



Service proposal for the engineering consultants directory Correctional Service of Canada

The Correctional Service of Canada (CSC) would like to know your interest in being part of the CSC Directory of Consulting Engineers for a maximum period of three (3) years, depending on the desired category (see reverse). This directory would allow the identified engineering firms to receive, on a rotating basis, an open agreement or contract for engineering consulting services in various domains for a maximum period of two years or up to \$ 34,790.17 (applicable taxes excluded).

This open agreement will allow CSC project managers to obtain services such as plans, specifications, field review and several other services as defined on page 2. Firms will be selected by discipline and location. For further information on CSC's expectations, please contact Karine Clément, Regional Officer int., Contracts and Procurement at the following e-mail address: karine.clement@csc-scc.gc.ca.

The directory is effective since October 1st, 2017

- Provide the Procurement Business Number: PBN (www.buyandsell.gc.ca)
- Obtain a civil liability insurance policy of at least \$2 million;
- Your application must be signed by an associate from the firm who will serve as a contact person for all business dealings with the CSC.

If you are interested in being part of "CSC's Directory of Consulting Engineers," please send this completed form at the following address:

Correctional Service of Canada
C/O Correctional Service of Canada (CSC) Directory of Consulting Engineers
250 Montée St-François
Laval, QC., H7C 1S5
a/s Karine Clément

Please take note that the mandate awards will be based upon the first offers received within the respective commodity and city.

Firm's name: _____
 Family name, given name of the resource person (associate) : _____
 Address: _____
 Telephone: _____
 E-mail: _____
 PBN: _____

Description of required services:

In anticipation of various construction and/or consultancy projects, the Consultant must provide the Correctional Service of Canada (CSC) one or more of the following professional services:

- Meet with the departmental representatives and prepare a needs analysis;
- Conduct the necessary surveys and analyze the data;
- Produce a budget estimate;
- Produce a work schedule;
- Prepare the plans and specifications;
- Define the concepts with recommendations based on the mandate;
- Participate in the bidding process (visit/answer technical questions during the bidding process/write addenda, as needed);
- Carry out partial supervision of the installation work (the number of visits can vary according to the mandate);
- Participate in worksite meetings;
- Write specialized reports;
- Prepare reports;
- Review shop drawings;
- Participate in acceptance testing.

Please indicate the unit(s), complex(es) and/or institution(s) you are interested in serving:

See the Web site for each institution's address: <http://www.csc-scc.gc.ca/institutions/001002-0001-eng.shtml>

- Laval Complex : Regional Services Centre, Correctional Learning and Development Centre and Federal Training Centre (site 600 and 6099)

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

- Community Correctional Centres (CCC) : Ogilvy CCC, Sherbrooke CCC, Martineau CCC, Hochelaga CCC and laferrière CCC.

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Ste-Anne-des-Plaines Complex : Regional Reception Centre, Archambault medium and Archambault minimum.

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Donnacona Institution and Marcel Caron CCC (Quebec)

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Joliette Institution

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

La Macaza Institution

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Cowansville Institution

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Drummond Institution

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Port-Cartier Institution

Experience or expertise in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety* | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Note: Neither the travel time and costs nor living expenses will be reimbursed for the locations selected above.

The Correctional Service of Canada reserves the right to request proposals in which travel costs would be reimbursed when there are no firms offering service in a particular location. In such cases, travel costs will be determined based on the National Joint Council's Travel Directive.

Security Assessment:

A security assessment will be required for every person who is assigned to the project.

Security conditions may also be required of the company, depending on the nature of the project.

Certification

We,....., certify that all engineers who we will appoint to CSC projects are members of the "Ordre des ingénieurs du Québec".

Associate's signature

Date