

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

**Room 100,
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6
Bid Fax: (204) 983-0338**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6

Title - Sujet Generators and Trailer	
Solicitation No. - N° de l'invitation W168A-16KM13/A	Date 2017-06-02
Client Reference No. - N° de référence du client W168A-16KM13	GETS Ref. No. - N° de réf. de SEAG PW-\$WPG-010-10237
File No. - N° de dossier WPG-6-39259 (010)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-07-17	Time Zone Fuseau horaire Central Daylight Saving Time CDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Maki, Christie	Buyer Id - Id de l'acheteur wpg010
Telephone No. - N° de téléphone (204)891-6126 ()	FAX No. - N° de FAX (204)983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE SUPPLY SECTION BLDG 593 DENWOOD Alberta T0B1B0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS	4
PART 2 - OFFEROR INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	4
2.2 SUBMISSION OF OFFERS	4
2.3 FORMER PUBLIC SERVANT.....	4
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS	6
2.5 APPLICABLE LAWS.....	6
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	6
3.1 OFFER PREPARATION INSTRUCTIONS.....	6
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	7
4.1 EVALUATION PROCEDURES.....	7
4.2 BASIS OF SELECTION.....	8
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	8
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	8
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	8
PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	9
A. STANDING OFFER	9
6.1 OFFER.....	9
6.2 SECURITY REQUIREMENTS	9
6.3 STANDARD CLAUSES AND CONDITIONS.....	9
6.4 TERM OF STANDING OFFER	10
6.5 AUTHORITIES	11
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	11
6.7 IDENTIFIED USERS.....	12
6.8 CALL-UP INSTRUMENT	12
6.9 LIMITATION OF CALL-UPS	12
6.10 FINANCIAL LIMITATION.....	12
6.11 PRIORITY OF DOCUMENTS	12
6.12 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	12
6.13 APPLICABLE LAWS.....	13
B. RESULTING CONTRACT CLAUSES	13
6.1 STATEMENT OF WORK.....	13
6.2 STANDARD CLAUSES AND CONDITIONS.....	13
6.3 TERM OF CONTRACT	13
6.4 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	13
6.5 PAYMENT	15
6.6 INVOICING INSTRUCTIONS	16

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

6.7	INSURANCE REQUIREMENTS	16
6.8	SACC MANUAL CLAUSES	16
ANNEX A	17
	STATEMENT OF WORK	17
ANNEX B	24
	BASIS OF PAYMENT	24
ANNEX C	37
	USAGE REPORT	37
ANNEX D	38
	INSURANCE REQUIREMENTS	38
ANNEX E TO PART 3 OF THE REQUEST FOR STANDING OFFERS	39
	ELECTRONIC PAYMENT INSTRUMENTS	39

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

The Department of National Defence (DND) Denwood, Alberta, requires a Regional Individual Standing Offer (RISO) for the provision of all labour, materials, tools, equipment, transportation, and supervision necessary for the rental and related servicing and maintenance of various sized Generators and Trailer Mounted Floodlights on an as required basis. This equipment will be required during military exercises located within Alberta, as well as for domestic emergency situations as needed. The majority of requirements will be for CFB Wainwright, however there may also be requirements for Edmonton Garrison or other Alberta locations.

The period of the Standing Offer (SO) will be three years from date of issuance, (approximately July 21, 2017), with Canada retaining an irrevocable option to extend the SO by up to two, consecutive one year periods.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2017-04-27) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 SACC Manual Clauses

[M0019T](#) Firm Price and/or Rates 2007-05-25

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;

- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;

- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 10 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex E Electronic Payment Instruments, to identify which ones are accepted.

If Annex E Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work as described in Annex "A".
- b) Provision of firm pricing for all items in Annex "B", Basis of Payment.

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price-Offer

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price

4.2 Basis of Selection

4.2.1 Basis of Selection – Mandatory Technical Criteria Only

SACC Manual Clause [M0031T](#) (2007-05-25), Basis of Selection – Mandatory Technical Criteria Only

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to

provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before the issuance of a Standing Offer. If the Offeror is a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex A.

