





Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	SEE HEREIN	I - 1	SEE HEREIN



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM		Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	national supply arrangements for front-deck mowers	D-1	I-1	1	Each	\$	\$		See Herein	

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS.....	4
PART 2 - SUPPLIER INSTRUCTIONS	5
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	5
2.2 SUPPLIERS' CONFERENCE.....	5
2.3 SUBMISSION OF ARRANGEMENTS.....	6
2.4 EVALUATION PERIOD	6
2.5 FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - NOTIFICATION	6
2.6 ENQUIRIES - REQUEST FOR SUPPLY ARRANGEMENTS.....	6
2.7 APPLICABLE LAWS.....	6
PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS	7
3.1 ARRANGEMENT PREPARATION INSTRUCTIONS	7
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION.....	9
4.1 EVALUATION PROCEDURES	9
4.2 BASIS OF SELECTION	9
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	10
5.1 CERTIFICATIONS REQUIRED WITH THE ARRANGEMENT.....	10
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A SUPPLY ARRANGEMENT AND ADDITIONAL INFORMATION	10
PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES	12
A. SUPPLY ARRANGEMENT.....	12
6.1 ARRANGEMENT	12
6.2 SECURITY REQUIREMENTS.....	12
6.3 STANDARD CLAUSES AND CONDITIONS.....	12
6.4 TERM OF SUPPLY ARRANGEMENT.....	13
6.5 AUTHORITIES	14
6.6 IDENTIFIED USERS	14
6.7 ON-GOING OPPORTUNITY FOR QUALIFICATION.....	15
6.8 PRIORITY OF DOCUMENTS	15
6.9 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	15
6.10 APPLICABLE LAWS.....	15
6.11 TECHNICAL CHANGES, SUBSTITUTES AND ALTERNATIVES.....	15
6.12 SUBSTITUTE MODEL	16
6.13 MEETING AFTER ISSUANCE OF SUPPLY ARRANGEMENT	16
6.14 DOCUMENTS FOR TECHNICAL AUTHORITY.....	16
B. BID SOLICITATION	16
6.1 BID SOLICITATION DOCUMENTS.....	16
6.2 BID SOLICITATION PROCESS	16
C. RESULTING CONTRACT CLAUSES	17
6.1 GENERAL.....	17

Solicitation No. - N° de l'invitation
E60HS-17MOWR/A
Client Ref. No. - N° de réf. du client
E60HS-17MOWR

Amd. No. - N° de la modif.
File No. - N° du dossier
hs643.E60HS-17MOWR

Buyer ID - Id de l'acheteur
hs643
CCC No./N° CCC - FMS No./N° VME

ANNEX A - PURCHASE DESCRIPTION	18
ANNEX B - TECHNICAL INFORMATION QUESTIONNAIRE	19
ANNEX C - BID SOLICITATION TEMPLATE	20

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- | | |
|--------|--|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA; |
| Part 3 | Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; and |
| Part 6 | 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:

6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;

6B, includes the instructions for the bid solicitation process within the scope of the SA;

6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA. |

The Annexes include Annex A - Purchase Description, Annex B - Technical Information Questionnaire, and Annex C - Bid Solicitation Template.

1.2 Summary

Canada is seeking to establish SAs to procure front-deck mowers in accordance with Annex A - Purchase Description.

The period of the RFSA will be for three (3) years from the date of issuance. Suppliers will have the opportunity to qualify throughout the period of the RFSA.

The identified users of the SAs will include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

The Request for Supply Arrangements (RFSA) is to establish supply arrangements for the delivery of the requirement detailed in the RFSA to the Identified Users across Canada, excluding locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the resulting supply arrangements.

1.3 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The [2008](#) (2016-04-04) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

Subsection 5.4 of [2008](#), Standard Instructions - Request for Supply Arrangements - Goods or Services, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Suppliers' Conference

A Suppliers' conference will be held at the following location:

National Printing Bureau
Conference Room A-2412-N
West Entrance
45 Sacré-Cœur Blvd
Gatineau, QC, J8X 1C6

Date: Thursday, July 6, 2017

The Suppliers' conference will be from 9:30 a.m. to 11:00 a.m. The scope of the requirement outlined in the Request for Supply Arrangements (RFSA) will be reviewed during the conference and questions will be answered. It is recommended that Suppliers who intend to submit an arrangement attend or send a representative.

