, and which is

- (a) a limited company with at least 51% of the company's voting shares beneficially owned by Inuit,
- (b) a cooperative controlled by Inuit, or
- (c) an Inuk sole proprietorship or partnership;

"Inuit" shall be a person whose name appears on the most current Inuit Enrolment List created in accordance with the requirements of Article 35.2.1. of the Agreement Between The Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada.

## SC07 GOVERNMENT PROPERTY

1. All Government Property must be used by the Contractor solely for the purpose of the Contract and remains the property of Canada. The Contractor must maintain adequate accounting records of all Government Property and, whenever feasible, mark it as being the property of Canada.

2. The Contractor must take reasonable and proper care of all Government Property while it is in its possession or subject to its control. The Contractor is responsible for any loss or damage resulting from its failure to do so other than loss or damage caused by ordinary wear and tear.
3. All Government Property, unless it is installed or incorporated in the Work, must be returned to Canada on demand. All scrap and all waste materials, articles or things that are Government Property must, unless provided otherwise in the Contract, remain the property of Canada and must be disposed of only as directed by Canada.
4. At the time of completion of the Contract, and if requested by the Contracting Authority, the Contractor must provide to Canada an inventory of all Government Property relating to the Contract.
5. If, during the period of or at the time of completion of the Contract, the Contractor determines that government property such as tooling, test equipment and materials is surplus, the Contractor must report such surplus to the Contracting Authority by providing a spreadsheet that identifies all surplus government property. The spreadsheet must include as a minimum, the quantity, unit of issue, description of items including part number, location of property and classification of property. The classification of property field must identify if the surplus property must be classified as a controlled or a non-controlled good, which is either new serviceable, used serviceable or repairable, used unserviceable or scrap.
6. If some or all of the surplus property is not required by Canada, then Canada may give the Contractor the right of first refusal to purchase the property at fair market value to be negotiated with Crown Assets Distribution.

---

## CONTRACT DOCUMENTS (CD)

1. The following are the contract documents:
  - a. Contract Page when signed by Canada;
  - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - c. Drawings and Specifications;
  - d. General Conditions and clauses

GC1 General Provisions	R2810D	(2016-04-04);
GC2 Administration of the Contract	R2820D	(2016-01-28);
GC3 Execution and Control of the Work	R2830D	(2015-02-25);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2016-01-28);
GC6 Delays and Changes in the Work	R2860D	(2016-01-28);
GC7 Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8 Dispute Resolution	R2882D	(2016-01-28);
GC9 Contract Security	R2890D	(2014-06-26);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Changes under GC6.4.1 Supplementary Conditions	R2950D	(2015-02-25);
  - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
  - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and acceptance of the bid; and
  - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

## BID AND ACCEPTANCE FORM (BA)

### BA01 IDENTIFICATION

R.083118.001 Iqaluit Metal Dump Remediation, Iqaluit, Nunavut

### BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Industrial Security Program Organisation Number (ISP ORG#) \_\_\_\_\_  
(when required)

### BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

### BA04 BID VALIDITY PERIOD

The bid shall not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

### BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).

### BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work within 12 weeks from the date of notification of acceptance of the offer.

### BA07 BID SECURITY

The Bidder is enclosing bid security with its bid in accordance with GI08 - R2710T - General Instructions - Construction Services - Bid Security Requirements.

### BA08 SIGNATURE

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Bidder (Type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPENDIX 1 - COMBINED PRICE FORM (3 pages)**

- 1) The prices per unit shall govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.
- 3) The successful bidder will be required to complete the Lump Sum Breakdown in Annex E upon request of the Contracting Authority. The submission will be a condition precedent to award.

4) **Legend – Abbreviations:**

CSP	Corrugated Steel Pipe
LS	Lump Sum
HCM	Hydrocarbon Contaminated Materials
HWP	Hazardous Waste Processing Area
TWA	Temporary Working Area

**LUMP SUM**

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

<b>LUMP SUM AMOUNT (LSA)</b> Excluding applicable tax(s)	\$
---	----

**UNIT PRICE TABLE**

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable tax(s) extra (PU)	Extended amount (EQ x PU) applicable
<b>2</b>		<b>Division 02 Items</b>				
2.1	02 41 13	<b>Move Non-Hazardous material/debris from AEC-1 and AEC-2</b> to an approved Temporary Work Area; Sort and Process; and transfer the processed materials to stockpiles(s) at the base of the Main Landfill	m <sup>3</sup>	850	\$	\$
2.2	02 41 13	<b>Move Non-Hazardous material/debris from AEC-3</b> to an approved Temporary Work Area; Sort and Process; and transfer the processed materials to stockpiles(s) at the base of the Main Landfill	m <sup>3</sup>	1,650	\$	\$
2.3	02 61 00	<b>Excavation Consolidation and Transportation of Hydrocarbon Contaminated Material (HCM)</b> to off-site facility	m <sup>3</sup>	500	\$	\$
2.4	02 61 00	<b>Excavation and Transportation of Metal Contaminated Soil</b> to Main Landfill	m <sup>3</sup>	300	\$	\$
2.5	02 61 00	<b>Excavation Consolidation and Transportation of PCB Contaminated Sediment</b> to the off-site Temporary Working area (HWP)	m <sup>3</sup>	100	\$	\$
2.6	02 61 00	<b>PCB Contaminated Sediment: Package, Transport and Dispose</b> at an appropriately licensed facility in southern Canada	m <sup>3</sup>	100	\$	\$