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 10 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from approximately July 21, 2017 to July 20, 2020.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for a 2 additional 1 year periods, from approximately July 21, 2020 to July 20 2021 and July 21, 2021 to July 20 2022 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 10 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Christie Maki
A/ Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
100-167 Lombard Avenue
Winnipeg, MB R3B 0T6

Telephone: (204) 891-6126
Facsimile: (204) 983-7796
E-mail address: Christie.maki@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, Garrison Wainwright.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942 or DND626, Call-up Against a Standing Offer or electronic document.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$150,000.00 (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$ to be determined (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2016-04-04) General Conditions- Services (Medium Complexity);
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Usage Report;
- h) Annex D Insurance Requirements;
- i) the Offeror's offer dated _____

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

[2010C](#) (2016-04-04), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C](#) (2016-04-04), General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

6.3 Term of Contract

6.3.1 Period of the Contract

The period of the Contract is from date of Contract to TBD inclusive

6.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Proactive Disclosure of Contracts with Former Public Servants

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;

- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

6.5 Payment

6.5.1 Basis of Payment- Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Annex B for a cost of \$ TBD. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.5.2 Limitation of Expenditure

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$TBD (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.5.3 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

6.5.4 SACC Manual Clauses

[A9117C](#) (2007-11-30) T1204- Direct Request by Customer Department

6.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

f. Large Value Transfer System (LVTS) (Over \$25M)

6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.8 SACC Manual Clauses

A9062C (2011-05-16) Canadian Forces Site Regulations
B1501C (2006-06-16) Electrical Equipment
B7500C (2006-06-16) Excess Goods
D0018C (2007-11-30), Delivery and Unloading

ANNEX A

STATEMENT OF WORK

The Department of National Defence (DND), Denwood, Alberta, requires a Regional Individual Standing Offer (RISO) for the provision of all labour, materials, tools, equipment, transportation, and supervision necessary for the rental and related servicing and maintenance of various sized Generators and Trailer Mounted Floodlights on an as required basis. This equipment will be required during military exercises located within Alberta, as well as for domestic emergency situations as needed. The majority of requirements will be for CFB Wainwright, however there may also be requirements for Edmonton Garrison or other Alberta locations.

An Emergency is defined as repair and/or replacement of heaters to maintain adequate living conditions for hospital tents, sleeping quarters, mess hall/dining tent, as well as any tent deemed as an emergency shelter to protect the health and safety of personnel during an emergency, as declared by DND.

Equipment:

The Contractor must be able to provide the following items:

1. 500Kw Generators
2. 100Kw Generators
3. 75 Kw Generators
4. 50 Kw Generators
5. 30 Kw Generators
6. 20 Kw Generators
7. 10 Kw Generators
8. 15 Kw Light Trailers
9. 5 Kw Light Trailers
10. Other related peripheral items such as additional cords, power distribution units, additional fuel tanks etc. that may be required from time to time.

All equipment must meet the Mandatory Minimum Performance Specifications and the minimum inventory requirements detailed in Appendix 1, Minimum Mandatory Inventory- Compliance Matrix.

Mandatory Minimum Performance Specifications:

Generators (except 10K) must:

1. Have a cooling system (either air or liquid cooled)
2. Include a minimum 200 gallon (or capacity for 24 hrs continuous running) fuel tank housed in a "dog-house" type enclosure
3. Have electric start, 110/220 volt capacity
4. Be skid-mounted and environmentally housed
5. Have the ability to be equipped with 600V, 480V and 208V 3 Phase systems (for all generators 20Kw and larger)
6. Have the ability to be equipped with 100 amp, 600 volt, 4 wire, 4 pole, lock-type receptacle outlet.