Suppliers are requested to communicate with the Supply Arrangement Authority before the conference to confirm attendance. Suppliers should provide, in writing, to the Supply Arrangement Authority, the name of the person(s) who will be attending and a list of issues they wish to table at least five (5) working days before the scheduled conference.

Any clarifications or changes to the RFSA resulting from the Suppliers' conference will be included as an amendment to the RFSA. Suppliers who do not attend will not be precluded from submitting an arrangement.

2.3 Submission of Arrangements

Arrangements must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Supply Arrangements.

Due to the nature of the Request for Supply Arrangements, transmission of arrangements by facsimile to PWGSC will not be accepted.

2.4 Evaluation Period

The evaluation of the arrangement submitted by suppliers will start on August 3, 2017. Throughout the period of the RFSA, arrangement will be evaluated upon reception.

2.5 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

2.6 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.7 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

Canada requests that Suppliers provide the arrangement in separately bound sections as follows:

Section I: Technical Arrangement (2 hard copies and 1 soft copy on Universal Serial Bus (USB) flash drive, Digital Versatile Disc (DVD) or Compact Disc (CD))

Section II: Certifications (1 hard copy).

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that Suppliers follow the format instructions described below in the preparation of the arrangement.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Supply Arrangements.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Suppliers should:

1. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
2. use an environmentally preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Suppliers should submit, with their arrangement, the completed Annex B - Technical Information Questionnaire.

Suppliers may propose substitutes and alternatives where "or equivalent" is indicated in the technical requirement description (Annex A - Purchase Description). Suppliers are encouraged to offer or suggest green solutions whenever possible.

Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance by the Technical Authority where the Supplier:

- (a) Clearly identifies a substitute and/or an alternative;

-
- (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
 - (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;
 - (d) Provides complete specifications and brochures, where applicable;
 - (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
 - (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.

Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance by the technical Authority if:

- (a) The arrangement fails to provide all of the information requested to allow the Technical Authority to fully evaluate the equivalency, or;
- (b) The substitutes and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.

Section II: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical and financial evaluation criteria.

An evaluation team composed of representatives of Canada will evaluate the arrangements.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Proof of Compliance

Suppliers must submit, with their arrangement, all proofs of compliance required in Annex A - Purchase Description and Annex B - Technical Information Questionnaire for each configuration for which an arrangement is being submitted.

4.1.1.2 Substitutes and/or Alternatives

Suppliers proposing substitutes and/or alternatives must provide with their arrangement, all the information as detailed in Part 3, Section 1 - Substitutes and Alternatives to be considered for evaluation.

4.2 Basis of Selection

An arrangement must comply with the requirements of the Request for Supply Arrangements and meet all mandatory technical evaluation criteria to be declared responsive. All responsive arrangements will be recommended for issuance of a supply arrangement.

PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Supplier must provide with its arrangement the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Product Conformance

The Supplier certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the SA and of any resulting contract, to all technical specifications of the purchase description.

This certification does not relieve the arrangement from meeting all mandatory technical evaluation criteria detailed in Part 4.

Supplier's authorized representative signature

Date

5.2.3 General Environmental Criteria Certification

The Supplier must select and complete one of the following two certification statements.

- (a) The Supplier certifies that the Supplier is registered or meets ISO 14001.

Supplier's authorized representative signature

Date

Or

- (b) The Supplier certifies that the Supplier meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Supplier must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Suppliers' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Supplier's authorized representative signature

Date

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

6.1 Arrangement

The Supply Arrangement covers the Work described in Annex A - Purchase Description.

6.2 Security Requirements

There is no security requirement applicable to the Supply Arrangement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2020](#) (2016-04-04) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

6.3.2 Supply Arrangement Reporting

The Supplier must compile and maintain records on its provision of goods to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data, in electronic format (Excel spreadsheet format), in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Supply Arrangement Authority.

