



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux  
Canada

Place Bonaventure,  
800 rue de la Gauchetière Ouest  
Voir aux présentes - See herein

Montréal  
Québec

H5A 1L6

FAX pour soumissions: (514) 496-3822

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada  
Place Bonaventure,  
800 rue de la Gauchetière Ouest  
Voir aux présentes - See herein  
Montréal  
Québec  
H5A 1L6

<b>Title - Sujet</b> Acc., tables et chaises collabo	
<b>Solicitation No. - N° de l'invitation</b> EF245-180108/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> EF245-18-0108	<b>Date</b> 2017-05-08
<b>GETS Reference No. - N° de référence de SEAG</b> PW-SMTA-160-14338	
<b>File No. - N° de dossier</b> MTA-7-40023 (160)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-05-24</b>	
<b>Time Zone</b> Fuseau horaire Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Asquino, Carolina	<b>Buyer Id - Id de l'acheteur</b> mta160
<b>Telephone No. - N° de téléphone</b> (514) 496-3549 ( )	<b>FAX No. - N° de FAX</b> (514) 496-3822
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS A:

See Section 1.

Voir Section 1.

## STANDARD REQUEST FOR BID

### INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

<b>Solicitation No. - N° de la demande</b>	<b>Amendment No. - N° de modification</b>
EF245-180108/A	N/A

<b>Solicitation closes – La demande prend fin :</b>	<b>File No. - N° de dossier</b>
at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1	EF245-18-0108

<b>No of Page/</b> <b>N° de page</b> 34
<b>Date of Solicitation – Date de la demande</b> May 8, 2017
<b>Address inquiries to – Adresser toute demande de renseignement à :</b>  <b>See Section 2, Article 4.1.</b> <b>Voir Section 2, Article 4.1</b>
<b>Destination</b>  <b>See Section 2, Annex A.</b> <b>Voir Section 2, Annexe A.</b>

#### Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

#### Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

<b>Supplier Name and Address – Nom et adresse du fournisseur</b>    <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of supplier (type or print)</b>  <b>Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)</b>    <b>Signature : _____ Date : _____</b>

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

## SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

### Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

N/A

### Step 2. ☒ Competitive or ☐ Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

### Step 3. ☒ General or ☐ PSAB

#### Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information **WITH** the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4. below at the time indicated in article 3.

#### Security Requirement **Not Applicable**

1. Conditions
  - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
  - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the [Canadian Industrial Security Directorate \(CISD\), Industrial Program](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
  - a. ☐ by the closing date of the bid;
  - b. ☐ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
  - a. The Bidder's valid VOS clearance number issued by CISD;

- b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISC.

## Bid Evaluation

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	a. Tuesday, May 23, 2017 b. 2 p.m. EDT
- To physical location (if applicable)	Public Works and Government Services Canada Place Bonaventure, 1st Floor 800 de la Gauchetière Street West, Suite 1110 Montreal (QC), H5A 1L6  By facsimile: (514) 496-3822
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority four business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	4 business days

## SECTION 2 - RESULTING CONTRACT CLAUSES

1.	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	<b>Security Requirement</b> (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
	a.	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
	b.	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
	c.	<b>X</b> <b>There is no security requirement associated with this contract.</b>
3.	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	<b>Authorities</b>	
4.1	<b>Contracting Authority</b>	
	Name:	Carolina Asquino
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	PWGSC

	Address:	<b>Place Bonaventure, 1st Floor 800 de la Gauchetière Street West, Suite 1110 Montreal (QC), H5A 1L6</b>
	Telephone No.:	<b>514-496-3549</b>
	E-mail address:	Carolina.asquino@tpsgc-pwgsc.gc.ca
<b>4.2</b>	<b>Project Authority</b>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
<b>4.3</b>	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 10 below.	
<b>5.</b>	<b>Payment</b>	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	<b>Multiple Payment</b>
<b>6.</b>	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact:	
	Address:	

## ANNEX A.1 REQUIREMENT and BASIS OF PAYMENT

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### 1. Category Selection

The requirement includes the following category (ies) of work

- a. ☐ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☒ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

f. ☐ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☐ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

g. ☐ Product Related Services2. GoCUID identification and/or floor plan(s)

## 2.1 For Product Related Services requirements

## 2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Table 1 of Annex A of this RFB. Categories 5 & 6.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category: 5****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm unit Price** \$	Extended Total [Qty x Price] \$
1	MASME	Monitor Arms / Bras de moniteur -Single Monitor, Edge Clamp Mount / Moniteur unique, fixé au bord de la surface de travail	38			
2	MADME	Monitor Arms / Bras de moniteur - Dual Monitor, Edge Clamp Mount / Deux moniteurs, fixé au bord de la surface de travail	297			
3	TLDBT	Task Light / Appareils d'éclairage localisé - Desk base type/ monté sur le piètement	257			