2.7	02 81 01	<b>Hazardous Materials at AEC-1, AEC-2 and AEC-3: Collect, Move to and Sort at the off-site Temporary Working Area (HWPA)</b>	m <sup>3</sup>	800	\$	\$
2.8	02 81 00	<b>Hazardous Wastes - Lead Amended Material: Package, Transport and Dispose at an appropriately licensed facility in southern Canada</b>	m <sup>3</sup>	780	\$	\$
2.9	02 81 01	<b>Hazardous Wastes and Other Difficult Wastes- including, tires, batteries, liquids equipment containing PCBs: package, transport and dispose at an appropriate licensed facilities</b>				
2.9.1	02 81 01	<b>Tires</b>	No.	100	\$	\$
2.9.2	02 81 00	<b>Batteries</b>	No.	20	\$	\$
2.9.3	02 81 00	<b>Liquids - various</b>	litres	2,000	\$	\$
2.9.4	02 81 00	<b>Other including equipment containing PCBs</b>	m <sup>3</sup>	10	\$	\$
2.10	02 82 00	<b>Hazardous Wastes - Asbestos Containing Materials and Wastes: collect, package, transport and dispose at an appropriately licensed facility in southern Canada</b>	m <sup>3</sup>	2	\$	\$
3		<b>Division 31 and 33 Items</b>				
3.1	31 05 16	<b>Type 1 Aggregate materials - fine gravel/sand supply and deliver to the Site</b>	m <sup>3</sup>	3,900	\$	\$
3.2	31 05 16	<b>Type 2 Aggregate materials – coarse granular supply and deliver to the Site</b>	m <sup>3</sup>	30,000	\$	\$
3.3	31 05 16	<b>Type 3 Aggregate materials – Rip Rap - supply and deliver to the Site</b>	m <sup>3</sup>	5,900	\$	\$
3.4	31 05 16	<b>Type 4 Aggregate materials - fine granular supply and deliver to the Site</b>	m <sup>3</sup>	1,700	\$	\$
3.5	31 22 15	<b>Provide Temporary Working Areas – one located north of AEC-1 and one at the base of AEC-3</b>	m <sup>3</sup>	1,800	\$	\$
3.6	31 22 15	<b>Re-Shape and Regrade AEC-1 with Type 2 Aggregate - 300mm thick on average</b>	m <sup>2</sup>	5,000	\$	\$
3.7	31 22 15	<b>Re-Shape and Regrade AEC-2 with Type 2 Aggregate - 300 mm thick in average</b>	m <sup>2</sup>	2,500	\$	\$
3.8	31 22 15	<b>Move from a stockpile, place, compact all non-hazardous wastes and Type 1 granular material in Zone 1 of the Landfill Embankment</b>	m <sup>3</sup>	7,000	\$	\$
3.9	31 23 33.01	<b>Common Excavation - ditches/swales at AEC-3</b>	m <sup>3</sup>	900	\$	\$
3.10	31 23 33.01	<b>Rock Excavation - ditches/swales at AEC-3</b>	m <sup>3</sup>	300	\$	\$
3.11	31 24 13	<b>Stripping including grubbing beneath Road Embankment - nominal volume indicated</b>	m <sup>3</sup>	650	\$	\$
3.12	31 24 13	<b>Stripping including grubbing below Landfill Embankment – nominal volume indicated</b>	m <sup>3</sup>	500	\$	\$
3.13	31 24 13	<b>Common Excavation beneath Road Embankment – nominal volume indicated</b>	m <sup>3</sup>	650	\$	\$

3.14	31 24 13	<b>Common Excavation beneath Landfill Embankment –</b> nominal volume indicated	m <sup>3</sup>	500	\$	\$
3.15	31 24 13	<b>Rock Excavation beneath Road Embankment -</b> nominal volume indicated	m <sup>3</sup>	200	\$	\$
3.16	31 24 13	<b>Rock Excavation beneath Landfill Embankment –</b> nominal volume indicated	m <sup>3</sup>	200	\$	\$
3.17	31 24 13	<b>Place and Compact Type 2 Material in Main Access Road Embankment</b>	m <sup>3</sup>	10,400	\$	\$
3.18	31 24 13	<b>Place, Compact and Grade Type 2 Material in Zone 2 of Landfill Embankment</b>	m <sup>3</sup>	24,200	\$	\$
3.19	31 24 13	<b>Place and Compact and Grade Type 4 Material on Main Access Road surface</b>	m <sup>3</sup>	1,000	\$	\$
3.20	31 24 13	<b>Place, Compact and Grade: 100mm Type 1 on 250mm Type 4 Material</b> on top surface of Landfill Embankment	m <sup>3</sup>	990	\$	\$
3.21	31 32 19.01	<b>Place Geotextile beneath rip rap</b> in drainage pathways within AEC-2	m <sup>2</sup>	1,100	\$	\$
3.22	31 32 19.01	<b>Place Geotextile beneath rip rap</b> in road ditches and landfill swales in AEC-3	m <sup>2</sup>	2,600	\$	\$
3.23	31 32 19.01	<b>Place Geotextile on outer surface of Zone 2 in the landfill embankment beneath rip rap</b> including subgrade, forming anchor trench and securing geotextile in anchor trench	m <sup>2</sup>	5,400	\$	\$
3.24	31 37 00	<b>Place Type 3 Aggregate Materials - Rip Rap</b> in drainage pathways within AEC-2	m <sup>3</sup>	260	\$	\$
3.25	31 37 00	<b>Place Type 3 Aggregate Materials - Rip Rap</b> in road ditches and swales within AEC-1 and AEC-3	m <sup>3</sup>	600	\$	\$
3.26	31 37 00	<b>Place Type 3 Aggregate Materials - Rip Rap</b> on Landfill Embankment	m <sup>3</sup>	5,100	\$	\$
3.27	33 42 13	<b>Supply and install a CSP pipe culvert</b> including bedding and backfill	m	20	\$	\$

<b>TOTAL BID AMOUNT (LSA +TEA)</b> Excluding applicable tax(es)
--

---

**PRICE PROPOSAL FORM (CONT'D)**

---

**The following will NOT form part of the evaluation process**

---

Others - Please provide any miscellaneous Category/Title that cannot be classified above. They will NOT form part of the financial evaluation.

Canada may accept or reject any of the following fees, disbursements and/or hourly rates. Canada reserves the right to negotiate on these fees, disbursements and/or hourly rates.

**THE FOLLOWING HOURLY RATES MAY BE USED FOR FUTURE CONTRACT AMENDMENTS**

**OTHERS:**

Category:	\$ per hour
Site Supervisor/ Mine Manager	\$ .....
Foreman	\$ .....
Unskilled Laborer	\$ .....
Skilled Laborer	\$ .....
Project Manager	\$ .....
Field Engineer	\$ .....
Surveyor	\$ .....
Survey assistant	\$ .....
Wildlife Monitor	\$ .....



Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

### APPENDIX 3 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

*Note; The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex C*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Legal Name: \_\_\_\_\_

Solicitation Number: \_\_\_\_\_

Number of company employees: \_\_\_\_\_

Number of apprentices planned to be working on this contract: \_\_\_\_\_

Trades of those apprentices:

---

---

---

---

---

---

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

## APPENDIX 4 – DEPARTMENTAL REPRESENTATIVE'S AUTHORITY

Contracting Authority is :

Name : Amanda Wiebe

Title : Procurement Specialist

Department : Public Services and Procurement Canada

Division : Western Region

Telephone : 204-510-9736

e-mail : Amanda.wiebe@pwgsc-tpsgc.gc.ca

Technical Authority is: **TO BE PROVIDED AT CONTRACT AWARD**

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Department : \_\_\_\_\_

Division : \_\_\_\_\_

Telephone : \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

e-mail : \_\_\_\_\_

## APPENDIX 5 - QUALIFICATION FORM

### EVALUATION PROCEDURES AND BASIS OF SELECTION

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the mandatory, technical, management and organization, Inuit Benefits Plan and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

### Basis of Selection - Highest Combined Rating of Technical Merit and Price

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation; and
  - b. meet all mandatory criteria; and
  - c. obtain the required minimum points specified for the technical evaluation:
    1. Section I: Technical proposal **235** points available with a 60% mark = minimum pass mark of **141** points
    2. Section II: Management proposal **135** points available with a 60% mark = minimum pass mark of **81** points
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60 % for the technical merit and 40 % for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 60%.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40 %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where three of the five bids are responsive and the selection of the contractor is determined by a 60/40 ratio of technical merit and price, respectively. The total available points equals 660 and the lowest evaluated price is \$45,000 (45).