The quarterly reporting periods are defined as follows:

1. 1st quarter: April 1 to June 30;
2. 2nd quarter: July 1 to September 30;
3. 3rd quarter: October 1 to December 31;
4. 4th quarter: January 1 to March 31.

The reporting requirements includes:

1. General Information:
 - (a) Supply Arrangement Number;
 - (b) Supply Arrangement Title;

-
- (c) Authorized Users;
 - (d) Contract number;
 - (e) Invoice date and number;
 - (f) Delivery Location;
 - (g) Reporting Period (Quarter and Per Fiscal Year);
 - (h) Total Number of Orders and associated value (Applicable taxes included) for the Reporting Period (Quarter);
 - (i) Total Number of Orders and associated value (Applicable taxes included) (Per Fiscal Year);
 - (j) Total Number of Orders and associated value (Applicable taxes included) (For the duration of the Supply Arrangement).
2. Item-specific Information:
- (a) Item number;
 - (b) Total Number of Item ordered (Per Quarter and Per Fiscal Year);
 - (c) Total Number of Item ordered (Per Identified user).

The data must be submitted to the Supply Arrangement Authority no later than **fifteen (15) calendar days** after the end of the reporting period.

6.4 Term of Supply Arrangement

6.4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from _____ to _____. (To be inserted by PWGSC.)

6.4.2 Comprehensive Land Claims Agreements (CLCAs)

The Supply Arrangement (SA) is for the delivery of the requirement detailed in the SA to the Identified Users across Canada, **excluding** locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the supply arrangement.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Jeremy Chenier
Supply Specialist
Public Services and Procurement Canada
Acquisitions Branch
LEFTD – HS Division
Place du Portage, Phase III, 7B1
11 Laurier Street
Gatineau, QC K1A 0S5
Telephone: 819-420-0868
E-mail address: jeremy.chenier@pwgsc-tpsgc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Technical Authority

The Technical Authority for the SA is:

Name: _____ (To be inserted by PWGSC)
Title: _____
Organization: _____
Telephone: _____
E-mail: _____

The Technical Authority is responsible for all matters concerning the technical content of the purchase description under the SA. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a SA amendment issued by the Supply Arrangement Authority.

6.5.3 Supplier's Representative

Name: _____ (To be completed by supplier)
Title: _____
Telephone No: _____
E-mail address: _____

6.6 Identified Users

The Identified Users include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the [Financial Administration Act](#), R.S., 1985, c. F-11.

The Supply Arrangement Authority reserves the right to modify point 6.6 Identified Users to include other jurisdictional governments (Provincial, Municipal, Territorial etc.).

6.7 On-going Opportunity for Qualification

A Notice will be posted for the duration of the RFSA on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;
- (b) the general conditions 2020 (2016-04-04), General Conditions - Supply Arrangement - Goods or Services
- (c) Annex A - Purchase Description
- (d) Annex B - Technical Information Questionnaire
- (e) the Supplier's arrangement dated _____ (to be inserted by PWGSC), as amended _____ (to be inserted by PWGSC).

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Technical Changes, Substitutes and Alternatives

Any technical changes, substitutes and alternatives proposed by the Supplier must be evaluated for acceptance by the Technical Authority be at no additional cost to Canada. Any substitutes and alternatives must be equivalent in form, fit, function, quality and performance to what is being replaced. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A Supply Arrangement amendment will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Supplier is unable to meet the technical requirement, Canada may terminate the Supply arrangement in accordance with the general conditions stated in the Request for Supply Arrangement.

6.12 Substitute Model

In the event that a model is discontinued, the Supplier must notify the Supply Arrangement Authority. The Supplier can offer, through the Supply Arrangement Authority, a substitute model for acceptance. The substitute model must meet all the technical requirements of the Purchase Description. An administrative revision will be done in the Supply Arrangement to reflect the change in model.

