



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Business Management and Consulting Services
Division / Division des services de gestion des affaires
et de consultation
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet TRAINING CAPABILITY DEVELOPMENT	
Solicitation No. - N° de l'invitation W8486-163226/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W8486-163226	Date 2017-05-19
GETS Reference No. - N° de référence de SEAG PW-\$ZG-402-31386	
File No. - N° de dossier 402zg.W8486-163226	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-06-05	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lalonde, Martin	Buyer Id - Id de l'acheteur 402zg
Telephone No. - N° de téléphone (873) 469-3958 ()	FAX No. - N° de FAX (819) -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



**INDUSTRY ENGAGEMENT DAY
NOTICE
W8486-163226/A**

**TRAINING AND CAPABILITY
DEVELOPMENT SUPPORT SERVICES
FOR CANADIAN ARMED FORCES LAND
OPERATIONS**

**PUBLIC SERVICES AND PROCUREMENT
CANADA (PSPC)**

on behalf of

**THE DEPARTMENT OF NATIONAL DEFENCE
(DND)**

INDUSTRY ENGAGEMENT DAY NOTICE

1. Aim

Public Services and Procurement Canada (PSPC) and the Department of National Defence (DND) will hold an Industry Engagement Day to allow potential bidders to better understand the requirements and to view some of the facilities to be managed and some of the ongoing work on the proposed Training and Capability development support services for Canadian Armed Forces land operations.

Additionally, PSPC will meet with pre-registered suppliers for one-on-one meetings to give industry a further opportunity to share their knowledge and provide additional information in response to questions that PSPC has presented in the current Request for Information W8486-163226/A.

2. Important Logistical Information

Format: Half-day Industry Engagement, followed by one-on-one meetings with pre-registered suppliers (see section 3.1 for more information).

Audience: Interested suppliers that are offering similar services and that are interested in participating in helping Canada to define the requirement for an upcoming Request for Proposal (RFP).

When: MAY 30, 2017 from 8 am to 11h45 for the Industry Engagement Day session following with one-on-one meetings. The length of the one-on-one meetings will be determined following the close of registrations but are expected to be between thirty (30) and forty-five (45) minutes.

Where: The Industry Engagement Day session will be held at the Canadian Army Simulation Centre in Kingston, Ontario. Teleconference will be made available upon request, however, one-on-one meetings must be in person only. No teleconference nor videoconference will be accepted for the Industry Engagement Day session and one-on-one meetings.

Attendance Limits: Only three (3) representatives in total from each supplier may attend the Industry Engagement Day session and one-on-one meetings.

Registration: Interested supplier must register prior attending the Industry Engagement Day session and one-on-one meetings by completing the attached form and by returning the duly completed form to the Contracting Authority named in Section 7. Contracting Authority.





Registration Deadline: MAY 26, 2017 is the deadline to register for the Industry Engagement Day session and, if interested, for the one-on-one meetings.

PSPC will send an email confirmation upon receipt of registration submission for the industry Engagement Day session. PSPC will also confirm registration for the one-on-one meetings.

3. Registration Information

3.1 Industry Engagement Day Session Registration for Industry Suppliers

Interested suppliers must register their representatives by electronically completing the Industry Engagement Day session form as attached and sending the completed electronic form as an attachment by email to the contracting authority named herein, no later than MAY 26, 2017.

Due to space limitations for the Industry Engagement Day session presentation room, each supplier may only register up to three (3) representatives in total.

Industry representatives must identify themselves by providing the following information:

- Legal corporate name;
- Corporate address;
- E-mail address;
- Organization's area of expertise; and
- Names of the attending representatives.

By providing the information above, each respective party acknowledges and consents to the release of this information to the public.

Industry Representatives unable to participate on location may wish to register to attend via teleconference for the Industry Engagement activity (this exclude the one-on-one meetings). Please indicate on the registration whether your representative(s) will participate via teleconference.

Representatives will need to bring identification that includes a picture of themselves (i.e. photo ID, such as a driver's license) when they arrive for sign-in at Industry Engagement Day session, presentation room.





