



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC/Réception des soumissions  
- TPSGC**

**11 Laurier St/11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Quebec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Business Operations Support Systems  
Division/Systèmes de soutien des activités  
opérationnelles  
Portage III 12C1 - 42  
11 Laurier Street/11, rue Laurier  
Gatineau  
Quebec  
K1A 0S5

<b>Title - Sujet</b> IMIT MANGEMENT & PROJEC SERVICES	
<b>Solicitation No. - N° de l'invitation</b> QA001-175431/A	<b>Amendment No. - N° modif.</b> 006
<b>Client Reference No. - N° de référence du client</b> QA001-175431	<b>Date</b> 2017-05-25
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XS-003-31395	
<b>File No. - N° de dossier</b> 003xs.QA001-175431	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-06-08</b>	<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Smith, Kenneth	<b>Buyer Id - Id de l'acheteur</b> 003xs
<b>Telephone No. - N° de téléphone</b> (819) 420-2211 ( )	<b>FAX No. - N° de FAX</b> (819) 956-8303
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
QA001-175431/A  
Client Ref. No. - N° de réf. du client  
20175431

Amd. No. - N° de la modif.  
006  
File No. - N° du dossier  
003xsQA001-175431

Buyer ID - Id de l'acheteur  
003xs  
CCC No./N° CCC - FMS No./N° VME

## **IM/IT Management and Project Services**

### **Bid Solicitation Amendment No. 006**

#### **Part A: Questions and Answers**

##### Question No. 17

We understand that as a result of INFC IM/IT recently completing a review of its current professional services contracts and its anticipated requirements for contract resources over the next two to five years, there is a need to establish contract arrangements for the provision of resources in three distinct areas of requirement: Application Development and Data Management; IM/IT Management and Project Services; and Cyber Protection Services. The Application Development and Data Management contract, under solicitation QA001-164451/A, was recently awarded and allows for Geomatics/GIS resources.

Given that the SOW for this current RFP for IM/IT Management and Project Services does not require GIS specialization, and the fact that the Crown is already asking for 3 other Architect categories, we recommend the Crown remove the GIS Application Architect category from this RFP.

##### Answer No. 17

The focus of solicitation QA001-164451/A was professional services resources to support INFC's application development and support function whereas this solicitation and resulting contract will focus more on the IM/IT project planning and project management requirements of the business. As such, although the work that will be supported under each contract will differ there may be some of the same TBIPS resource categories within the scope of each RFP / contract. The RFP remains unchanged.

##### Question No. 18

In order to allow for a wider array of bidders to participate and access the experience that reflects the size and complexity of this engagement, we respectfully request that the Crown confirm the following definition of bidder, as was accepted/allowed in other recent solicitations that had specialized requirements and skills required (i.e., DND Solicitation W8484-14P2KP/B, and PWGSC Solicitation W847L-170086/A):

"Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It also includes the parent, subsidiaries or other affiliates of the Bidder, its subcontractors and/or association of entities.

##### Answer No. 18

The definition of a Bidder in 2003 (2016-04-04) Standard instructions – Goods and Services – Competitive Requirements is the standard definition used and will not be changed for this solicitation. The RFP remains unchanged.

Question No. 19

With regards to Part 3 Bid Preparation Instructions, 3.1 (e) Joint Venture Experience indicates: "...at least one member of a joint venture Bidder must meet any given mandatory and rated requirement of this solicitation. Joint venture members cannot pool their abilities to satisfy any single mandatory and rated requirement of this solicitation. Wherever substantiation of a mandatory and rated requirement is required, the Bidder is requested to indicate which joint venture member satisfies the requirement..."

As accepted in another recent solicitation (i.e., SSC Solicitation 2B0KB-16-4710) allowing pooling of billable days of JV Members in an existing TBIPS JV to meet a single mandatory or rated requirement would demonstrate corporate strength across the requested 11 categories and associated levels and would ensure the Crown that a TBIPS JV can deliver across all its members.

Will the Crown permit TBIPS JV members to pool their abilities to meet M-4?

Answer No. 19

No, please see Part 3, section 3.1 (e), Joint Venture members cannot pool their abilities with other joint venture members to satisfy a single technical criterion of this bid solicitation. The RFP remains unchanged.

Question No. 20

Our understanding is that only Mandatory Assessment Criteria is required for resources at the Task Authorization (TA) Stage in accordance with Appendix C to Annex A (RFP pages 1-28) for both Workstreams 1 and 2. Please confirm our assumption is correct.

Answer No. 20

That is correct. Resources will be assessed at the time of TA in accordance with the criteria contained in Appendix C to Annex A, there are no point-rated criteria at the time of TA. See also **Solicitation Amendment 003** which contains a corrected Appendix C to Annex A document.

Question No. 21

Attachment 4.1, Workstream 2, R5 a) – Business Analyst, Levels 2 & 3 (RFP pages 39-42 of 50). Would the Crown accept 15 years of experience as a Business Analyst in lieu of a professional accreditation in Business Analysis?

Answer No. 21

No.

Question No. 22

The previous TBIPS Supply Arrangement EN578-055605 is referenced throughout the RFP, although this is not the most current issue of this procurement vehicle. Please confirm that TBIPS Supply Arrangement EN578-170432 applies to this solicitation in its entirety.

