



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**1550 D'Estimauville Avenue**  
**1550, Avenue d'Estimauville**  
**Québec**  
**Québec**  
**G1J 0C7**  
**FAX pour soumissions: (418) 648-2209**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
TPSGC/PWGSC  
BFC Bagotville, CP 380  
CFB Bagotville, PO Box 380  
Bâtiment 62, local 112  
Building 62, Room 112  
Alouette  
Québec  
G0V1A0

<b>Title - Sujet</b> Runway Sweeper - Natashquan Airport	
<b>Solicitation No. - N° de l'invitation</b> T3033-170004/A	<b>Date</b> 2017-06-15
<b>Client Reference No. - N° de référence du client</b> T3033-170004	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$BAL-001-17135	
<b>File No. - N° de dossier</b> BAP-7-40031 (001)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-07-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Heure Avancée de l'Est HAE
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Tremblay, Marial	<b>Buyer Id - Id de l'acheteur</b> bal001
<b>Telephone No. - N° de téléphone</b> (418) 677-4000 (4159)	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Aéroport de Natashquan / Natashquan Airport 29 ch. d'En-Haut Natashquan (Québec) G0G 2E0	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## RUNWAY SWEEPER

### NATASHQUAN AIRPORT TRANSPORT CANADA

#### TABLE OF CONTENTS ( applicable only for the Document 2 of 2 )

<b>PART 1 - GENERAL INFORMATION</b>	<b>4</b>
1.1 Requirement	4
1.2 Debriefings	4
1.3 Trade Agreements	4
<b>PART 2 - BIDDER INSTRUCTIONS</b>	<b>5</b>
2.1 Standard Instructions, Clauses and Conditions	5
2.2 Submission of Bids	5
2.3 Enquiries - Bid Solicitation	5
2.4 Applicable Laws	6
<b>PART 3 - BID PREPARATION INSTRUCTIONS</b>	<b>7</b>
3.1 Bid Preparation Instructions	7
3.1.1 Exchange Rate Fluctuation Risk Mitigation	8
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION</b>	<b>9</b>
4.1 Evaluation Procedures	9
4.1.1 Technical Evaluation	9
4.1.1.1 Mandatory Criteria	9
4.1.2 Financial Evaluation	9
4.2 Basis of Selection - Mandatory Criteria	9

**PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION ..... 10**

5.1	Certifications Required with the Bid .....	10
5.1.1	Integrity Provisions - Declaration of Convicted Offences .....	10
5.2	Certifications Precedent to Contract Award and Additional Information.....	10
5.2.1	Integrity Provisions - Required Documentation .....	10
5.2.2	Federal Contractors Program for Employment Equity - Bid Certification.....	11

**PART 6 - RESULTING CONTRACT CLAUSES ..... 12**

6.1	Requirement .....	12
6.2	Standard Clauses and Conditions .....	12
6.2.1	General Conditions .....	12
6.2.1.1	Warranty Period .....	13
6.3	Term of Contract .....	14
6.3.1	Period of the Contract.....	14
6.3.2	Delivery Period .....	14
6.3.3	Training Period .....	14
6.3.4	Liquidated Damages.....	14
6.4	Authorities .....	15
6.4.1	Contracting Authority .....	15
6.4.2	Technical Authority .....	15
6.4.3	Contractor's Representatives .....	16
6.5	Payment.....	17
6.5.1	Basis of Payment - Firm Lot Prices .....	17
6.5.2	SACC Manual Clauses.....	17
6.6	Invoicing Instructions .....	17
6.7	Certifications and Additional Information .....	18
6.7.1	Compliance.....	18
6.8	Applicable Laws .....	18
6.9	Priority of Documents.....	18
6.10	SACC Manual Clauses .....	18
6.11	Preparation, Delivery, and Unloading .....	19
6.11.1	Preparation for Delivery.....	19
6.11.2	Shipping Instructions - Delivery at Destination.....	19
6.11.3	Delivery and Unloading .....	19

