

RFP Solicitation 1000190885

Question 1

Will the proposed phlebotomist be trained by the SHSD Clinic to perform basic vision tests, PFTs and audiograms according to their protocols and equipment?

Answer 1

The Phlebotomist Lab Technician must have experience and knowledge of basic vision tests, audiograms, PFT's and ECG's. Training will be provided only to familiarize employee with SHSD Clinic equipment and protocols. / Le (la) technicien (ne) phlébotomiste doit avoir de l'expérience et des connaissances dans l'exécution des tests de vision de base, audiogrammes, spirométrie et ECG. Une formation sera donnée simplement pour familiariser l'employé(e) avec l'équipement de la clinique et les protocoles en place.

Question 2

Does the SHSD Clinic have any objections to having O&P samples being referred to PHL?

Answer 2

No, as long as result turnaround time is respected (7 days or less for O&P). Samples will be sent to the Contractor lab who is responsible to forward them to PHL. / Non, en autant que le délai pour obtenir les résultats soit respecté (7 jours ou moins pour la parasitologie) . Les échantillons seront envoyés au Contracteur qui sera responsable de les acheminer au laboratoire provincial.

Question 3

Certain tests in the proposed menu of testing will need to be referred to a reference lab. If a bidder uses the services of a reference lab for some tests, would the RFP AUTHORITY consider this to be a joint venture or simply a sub--contractor? Alternatively, would the RFP AUTHORITY prefer a bidder to bid on the tests it performs in--house only?

Answer 3

Contractor will be responsible to forward samples to the Reference laboratories when necessary and make sure reports are sent back to the SHSD Clinic. Bidder has to bid on all tests whether performed in-house or referred out. L'entrepreneur sera responsable de faire parvenir des échantillons aux laboratoires de référence lorsque nécessaire et faire en sorte que les rapports sont envoyés à la SHSD clinique. Le soumissionnaire doit soumissionner pour tous les tests effectués à l'interne ou référés à l'externe.

Question 4

Additionally, will SHSD need access to print in--house any reference test results? If so, does SHSD already have such a link established with PHL and any other labs?

Answer 4

Laboratory staff will need access to Contractor's computer (installed on-site) for order entry and printing of reports. However Reference lab test results can be processed by the Contractor and delivered to SHSD Clinic. As for PHL test results there is already a process in place i.e. results are faxed directly to the

SHSD laboratory. Le personnel du laboratoire aura besoin d'avoir accès à l'ordinateur de l'entrepreneur (installés sur place) pour la saisie d'une commande et l'impression des rapports. Cependant, les résultats des tests de laboratoire de référence peuvent être traités par l'entrepreneur et remis à SHSD clinique. Pour ce qui est des résultats du Laboratoire provincial (LP), il y a déjà un processus en place, c'est-à-dire les résultats sont envoyés par télécopieur directement au laboratoire SHSD.

Question 5

When would the expected commencement date of the contract be?

Answer 5

June 13th, 2017/ 13 juin 2017

Question 6

At the time of submitting the proposal, if a bidder does not have the required security clearance since it is currently not providing services to SHSD, however will apply for one (and has been granted one in the past), is that acceptable?

Answer 6

As stated in section 1.7 of the RFP, "This security requirement must be met at the Closing Date of this RFP." Material and Assets Management Division, in cooperation with Health Canada Security, welcome the opportunity to sponsor that firm for registration with the Canadian Industrial Security Directorate - upon receipt of a compliant bid response. Obtaining a sponsored registration will of course, make your firm eligible for future contracts containing security requirements with the Government of Canada.

Tel que stipule section 1.7 de la DDP, "Cette exigence de sécurité doit être remplie à la date de clôture de la présente DDP ». La division de gestion des biens et matériels, en collaboration avec la Sécurité de Santé Canada, encourage la possibilité de parrainer une entreprise pour l'enregistrement auprès de la direction de la sécurité industrielle canadienne – sur réception d'une réponse de soumission conforme. Obtenir un enregistrement parrainé va bien sur rendre votre entreprise admissible pour les futurs contrats comportant des exigences en matière de sécurité avec le gouvernement du Canada.