Solicitation No. - N° de l'invitation  
QA001-175431/A  
Client Ref. No. - N° de réf. du client  
20175431

Amd. No. - N° de la modif.  
006  
File No. - N° du dossier  
003xsQA001-175431

Buyer ID - Id de l'acheteur  
003xs  
CCC No./N° CCC - FMS No./N° VME

Answer No. 22

Yes, due to the most recent refresh for TBIPS, all references to TBIPS Supply Arrangement EN578-055605 are replaced with EN578-170432. Please see RFP Change #6 below and NPP Amendment No. 3.

Question No. 23

**Part 3, 3.1 Bid Preparation Instructions, (a) Copies of Bid** (RFP page 10 of 41)

Would the Crown accept soft copy for the proposal response on CD/DVD instead of on USB?

Answer No. 23

As stated in Part 3, section 3.1 (a), Canada requests soft copies on USB, however if the bidder can only supply soft copies on CD/DVD they will be accepted.

Question No. 24

**Part 5 Certifications and Additional Information, 5.2 a) Integrity Provisions – List of Names** (RFP page 23 of 41)

Bidders must provide a complete list of names of all individuals who are currently directors of the Bidder with their TBIPS Supply Arrangement and are mandated to keep this list current if any changes occur.

Do Bidders have to provide a complete list of names of all individuals who are currently Directors of the Bidder with bid submission?

Answer No. 24

As stated in Part 5 of the RFP, section 5.2 Certifications, *"The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive."*

Question No. 25

Appendix C to Annex A, Instructions, subsection i. (RFP page 3 of 28) indicates that résumés are not required for proposed resources. However, Mandatory Assessment Criteria (RFP page 4 of 28) requests we provide "...reference to the page number of the résumé..."

Please confirm that résumés will not be required.

Answer No. 25

Resumes are not required in response to this RFP.

Solicitation No. - N° de l'invitation  
QA001-175431/A  
Client Ref. No. - N° de réf. du client  
20175431

Amd. No. - N° de la modif.  
006  
File No. - N° du dossier  
003xsQA001-175431

Buyer ID - Id de l'acheteur  
003xs  
CCC No./N° CCC - FMS No./N° VME

Question No. 26

Please confirm that any reference to "GIS Architect, Level 3" within the RFP refers to the "GIS Application Architect, Level 3 category as stipulated under the TBIPS Supply Arrangement.

Answer No. 26

Yes, any reference to GIS Architect, Level 3 in the RFP refers to resource category G.4 GIS Application Architect under TBIPS.

Question No. 27

Attachment 4.1, Workstream 2, R-4 (RFP page 34 of 50) states: "...identifying by name up to four individual resources, in addition to the nine resources identified in response to mandatory #M-4..."

Please confirm that this should read eight as stated in M-4 (RFP page 18).

Answer No. 27

Yes. See RFP Change No.3 contained in Solicitation Amendment No. 003.

Question No. 28

Attachment 4.1, Workstream 2, R-5 (RFP page 35 of 50) states: "...Evaluation Criteria: The Bidder will be awarded up to 50 points for each resource (total maximum 450 points)..."

Please confirm that this should read "400 points".

Answer No. 28

Yes. See RFP Change no.5 below.

Question No. 29

Re: Technology Architect, Level 3, Point-Rated Criteria c) – Given that the Crown will be evaluating projects that are 6 months or longer in duration, will the Crown consider each 6-month increment on projects with a longer duration to be equivalent to 1 project? For example, a project with a 12-month duration should be considered equivalent to 2 projects.

Answer No. 29

The request has been reviewed, the requirement remains unchanged.

## **Part B: RFP Changes**

### **#5 At Attachment 4.1 Bid Evaluation Criteria, R-5 Technical Expertise of Identified Resources**

#### **Delete:**

Evaluation Criteria: The Bidder will be awarded up to 50 points for each resource (total maximum 450 points), with points awarded as follows

#### **And Replace With:**

Evaluation Criteria: The Bidder will be awarded up to 50 points for each resource (total maximum 400 points), with points awarded as follows

### **#6 At Part 1, Section 1.2 Summary, f) and g):**

**Delete:** Part 1, Section 1.2 Summary, f) and g) in their entirety.

#### **And Replace With:**

- (f) Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2, with *Resource Categories* in Workstream 1 and in the National Capital Region under the EN578-170432 series of SAs are eligible to compete for Workstream 1. Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2, with *Resource Categories* in Workstream 2 and in the National Capital Region under the EN578-170432 series of SAs are eligible to compete for Workstream 2. Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2 with *Resource Categories* in both Workstreams 1 & 2 and in the National Capital Region under the EN578-170432 series of SAs are eligible to compete for Workstreams 1 & 2. The TBIPS SA EN578-170432 is incorporated by reference and forms part of this bid solicitation, as though expressly set out in it, subject to any express terms and conditions contained in this bid solicitation. The capitalized terms not defined in this bid solicitation have the meaning given to them in the TBIPS SA.
- (g) SA Holders that are invited to compete as a joint venture must submit a bid as that joint venture SA Holder, forming no other joint venture to bid. Any joint venture must be already qualified under the SA #EN578-170432 as that joint venture at the time of bid closing in order to submit a bid.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**