T3033-170004/A

bal001

T3033-170004

BAP-7-40031

6.12	Inspection and Acceptance.....	19
------	--------------------------------	----

## **ANNEX A - REQUIREMENT ..... 20**

A.1	Introduction .....	20
A.2	Certification .....	20
A.3	Dynamometer Report.....	20
A.4	Cooling System Certification.....	20
A.5	Maintenance of Chassis and Auxiliary Engine Fluids.....	20
A.6	Manuals and CD/DVD/USBkey - English Version (and French if available) .....	21
A.7	Periodic Maintenance Chart .....	21
A.8	Installation and Stat-Up.....	21
A.9	Training .....	21
A.10	Safety Equipment.....	21
A.11	Systems .....	22
A.12	Attachments .....	22
A.13	Equipment Color .....	22
A.14	Minimum Performance Characteristics of Equipment .....	22

## **ANNEX B - BASIS OF PAYMENT ..... 24**

B.1	Pricing .....	24
-----	---------------	----

## **ANNEX C - MANDATORY CRITERIA ..... 26**

C.1	Mandatory Criterion # 1 - Minimum Performance Characteristics of Equipment Selected of Annex A .....	26
-----	---	----

## **ANNEX D - Presentation of your bid ..... 28**

D.1	Check List .....	28
-----	------------------	----

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

---

## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The requirement is detailed under Article 6.1 of the resulting contract clauses.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Agreement on Internal Trade (AIT), and the Chile, Colombia, Honduras, Korea, Panama, Peru Trade Agreements with Canada.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual ( <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual> ) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Your proposal can be transmitted by fax to # 418-648-2209 or by mail to the following address:

Bid Receiving Unit  
Public Works and Government Services Canada (PWGSC)  
1550 D'Estimauville Avenue  
Quebec City, Quebec, Canada, G1J 0C7

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

---

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec, Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I:      Technical Bid ( 1 hard copy )

Section II:     Financial Bid ( 1 hard copy )

Section III:    Certifications ( 1 hard copy )

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I:      Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II:     Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.



**3.1.1 Exchange Rate Fluctuation Risk Mitigation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450, <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/450.pdf> Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450, for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

**Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Criteria**

Mandatory Criteria are included in Annex C.

#### **4.1.2 Financial Evaluation**

The total price of each bid will be established using the following criteria:

- (a) Bidders must submit firm prices, Canadian customs duties and excise taxes included, and Applicable Taxes excluded. For evaluation purposes, bids received in a foreign currency will be converted to Canadian funds using the appropriate rate of exchange using the rate quoted by the Bank of Canada as being in effect on date of bid closing.
- (b) Bidders must submit their prices DDP destination; Delivered Duty Paid.

### **4.2 Basis of Selection - Mandatory Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions - Required Documentation**

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

---

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) ).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

---

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

Notice: Numbering will be revised at contract award

### **6.1 Requirement**

The Contractor must provide and deliver a runway sweeper to the Natashquan airport and install it on a snow-plow truck, in accordance with the Requirement at Annex A.

### **6.2 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.2.1 General Conditions**

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

**6.2.1.1 Warranty Period**

Section 09 entitled Warranty of General Conditions 2010A (2016-04-04) is amended as follows:

1. For all major components (engine, axles, gear boxes, differentials, clutch assemblies, drive system):

At subsection 1, delete the following: "The warranty period will be twelve (12) months" and replace with the following: "The warranty period will be twenty-four (24) months, or 2,000 hours of usage, whichever comes first".

2. For all the non-major components and accessories:

At subsection 1, delete the following: "The warranty period will be twelve (12) months" and replace with the following: "The warranty period will be eighteen (18) months, or 1,000 hours of usage, whichever comes first".

3. Delete subsection 2 in its entirety and replace with the following:

The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

If action to effect repairs under warranty cannot be initiated within two (2) working days and completed within a reasonable length of time or if the Contractor has no repair facilities in the immediate vicinity (within 100 kilometres) of the specified delivery destinations (consignees), Canada reserves the right to make such repairs and be reimbursed by the Contractor at the rate of \$110 per hour for labour and the cost for replaced parts.

