



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À:

Bid Receiving – PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11 rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
FAX : 819-997-9776

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Title/Titre Quick Release Pin	Solicitation No – N° de l'invitation W8482-171726/A
Date of Solicitation – Date de l'invitation 16-05-2017	
Address Enquiries to – Adresser toutes questions à Therese.Thomas@forces.gc.ca	
Telephone No. – N° de téléphone	FAX No – N° de fax N/A
Destination Department of National Defence 101 Colonel By Drive Ottawa, ON K1A 0K2 Attn: D Mar P 4-3-5-2	

Instructions:

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Solicitation Closes – L'invitation prend fin

At – à : 14 :00 EDT

On - le : 29 /Jun/ 2017

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

3.1.1 Electronic Payment of Invoices – Bid



If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3010T](#) (2014-11-27), Exchange Rate Fluctuation Risk Mitigation.

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450 , Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450 , for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Bidders must indicate the Part Number and the NSCM/NCAGE they are offering.

4.1.1.2 Mandatory Technical Evaluation Criteria – Equivalent and Substitute Products

Bidders proposing an Equivalent or a Substitute Product must indicate the brand name and model and/or Part Number and the NSCN/NCAGE they are offering.

4.1.2 Financial Evaluation

A0222T (2014-06-26), Evaluation of Price – Canadian/ Foreign Bidders

4.2 Basis of Selection

A0272T (2010-08-16), Basis of Selection – Multiple Items

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an item by item basis will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

D6010C (2007-11-30), Palletization

D9002C (2007-11-30), Incomplete Assemblies

G1005C (2016-01-28), Insurance - No Specific Requirement

6.13 Quality Assurance

D5545C (2010-08-16) ISO 9001:2008 Quality Management Systems - Requirements (QAC C)

6.14 Packaging

D3018C (2014-09-25) Packaging Requirement using Specification
D-LM-008-036/SF-000

The Contractor must prepare item number(s) 001, 002, 003 and 004 for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification *D-LM-008-036/SF-000*, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item number(s) 001, 002, 003¹ and 004 in quantities of 1 (ONE) EA by package.

D2025C (2013-11-06) Wood Packaging Materials

D6010C (2007-11-30) Palletization

6.15 Shipping Instructions - Delivery and Destination Schedules Unknown

D6009 (2013-04-25) Shipping Instructions - Delivery and Destination Schedules Unknown

1. The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (... named place of destination). Unless otherwise directed, delivery must be made by the most economical means. Shipping charges must be shown as a separate item on the Contractor's invoice. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.
2. The Contractor must deliver the goods to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.
 - a) 2B1 CF Esquimalt
Esquimalt, B.C.
Telephone: 250-363-4963
 - b) 7H1 CF Halifax
Halifax, N.S.
Telephone: 902-427-1441

6.16 Exchange Rate Fluctuation Adjustment

1. The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
2. For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:



Adjustment = $FCC \times Qty \times (i_1 - i_0) / i_0$
where formula variables correspond to:

FCC - Foreign Currency Component (per unit)

i_0 - Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])

i_1 - exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])

Qty - quantity of units

4. The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
5. For goods, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the goods were delivered. For services, the exchange rate for adjustment will be the noon rate on the last business day of the month for which the services were performed. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.
6. The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form [PWGSC-TPSGC 450](#) , Claim for Exchange Rate Adjustments.
7. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form [PWGSC-TPSGC 450](#)  (i.e. $[i_1 - i_0] / i_0$).
8. Canada reserves the right to audit any revision to costs and prices under this clause.

ANNEX A LINE ITEM DETAILS / ANNEXE A DÉTAILS DES ARTICLES

Item / Article	Part Number Requested / Numéro de pièce demandé	Or Equivalent / Ou Équivalent If offering an equivalent specify below / Veuillez indiquer lorsqu'un article équivalent est proposé en dessous	Description / Description	Unit of Issue / Unité de distribution	Quantity / Quantité	Destination Address / Adresse de la destination	Invoice Address / Adresse de facturation	Security Requirement / Besoin de Sécurité	Quality Assurance Code (QAC) / Code de l'Assurance de la Qualité	Controlled Goods (CTAT or ITAR) / Marchandises Contrôlées (ATTC ou ITAR)	Trade Agreements / Accords commerciaux
1	P/N	P/N	NSN: 5315-01-661-8558 QUICK RELEASE PIN *QUICK RELEASE PIN	EA / CH	500	Department of National Defence CFB Halifax Main Warehouse Bldg D-206 Door 1 thru 13 HMC Dockyard Halifax, NS, B3K 5X5 Canada	Department of National Defence Maritime Forces Atlantic P.O. Box 99000, Stn Forces Halifax, NS, B3K 5X5 Canada	NO / NON	C	NO / NON	YES/OUI
	BLDS6-02										
	NCAGE / NSCM	NCAGE / NSCM									
	84256										
	Name of Manufacturer / Nom du Fabricant	Name of Manufacturer / Nom du Fabricant									
	AVIBANK MFG., INC.										
2	P/N	P/N	NSN: 5315-01-661-8558 QUICK RELEASE PIN *QUICK RELEASE PIN	EA / CH	500	Department of National Defence CFB Esquimalt ATTN: Receiving BLDG 66 Colwood Victoria, BC, V9C 1B0 Canada	Department of National Defence Base Logistic Officer CFB Esquimalt Stn Forces P.O. Box 17000 Victoria, BC, V9A 7N2 Canada	NO / NON	C	NO / NON	YES/OUI
	BLDS6-02										
	NCAGE / NSCM	NCAGE / NSCM									
	84256										
	Name of Manufacturer / Nom du Fabricant	Name of Manufacturer / Nom du Fabricant									
	AVIBANK MFG., INC.										