6.13 Meeting After Issuance of Supply Arrangement

Within ten (10) calendar days from the effective date of the SA, the Supplier must contact the Supply Arrangement Authority to determine if a meeting is required. A meeting will be convened at Canada's discretion. The Supplier shall be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Supplier's facilities or at the Supply Arrangement Authority's facility or via teleconference, at Canada's discretion at no additional cost to Canada.

6.14 Documents for Technical Authority

Suppliers must provide with their arrangement the documents specified in section 4.1.1 of Annex A - Purchase Description.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the bid solicitation template at Annex C - Bid Solicitation Template. The latest versions of the template and terms and conditions will be used at time of bid solicitation. A copy is available by contacting the Supply Arrangement Authority identified in Part 6A.

6.2 Bid Solicitation Process

Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from Suppliers who have been issued an SA under the RFSA E60HS-17MOWR/A.

The bid solicitation will be posted on the Government Electronic Tendering Service (GETS).

The identified users of the SA will be responsible for the bid solicitation process and the award of individual contracts for requirements not exceeding \$400,000 (including applicable taxes). PWGSC will be responsible for the bid solicitation process and award of individual contracts exceeding \$400,000 (including applicable taxes).

The following forms must be used for the first page of the bid solicitation document and the first page of the resulting contract document. These forms are available on the [Electronic Forms Catalogue](http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) (http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) website.

(a) *PWGSC-TPSGC 9400-3, Bid Solicitation*

(b) *PWGSC-TPSGC 9400-4, Contract*

Solicitation No. - N° de l'invitation
E60HS-17MOWR/A
Client Ref. No. - N° de réf. du client
E60HS-17MOWR

Amd. No. - N° de la modif.
File No. - N° du dossier
hs643.E60HS-17MOWR

Buyer ID - Id de l'acheteur
hs643
CCC No./N° CCC - FMS No./N° VME

C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template, general conditions 2010A (2016-04-04) will apply to the resulting contract. The latest versions of the template and terms and conditions will be used at time of bid solicitation. A copy is available by contacting the Supply Arrangement Authority listed in Part 6A.

Solicitation No. - N° de l'invitation
E60HS-17MOWR/A
Client Ref. No. - N° de réf. du client
E60HS-17MOWR

Amd. No. - N° de la modif.
File No. - N° du dossier
hs643.E60HS-17MOWR

Buyer ID - Id de l'acheteur
hs643
CCC No./N° CCC - FMS No./N° VME

ANNEX A - PURCHASE DESCRIPTION



NOTICE

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

PURCHASE DESCRIPTION
FRONT MOWER

1. SCOPE

1.1 **Scope** - This purchase description covers the requirements for a Front Mower.

1.2 **Instructions**

- (a) Requirements, which are identified by the word "**must**", **must** be treated as mandatory. Deviations will not be permitted;
- (b) Requirements identified with a "will" define actions to be performed by Canada and require no action/obligation on the Contractor's part;
- (c) Where "**must**" or "will" are not used, the information provided is for guidance only;
- (d) Where a standard is specified and the Contractor has offered an **Equivalent**, that **Equivalent** standard **must** be supplied by the Contractor;
- (e) Where a technical certification is referred to in this Purchase Description, a copy of the certification or an acceptable Proof of Compliance **must** be supplied, when requested by the **Technical Authority**;
- (f) While the International System of Units (SI) **must** be used as the primary system of measurement to define requirements of this Purchase Description, both the SI system and the standard system for this product may be indicated. Conversion from one system of measurement to the other may not be exact; and
- (g) Dimensions stated as nominal **must** be treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

1.3 **Definitions**

- (a) "**Provided**" means "provided and installed";
- (b) "**Technical Authority**" **must** mean the official responsible for the technical content of this requirement;
- (c) "**Equivalent**" means a standard, means, or component type, which the **Technical Authority** has approved for this requirement as meeting the specified requirements for fit, form, function and performance; and

OPI: DSVPM 4 - BPR: DAPVS 4

Issued on Authority of the Chief of the Defence Staff

Publiée avec l'autorisation du chef d'état-major de la Défense

- (d) "**Commercially Equipped**" means that the vehicle is provided in its standard commercial configuration with no additional government-specified requirements.