All other provisions of the warranty section remain in effect.

## **6.3 Term of Contract**

### **6.3.1 Period of the Contract**

The period of the Contract is from date of Contract until the end of the warranty period inclusive.

### **6.3.2 Delivery Period**

All the deliverables except training must be received within a period of one hundred twenty (120) calendar days after the contract is awarded.

### **6.3.3 Training Period**

The training must be given no later than 3 weeks after the delivery of goods.

### **6.3.4 Liquidated Damages**

1. If the Contractor fails to deliver the goods and perform the services within the time specified in the Contract, the Contractor agrees to pay to Canada liquidated damages in the amount of \$500.<sup>00</sup> for each calendar day of delay. The total amount of the liquidated damages must not exceed 10 percent of the contract price.
2. Canada and the Contractor agree that the amount stated above is their best pre-estimate of the loss to Canada in the event of such a failure, and that it is not intended to be, nor is it to be interpreted as, a penalty.
3. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any liquidated damages owing and unpaid under this section.
4. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.

## 6.4 Authorities

### 6.4.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Marial Tremblay  
Title: Supply specialist  
Telephone: 418-677-4000, ext.: 4159  
E-mail address: Marial.Tremblay@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.4.2 Technical Authority

The Technical Authority for the Contract is:

(to be completed at contract award by PWGSC)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Facsimile No.: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.



T3033-170004/A

bal001

T3033-170004

BAP-7-40031

---

**6.4.3 Contractor's Representatives**

Name and telephone number of the person responsible for :

## (a) Contract Manager:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## (b) Delivery and Training Follow up:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## (c) After-sales service:

The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs; and a full range of repair parts for the vehicle/equipment offered:

Distance between the delivery location and the dealer and/or agent: \_\_\_\_\_ km

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## 6.5 Payment

### 6.5.1 Basis of Payment - Firm Lot Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm lot prices, as specified in Annex B for a cost of \$\_\_\_\_\_ (to be completed at contract award by PWGSC). Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.5.2 SACC Manual Clauses

Number	Date	Title
C2000C	2007-11-30	Taxes - Foreign-based Contractor
H1001C	2008-05-12	Multiple Payments

## 6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 6.7 Certifications and Additional Information

### 6.7.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.8 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec, Canada.

## 6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment; and
- (e) the Contractor's bid dated \_\_\_\_\_ (to be completed at contract award by PWGSC)

## 6.10 SACC Manual Clauses

Number	Date	Title
A1009C	2008-05-12	Work Site Access
A9049C	2011-05-16	Vehicle Safety
A9068C	2010-01-11	Government Site Regulations

## **6.11 Preparation, Delivery, and Unloading**

### **6.11.1 Preparation for Delivery**

1. The vehicle/equipment shall be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to the inspection authority or consignee at the final delivery location.
2. All vehicles/equipment are to be delivered by appointment only. Any attempt by the carrier to deliver the vehicles/equipment without an appointment may be refused. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable, to pay for any additional costs.
3. If transportation is by boat, the vehicles/equipment shall be packaged adequately. Although the transportation is done in part by boat, the Contractor remains responsible for delivering vehicle/equipment to the destination specified in the following clause.

### **6.11.2 Shipping Instructions - Delivery at Destination**

Goods must be consigned to the destination specified in the Contract and delivered Delivered Duty Paid (DDP):

Natashquan Airport  
29 ch. D'En-Haut  
Natashquan, Quebec, G0G 2E0, Canada

Incoterms 2000 for shipments from a commercial contractor.

### **6.11.3 Delivery and Unloading**

Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.

## **6.12 Inspection and Acceptance**

The Technical Authority or his representative is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Equipment Specifications and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## **ANNEX A - REQUIREMENT**

### **A.1 Introduction**

Transport Canada requires the supply and delivery of a runway sweeper that must be installed on a snow-plow truck "Ken Worth, model T-800", year 2004. The runway sweeper must be delivered to the Natashquan airport, Quebec, Canada.