Answer 6

As stated in section 1.7 of the RFP, "This security requirement must be met at the Closing Date of this RFP."

Material and Assets Management Division, in cooperation with Health Canada Security, welcome the opportunity to sponsor that firm for registration with the Canadian Industrial Security Directorate - upon receipt of a compliant bid response.

Obtaining a sponsored registration will of course, make your firm eligible for future contracts containing security requirements with the Government of Canada.

Question 7

On page 32 of 42 of Annex A, point 4.3c) stipulates an exact methodology for RBC Cholinesterase. The testing volume chart provided in Annex does not identify this test nor does the FIRM ALL--INCLUSIVE PRICE LIST in the Financial Bid section (page 8 of 42). For clarification purposes, is this test expected to be ordered and if so, where should the bid price be placed?

Answer 7

Yes this test is expected to be ordered but infrequently. The bid price should be added to the Financial bid Section /Oui ce test pourrait être commandé, mais rarement. Le prix de la soumission devrait être ajouté à la section financière de la soumission.

Question 8

Billing – what is the frequency the contractor is required to bill the RFP AUTHORITY for services/testing provided?

Answer 8

Monthly – Billing should include a detailed list of tests performed per patient with the following information: Service date, Patient Code, External lab reference number, tests performed, unit price. Cover page should be a summary invoice. / Mensuel – la facturation doit comprendre une liste détaillée des tests effectués pour chaque client en incluant les informations suivantes: date de service

Example of detailed invoice:

Patient Name	Ref number	Service Date	OHIP Code	Test Description	Unit Price
2017-0333	XXX-XXX	17 MAY 2017	L222 L223	AST ALT	\$\$ \$\$
2017-0411	XXX-XXX	20 MAY 2017	L393	CBC	\$\$
.....					

Example of monthly summary invoice

OHIP Code	Test description	# ordered	Unit Price	Total
L222	AST	57	\$\$	\$\$
L223	ALT	65	\$\$	\$\$
L393	CBC	112	\$\$	\$\$
.....				
Grand Total				\$\$\$\$

Question 9

In the footnote of the 2015/16 testing volume chart on page 35 of 42 in Annex A, there is a comment about OTHER tests. In the FIRM ALL--INCLUSIVE PRICE LIST in the Financial Bid section (page 8 of 42), the tests identified in the OTHER tests are not included. How should pricing for OTHER tests be quoted in the proposal?

Answer 9

Other tests” has been added to cover any other tests not listed in Firm all-inclusive price list but part of the OHIP Schedule of Benefits for Laboratory Services. These tests would be rarely if ever ordered. (<http://www.health.gov.on.ca/en/pro/programs/ohip/sob/>) Pricing would be based on OHIP fees / “autres tests” a été ajouté afin de couvrir les tests non-mentionnés dans la liste mais qui font partie du OHIP Schedule of Benefits for Laboratory Services. Ces tests si jamais demandés le seront rarement (<http://www.health.gov.on.ca/en/pro/programs/ohip/sob/>) Le prix sera basé sur les prix de OHIP.

Question 10

Is the RFP financial limit of \$254,500 for all expenses (phlebotomist and testing) and what period of time is this amount allocated for (one year, two years, three years, or five years)?

Answer 10

3 years / 3 ans

Question 11

Can you please advise how many patients are served each day?

Answer 11

Daily average: 10-15 clients requiring blood work or other sample analysis (ECG, O&P, Urine microscopy, occasional urine C&S, etc) / Moyenne quotidienne de 10-15 clients ayant besoin d'analyses sanguines ou autres (ECG, parasitologie, analyse microscopique d'urine, culture d'urine, etc)