7. Have the ability to be equipped with 30 amp, 125-250 volt, 4 prong, twist-type lock receptacles.
8. Have the ability to be equipped with 30 amp, 120-208 volt, 5 prong, twist-type lock receptacles.
9. Have the ability to be equipped with two (2) 30 amp, 125-250 volt, 4 prong twist lock male cord ends.
10. Have the ability to be equipped with two (2) 30 amp, 120-209 volt, 5 prong twist lock male cord ends.
11. Have the ability to be equipped with two (2) 100 amp, 120-208 volt, 4 wire, 4 pole male cord ends
12. Have two (2) ground rods plus ground wire

10KW Generators must have the following:

1. 10 KW Generators must be built on skids and include an environmental container to prevent fluid spillage.
2. A balanced hook on top of the unit, and/or forklift inserts under the unit, to allow for movement by a forklift;
3. Noise muffler;
4. A 3 Phase - 4 Wire Power distribution load center - complete with 2 x 15 AMP - 125 Volt Weather Proof (WP) Duplex Receptacles;
5. A 30 AMP - 120/208 Volt, 3 Phase WP power outlet.

Trailer Mounted Floodlights

Trailer Mounted Floodlights must:

1. Include mast, floodlights, and generator set
2. Be self-contained (The generator must not require any external power source)
3. Power output must be no less than five (5) kilowatts for the small light trailers.
4. Power output must be no less than fifteen (15) kilowatts for the larger light trailers.
5. Each lamp must have four (4) 1000 watt bulbs per fixture, lamp type MH
6. The unit must be capable of being towed by a one-tonne commercial vehicle with a pintle eyelet (trailer hitch or ball)
7. The unit generator frequency must be 60 Hertz and can be either 120/240 Volts AC as long as the convenience plug is 110 Volts
8. The fuel tank capacity of the units must be capable of holding enough fuel for a minimum of ten (10) hours of continuous operation.
9. The length of the units (including the tow bar) must allow for towing on a standard roadway
10. The height of each unit must not exceed 20 meters.

REQUIRED SUPPORTING DOCUMENTATION

The Contractor is required to meet minimum inventory requirements and provide supporting documentation as detailed in Appendix 1, Minimum Mandatory Inventory- Compliance Matrix.

Responsibilities of the Department of National Defence

The Department of National Defence will:

1. Provide at least 3 weeks' notice of anticipated (forecasted) requirements
2. Provide as much notice as possible in Emergency situations
3. Provide the specifications for required voltage at the time of Call Up
4. Be responsible for equipment that is lost or damaged during the rental period, unless it is determined that such damage is caused by the malfunction of the rental unit
5. Be responsible for daily checks of temperature, engine oil levels, and report any oil or fuel leakage to the Contractor within 24 hours
6. Be responsible for removing the ground rods (pulling from the ground) at the end of the exercises.

The Contractor is responsible for:

1. Delivery and pick up of the unit(s). Delivery will include off-loading, on-loading, and any required initial installation at site.
2. All maintenance and repairs of the units during the rental period
3. A rental unit which is deemed to be unserviceable for a period of four (4) hours or more will be replaced by the Contractor within twenty-four (24) hours of notification with a unit equivalent or better.
4. The provision of a Service Representative to be "on-call" twenty-four (24) hours per day, seven (7) days per week during the rental period when a combination of eight (8) or more units are onsite.
5. The provision of a direct contact line to the Service Representative.
6. The provision of a flatbed truck with a live roll and winch while Service Representative is on site (for removal of any unserviceable units).
7. The Contractor must be capable of supplying a minimum thirty (30) Trailer Mounted Floodlights at all times.

On site Deliveries:

The geographic areas of coverage for onsite deliveries include:

Wainwright Address: Supply LPO Building 593, Garrison Wainwright, Denwood, Alberta, plus a 50 Km radius of the Base.

Edmonton Garrison Address: 1 Svc Bn Sup Coy CMTT Building 236, Door 6 Valour Rd & Rhine Rd, Edmonton, Alberta, plus a 50 Km radius of the Base.

- The Contractor will be responsible for the delivery, offloading and assembly of all requirements to the site specified in the Call-up against a Standing Offer. Upon completion of the rental period, the Contractor will be responsible for the loading and pick – up of all requirements from the same location(s) as the original call up(s).
- In the event that a replacement and/or repairs are required, the replacement units must be delivered and offloaded to the same site as the original order, unless otherwise agreed upon between the Contractor and DND.

Off-site Rentals:

- From time to time other delivery locations within Alberta may be required. This is rare and would be as a result of emergency operational requirements arising from natural disasters (fire, flood, ice storms etc.)
- Rental and delivery charges arising for locations outside of the established geographical locations (Wainwright or Edmonton,) will be charged at the rental and delivery rates for whichever established geographical location is closer to the destination.
- DND may from time to time transport units to other locations out of the established geographical area.