### Basis of Selection - Highest Combined Rating Technical Merit (60%) and Price (40%)

	Bidder A	Bidder B	Bidder C	Bidder D	Bidder E
<b>Technical Proposal Score (420 Overall Pass Mark)</b>	550/600	530/600	475/600	515/600	418/600 Non-compliant
<b>Aboriginal Opportunities Consideration / Inuit Benefit Plan Score (No Pass Mark)</b>	50/60	30/60	40/60	35/60	N/A
<b>Overall Technical Score</b>	600/660	560/660	515/660	550/660	N/A
<b>Bid Evaluated Price</b>	\$55,000.00	\$50,000.00	\$45,000.00	\$70,000.00	N/A

<b>Calculations</b>	<b>Technical Merit Score</b>	600/660 x 60 = 54.55	560/660 x 60 = 50.91	515/660 x 60 = 46.82	550/660 x 60 = 50	N/A
	<b>Pricing Score</b>	45/55 x 40 = 32.73	45/50 x 40 = 36.00	45/45 x 40 = 40.00	45/70 x 40 = 25.71	N/A
<b>Combined Rating</b>		87.28	86.91	86.82	75.71	N/A
<b>Overall Rating</b>		1 <sup>st</sup>	3 <sup>rd</sup>	2 <sup>nd</sup>	4 <sup>th</sup>	N/A

Bidder E did not achieve the minimum pass mark for the technical proposal and was not considered any further.

Bidder A was deemed the Best Overall Proposal.

**Section I: Technical Bid**

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and Specifications as described in Annex “A”, and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach, in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

The following definitions apply to all evaluation criteria:

1. **Similar Remediation Projects/Similar in Scale/Similar in Scope** are defined as “northern”, remote, involving the remediation of soils, and the construction of landfills
2. **Remote** is defined as having no all-season road access connected to major centers
3. **Semi Remote:** defined as within 25 km proximity to a major center via all-season access roadway.
4. **Northern** is defined as North of 60 degrees latitude (Yukon, NWT, Nunavut)

ITEM	CATEGORY	AVAILABLE POINTS
1.1	<p><b>Schedule</b></p> <p>Provide a schedule of activities that illustrate the duration of each of the major tasks. The plan should include (but not limited to) the following:</p> <ul style="list-style-type: none"> <li>• Details of each task broken down into sufficient sub tasks so project progress can be easily monitored by the Departmental Representative. Include both work activities as well as submittals.</li> <li>• The critical path of activities within the schedule and what "float" is included within the duration of the specified activities.</li> <li>• A schedule clearly demonstrating the sequence of work activities within the construction season.</li> </ul>	40
1.2	<p><b>Project Understanding</b></p> <p>The bidder should clearly demonstrate their overall environmental stewardship and their demonstrated understanding of the unique nature of the project, scope of the work, relative to, but not limited to the constraints of working in a semi-remote/remote location with potentially limited support and access, and of the key logistical regulatory and environmental challenges associated with the proposed work within these constraints.</p>	25
1.3	<p><b>Health and Safety</b></p> <p>Identify the risks and hazards <b>specific to the site and tasks</b> and provide details on how they would be mitigated and/or managed.</p> <p>Provide a comprehensive analysis of potential health and safety risks applicable to the work <b>that does not include generic or basic health and safety</b> concerns.</p> <p>The bidder should clearly demonstrate an understanding of the chemical, physical and environmental risks associated with this task, including plans for providing emergency medical support.</p> <p>Concrete examples of the tools, procedures and preparation that will be used and established should be included in this section.</p>	10
1.4	<p><b>Remediation Equipment and Supplies</b></p> <p>Provide a detailed inventory of equipment and equipment sources proposed for site work including, condition and age/hours of heavy equipment. This may include but may not be limited to</p>	30

	<p>earth moving equipment, trucks, and vehicles etc.</p> <p>Provide details on how equipment will meet the specific site constraints, equipment redundancy, on-site equipment maintenance, spare parts inventory and dedicated repair and maintenance staff.</p> <p>Provide a detailed inventory of the remediation supplies necessary to complete the work. This may include but may not be limited to dewatering related supplies, monitoring equipment etc. Do not include health and safety supplies.</p> <p>Include identification of potential problems and mitigative measures.</p>	
1.5	<p><b>Mobilization/ Demobilization and Logistical considerations</b></p> <p>Provide a mobilization plan that includes a detailed description of how all equipment, fuel, materials, waste containers, supplies and personnel proposed for use at the site will be transported <b>to and from</b> the site. The plan should include (but is not limited) to the following:</p> <ul style="list-style-type: none"> <li>• A description of commercial or charter aircraft to be utilized and suitability for the transport of proposed equipment.</li> <li>• A description of commercial container haul/backhaul or charter barging to be utilized and suitability and/or regulatory requirements to be met.</li> <li>• A back-up plan with decision framework for when back-up plan would be implemented and if proposed plan has limitations</li> <li>• Details of fuel management, including expected volumes, types of fuel, transportation, storage and transfer.</li> <li>• A demonstrated understanding of and compliance with applicable regulatory requirements as they relate to this task.</li> <li>• A demonstrated understanding of the risks associated with this task and identified mitigation measures to address these risks.</li> </ul>	30
1.6	<p><b>Supply, Operation and Maintenance of On-Site Facilities</b></p> <p>Provide a plan detailing on-site operations and facilities and services to be provided if necessary. The plan should include (but is not limited) to the following:</p> <ul style="list-style-type: none"> <li>• Source(s) of potable water. Include estimated daily consumption and total volume of water needed.</li> <li>• Details of wastewater management plan &amp; solid waste management plan.</li> <li>• Details on the communications system.</li> <li>• Details of the Wildlife Safety management plan.</li> <li>• The provisions for the Departmental Representatives at the site.</li> <li>• A demonstrated understanding and compliance with applicable regulatory requirements for these tasks.</li> <li>• A demonstrated understanding of the risks associated with this task and identified mitigation measures to address these risks.</li> </ul>	10
1.7	<p><b>Geosynthetic Products</b></p> <p>Provide a detailed description of sources for applicable qualified installers for the products as necessary.</p> <p>Provide a description that demonstrates an understanding of associated testing submittals for product approval and potential problems that can be encountered that can impact project delivery of milestone activities.</p> <p>The bidder should demonstrate their understanding of potential problems with geosynthetic storage, handling, installation and their mitigative measures.</p>	10
1.8	<p><b>Earthworks</b></p> <p>Provide details on how minor earthworks will be completed. The plan should include (but not</p>	10

