



Fisheries and Oceans  
Canada

## INVITATION TO TENDER NOTICE

**Solicitation #:** FP802-170084

**Closing Date:** Wednesday, June 21, 2017

**Time for solicitation closure:** 2:00 pm EDT

This Invitation to Tender is for the department of Fisheries and Oceans Canada.

**Title:** Upgrades to metal roof at the Port Bickerton Search and Rescue station

**Work site location:** Port Bickerton, Nova Scotia

### **This Invitation to Tender Package includes the following:**

1. Invitation to Tender Notice
2. Specifications
3. Drawings
4. Construction Tender Form (**Mandatory – Pages 3 & 4 to be completed by Bidder**)

**Please note:** Lump Sum items include all items required to complete the project in accordance with the drawings and specifications and statement of work.

### **CLOSING LOCATION(S):**

**Location #1** – For electronic submissions **ONLY**

Please send your electronic proposal to: [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)

**Location #2** - For hard copy submissions **and bid bonds**

Fisheries and Oceans Canada  
Attention: Julie Michelle Tremblay  
Ref.: FP802-170084  
Station 9W088, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6  
Telephone: (613) 998-1614

### **Please Note:**

All bids bonds are to be submitted in hard copy **by the bid closing date** and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.



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## **DELIVERABLES / SCOPE OF WORK**

The Port Bickerton Search and Rescue Station (SAR) is located in Port Bickerton Nova Scotia. The roofs involved in this project cover the main SAR station building and attached garage. These roofs, which measure approximately 300 M<sup>2</sup>, are currently covered in asphalt shingles. The successful contractor will provide all necessary materials and labour to remove the existing shingles and install standing seam metal roof systems on each roof.

## **FAMILIARIZATION WITH SITE**

Before submitting a bid, bidders can visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

## **EXPECTED START AND COMPLETION DATES**

The services of the Contractor will be commencing upon contract award. The expected completion date of this project is **October 31, 2017**.

## **MANDATORY REQUIREMENTS:**

- The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders **must** be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;
- The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

**Note:** All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.



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**Question and Answer period:** DFO will accept questions from Bidders **until Wednesday, June 7, 2017**. These are to be sent **directly and only** to the contracting Officer listed below.

**Enquiries** regarding this Invitation to Tender are **ONLY** to be submitted in writing by emailing to the following:

**Julie Michelle Tremblay**  
Senior Contracting Officer  
**E-mail:** [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)  
**Telephone: (613) 998-1614**