Servicing/Repairs

Response Time

Eight (8) or more combined generators and light mounted floodlights units on site

When there are eight (8) or more units on-site, the Contractor will reply to DND within two (2) hours of notification from the DND Site Authority with an estimated time frame for service or repair. Service or repair must commence no later than 24 hours from notification acknowledgment.

Less than eight (8) combined generators and light mounted floodlights units on site

When there are less than eight (8) units on-site, the Contractor will reply to DND within 24 hours of notification from the DND Site Authority with an estimated time frame for service or repair. Service or repair must commence no later than 36 hours from notification acknowledgment.

Emergency Repairs/Replacements

In case of emergency (usually weather related) the Contractor will respond to DND within two (2) hours of notification from the DND Site Authority with an estimated time frame for service or repair. Service or repair must commence no later than 8 hours from notification acknowledgment.

General Instructions

1. While within the confines of the camp, the Contractor and his employees will be subject to all standing orders as laid down by DND's Camp Authorities.
2. Movement around the site will be subject to all restrictions imposed by DND's Site Authority.
3. Normal working hours are 0730 - 1600 hours, Monday through Friday. Any work carried out during other than normal working hours must be authorized in writing in advance by the Site Authority.
4. Fuel charges will not form part of this Standing Offer Agreement and will not be charged or paid under the Standing Offer.
5. Usages: Expected usages will be highest during spring (Apr / May / Jun) and fall (Sep / Oct / Nov) Training exercises. DND has estimated the requirements based on having two main Exercises per year, - one in the spring and one in the fall - with each having up to 10,000 troops training, and with possibly up to 200 various sized generators, and up to 200 light trailers on site during each Exercise. There may however, be smaller requirements throughout the year.
6. The Contractor must submit invoices within thirty (30) days of the final day of the rental period. Each invoice must indicate whether it covers partial or final rental period. Applicable taxes must

be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities.

7. The Contractor must submit invoices for repair or replacement costs for damage or loss caused by DND within 30 days of the final day of the rental period.
8. The Contractor is responsible for, and must remain compliant of all Provincial Department of Highways and Transportation standards, laws and policies to ensure the safe transportation of all goods to and from Contractor point of origin.

Repairs to Generators as a result of DND misuse or negligence

Repairs to the rented generators under this Standing Offer may be required. This Service covers only repairs for equipment damaged or lost by DND during the rental period as a direct result of negligence or misuse by DND personnel. DND will not pay for repairs deemed damaged or caused by malfunction of the rental unit. Invoices for repairs or replacements must be received within 30 days from the last day of rental indicated in the corresponding Call up.

Invoice Addresses:

Invoices must be forwarded to the DND office submitting the Call up to the Standing Offer.

CFB Wainwright:

**Supply LPO Bldg 593
Garrison Wainwright
Denwood AB T0B 1B0**

OR

Edmonton Garrison:

**1 Svc Bn Sup Coy Invoices
PO Box 10500 Stn Forces
Edmonton AB T5J 4J5
edmsupplycoyinvoices@forces.gc.ca**

Appendix 1- Minimum Inventory Requirements- Compliance Matrix

1. Bidders are to clearly demonstrate compliance with each mandatory inventory requirement. Bidders should show compliance by addressing each specification in the Compliance Matrix by indicating "meet" or "do not meet".
2. Bidders are required to provide supporting documentation to show that their inventory can support the inventory requirement. It is requested that supporting technical documentation, such as, but not limited to, specification sheets, technical brochures, inventory screen shots, catalogues, photographs or illustrations be provided with the bid at solicitation close .
3. It is the Bidders' responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the inventory requirements. If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates compliance.
4. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two business days following notification. Failure to comply with the request within that time period will deem the bid non-responsive and the bid will be given no further consideration.