	<p>limited to) the following:</p> <ul style="list-style-type: none"> <li>• Methodology for access road construction to lower AEC2</li> <li>• Targeted removal and remediation of AEC1, AEC3</li> <li>• A demonstrated understanding of and compliance with applicable regulatory requirements and approved management plans, as they relate to this task.</li> </ul>	
1.9	<p><b>Borrow Source</b></p> <p>Provide details regarding which borrow sources will be used and the estimated quantities of material to be used. This should include borrow source proximity to work site.</p> <p>Include identification of potential issues and mitigative measures.</p>	10
1.10	<p><b>Landfill</b></p> <p>Provide detail on the construction of the AEC3 landfill, including but not limited to the placements and compaction of material, and quality and safety control measures during construction.</p> <p>Provide detail on all identified optional items including but not limited to capping and infiltration control.</p> <p>Include identification of potential problems and mitigative measures.</p>	30
1.11	<p><b>Excavation, Separation and Sizing, Transport and Placement of Non-Hazardous Waste</b></p> <p>Provide details regarding how the non-hazardous materials/waste will be excavated, sized accordingly, transported and placed at the landfill area.</p> <p>Provide details on the containers or equipment that will be used to identify, separate, size, and transport the waste from current locations to the landfill.</p> <p>Provide details regarding how the areas impacted by removal will be remediated as necessary per the Specification.</p> <p>Provide details regarding water management as necessary during this process. Details should include protection, treatment and/or containment methods.</p> <p>Include identification of potential problems and mitigative measures.</p>	15
1.12	<p><b>Packaging, Transport, and Disposal of Potential Hazardous Waste</b></p> <p>The bidder should provide a Hazardous Waste Management Plan. The plan should include (but not limited to) the following:</p> <ul style="list-style-type: none"> <li>• Details regarding an interim waste holding area and methods of confirming hazardous waste.</li> <li>• Details regarding how the hazardous materials identified during excavation will be handled, stored, containerized and disposed of to a licensed waste facility. Identify the disposal waste facility or facilities that will be utilized.</li> <li>• Details on the containers that will be used to transport the hazardous waste from the site to the disposal facility, how the material will be secured if necessary and how the Bidder will comply with all relevant environmental acts and regulations associated with the transportation of hazardous materials via land/sea/air as applicable.</li> <li>• Identification of potential issues and mitigative measures.</li> </ul>	15
<b>Total Points Available This Section (Technical Proposal)</b>		235
<b>Minimum Points Acceptable Overall This Section (Technical Proposal)</b>		60% or 141 pts

**Section II: Management and Organization Criteria**

In their managerial and organization bid, bidders should demonstrate their capability and experience, the project management team and provide client contact(s).

This section should clearly demonstrate that you have the capacity to manage the project effectively and efficiently. Your bid should contain information in sufficient detail to outline the qualifications of your Team to complete the work described in Annex "A". Include details of your proposed organization and work force including back-up resources for the project, your Project Team history relative to the area related to the project, and your provisions for controlling costs and conformance to the scope of Work.

<p>2.1</p>	<p><b>Company/Joint Venture Qualifications and Experience</b></p> <p>Provide details on the qualifications on bidder's Company/Joint Venture, historical background demonstrating experience specifically relating to similar scope of work activities at semi-remote/remote locations. The bidder will be evaluated on their overall qualifications and experience. Experience of sub-contractors will not be considered in this section. Proposals should include, but not be limited to the following items:</p> <ul style="list-style-type: none"> <li>• Previous experience working on remediation projects located in semi-remote/remote/locations;</li> <li>• Description of the proposed time/cost services and explain how schedule/cost control will be applied throughout the delivery of the Project;</li> <li>• Proposed quality control methodology, explain how quality control will be applied throughout the delivery of the Project;</li> <li>• Company / Joint Venture's Health and Safety Management System</li> </ul>	<p>20</p>
<p>2.2</p>	<p><b>Client References</b></p> <p>Provide evidence of three (3) similar remediation projects successfully undertaken by the company/joint venture which included key members of the proposed project team. A "similar project" for this evaluation is generally defined as projects completed which consisted of the construction of landfill cells and decommissioning of historical waste dump sites in a semi-remote/remote location.</p> <p>Provide a client reference/letter (name, address, phone and email of client contact) for each project identified, that are signed and dated by the Bidder's client.</p> <p>The Evaluation Board may contact the references to confirm the information provided in the bid. If Canada is unable to confirm, the reference letter will not be considered.</p> <p>Letters will be evaluated based on the following criteria:</p> <ol style="list-style-type: none"> <li>1. Extent to which bidder delivered services on time;</li> <li>2. Extent to which bidder delivered services on Budget; and</li> <li>3. Extent to which bidder met objective of the project.</li> </ol> <p>Projects must have been completed within the last 7 years.</p> <p>References should include (but not limited to):</p> <ul style="list-style-type: none"> <li>- Indicate the role undertaken by key members of the proposed project team proposed for this project;</li> <li>- the project team and their roles;</li> <li>- the project objectives;</li> <li>- the scope of services;</li> <li>- budget;</li> <li>- completion date;</li> <li>- deliverables.</li> </ul> <p>Points will be awarded to bidder for degree of overall achievement in each of the 3 sub-categories, and are not awarded on a project by project basis.</p>	<p>20</p>