**Must not exceed ceiling unit price in SA.	Product Total	\$
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**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1, 2 & 3	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	2017/11/28	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1, 2 & 3	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		



*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.	Installation Total:	\$
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**Table 4 to 7 – Not applicable****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>																
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>																
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>																
2.1	Loading Dock/Location																
A	Location	Place Bonaventure Loading Dock															
B	Dock	Standard size, access by rue de Montfort															
C	Lift	Exists Weight & size sufficient for furniture															
D	Door	At least as big as freight elevator															
2.2	Freight Elevator	<table> <tr> <td></td><td>Big freight elevator:</td><td>Smaller freight elevator</td></tr> <tr> <td>Width</td><td>10'2"</td><td>4'10"(door) 5'4" (interior)</td></tr> <tr> <td>Length</td><td>19'9"</td><td>11'0"</td></tr> <tr> <td>Height</td><td>9'10" (door) 12'0"(interior)</td><td>7'3"(door) 8'5" (interior)</td></tr> <tr> <td>Capacity</td><td>18 000 lbs</td><td>7 000 lbs</td></tr> </table>		Big freight elevator:	Smaller freight elevator	Width	10'2"	4'10"(door) 5'4" (interior)	Length	19'9"	11'0"	Height	9'10" (door) 12'0"(interior)	7'3"(door) 8'5" (interior)	Capacity	18 000 lbs	7 000 lbs
	Big freight elevator:	Smaller freight elevator															
Width	10'2"	4'10"(door) 5'4" (interior)															
Length	19'9"	11'0"															
Height	9'10" (door) 12'0"(interior)	7'3"(door) 8'5" (interior)															
Capacity	18 000 lbs	7 000 lbs															
2.3	Other (specify, if any)																
	<b>Continuance of Certifications</b>																
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:																
3.1	Integrity Provisions																
3.2	Federal Contractor's Program for Employment Equity																
3.4	Product Conformance																
3.5	Price Certification (In accordance with the SA, Part 6B)																

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$

10	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder’s Authorized Representative**

Table 6 – <b>Bidder’s Authorized Representative</b>		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

## ANNEX A.2 REQUIREMENT and BASIS OF PAYMENT

---

### 1. Category Selection

The requirement includes the following category (ies) of work

- a. ☐ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☐ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

f. ☒ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☒ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

g. ☐ Product Related Services2. GoCUID identification and/or floor plan(s)

## 2.1 For Product Related Services requirements

## 2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Table 1 of Annex A of this RFB. Categories 5 & 6.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category: 6 – Meeting rooms & tables****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	TTPRQMPFNILTSSPCW 42xx0xxxNIL24xx	-TABLE 24" X 42" -24" X 42" TABLE	9			
2	TTPRQMPFNILTSSPCW 48xx0xxxNIL24xx	-TABLE DE RENCONTRE 24" X 48" (VOIR PLAN POUR MONUMENTS DE TABLE) -24" X 48" MEETING TABLE ( <b>SEE PLAN FOR INTEGRATED CONNECTIVITY OUTLETS</b> )	11			

3	TTPRQMPFNILTSSPCW 60xx0xxxNIL24xx	-TABLE DE RENCONTRE 24" X 60" (VOIR PLAN POUR MONUMENTS DE TABLE) -24" X 60" MEETING TABLE ( <b>SEE PLAN FOR INTEGRATED CONNECTIVITY OUTLETS</b> )	45			
4	TTPRQMPFNILTSSPCW 42xx0xxxNIL30xx	-TABLE 30" X 42" -30" X 42" TABLE	4			
5	TTPRQMPFNILTSSPCW 48xx0xxxNIL30xx	-TABLE 30" X 48" -30" X 48" TABLE	7			
6	TTPRQMPFNILTSSPCW 72xx0xxxNIL30xx	TABLE 30" X 72" -30" X 72" TABLE	3			
7	TTPRQMPFNILTSSPCW 72xx0xxxNIL36xx	TABLE DE RENCONTRE 36" X 72" (VOIR PLAN POUR MONUMENTS DE TABLE) -36" X 72" MEETING TABLE ( <b>SEE PLAN FOR INTEGRATED CONNECTIVITY OUTLETS</b> )	4			
**Must not exceed ceiling unit price in SA.				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 to 7	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300	2017/11/14	Normal	(Y) (M) (D)		