Item #	Performance Specification Description	Performance Specification Bidder to indicate "meets" or "does not meet"	Specification being offered: Bidder should record in this column how many of each item they have in normal inventory	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.
1	Must have inventory of at least 10 10 KW generators			
2	Must have inventory of at least 10 20 KW generators			
3	Must have inventory of at least 20 30 KW generators			
4	Must have inventory of at least 15 50 KW generators			
5	Must have inventory of at least 5 75 KW generators			
6	Must have inventory of at least 5 100 KW generators			

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

7	Must have inventory of at least 5 500 KW generators			
8	Must have inventory of at least 40 15 KW Light Trailers			
9	Must have inventory of at least 40 5 KW Light Trailers			

ANNEX B

BASIS OF PAYMENT

Firm unit prices must be in Canadian dollars, applicable taxes excluded, FOB destination, including all fees, as applicable (including travel time, personnel expenses, Contractor's service representative labour rates, flatbed truck, maintenance parts, deposits, delivery, installation, removal, offloading and fuel charges.)

GST is not to be included in the unit prices but will be added as a separate item to any invoice issued against the Standing Offer.

The quantities provided are for evaluation purposes only and do not constitute a guarantee or commitment on behalf of the Crown.

Should there be an error in the extended pricing of the bidder's proposal, the unit pricing will prevail and the extended pricing will be corrected in the evaluation. Any errors in the quantities of the bidder's offer will be changed to reflect the quantities stated in the Basis of Payment.

Rental Periods are to be defined as follows: RENTAL WEEK = 7 DAYS
 RENTAL MONTH = 30 DAYS

Rental Charges for any partial rental periods will be pro-rated at the most favourable combination of rates and payment will be issued accordingly. i.e., a unit rented for a period of 33 days, will be calculated at either four (4) weeks plus five (5) days prorated at weekly rate; or monthly rate plus three (3) days prorated at weekly rate; or any other combination of rates, whichever is lower.

PRICING SCHEDULE 1

For rental of generators and trailer mounted lights for delivery to the Department of National Defence - Garrison Wainwright, Denwood, Alberta. The geographic area of coverage for delivery is defined as facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.

Standing Offer Year 1 Pricing -Effective from date of issuance to approximately July 20, 2018. For facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	20 units x 4 months	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	15 units x 4 months	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (A)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Canadian Forces Base Wainwright.

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

Standing Offer Year 2 Pricing - Effective from approximately July 21, 2018 to July 20, 2019. For facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	20 units x 4 months	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	15 units x 4 months	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 2 PRICE (B)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Canadian Forces Base Wainwright.

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

Standing Offer Year 3 Pricing - Effective from approximately July 21 2019 to July 20, 2020. For facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	20 units x 4 months	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	15 units x 4 months	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 3 PRICE (C)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Canadian Forces Base Wainwright.

Standing Offer Option Year 1 Pricing -Effective from approximately July 21, 2020 to July 20, 2021. For facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	20 units x 4 months	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	15 units x 4 months	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL OPTION YEAR 1 PRICE (D)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Canadian Forces Base Wainwright.

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

Standing Offer Option Year 2 Pricing -Effective from approximately July 21, 2021 to July 20 2022. For facilities located within Canadian Forces Base Wainwright plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 4 months	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	20 units x 4 months	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	15 units x 4 months	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 4 months	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 4 months	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL OPTION YEAR 2 PRICE (E)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Canadian Forces Base Wainwright.

PRICING SCHEDULE 2

For rental of generators and trailer mounted lights for delivery to the Department of National Defence - Edmonton Garrison, Alberta. The geographic area of coverage for delivery is defined as facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.

Standing Offer Year 1 Pricing - Effective from date of issuance to approximately July 20, 2018. For facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (F)						

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Edmonton Garrison Base.

Standing Offer Year 2 Pricing -Effective from approximately July 21, 2018 to July 20, 2019. For facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (F)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Edmonton Garrison Base.

Standing Offer Year 3 Pricing -Effective from approximately July 21, 2019 to July 20, 2020. For facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (F)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Edmonton Garrison Base.

Standing Offer Option Year 1 Pricing -Effective from approximately July 21, 2020 to July 20, 2021. For facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (F)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Edmonton Garrison Base.