	Preference will be given to projects including the experience and performance of the key personnel to be assigned to this project.	
2.3	<p><b>Qualifications of Key Individuals</b></p> <p>Provide resumes (max. 2 pages each) for the following positions. Resumes should include experience on similar projects, experience working in semi-remote/remote environments and experience in the proposed project role.</p> <p><b>A. Project Manager (max. 15 points) &amp; back-up (max. 4 points)</b></p> <ul style="list-style-type: none"> <li>• Demonstrates significant experience managing remediation projects similar in scale and scope to the proposed project.</li> <li>• Demonstrates experience in financial and schedule control, and liaison with client.</li> </ul> <p><b>B. Site Superintendent (max. 15 points) and cross-shift (max. 8 points)</b></p> <ul style="list-style-type: none"> <li>• Demonstrates experience managing personnel in a remote setting.</li> <li>• Demonstrates experience as site superintendent with experience on remediation projects similar in scope to the proposed project.</li> </ul> <p><b>C. Off-site (max. 8 points) and On-site (max. 10 points) Health &amp; Safety Coordinators</b></p> <ul style="list-style-type: none"> <li>• Demonstrates experience working in remote areas on remediation projects similar in scope to the proposed project.</li> <li>• Demonstrates experience in developing and implementing site specific health and safety programs for remediation projects.</li> </ul> <p><b>D. Non-Hazardous and Hazardous Waste Specialist (max. 10 points)</b></p> <ul style="list-style-type: none"> <li>• Demonstrates field experience on remediation projects similar in scope to the proposed project.</li> <li>• Experience includes the identification, sampling, characterization, containerization and transportation and disposal of hazardous and non-hazardous materials.</li> </ul> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1. Back-up personnel are personnel assigned to the project if the identified personnel are not available due to illness, change in employment, etc.</li> <li>2. Cross-shift personnel are personnel who will regularly replace the identified personnel for shift changes during the site work.</li> <li>3. Proposed individuals may fulfill more than 1 role with the exception of the Project Manager and the Site Superintendent which must be stand-alone roles.</li> <li>4. If more than the requested number of CVs are submitted, only the first CV will be evaluated</li> </ol>	70
2.4	<p><b>Organization Chart</b></p> <p>The bidder should provide a detailed Organization Chart of the Project Team showing Transport Canada (TC), PSPC, Departmental Representative, Contractor's Staff, and Sub-Contractors. The bidder will be evaluated on the overall content of chart. The chart should include (but is not limited) to the following:</p> <ul style="list-style-type: none"> <li>• Include all of the resource elements including Contractor personnel and subcontractors.</li> <li>• Identify who will be responsible for overall control and for the provisions for controlling costs and conformance to the Specifications.</li> <li>• Clearly identify lines of communication for all parties.</li> </ul>	10
2.5	<p><b>Clear, Concise and Complete Proposal</b></p> <p>Provide a clear, concise and complete proposal that is well organized. All criteria were addressed in the order outlined in the RFP and in sufficient depth so as to indicate a clear understanding of</p>	15

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

	the requirements and services to be provided.	
<b>Total Points Available This Section (Mgmt. And Organization Proposal)</b>		135
<b>Minimum Points Acceptable Overall This Section (Mgmt. And Organization Proposal)</b>		81pts (60%)

### Section III: INUIT BENEFITS PLAN (IBP)

#### Evaluation and Assessment of IBP Guarantee

For a bid to be assigned points for representations made in respect of any IBP bid criteria, the bidder must provide proof with their bid to demonstrate how they will meet the objective of each criterion. Bidders may use the attached GUARANTEE TABLES to supplement the IBP submission provided in their bid.

Proof of efforts and/or guarantees made by Bidders should include, but not be limited to, the names of persons or companies contacted and the nature of the undertakings at the time of the submission as applicable. Bidders must ensure their IBP documentation demonstrates sufficient evidence to assess the compliance of their bid against the criteria listed herein. It is the Bidders' responsibility to provide sufficient information in its bid to enable the Evaluation Committee to complete its evaluation. Bidders must include all reference material to be considered. Only material and/or documents submitted as part of the bid proposal will be considered. URL links to website will not be considered.

Canada reserves the right to verify any information provided in the IBP and that untrue statements may result in the tender being declared non-responsive.

## INUIT BENEFITS PLAN CRITERIA (IBP)

ITEM	CATEGORY	Available Points
3.0	This procurement is subject to the Agreement Between the Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada. Canada reserves the right to confirm validity of all declarations / guarantees.	
3.1	<b>HEAD OFFICE:</b> Bidders are requested to demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the Nunavut Settlement Area.	/10
3.2	<p><b>LABOUR:</b> The employment of onsite Inuit in carrying out the work of the contract.</p> <p>Bidder will be evaluated on their firm guarantee to use onsite Inuit from the Nunavut Settlement Area in carrying out the work. The percentages identified below relate specifically to on-site labour hours regardless of whether they are Prime Contractor staff and/or Sub-contractor staff.</p> <p>Percentages should be supported by list of specific positions that may or will be staffed by onsite Inuit. Onsite Inuit employment will be confirmed during activities based on supporting documentation provided by the Contractor and review of Departmental Representative statistics records on Inuit labour on site.</p> <p style="text-align: center;">0 - 100% - of total labour hours                      0 – 45 points pro-rated</p> <p>*** Penalties and Incentives Conditions will apply to this criterion.</p>	/45



**BIDDER GUARANTEE AND CERTIFICATION**

1. At time of bid submission - The tables below may be used by bidders to submit their proposals.
2. Information provided may be subject to verification.

**TABLE 1 – Head Office**

Provide Current Business address
Bidders are requested to demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the Nunavut Settlement Area.

**TABLE 2 – Guarantee of onsite Inuit Labour Content**

Total No. Of onsite Inuit Employee Hours for This Contract = \_\_\_\_\_  
 Total No. Of onsite Employee Hours for This Contract A/B = \_\_\_\_\_%

Name & Position Title (Provide name(s) where possible)	Onsite Inuit Employee Hours	Non-Inuit Employee Hours
Bidders to include the # of hours to be worked.		

**TABLE 3 – Guarantee of Inuit Content for Sub-Contracting/Suppliers Content:**

Total Estimated Cost for Supplies/Materials, Equip And Services Procured From Inuit Companies for This Contract  
 Total Bid Price  
 = \_\_\_\_\_%

Name & Position Title (Provide name(s) where possible)	Inuit Company	Non- Inuit Company
Bidder to include the value of work to be Sub-Contracted.		

**Bidder Certification**

The Bidder must submit the following certification if a guarantee of IBP is being provided, either at time of bid submission, or prior to contract award.

<b>INUIT BENEFITS PLAN CERTIFICATION:</b>		
_____	_____	_____
<b>PRINT NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>The bidder certifies its IBP guarantee for contracting submitted with its bid is accurate and complete.</b>		

**Evaluation Rating Table**

(To be used in the evaluation of bidders Technical and Management proposals only)

PWGSC Evaluation Board members will individually evaluate the strengths and weaknesses of the Bidder's response to the evaluation criteria and will rate each criterion with even numbers (0, 2, 4, 6, 8 or 10) using the generic evaluation table below. At the time of evaluating proposals, the PWGSC Evaluation Board may award an odd number for evaluation criterion once consensus has been reached.

Once a score out of 10 has been determined, the appropriate weight factor will be applied to calculate the bidders' final score. For example, if a criterion is listed with a total available points of 30, the bidders' score out of 10 will be multiplied by 3 to achieve the bidder's final score on that criterion.