### **A.2 Certification**

The certificates must indicate the equipment model and where the components and parts were installed (ex. Engine, transmission). They must also confirm that the manufacturer's components are certified and approved for the equipment's applications. The certificates must be provided after the contract is granted but before the delivery of the equipment. A letter certifying the compliance will be accepted.

### **A.3 Dynamometer Report**

The dynamometer test must include a minimum 20 minute engine test, at minimum 90% the output force. The test must also include the equipment's serial number. This sample will check that such testing is the manufacturer's standard practice. The factory test will be receivable and will be accepted. The report will be provided after the contract is granted but before the delivery of the equipment.

### **A.4 Cooling System Certification**

The Contractor must provide a certificate and proof of testing, signed and dated by the engine manufacturer, certifying that the cooling system offers excellent cooling capacity at an ambient temperature up to 115° C when operated at maximum force. The certification must be equal or superior to the force number indicated in this document. The certificate must be provided after the contract is granted but before the delivery of the equipment.

### **A.5 Maintenance of Chassis and Auxiliary Engine Fluids**

In order to lighten the maintenance work, a drain system is required on the side of the vehicle. The system must include valves and hoses to drain the operational fluids. Hose accesses must be identified and installed for the chassis radiator, cooling system, auxiliary engine oil, fan case, the main fan's hydraulic tank and the servomotor oil.

**A.6 Manuals and CD/DVD/USBkey - English Version (and French if available)**

- (a) Parts manual: two (2) hard copies per piece of equipment and the manual must list each part individually.
- (b) Spare parts manual provided by a manufacturer: two (2) hard copies per piece of equipment, including the major parts.
- (c) Operator's manual: two (2) hard copies per piece of equipment.
- (d) CD/DVD or USB Key for each piece of equipment: the CD/DVD or USB key must show the operations, adjustment sequences and daily maintenance required on this equipment.
- (e) Furthermore, the contractor must mention if the maintenance manuals and parts lists are available on the Internet. If so, the contractor must provide the passwords to access the manufacturer's site.

**A.7 Periodic Maintenance Chart**

Provide an abbreviated maintenance list for the equipment that clearly indicates the maintenance to be performed periodically and how often they should be conducted. The list must indicate all the maintenance to be done and all the parts to be changed and when to do so.

**A.8 Installation and Stat-Up**

The runway sweeper must be installed and start-up by the Contractor on a snow-plow truck "Ken Worth, model T-800", year 2004, as soon as possible after delivery and before training. The installation could be done on the same trip for the training, but before that training is given.

**A.9 Training**

The Contractor must train Transport Canada's personnel on site, at the airport. This training period will be equivalent to one (1) eight (8) hour work shift during the day. The instructor must be certified by the manufacturer. The training will address the proper and safe operation of the equipment. This training must be provided at the latest three (3) weeks after the delivery of the equipment.

**A.10 Safety Equipment**

The Contractor must provide the necessary safety equipment (at least one fire extinguisher and one safety triangle).

### A.11 Systems

The proposed equipment must include all the hydraulic, pneumatic, mechanical, electrical and electronic systems and the controls necessary for the equipment's proper operation, according to the technical requirements.

### A.12 Attachments

The Contractor must include all the attachments required for the proposed equipment's proper operation. The hitching system must be compatible with a "tow bar" attachment.

### A.13 Equipment Color

The equipment must be painted in a red, yellow, or orange Dupont urethane based paint.

### A.14 Minimum Performance Characteristics of Equipment

The minimum performance characteristics of equipment listed in the table below are, first and foremost, the minimum requirements and do not constitute an exhaustive list.

Any characteristics of equipment required for operation of the equipment and not described in the table below are an integral part of this annex and their cost is included in the firm lot price for the equipment.