	Montreal (QC), H5A 1L6				
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.			Delivery Total:		\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 to 7	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.			Installation Total:		\$	

**Table 4 to 7 – Not applicable****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	Place Bonaventure Loading Dock
B	Dock	Standard size, access by rue de Montfort
C	Lift	Exists Weight & size sufficient for furniture
D	Door	At least as big as freight elevator

2.2	Freight Elevator	Width Length Height Capacity	Big freight elevator: 10'2" 19'9" 9'10" (door) 12'0"(interior) 18 000 lbs	Smaller freight elevator 4'10"(door) 5'4" (interior) 11'0" 7'3"(door) 8'5" (interior) 7 000 lbs
2.3	Other (specify, if any)			
	Continuance of Certifications			
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:			
3.1	Integrity Provisions			
3.2	Federal Contractor's Program for Employment Equity			
3.4	Product Conformance			
3.5	Price Certification (In accordance with the SA, Part 6B)			

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder's Authorized Representative**

Table 6 – Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

### ANNEX A.3 REQUIREMENT and BASIS OF PAYMENT

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#### 1. Category Selection

The requirement includes the following category (ies) of work

- a. ☐ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☐ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)



f. ☒ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☒ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

g. ☐ Product Related Services2. GoCUID identification and/or floor plan(s)

## 2.1 For Product Related Services requirements

## 2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Table 1 of Annex A of this RFB. Categories 5 & 6.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category: 6 - Collaboration****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm unit Price** \$	Extended Total [Qty x Price] \$
1	SREBRQPPTPASAWTS TOBABCTF69134354193 5	BANQUETTE 72" À DOSSIER HAUT ET CONNECTIVITÉ FRONTALE -72" HIGH BACK SEATING WITH FRONTAL CONNECTIVITY	20			
2	TTPSPCBMNILRSLNILNI LNIL36xxNIL	TABLE DE RENCONTRE RONDE 36" -36" ROUND MEETING TABLE	1			

3	TTPSPCBMNILRSLPCC NILNIL54xxNIL	TABLE DE RENCONTRE RONDE 54" -54" ROUND MEETING TABLE	6			
4	SREBMQPPTDFSAWUS OOBABCTF2535NIL1934	FAUTEUIL COLLABORATIF AVEC TABLETTE OSCILLANTE -COLLABORATIVE CHAIR WITH ROTATING WRITING SURFACE	11			
5	TTHBPCCRBPDRLNIL NIL414336xxNIL	TABLE HAUTE RONDE 36" TYPE BISTRO -24" BISTRO TABLE	1			
6	TTDAQPMFBPDRSLNIL NIL142118xxNIL	TABLE D'APPOINT R18" H25" POUR PORTABLE -R18" H25" COMPUTER SIDE TABLE	25			
7	SREBRQPNSTWSAWUS OOBABCTF2345435419 35	FAUTEUIL COLLABORATIF 27" AVEC BRAS -27" COLLABORATIVE CHAIR WITH ARMS	16			
8	SRETRBPBNILSAWSPR OBNILTFNILNIL20xx	POUF	13			
9	SREFRQPNNILAWANIL OBABCSINILNILNIL	FAUTEUIL BISTRO AVEC ACCOUDOIR ET PATTES/PATINS NIVELEURS - BISTRO SOFA	4			
**Must not exceed ceiling unit price in SA.				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 to 9	Place Bonaventure, 7th Floor	2017/11/14	Normal	(Y)		

	800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6			(M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.			Delivery Total:			\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 to 9	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.			Installation Total:			\$

**Table 4 to 7 – Not applicable****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	Place Bonaventure Loading Dock
B	Dock	Standard size, access by rue de Montfort
C	Lift	Exists

		Weight & size sufficient for furniture															
D	Door	At least as big as freight elevator															
2.2	Freight Elevator	<table> <tr> <td></td><td>Big freight elevator:</td><td>Smaller freight elevator</td></tr> <tr> <td>Width</td><td>10'2"</td><td>4'10"(door) 5'4" (interior)</td></tr> <tr> <td>Length</td><td>19'9"</td><td>11'0"</td></tr> <tr> <td>Height</td><td>9'10" (door) 12'0"(interior)</td><td>7'3"(door) 8'5" (interior)</td></tr> <tr> <td>Capacity</td><td>18 000 lbs</td><td>7 000 lbs</td></tr> </table>		Big freight elevator:	Smaller freight elevator	Width	10'2"	4'10"(door) 5'4" (interior)	Length	19'9"	11'0"	Height	9'10" (door) 12'0"(interior)	7'3"(door) 8'5" (interior)	Capacity	18 000 lbs	7 000 lbs
	Big freight elevator:	Smaller freight elevator															
Width	10'2"	4'10"(door) 5'4" (interior)															
Length	19'9"	11'0"															
Height	9'10" (door) 12'0"(interior)	7'3"(door) 8'5" (interior)															
Capacity	18 000 lbs	7 000 lbs															
2.3	Other (specify, if any)																
<b>Continuance of Certifications</b>																	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:																
3.1	Integrity Provisions																
3.2	Federal Contractor's Program for Employment Equity																
3.4	Product Conformance																
3.5	Price Certification (In accordance with the SA, Part 6B)																