<b>Non Responsive</b>	<b>Inadequate</b>	<b>Weak</b>	<b>Adequate</b>	<b>Fully Satisfactory</b>	<b>Strong</b>
<b>0 Point</b>	<b>2 Points</b>	<b>4 Points</b>	<b>6 Points</b>	<b>8 Points</b>	<b>10 Points</b>
Did not submit information which could be evaluated	Lacks complete or almost complete understanding of the requirements	Some understanding of the requirements but lacks adequate understanding in some areas of the requirements	Demonstrates a good understanding of the requirements	Demonstrates a very good understanding of the requirements	Demonstrates an excellent understanding of the requirements
	Weaknesses cannot be corrected	Generally doubtful that weaknesses can be corrected	Weaknesses can be corrected	No significant weaknesses	No apparent weaknesses
	Bidder does not possess qualifications and experience	Bidder lacks qualifications and experience	Bidder has an acceptable level of qualifications and experience	Bidder is qualified and experienced	Bidder is highly qualified and experienced
	Team proposed is not likely able to meet requirements	Team does not cover all components or overall experience is weak	Team covers most components and will likely meet requirements	Team covers all components - some members have worked successfully together	Strong team - has worked successfully together on comparable projects
	Sample projects not related to this requirement	Sample projects generally not related to this requirement	Sample projects generally related to this requirement	Sample projects directly related to this requirement	Leads in sample projects directly related to this requirement
	Extremely poor, insufficient to meet performance requirements	Little capability to meet performance requirements	Acceptable capability, should Ensure adequate results	Satisfactory capability, should ensure effective results	Superior capability, should ensure very effective results

**EVALUATION SUMMARY TABLE:**

Evaluation Criteria	Weighting Factor	Rating	Weighted Points Rating	Minimum Pass Mark
<b>SECTION I: TECHNICAL BID</b>				
Schedule	4	1-10	0-40	n/a
Project Understanding	2.5	1-10	0-25	n/a
Health and Safety	1	1-10	0-10	n/a
Remediation Equipment and Supplies	3	1-10	0-30	n/a
Mobilization/ Demobilization and Logistical considerations	3	1-10	0-30	n/a
Supply, Operation and Maintenance of On-Site Facilities	1	1-10	0-10	n/a
Geosynthetic Products	1	1-10	0-10	n/a
Earthworks	1	1-10	0-10	n/a
Borrow Source	1	1-10	0-10	n/a
Landfill	3	1-10	0-30	n/a
Excavation, Separation and Sizing, Transport and Placement of Non-Hazardous Waste	1.5	1-10	0-15	n/a
Packaging, Transport, and Disposal of Potential Hazardous Waste	1.5	1-10	0-15	n/a
<b>TOTAL POINTS AVAILABLE UNDER SECTION I</b>				<b>235</b>
<b>SECTION I OVERALL MINIMUM PASS MARK – 60% OR 141 POINTS</b>				<b>141</b>
<b>SECTION II: MANAGEMENT AND ORGANIZATION CRITERIA</b>				
Company/Joint Venture Qualifications and Experience	2	1-10	0-20	n/a
Client References	2	1-10	0-20	n/a
Qualifications of Key Individuals	7	1-10	0-70	n/a

<b>Organization Chart</b>	1	1-10	1-10	n/a
<b>Clear, Concise and Complete Proposal</b>	1.5	1-10	0-15	n/a
<b>TOTAL POINTS AVAILABLE UNDER SECTION II</b>				<b>135</b>
<b>SECTION II OVERALL MINIMUM PASS MARK – 60% or 81 points</b>				<b>81</b>
<b>SECTION III: INUIT BENEFITS PLAN (IBP)</b>				
<b>Head Office</b>	n/a	n/a	0-10	n/a
<b>Labour</b>	n/a	n/a	0-45	n/a
<b>Sub-Contractors / Suppliers</b>	n/a	n/a	0-45	n/a
<b>TOTAL POINTS AVAILABLE UNDER SECTION III</b>				<b>100</b>
<b>SECTION III OVERALL MINIMUM PASS MARK</b>				<b>Not applicable</b>
<b>TOTAL OVERALL POINTS AVAILABLE</b>				<b>470</b>

Solicitation No. - N° de l'invitation  
 EW699-180040  
 Client Ref. No. - N° de réf. du client  
 PWGSC EW699-180040

Amd. No. - N° de la modif.  
 File No. - N° du dossier  
 NCS-7-40013

Buyer ID - Id de l'acheteur  
 NCS011  
 CCC No./N° CCC - FMS No./N° VME

**ANNEX A – SPECIFICATIONS - See attached.**

**ANNEX B - CERTIFICATE OF INSURANCE (Not required at solicitation closing)**

**CERTIFICATE OF INSURANCE**

Page 1 of 2



Travaux publics et  
 Services gouvernementaux  
 Canada

Public Works and  
 Government Services  
 Canada

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
----------------------------------	-----------------------	------	----------	-------------

Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured  
*Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services*

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<b>Commercial General Liability</b> <b>Umbrella/Excess Liability</b>				\$	\$	\$
				\$	\$	\$
<b>Pollution Liability</b>				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		Aggregate \$

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
Signature	Date D / M / Y

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

---

## CERTIFICATE OF INSURANCE Page 2 of 2

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

### Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.



---

## ANNEX D - LISTING OF SUBCONTRACTORS

- 1) In accordance with GI07 - Listing of Subcontractors and Suppliers of R2710T- General Instructions - Construction Services - Bid Security Requirements, the Bidder should provide a list of Subcontractors with his Bid.
- 2) The Bidder should submit the list of Subcontractors and for any portion of the Work valued at 20% or greater of the submitted Bid Price.

	Subcontractor	Division	Estimated value of work
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

**ANNEX E – LUMP SUM BREAKDOWN**

1. The table below is for information purposes only and will not form part of the Contract.
2. The Lump Sum Breakdown is not required at time of bid closing. Prior to contract award, the assessed best value bidder will be required to complete the table below.
3. The total of the tables below must equal the LUMP SUM AMOUNTs (LSA) from the APPENDIX 1 total submitted at the time of solicitation closing.