<b>A.14 Minimum Performance Characteristics of Equipment</b>	
<b>Runway Sweeper:</b>	
1	The sweeper must be able to function in temperatures varying from -40°C to + 40°C
2	Vibrator to remove accumulated snow and ice
3	The hitching system must be compatible with a "tow bar" attachment (see the picture at the end of this table).
4	Up to (29 000 CFM) capacity or more
5	Mechanical or hydrostatic drive
6	Sweeper width 366 cm (144") or less
7	Working speed 48 km/h (30 mi/h) or more
8	Minimum weight 7 000 kg
9	Overall length : maximum 32 ft

T3033-170004/A

bal001

T3033-170004

BAP-7-40031

**A.14 Minimum Performance Characteristics of Equipment****Runway Sweeper:**

10	Overall width 460 cm (181") or less
11	Frame : Front swivel wheel and tow bar
12	Tricycle wheels : 5 tires 215/85/R16
13	Broom caster wheels : 2 tires 6,00 x 9
14	Caterpillar Diesel Engine minimum 265 HP or more
15	Clutch 2 plates • Diameter 28 cm (11")
16	Broom overall length (166" to 168")
17	Broom Diameter 91,4 cm (36") or more
18	Working angle 28 degrees on each side or more
19	Broom working speed 540 tr/min or more
20	Broom adjustment : Two hydraulic cylinders activated by two crank adjustable stoppers
21	Air velocity at nozzle output 470 km/h (292 mi/h) or more
22	Remote control box including complete instrumental and hydraulic function controls
23	Provide a spare tire for each type of wheel on the equipment.

- Please refer to characteristic # 3 - "Tow bar" attachment





T3033-170004/A

bal001

T3033-170004

BAP-7-40031

**ANNEX B - BASIS OF PAYMENT****B.1 Pricing**

- (a) Before submitting prices, please refer to clause **6.5 Payment** where it is mentioned, inter alia, that applicable taxes are not included in the prices.
- (b) Please indicate the brand name and model offered and complete the last column of the following table:

Item	Description	Firm Lot Price
1	Runway Sweeper <ul style="list-style-type: none"> <li>Brand Name Offered: _____</li> <li>Model Offered: _____</li> <li>As per sections A.5, A.7, A.10 to A.14 of Annexe A.</li> </ul>	\$
2	Certifications and Report <ul style="list-style-type: none"> <li>As per sections A.2 to A.4 of Annex A.</li> </ul>	\$
3	Manuals <b>and</b> CD/DVD/USBkey <ul style="list-style-type: none"> <li>As per section A.6 of Annex "A".</li> </ul>	\$
4	Preparation, Delivery, and Unloading <p style="text-align: right;">➤ <b>Natashquan Airport</b></p> <ul style="list-style-type: none"> <li>Goods delivered to the destination indicated in clause <b>6.11 Preparation, Delivery, and Unloading</b> of this document.</li> </ul>	\$
5	Installation and Start-up at <p style="text-align: right;">➤ <b>Natashquan Airport</b></p> <ul style="list-style-type: none"> <li>As per section A.8 of Annex A; and</li> <li>labour, equipment, travel and living expenses included.</li> </ul>	\$

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

Item	Description	Firm Lot Price
6	Training Charges for a duration of 8 hours, on-site at:  ➤ <b>Natashquan Airport</b>  • As per clause <b>6.3.3 Training Period</b> of this document and section A.9 of Annex A; and  • labour, equipment, travel and living expenses included.	\$
7	Warranty Period of <u>2000 hours or 24 months and 1000 hours or 18 months</u> :  ➤ <b>Natashquan Airport</b>  ➤ As per clauses <b>6.2.1.1 Warranty Period</b> of this document.	\$
Contract Value:		\$

**ANNEX C - MANDATORY CRITERIA**

The bid must meet the mandatory criteria specified in this annex. Bidders must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory criteria will be declared non-responsive. Each mandatory criterion should be addressed separately.