1.4 **Data Table** - The following table shows the required performance with a clause reference.

CHARACTERISTIC	CLAUSE	UNITS	VALUE
POWER	3.4	kW	22
MOWER SWATH	3.5.2 (a/b) iii	mm	1820
SNOW BLOWER SWATH	3.5.2 (c) ii	mm	1300
BLADE WIDTH	3.5.2 (d) ii	mm	1520
SWEEPER WIDTH	3.5.2 (e) ii	mm	1450

1.4.1 **Attachments and Features Table** - The following table indicates, with "✓", for each configuration the attachments or features which **must** be provided when specified in the contract, with a clause reference.

FEATURE/ACCESSORY	CLAUSE	
FRONT-MOUNTED CUTTING DECK - SIDE DISCHARGE	3.5.2 (a)	✓
FRONT-MOUNTED CUTTING DECK - REAR DISCHARGE	3.5.2 (b)	✓
FRONT-MOUNTED SNOW BLOWER	3.5.2 (c)	✓
ANGLE DOZER BLADE	3.5.2 (d)	✓
FRONT-MOUNTED SWEEPER	3.5.2 (e)	✓
ROPS CAB	3.6.2 (a)	✓
PAPER MAINTENANCE MANUAL - ENGLISH	4.1.3 (a)	✓
PAPER MAINTENANCE MANUAL - FRENCH	4.1.3 (b)	✓
DIGITAL MAINTENANCE MANUAL - ENGLISH	4.1.3 (c)	✓
DIGITAL MAINTENANCE MANUAL - FRENCH	4.1.3 (d)	✓
PAPER PARTS MANUAL	4.1.3 (e)	✓
DIGITAL PARTS MANUAL	4.1.3 (f)	✓
FAMILIARIZATION COURSE - ENGLISH	4.2 (a)	✓
FAMILIARIZATION COURSE - FRENCH	4.2 (b)	✓

2. APPLICABLE DOCUMENTS

2.1 Government Furnished Documents - NOT APPLICABLE

2.2 Other Publications - Canada will not be supplying any reference documents. Effective documents are those in effect on the date of the manufacture of the vehicle. Information on the organization is supplied below.

- (a) Hazardous Products Act
Government of Canada / Department of Justice
<http://laws-lois.justice.gc.ca/eng/acts/H-3/>
- (b) International Organization for Standardization (ISO)
ISO Central Secretariat
1, ch. de la Voie-Creuse
CP 56, CH-1211 Geneva 20
Switzerland
<http://www.iso.org/iso/home.htm>
- (c) SAE Standards
SAE World Headquarters
400 Commonwealth Dr.,
Warrendale, PA, 15096-0001
<http://www.sae.org>

3. REQUIREMENTS

3.1 Standard Design

- (a) The vehicle **must** be the latest model from a manufacturer who has demonstrated acceptability by selling, in North America, this type and size class of vehicle for at least three (3) years;
- (b) The vehicle **must** include all components, equipment and accessories normally supplied for this application, although they may not be specifically described in this Purchase Description;
- (c) The vehicle **must** have engineering certification available, upon request for this application from the original manufacturers of major equipment, systems and assemblies;
- (d) The vehicle **must** conform to all applicable laws, regulations and industrial standards in effect in Canada at the time of manufacture. The regulatory areas may include but are not necessarily limited to manufacturing, health and safety, noise levels, environment and emissions; and
- (e) The vehicle and accessories **must** operate in accordance with all original equipment manufacturers' (OEM) rated capacities and performance specifications.

3.2 Operating Conditions

- 3.2.1 Weather - The vehicle/equipment **must** operate under the extremes of weather conditions found in Canada in temperatures ranging from -35 to 40°C.
- 3.2.2 Terrain - The vehicle **must** be capable of propelling itself in the forward and reverse directions during off-road operations, in all-weather conditions.