Spec Section #	Provision of Item Breakdown(s)	Amount
	This form is intended to provide the Contracting Authority with a breakdown of the costs included in the Balance of Project Costs (BOPC). It will assist in determining if the cost represents value for money and are considered "fair and reasonable". <b>Note:</b> Refer to 1031-2 article 07 for Non Applicable Costs. Further breakdown may be requested where applicable.	
	<b>Balance of Project Costs</b>	
00 00 00	<b>Including but not limited to:</b> <ul style="list-style-type: none"> <li>• -Any variable Indirect Costs for Overhead and Admin.,</li> <li>• -Profit</li> <li>• -Costs for Expeditors,</li> <li>• -Commercial General Liability (CGL) Insurance,</li> <li>• -All Risk Insurance,</li> <li>• -WSCC costs,</li> <li>• -Business Expenses,</li> <li>• -Contractor's portion of Training Expenses,</li> <li>• -Ancillary Equipment,</li> <li>• -Service Vehicles,</li> <li>• -Supervision,</li> <li>• -Equipment repairs and parts supply &amp; transport</li> </ul>	\$
	<b>Including but not limited to:</b> <ul style="list-style-type: none"> <li>• All costs required to complete the Contract in accordance with the Contract Documents that are not subject to measurement and payment under a Unit Price item, as indicated in the following Specifications Sections and all contract drawings:</li> </ul>	
01 11 00	Summary of Work	\$
00 14 00	Work Restrictions	\$
01 31 19	Progress Meetings	\$
01 32 16.07	Construction Progress Schedule – Bar (GANTT) Chart	\$
01 33 00	Submittal Procedures	\$
01 35 13.43	Special Procedures for Contaminated Sites	\$
01 35 29.14	Health and Safety for Contaminated Sites	\$
01 35 43	Environmental Procedures	\$
01 41 00	Regulatory Requirements	\$
01 51 00	Temporary Utilities	\$
01 52 00	Construction Facilities	\$
01 56 00	Temporary Barriers and Enclosures	\$
01 71 01	Examination and Preparation	\$
01 77 00	Closeout Procedures	\$
01 78 00	Closeout Submittals	\$
02 41 13	Selective Site Demolition - Non-Hazardous Materials	\$
02 61 00	Soil Remediation	\$
02 81 01	Hazardous Materials	\$
02 82 00.01	Asbestos Abatement – Minimum Protection	\$

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

31 05 10	Corrected Maximum Dry Density for Fill	\$
31 05 16	Aggregate Materials	\$
31 11 00	Clearing and Grubbing	\$
31 14 13	Soil Stripping and Stockpiling	\$
31 22 15	Grading	\$
31 23 33.01	Excavating Stockpiling and Backfilling	\$
31 24 13	Road and Landfill Embankments	\$
31 32 19.01	Geotextile	\$
31 37 00	Rip Rap	\$
33 42 13	Pipe Culverts	\$
	TOTAL LUMP SUM AMOUNT (LSA)	\$

**ANNEX F - CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION**

1. For successful Contractor only - If an IBP guarantee is provided as part of the bid, the successful Contractor must provide a summary of activities undertaken to meet the guarantees made as part of the IBP portion of their bid. The following table must be completed with supporting information (such as invoices, work logs, payroll receipts, etc.) by the contractor prior to final payment. The Contractor must indicate if any objectives were not met, identify why not.
2. Information provided may be subject to verification.
3. The IBP Certification and IBP Achievement Reports must be submitted prior to final payment with details how the Contractors met its' IBP guarantee.
4. Failure to comply with the request to submit the certification and report within 15 business days may result in a full 1% penalty.

Return Reports to:  
 Contracting Authority Name: Amanda Wiebe  
 Email: Amanda.wiebe@pwgsc-tpsgc.gc.ca

**TABLE 1 – Head Office**

Provide Current Business address
Contractors are requested to demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the Nunavut Settlement Area.

**TABLE 2 – Achievement of onsite Inuit Labour Content**

Total No. Of onsite Inuit Employee Hours for This Contract = \_\_\_\_\_ %  
Total No. Of Employee Hours for This Contract

Name & Position Title (Provide name(s) where possible)	Onsite Inuit Employee Hours	Onsite Non-Inuit Employee Hours
Contractor to include the # of hours worked		

**TABLE 3 – Achievement of Inuit Content for Sub-Contracting/Suppliers Content:**

Total Cost For Supplies/Materials, Equipment And Services Procured From Inuit Companies for This Contract  
 \_\_\_\_\_  
Final Contract Value  
 = \_\_\_\_\_ %

Company Name	Inuit Company	Non- Inuit Company
Contractor to include the value of Sub-Contracted work		

Solicitation No. - N° de l'invitation  
EW699-180040  
Client Ref. No. - N° de réf. du client  
PWGSC EW699-180040

Amd. No. - N° de la modif.  
File No. - N° du dossier  
NCS-7-40013

Buyer ID - Id de l'acheteur  
NCS011  
CCC No./N° CCC - FMS No./N° VME

Contractor Certification

**INUIT BENEFITS PLAN ACHIEVEMENT CERTIFICATION:**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

**The Contractor certifies the information contained in the ACHIEVEMENT TABLES is accurate and complete.**

---

## **INUIT BENEFITS PLAN INCENTIVE AND PENALTY CONDITIONS**

1. Under the provisions of the proposed contract, where the contractor meets the guarantees specified and certified in his bid, the contractor will be paid the agreed contract price.
2. If the contractor does not meet the certified percentage of onsite Inuit employee hours worked on the Contract and fails to fulfill their onsite Inuit employment guarantees, an amount of up to 0.5% of the final contract value may be deducted from the final payment or hold back provisions. (Table 2A)
4. If the contractor does not meet the certified percentage of Inuit Sub-contractors/Suppliers, and fails to fulfill their Inuit sub-contractors/suppliers guarantees, an amount of up to 0.5% of the final contract value may be deducted from the final payment or hold back provisions. (Table 2B)
4. If the contractor hires additional onsite Inuit resources above the established employment guarantees that were certified in the bid, which results in Inuit employment, subject to the approval of the Departmental Representative, the contractor may be eligible to request an incentive bonus of up to 0.5% of the final contract value that may be paid to the contractor at the end of the project. (Table 1A)
5. If the contractor exceeds the percentage of Inuit Sub-contractors/Suppliers guarantees that were certified in the bid, subject to the approval of the Departmental Representative, the contractor may be eligible to request an incentive bonus of up to 0.5% of the final contract value that may be paid to the contractor at the end of the project. (Table 1B)
6. Contractors who exceed the IBP guarantee under one criterion but fall short on the other may be evaluated for a penalty and an incentive. The Inuit Incentive and Penalty Conditions as specified above will be assessed based on the formulas identified herein.
7. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any penalties owing and unpaid under this section.
8. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.
9. Canada reserves the right, at their sole discretion, to reduce or eliminate penalties if it can be clearly demonstrated that significant efforts were made to meet the IBP guarantee and the minimum requirements could not be met due to circumstances out of the Contractor's control.

NOTE: "FINAL CONTRACT VALUE" for the purposes of the incentive and penalty calculation the final contract value includes all amendments to the original award amount unless identified as being excluded from the IBP calculation at the time of change order or amendment negotiation.