Suppliers should be aware that PSPC will publish, via www.buyandsell.gc.ca, the list of suppliers that attended the half-day Industry Engagement activities.

3.2. One-on-One meeting Registration

Suppliers interested in participating in the Industry Engagement one-on-one meetings must register their representatives by electronically completing the Industry Engagement Form and sending the completed electronic form as an attachment by email to the contracting authority named herein no later than MAY 26, 2017. Please note the following registration requests and procedures:

- Suppliers are requested to indicate the general purpose/ objective of their meeting request on the registration form;
- Only registrations from suppliers having at least one (1) representative attend the Industry Engagement Day session will be accepted;
- All one-on-one meetings will be held at the Canadian Force Base in Kingston, Ontario;
- There will be no teleconference or video conference connections of any type provided or permitted for one-on-one meetings;
- PSPC will confirm the time for one-on-one meetings to the respective suppliers on MAY 26, 2017.;
- Suppliers should be aware that PSPC will publish on www.buyandsell.gc.ca, the list of suppliers that participate in these one-on-one meetings.

3.3 Updates to Registrations

Changes to registration requests can be made by send a request via email to the Contracting Authority named herein no later than MAY 26, 2017, this includes substitutions of pre-registered representative(s) with other person (s).

3.4 Registration Confirmation

PSPC will confirm registration or any changes to the Industry Engagement Day session registration requests via email acknowledgement, to each registrant no later than MAY 26, 2017.

PSPC will confirm registration or any changes to one-on-one meeting registration requests via email acknowledgement, to each registrant no later than MAY 26, 2017.



4. Expenses for Industry Engagement Events

Attendees are responsible for their own transportation, accommodation, meals and parking. PSPC will not reimburse any attendee for expenses incurred in attending, participating and/ or responding to any part of these industry engagement activities.

5. Language of Presentation

Presentation will be done in English, however, should supplier wishes to have the presentation also done in French, they are invited to express their interest in completing the Registration Form and to mention their language preference. One-on-meetings will be done in English or French, at the supplier's preference.

6. Participation in Industry Engagement Activities

Participation in these Industry Engagement activities is not mandatory. Failure to attend these sessions/ one-on-one meetings will not preclude suppliers from participating in the upcoming Request for Proposal (RFP).

7. Contracting Authority

Any questions from respondents concerning this Industry Engagement day session, registration form and sending the completed registration form must be made in writing to the Contracting Authority stated below, via email on or before MAY 26, 2017

Martin Lalonde

Supply Team Leader

Business Management and Consulting Services Division

Public Services and Procurement Canada

Place du Portage

11 Laurier Street, Phase III, 10C1

Gatineau, Quebec K1A 0S5

E-mail: martin.lalonde@pwgsc.gc.ca



8. Industry Engagement Day Logistics

Date:

Location:

Canadian Army Simulation Centre, Building VA-31, 4 Princess Mary Avenue, Canadian Forces Base Kingston, Ontario.

Time: From 8:00 to 8:30 for industry sign-in

From 8:30 to 11:45 Industry Presentation

From 12:30 to 5:00 one-on-one meetings

Security:

- Presentation will be unclassified;
- ALL ELECTRONIC DEVICES MUST BE CLOSED AND LOCKED AT SECURITY; and
- Security Personnel will escort attendees participating.



9. Industry Engagement Day Schedule

Note: The material being presented on Industry Engagement Day session is subject to change from the time of the posting of this notice. Attendees will be provided the final schedule upon arrival on site.