Standing Offer Option Year 2 Pricing -Effective from approximately July 21, 2021 to July 20, 2022 For facilities located within Canadian Forces Base Edmonton plus a 50 Km radius of the Base.						
Item	Description	Unit of Issue	Unit Price (a)	Estimated Annual Usages (b)	Firm Unit Price Weekly Rate (7 days) (not evaluated)	Extended Total (a) x (b)
1	10 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
2	20 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
3	30 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
4	50 KW Generator	Per month	\$_____/month	10 units x 1 month	\$_____/week	
5	75 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
6	100 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
7	500 KW Generator	Per month	\$_____/month	5 units x 1 month	\$_____/week	
8	15 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
9	5 KW Light Trailer	Per month	\$_____/month	40 units x 1 month	\$_____/week	
10	KM rate*	PER KM	\$_____/KM	100 KM		
RENTAL SUBTOTAL YEAR 1 PRICE (F)						

*KM rate for delivery, CHARGEABLE ONLY when delivery takes place outside a 50 Km radius of Edmonton Garrison Base.

PRICING SCHEDULE 3

REPAIRS

<p>Hourly rate</p> <p>For repairs to equipment that DND has damaged during the rental period, as outlined in Annex A, (except damage caused by malfunction of the rental unit) as a direct result of negligence or misuse by DND personnel</p> <p>Extended Total = Rate per hour x Estimated usage</p>					
Estimated Usage	Rate per Hour Standing Offer Year 1	Rate per Hour Standing Offer Year 2	Rate per Hour Standing Offer Year 3	Rate per hour Standing Offer Option Year 1	Rate per hour Standing Offer Option Year 2
5 hours per year	\$_____/Hour	\$_____/Hour	\$_____/Hour	\$_____/Hour	\$_____/Hour
Extended Total	\$	\$	\$	\$	\$
<p>Materials and Replacement Parts to repair or replace damaged Generators as per Annex A (except free issue) will be charged at the Contractor's laid-down cost, plus a markup of _____% not to exceed the Manufacturer's suggested retail price.</p> <p>Cost must be supported by copies of the Contractor's paid invoices being submitted with invoice. (Estimated Quantity \$5,000)</p> <p>Extended Total per year= (Mark up% X 5000) +5000</p>					
Estimated Usage	Mark up % Standing Offer Year 1	Mark up % Standing Offer Year 2	Mark up % Standing Offer Year 3	Mark up% Option Year 1	Mark up % Option Year 2
\$5,000 per year	_____%	_____%	_____%	_____%	_____%
Extended Total	\$	\$	\$	\$	\$

Laid down cost is defined as the cost incurred by a vendor to acquire a specified product or service for resale to the government. This includes the Contractor's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage, but excludes sales taxes.

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

Mark up is defined as the difference between the vendor's laid-down cost for a product or service and the resale price to the government (exclusive of sales taxes) consisting of the cost of necessary services, applicable overhead and profit.

SUBTOTAL for Repairs=

Extended Total for Repairs + Extended Totals for Materials and Replacement Parts

\$ _____ (Subtotal K)

TOTAL EVALUATED PRICE: Subtotal A+B+C+D+E+F+G+H+I+J+K= \$ _____

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

ANNEX C

USAGE REPORT

Return to:

ATTN.: Christie Maki, A/ Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
100-167 Lombard Avenue
Winnipeg, MB R3B 0T6
Email: Christie.maki@pwgsc-tpsgc.gc.ca

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER: _____

STANDING OFFER NO: _____

DEPARTMENT OR AGENCY: _____

REPORTING PERIOD: _____

Item No.	Call-Up/contract No. (Including Amendments) Description	Value of the Call- Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

NAME: _____

TELEPHONE NO.: _____

SIGNATURE: _____ DATE: _____

ANNEX D

INSURANCE REQUIREMENTS

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

Solicitation No. - N° de l'invitation
W168A-16KM13/A
Client Ref. No. - N° de réf. du client
W168A16KM13

Amd. No. - N° de la modif.
File No. - N° du dossier
wpg-6-39259

Buyer ID - Id de l'acheteur
wpg010
CCC No./N° CCC - FMS No./N° VME

ANNEX E to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)