ANNEX A LINE ITEM DETAILS / ANNEXE A DÉTAILS DES ARTICLES

Item / Article	Part Number Requested / Numéro de pièce demandé	Or Equivalent / Ou Équivalent If offering an equivalent specify below / Veuillez indiquer lorsqu'un article équivalent est proposé en dessous	Description / Description	Unit of Issue / Unité de distribution	Quantity / Quantité	Destination Address / Adresse de la destination	Invoice Address / Adresse de facturation	Security Requirement / Besoin de Sécurité	Quality Assurance Code (QAC) / Code de l'Assurance de la Qualité	Controlled Goods (CTAT or ITAR) / Marchandises Contrôlées (ATTC ou ITAR)	Trade Agreements / Accords commerciaux
3	P/N	P/N	NSN: 5315-01-661-6063 QUICK RELEASE PIN *QUICK RELEASE PIN	EA / CH	500	Department of National Defence CFB Halifax Main Warehouse Bldg D-206 Door 1 thru 13 HMC Dockyard Halifax, NS, B3K 5X5 Canada	Department of National Defence Maritime Forces Atlantic P.O. Box 99000, Stn Forces Halifax, NS, B3K 5X5 Canada	NO / NON	C	NO / NON	YES/OUI
	BLDS6-02										
	NCAGE / NSCM	NCAGE / NSCM									
	84256										
	Name of Manufacturer / Nom du Fabricant	Name of Manufacturer / Nom du Fabricant									
	AVIBANK MFG., INC.										
4	P/N	P/N	NSN: 5315-01-661-6063 QUICK RELEASE PIN *QUICK RELEASE PIN	EA / CH	500	Department of National Defence CFB Esquimalt ATTN: Receiving BLDG 66 Colwood Victoria, BC, V9C 1B0 Canada	Department of National Defence Base Logistic Officer CFB Esquimalt Stn Forces P.O. Box 17000 Victoria, BC, V9A 7N2 Canada	NO / NON	C	NO / NON	YES/OUI
	BLDS6-02										
	NCAGE / NSCM	NCAGE / NSCM									
	84256										
	Name of Manufacturer / Nom du Fabricant	Name of Manufacturer / Nom du Fabricant									
	AVIBANK MFG., INC.										

ANNEX B BASIS OF PAYMENT / ANNEXE B BASE DE PAIEMENT

Item / Article	Part Number / Numéro de pièce	Description / Description	Quantity / Quantité	FIRM UNIT PRICE: Delivered Duty Paid (DDP), Transportation costs included / PRIX UNITAIRE FERME: Service de livraison payé, Coûts de transport compris	EXTENDED PRICE: Applicable taxes extra / PRIX UNITAIRE FERME: Taxes applicables en sus	Applicable taxes / Taxes applicables	TOTAL PRICE: Applicable taxes Included / PRIX COMPRIS: Taxes applicables inclus
1	P/N	NSN: 5315-01-661-8558 QUICK RELEASE PIN *QUICK RELEASE PIN	500		\$ -	\$ -	\$ -
	BLDS10-20						
	NCAGE / NSCM						
	84256						
	Name of Manufacturer / Nom du Fabricant						
	AVIBANK MFG., INC.						
2	P/N	NSN: 5315-01-661-8558 QUICK RELEASE PIN *QUICK RELEASE PIN	500		\$ -	\$ -	\$ -
	BLDS10-20						
	NCAGE / NSCM						
	84256						
	Name of Manufacturer / Nom du Fabricant						
	AVIBANK MFG., INC.						
Total							\$ -

ANNEX B BASIS OF PAYMENT / ANNEXE B BASE DE PAIEMENT

Item / Article	Part Number / Numéro de pièce	Description / Description	Quantity / Quantité	FIRM UNIT PRICE: Delivered Duty Paid (DDP), Transportation costs included / PRIX UNITAIRE FERME: Service de livraison payé, Coûts de transport compris	EXTENDED PRICE: Applicable taxes extra / PRIX UNITAIRE FERME: Taxes applicables en sus	Applicable taxes / Taxes applicables	TOTAL PRICE: Applicable taxes Included / PRIX COMPRIS: Taxes applicables inclus
3	P/N	NSN: 5315-01-661-6063 QUICK RELEASE PIIN *QUICK RELEASE PIIN	500		\$ -	\$ -	\$ -
	BLDS6-02						
	NCAGE / NSCM						
	84256						
	Name of Manufacturer / Nom du Fabricant						
	AVIBANK MFG., INC.						
4	P/N	NSN: 5315-01-661-6063 QUICK RELEASE PIIN *QUICK RELEASE PIIN	500		\$ -	\$ -	\$ -
	BLDS6-02						
	NCAGE / NSCM						
	84256						
	Name of Manufacturer / Nom du Fabricant						
	AVIBANK MFG., INC.						
Total						\$ -	\$ -

ANNEX “C” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)