**C.1 Mandatory Criterion # 1 - Minimum Performance Characteristics of Equipment Selected of Annex A**

Although Bidders must propose products meeting all “minimum performance characteristics of equipment” required in Annex B; at the bid closing date, bids will be evaluated on the “minimum performance characteristics of equipment selected” listed in the table of “Minimum performance characteristics of equipment selected of Annex A”. Simply stating that the proposed product complies or that it meets the “minimum performance characteristics of equipment selected” is not enough. To demonstrate that their products meet all the “minimum performance characteristics of equipment selected”, Bidders must submit bid, proofs of compliance.

Bidders should complete the last column of the "Table of minimum performance characteristics of equipment selected of Annex A" hereafter using cross-referenced to the proofs of compliance; Bidders should indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers. The proofs of compliance must provide sufficient detail and explanation to allow evaluation and demonstrate that each the “minimum performance characteristics of equipment selected” is met.

Proof of compliance is defined as a document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software.

Canada will evaluate only the documentation provided with a bidder's bid. Canada will not evaluate information such as references to Web site addresses where additional information can be found, or technical manuals or brochures not submitted with the bid.

- Please refer to the table on the next page:

T3033-170004/A

bal001

T3033-170004

BAP-7-40031

<b>C.1 Mandatory Criterion # 1 - Minimum Performance Characteristics of Equipment Selected of Annex A</b>  <b>Runway Sweeper:</b>		➤ To be completed by Bidders  Title of the document, and the page and paragraph numbers.
1	The sweeper must be able to function in temperatures varying from -40°C to + 40°C	
3	The hitching system must be compatible with a "tow bar" attachment	
4	Up to (29 000 CFM) capacity or more	
5	Mechanical or hydrostatic drive	
6	Sweeper width 366 cm (144") or less	
7	Working speed 48 km/h (30 mi/h) or more	
8	Minimum weight 7 000 kg	
16	Broom overall lenght (166" to 168")	

## ANNEX D - PRESENTATION OF YOUR BID

### D.1 Check List

Below is a checklist of the contents of your bid. This list is not an exhaustive list; it remains the Bidder's responsibility to prepare its bid in accordance with the instructions contained in the Request For Proposal (RFP) and provide a comprehensible and sufficiently detailed bid, including all requested pricing details that will permit a complete evaluation in accordance with the criteria set out in the RFP.

Pagination of <u>Document 1 of 2</u> (document of only 1 page)	
Page 1	Bidders should include with their bid, <b>the first sheet</b> of this RFP properly completed and signed. Refer to 2003 Standard Instructions mentioned in clause <b>2.1 Standard Instructions, Clauses and Conditions</b> .
Pagination of <u>Document 2 of 2</u> (document of 29 pages)	
Page 5	Bidders must submit their bid only to the address indicated in clause <b>2.2 Submission of Bids</b> .
Page 9	Bidders must pay attention on how bids will be evaluated and the winning bid selected. Refer to Part 4 - Evaluation Procedures and Basis of Selection
Page 10	<u>Applicable only if an offence has been committed</u> Bidders must provide with their bid the required documentation as indicated Clause <b>5.1.1 Integrity Provisions - Declaration of Convicted Offences</b> .
Page 10	Bidders must provide with their bid or promptly thereafter a <b>list of names</b> as indicated in clause <b>5.2.1 Integrity Provisions - Required Documentation</b> . ➤ Please refer to section <b>"17. Information to be provided when bidding, contracting or entering into a real property agreement"</b> of the following Web site: <a href="http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html">http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html</a>
Page 16	Bidders should submit with their bid, clause <b>6.4.3 Contractor's Representatives</b> properly completed.

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

T3033-170004/A

bal001

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

T3033-170004

BAP-7-40031

---

Pages 24 and 25	Bidders must include with their bid, <b>Annex "B" - Basis of Payment</b> duly completed.
Pages 26 and 27	Bidders must include with their bid, the necessary documentation to support compliance with the mandatory criteria and should include with their bid, <b>Annex C - Mandatory Criteria</b> duly completed.