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder's Authorized Representative**

<b>Table 6 – Bidder's Authorized Representative</b>		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

## ANNEX A.4 REQUIREMENT and BASIS OF PAYMENT

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### 1. Category Selection

The requirement includes the following category (ies) of work

- a. ☐ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☐ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

f. ☒ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☒ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

g. ☐ Product Related Services2. GoCUID identification and/or floor plan(s)

## 2.1 For Product Related Services requirements

## 2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Table 1 of Annex A of this RFB. Categories 5 & 6.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category: 6 - Training Rooms****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	TRFTPTARNILTS LPCW3 6xxNILNIL24xx	TABLE DE FORMATION 24" X 36" ESCAMOTABLE ET ROULETTES BLOCABLES (PATTES EN "T") -24" X 48" FOLDING TABLE WITH LOCKABLE WHEELS ("T" LEGS)	27			
2	TRFTPTARNILTS LPCW6 0xxNILNIL24xx	TABLE DE FORMATION 24" X 60" ESCAMOTABLE ET ROULETTES	13			

		BLOCABLES (PATTES EN "T") -24" X 60" FOLDING TABLE WITH LOCKABLE WHEELS ("T" LEGS)				
**Must not exceed ceiling unit price in SA.				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 & 2	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	2017/11/14	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$

1 & 2	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.			Installation Total:			\$

Table 4 to 7 – Not applicable

Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes		
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.  Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.  The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.		
2.	Canada's Facilities to Accommodate the Delivery		
2.1	Loading Dock/Location		
A	Location	Place Bonaventure Loading Dock	
B	Dock	Standard size, access by rue de Montfort	
C	Lift	Exists Weight & size sufficient for furniture	
D	Door	At least as big as freight elevator	
2.2	Freight Elevator	Big freight elevator:	Smaller freight elevator
		Width 10'2"	4'10"(door) 5'4" (interior)
		Length 19'9"	11'0"
		Height 9'10" (door) 12'0"(interior)	7'3"(door) 8'5" (interior)
		Capacity 18 000 lbs	7 000 lbs
2.3	Other (specify, if any)		
	Continuance of Certifications		
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions		
3.2	Federal Contractor's Program for Employment Equity		
3.4	Product Conformance		
3.5	Price Certification (In accordance with the SA, Part 6B)		

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$



6	<b>Optional</b> Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder’s Authorized Representative**

Table 6 – Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

## ANNEX A.5 REQUIREMENT and BASIS OF PAYMENT

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### 1. Category Selection

The requirement includes the following category (ies) of work

- a. ☐ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☐ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☐ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

f. ☒ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☒ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

g. ☐ Product Related Services2. GoCUID identification and/or floor plan(s)

## 2.1 For Product Related Services requirements

## 2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) \_\_\_\_\_

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Table 1 of Annex A of this RFB. Categories 5 & 6.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_

3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category: 6 – Dining Area****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm unit Price** \$	Extended Total [Qty x Price] \$
1	SCNTDQPMRPFSAWNI LNILCCINILNILNILN	TABOURET AVEC DOSSIER TYPE BAR COORDONNÉES AVEC LES CHAISES BISTRO -BAR TYPE CHAIR COORDONATED WITH THE BISTRO CHAIRS	16			
2	SCNCCTSBNILSAWNIL NILCCINILNILNILN	CHAISE TYPE BISTRO COORDONNÉES AVEC LES TABOURETS AVEC DOSSIERS	28			

		-BISTRO CHAIRS COORDONATED WITH THE BAR TYPE CHAIR				
**Must not exceed ceiling unit price in SA.				Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 & 2	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	2017/11/14	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 & 2	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		