<b>INUIT EMPLOYMENT INCENTIVE AND PENALTY CHECKLIST</b>			
<b>CONTRACTOR:</b> _____			
STEP#	FINAL STATISTICS	% PROPOSED	% ACHIEVED
1	Percentage of On-site Inuit Labour Person Hours		
2	Percentage of Inuit Sub-Contracting/Supplier costs		
3	Final Contract Value (no gst)	\$	
4	<p><b>Certified Onsite Inuit employment guarantee met, exceeded or fell short?</b></p> <p><b>Met</b> - No applicable penalty or bonus.</p> <p><b>Exceeded</b> - Contractor may be eligible to request an incentive bonus of up to 0.5% of the final contract value, that may be paid to the contractor at the end of the project;  <b>Proceed to Table 1A</b></p> <p><b>Shortfall</b> - Contractor may be penalized up to 0.5% of the final contract value  <b>Proceed to Table 2A</b></p>		
5	<p><b>Certified Inuit Sub-contracting/Supplier guarantee met, exceeded or fell short?</b></p> <p><b>Met</b> - No applicable penalty or bonus.</p> <p><b>Exceeded</b> - Contractor may be eligible to request an incentive bonus of up to 0.5% of the final contract value that may be paid to the contractor at the end of the project;  <b>Proceed to Table 1B</b></p> <p><b>Shortfall</b> - Contractor may be penalized up to 0.5% of the final contract value  <b>Proceed to Table 2B</b></p>		
6	<b>COMMENTS:</b>		

<b>TABLE 1A - ASSESSMENT OF ONSITE INUIT LABOUR INCENTIVE BONUS</b>			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p><b>INCREASED ONSITE INUIT LABOUR:</b></p> <p><b>Note:</b> Inuit participation for training that has been accounted and paid for within and external to the contract shall be considered ineligible for the incentive process and will be excluded as such. Calculate the percentage increase of Onsite Inuit labour for the Contract based on the following:</p> <p>% Increase = <math>\frac{\text{Actual} - \text{Proposed}}{100\% - \text{Proposed}} * 60\%</math></p>	60	
2	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to increase the onsite Inuit labour guarantees.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <p>0-13 points - Contractor demonstrated little to no effort and made no attempt to increase the guarantees.</p> <p>14-27 points - Contractor demonstrated moderate effort while attempting to increase the Inuit guarantees.</p> <p>28-40 points - Contractor demonstrated outstanding effort while attempting to increase the Inuit guarantees.</p>	40	
3	<b>TOTAL ASSESSED SCORE</b>	100	
4	<b>RECOMMENDED INUIT LABOUR INCENTIVE BONUS</b> (final contract value) x 0.5% x (total assessed score/100)	\$	
5	<b>COMMENTS/JUSTIFICATIONS:</b>		
6	<p><b>SIGNATURE OF EVALUATION PANEL:</b></p> <p>Departmental Representative: _____</p> <p>Project Authority: _____</p> <p>Contracting Officer (PWGSC): _____</p>		

<b>TABLE 1B - ASSESSMENT OF INUIT SUB-CONTRACTING/SUPPLIER INCENTIVE BONUS</b>			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p><b>INCREASED INUIT SUB-CONTRACTING/SUPPLIER GUARANTEE:</b></p> <p>Calculate the percentage increase of Inuit Sub-Contracting/Supplier costs for the Contract based on the following:</p> <p><math>\% \text{ Increase} = \frac{\text{Actual} - \text{Proposed}}{100\% - \text{Proposed}} * 60\%</math></p>	60	
2	<p><b>CONTRACTOR DUE DILIGENCE:</b> Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to increase sub-contracting/supplier guarantees.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <p>0-13 points - Contractor demonstrated little to no effort and made no attempt to increase the guarantees.</p> <p>14-27 points - Contractor demonstrated moderate effort while attempting to increase the Inuit guarantees.</p> <p>28-40 points - Contractor demonstrated outstanding effort while attempting to increase the Inuit guarantees</p>	40	
3	<b>TOTAL ASSESSED SCORE</b>	100	
4	<b>RECOMMENDED INUIT SUB-CONTRACTING/SUPPLIER INCENTIVE BONUS</b> (final contract value) x 0.5% x (total assessed score/100)	\$	
5	<b>COMMENTS/JUSTIFICATIONS:</b>		
6	<p><b>SIGNATURE OF EVALUATION PANEL:</b></p> <p><b>Departmental Representative:</b> _____</p> <p><b>Project Authority:</b> _____</p> <p><b>Contracting Officer (PWGSC):</b> _____</p>		

<b>TABLE 2A - ASSESSMENT OF ONSITE INUIT LABOUR PENALTY</b>			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p><b>Calculate the percentage of guarantee achieved for Onsite Inuit content based on the following formula, where:</b></p> <p>Guarantee percentage = <math>\frac{\text{Achieved}}{\text{Proposed}} = \frac{\quad}{\quad} \% * 60\%</math></p> <p><b>Notes:</b> percentage of 50% or less receives zero points</p>	60	
2	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Onsite <b>Inuit</b> employment guarantees.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b></p> <p>0-13 points - Contractor demonstrated little to no effort and made no attempt to meet the IBP employment guarantee.            14-27 points - Contractor demonstrated moderate effort while attempting to meet the IBP employment guarantee.            28-40 points - Contractor demonstrated outstanding effort while attempting to meet the IBP employment guarantee.</p>	40	
3	<b>TOTAL ASSESSED SCORE</b>	100	
4	<p><b>TOTAL CALCULATED PENALTY:</b>            (100 - total assessed score)% x (Final contract value) x 0.5%</p>	\$	
5	<b>COMMENTS/JUSTIFICATIONS:</b>		
6	<p><b>SIGNATURE OF EVALUATION PANEL:</b></p> <p>Departmental Representative: _____</p> <p>Project Authority: _____</p> <p>Contracting Officer (PWGSC): _____</p>		

<b>TABLE 2B - ASSESSMENT OF INUIT SUB-CONTRACTING/SUPPLIER PENALTY</b>			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p><b>Calculate the percentage of guarantee achieved for Inuit content based on the following formula, where:</b>            Guarantee percentage = <math>\frac{\text{Achieved}}{\text{Proposed}} = \frac{\quad}{\quad} \% * 60\%</math></p> <p><b>Note:</b> Guarantee percentage of 50% or less receives zero points.</p>	60	
2	<p><b>CONTRACTOR DUE DILIGENCE:</b></p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Inuit sub-contracting / supplier guarantees.</p> <p><b>Points awarded for contractor due diligence based on the following scale:</b>            0-13 points - Contractor demonstrated little to no effort and made no attempt to meet the IBP sub-contracting/supplier guarantees.            14-27 points - Contractor demonstrated moderate effort while attempting to meet the IBP sub-contracting/supplier guarantees.            28-40 points - Contractor demonstrated outstanding effort while attempting to meet the IBP sub-contracting/supplier guarantees.</p>	40	
3	<b>TOTAL ASSESSED SCORE</b>	100	
4	<p><b>TOTAL CALCULATED PENALTY:</b>            (100 - total assessed score)% x (Final contract value) x 0.5%</p>	\$	
5	<b>COMMENTS/JUSTIFICATIONS:</b>		
6	<p><b>SIGNATURE OF EVALUATION PANEL:</b></p> <p>Departmental Representative: _____</p> <p>Project Authority: _____</p> <p>Contracting Officer (PWGSC): _____</p>		