3.3 Safety Standards

- 3.3.1 Hazardous Materials - The contractor **must** comply with the Hazardous Products Act of Canada with regards to the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals used in the manufacture and assembly of the product supplied.

3.4 Performance

- (a) The vehicle **must** be a front mounted riding mower; and
- (b) The vehicle **must** have a gross power rating of at least that given as "POWER" in the Data Table.

3.5 Equipment and Accessories

3.5.1 Equipment

- (a) Front Power Take-Off (PTO)
 - i A front power take off (PTO) **must** be provided; and
 - ii The PTO **must** provide power to attachments as required.
- (b) Counterweight Carrier
 - i A counterweight carrier **must** be provided; and
 - ii The counterweights required for the operation of the selected accessories **must** be provided.

- (c) Slow Moving Vehicle Sign - The vehicle **must** be equipped with a permanently mounted slow moving vehicle sign.

3.5.2 Attachments and Features - The following attachments **must** be provided, when indicated with an "✓", in the Attachments and Features Table.

(a) Front-Mounted Cutting Deck - Side Discharge

- i A front-mounted cutting deck **must** be provided;
- ii The cutting deck **must** discharge to the side;
- iii The cutting deck **must** have a cutting swath of at least that given as "MOWER SWATH" in the Data Table; and
- iv The cutting deck **must** be equipped with anti-scalping rollers at the front of the cutting deck and either anti-scalping rollers or skids at the rear.

(b) Front-Mounted Cutting Deck - Rear Discharge

- i A front-mounted cutting deck **must** be provided;
- ii The cutting deck **must** discharge to the rear;
- iii The cutting deck **must** have a cutting swath of at least that given as "MOWER SWATH" in the Data Table; and
- iv The cutting deck **must** be equipped with anti-scalping rollers at the front of the cutting deck and either anti-scalping rollers or skids at the rear.

(c) Front-Mounted Snow Blower

- i A front-mounted snow blower **must** be provided;
- ii The cutting path of the front-mounted snow blower **must** at least that given as "SNOW BLOWER SWATH" in the Data Table;
- iii The front-mounted snow blower **must** be equipped with a lifting mechanism;
- iv The front-mounted snow blower **must** be equipped with chute controls at the operator's station; and
- v The front-mounted snow blower **must** be equipped with adjustable height skates.

(d) Angle Dozer Blade

- i A front angling dozer blade **must** be provided;
- ii The front angling dozer blade **must** have a width of at least that given as "BLADE WIDTH" in the Data Table;
- iii The front angling dozer blade **must** be equipped with a lifting mechanism;
- iv The front angling dozer blade **must** be equipped with replaceable cutting edges; and
- v The lifting and angling of the front angling dozer blade **must** be controlled from the operator's station.

(e) Front-Mounted Sweeper

- i A powered angling front mounted rotary sweeper **must** be provided; and

- ii The sweeper width **must** at least that given as "SWEEPER WIDTH" in the Data Table.

3.6 **Operator Station**

3.6.1 **Equipment**

(a) **ROPS Structure**

- i A certified Roll Over Protective Structure (ROPS) **must** be provided; and
- ii ROPS certification **must** satisfy SAE J1194 or **Equivalent**.

(b) **Suspension Seat**

- i A manufacturer's padded suspension seat with backrest and armrests **must** be provided;
- ii The seat **must** be equipped with a seat belt conforming to SAE J386; and
- iii The seat **must** be fore/aft adjustable without having to move from a seated position.

(c) **Keys** - Commercially equipped.

3.6.2 **Operator Station Accessories and Features** - The following features and accessories **must** be provided, when indicated with an "✓", in the Attachments and Features Table.

(a) **ROPS Cab**

- i A ROPS cab incorporating a certified Roll Over Protective Structure (ROPS) **must** be provided;
- ii ROPS certification **must** satisfy SAE J1194 or **Equivalent**;
- iii The ROPS cab **must** be weatherproof;
- iv The ROPS cab **must** have a heating system with ventilation and defrosting systems capable of keeping windows free from frost and moisture;
- v The ROPS cab **must** have the manufacturer's standard safety glass in the windows. It is preferred that the glass be tinted to reduce solar heating load;
- vi The ROPS cab **must** have a windshield wiper and washer system; and
- vii The ROPS cab **must** be equipped with a rear view mirror(s) providing a full view for safe reverse operations.