Time	Description	Lead
8:00 am – 8:30 am	Sign-in (pre-registration is required)	DND
8:30 am – 8:35 am	Welcome Address	DND – Maj Hynes
8:35 am – 8:45 am	Opening Remarks	PSPC – Martin Lalonde
8:45 am – 9:15 am	DND Presentation – Background and requirement details	DND – LCol McNair and Maj Hynes
9:15 am – 9:45 am	Simulation Presentation (linked in PowerPoint)	DND – Maj Hynes
9:45 am – 10:00 am	PSPC Presentation – Contracting/solicitation process, including information on evaluation and selection process, fairness monitor, etc.	PSPC – Martin Lalonde
10:00 am – 10:15 am	Break (with coffee)	
10:15 am – 10:30 am	ISED Presentation – Industrial and technological benefits/value propositions, etc.	ISED – Mathieu Belanger
10:30 am – 10:45 am	Industry Question and Answers Session 1	DND/PSPC/ISED
10:45 am – 11:15 am	Tour of CASC Facility	DND – LCol McNair and Maj Hynes
11:15 am – 11:30 am	Industry Question and Answers Session 2	DND/PSPC/ISED
11:30 am – 12:30 pm	Lunch (Cafeteria available but accept only cash)	
12:30 pm – 1:15 pm	One-on-one meeting with Industry (Supplier A)	DND/PSPC/ISED
1:15 pm – 1:30 pm	Debrief	
1:30 pm – 2:15 pm	One-on-one meeting with Industry (Supplier B)	DND/PSPC/ISED
2:15 pm – 2:30 pm	Debrief	
2:30 pm – 3:15 pm	One-on-one meeting with Industry (Supplier C)	DND/PSPC/ISED
3:15 pm – 3:30 pm	Debrief	
3:30 pm – 4:15 pm	One-on-one meeting with Industry (Supplier D)	DND/PSPC/ISED
4:15 pm – 4:30 pm	Debrief	
4:30 pm – 5:15 pm	One-on-one meeting with Industry (Supplier E)	DND/PSPC/ISED

REGISTRATION FORM – INDUSTRY ENGAGEMENT DAY SESSION

**PUBLIC SERVICES AND PROCUREMENT CANADA (PSCPC) AND
THE DEPARTEMENT OF NATIONAL DEFENCE (DND)**

DATE OF INDUSTRY: MAY 30, 2017 at 8 am

LOCATION: Canadian Forces Base, 1 Givenchy Street, Kingston, Ontario K7K 5H9

INSTRUCTIONS			
1. Please note that this form must be completed electronically and submitted via Email.			
2. Entering date in this form:			
a) Press Tab to move from field to field;			
b) All field are to be completed;			
c) The corporate Email address, as provided by you below, will be used to advise you of confirmations and other messages.			
3. Participation guidelines:			
a) ___() representatives are permitted per company for Industry Day. These representatives may also attend the one-on-one meetings; and			
b) ___() representatives per company may attend each of the one-on-one meetings.			
4. Upon completion of this form, please submit it via email to: martin.lalonde@pwgsc.gc.ca			
SUPPLIER - INFORMATION			
Corporate Name:		Today's date:	
Primary line of business:		Preferred Language:	
Name of Person contact:		Email:	
		Telephone:	
<i>Please enter the corporate email address to be used for all communications with your company on this matter.</i>			
INDUSTRY DAY REPRESENTATIVES INFORMATION (Maximum of 3 representatives per Supplier)			
Representative 1			
Last Name:	First name:	Title:	
Office Address:	Street:	City:	Province:
	Office Phone:	Cell Phone:	Teleconference:
Representative 2			
Last Name:	First name:	Title:	
Office Address:	Street:	City:	Province:
	Office Phone:	Cell Phone:	Teleconference:
Representative 3			
Last Name:	First name:	Title:	
Office Address:	Street:	City:	Province:
	Office Phone:	Cell Phone:	Teleconference:



ONE-ON-ONE MEETING PARTICIPANT INFORMATION (Maximum of 3 representatives per supplier)	
Note: Only registrations from suppliers attending the Industry Engagement Day session will be accepted and no teleconference or videoconference will be available	
Full Name:	Email:
Full Name:	Email:
Full Name:	Email:
Questions/ Point of discussion during one-on-one meetings	
1.	
2.	
3.	
4.	
5.	
UPON COMPLETION OF THIS FORM, PLEASE RETURN IT VIA EMAIL TO: matin.lalonde@pwgsc.gc.ca	