*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.	Installation Total:	\$
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**Table 4 to 7 – Not applicable****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	Standard Finishes		
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>		
2.	Canada's Facilities to Accommodate the Delivery		
2.1	Loading Dock/Location		
A	Location	Place Bonaventure Loading Dock	
B	Dock	Standard size, access by rue de Montfort	
C	Lift	Exists Weight & size sufficient for furniture	
D	Door	At least as big as freight elevator	
2.2	Freight Elevator	Big freight elevator: Width 10'2" Length 19'9" Height 9'10" (door) 12'0"(interior) Capacity 18 000 lbs	Smaller freight elevator 4'10"(door) 5'4" (interior) 11'0" 7'3"(door) 8'5" (interior) 7 000 lbs
2.3	Other (specify, if any)		
	Continuance of Certifications		
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions		
3.2	Federal Contractor's Program for Employment Equity		
3.4	Product Conformance		
3.5	Price Certification (In accordance with the SA, Part 6B)		

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$

10	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):</b>	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder's Authorized Representative**

Table 6 – Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

**ANNEX B  
SECURITY REQUIREMENTS**

**Not applicable**

## ANNEX C FLOOR PLAN(s)

### Instructions to Bidder(s):

For scenario B procurements Bidders must provide:

- a) completed floor plan(s) with proposed SA approved products;
- b) a product listing of proposed SA approved products offered at floor plan(s).

As a minimum the product listing must include the following information:

- Supplier part numbers;
- brief product descriptions;
- quantities;
- firm unit prices.

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions of Annex A.1 to A.5, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

**\*At contract award, “By submitting a bid, the Bidder...” becomes “The Contractor...”.**

NSA products forming part of the requirement will be identified at Annex D of this RFB.

### 1) Floor Plan(s) in PDF or AutoCAD version

*See attached floor plans*



### ANNEX D Non Supply Arrangement (NSA) Products

This Annex includes the Specifications, Products and Pricing, Certifications associated with NSA products forming part of the requirement.

#### 1. Specifications

See table 1 below, as well as the attached plans and drawings (note drawings are provided as examples but do not represent a specific make & model).

#### 2. Product and Pricing

Bidder to complete: Sections B of the tables identified by the IU below as well as Tables 9 and 10 of Annex A. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

#### Product Category: 6

**Table 1 – NSA Products**

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
#	Description of Product	Qty	Supplier Part Number	Firm unit Price** \$	Extended Total [Qty x Price] \$
1	POLYFORM WAITING SOFA WITH LATERAL CONNECTIVITY (ELECTRICITY & USB) -4 WITHOUT ARMS AND 1 WITH A BACK -HEIGHT 18" -FELT UPHOLSTERY -INTER-MODULAR SHAPES -FULL BASE	4			
2	POLYFORM COLLABORATIVE SOFA WITHOUT CONNECTIVITY -NO ARMS AND NO BACK -HEIGHT 18" -FELT UPHOLSTERY -INTER-MODULAR SHAPES -FULL BASE	3			
3	36" LOW ROUND COFFEE TABLE -HEIGHT 14" to 21" -CHROME WIRE LEGS -HIGH DENSITY LAMINATE TOP	7			
4	HIGH WORKING CHAIR FOR HIGH SURFACES -5 WHEELS BASE -CIRCULAR FOOT REST -MESH SEAT AND BACK -NO ARMS, NO HEADREST -NON RECLINING -HEIGHT ADJUSTABLE AND ROTATING	36			

5	ISOLATING CHAIR WITH ARCH -COLOR MATCH QUAD POD LEG -FABRIC UPHOLSTERY -INTEGRATED INTIMICY UPPER FRAME -NO ARMS	10			
6	30" X 66" TABLE -STANDARD +/- 30" HEIGHT -4 LEGS -HIGH PRESSURE LAMINATE TOP	1			
			Product Total		\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$
1 to 6	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	2017/11/14	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm lot Price \$	Extended Total (Qty x Firm Unit Price) \$

			Hours (Outside)*			
1	Place Bonaventure, 7th Floor 800 de la Gauchetière Street West, Suite 7300 Montreal (QC), H5A 1L6	No later than December 1, 2017	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.			Installation Total:			\$

Table 4. NSA TOTAL

1	Product Total	\$
2	Delivery Total	\$
3	Installation Total	\$
4	NSA Total (1+2+3)	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 8 FOR THE RESPECTIVE CATEGORY

### 3. Certification

#### NSA Product Conformance (Required precedent to Issuance of a contract)

The Supplier certifies that all the NSA products offered will conform to all specifications of, and meet the testing requirements detailed in Annex D of this RFB.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

#### NSA Product Conformance Certification (applies after contract award)

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in Annex D. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.