3.7 **Chassis** - Commercially equipped.

3.8 **Engine** - Commercially equipped.

3.8.1 **Fuel Tank(s)** - Commercially equipped.

3.8.2 **Engine Cold Weather Aids** - The engine **must** be equipped with cold weather aids to enable the engine (operating with winter grade fuels/oils) to be started at temperatures down to -35° C.

3.9 **Transmission**

- (a) A two-speed transmission **must** be provided; and
- (b) A 4-wheel drive system **must** be provided.

3.10 **Brake System** - Commercially equipped.

- 3.11 **Steering** - Commercially equipped.
- 3.12 **Tires** - The manufacturer's standard turf tread tires **must** be provided.
- 3.13 **Controls**
- (a) Controls **must** be the manufacturer's standard; and
 - (b) The controls **must** include a safety device ensuring that the engine can only be started with the transmission in a neutral position.
- 3.14 **Instruments**
- (a) Instruments **must** be the manufacturer's standard; and
 - (b) The instruments **must** include an hour-meter.
- 3.15 **Electrical System** - Commercially equipped.
- 3.16 **Lighting**
- (a) The vehicle **must** have the manufacturer's standard lights, sufficient for safe travel on roads.
 - (b) **Amber Coloured Beacon**
 - i An amber-coloured omni-directional beacon, that operates continuously when the vehicle is running, **must** be provided;
 - ii The beacon **must** be mounted permanently so as to provide maximum vehicle visibility. It is preferred that the visibility be through 360 degrees; and
 - iii The beacon **must** be LED.
 - (c) **Work Lights**
 - i Front and rear work lights **must** be provided; and
 - ii The work lights **must** be permanently mounted.
- 3.17 **Hydraulic System**
- (a) The hydraulic system **must** be the manufacturer's standard, complete with all components required for the operation of the hydraulic equipment/attachments specified, including pump, reservoir, filters and control valves; and
 - (b) Outlets for attachments **must** be equipped with drip-less quick-connect fittings.
- 3.18 **Lubricants and Hydraulic Fluids**
- (a) Manufacturer's standard synthetic non-proprietary lubricants and hydraulic fluids **must** be provided; and
 - (b) Lubrication fittings **must** conform to SAE J534 or an **Equivalent** North American Standard.
- 3.19 **Paint** - Commercially equipped.
- 3.20 **Identification** - The manufacturer's name, model and vehicle serial number **must** be permanently marked in a conspicuous and protected location.

3.21 Vehicle Delivery Condition

- (a) If the vehicle requires assembly at destination, the contractor **must** be responsible for all manpower and equipment to perform assembly;
- (b) The space for assembly at destination will be provided, if required;
- (c) For shipment verification, items such as wheel wrenches, jacks, and all other tools, equipment and accessories, which are shipped loose, **must** be listed on the shipping certificate or to an attached packing note;
- (d) Fuel tank(s) **must** be half to three quarters full on delivery; and
- (e) Lubricant viscosity provided **must** be in accordance with the manufacturer's specifications for the destination and the season of delivery.

4. Integrated Logistic Support

4.1 Contractor Documentation and Logistic Items

4.1.1 Documents to Technical Authority (Designated Contact) on Contract

- (a) Manuals for Approval (DND Only)
 - i The Contractor **must** supply a set of manuals for each Configuration/model, in digital format, including the operator, parts and maintenance (shop repair) manuals. It is acceptable that manuals include more than one Configuration/model;
 - ii The set of manuals **must** include manuals for all the specified accessories and features for the configuration/model. Accessory manuals may be included as supplements to the vehicle manuals;
 - iii Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection;
 - iv Digital copies **must** be supplied on a CD or DVD;
 - v Digital copies **must** be supplied in a searchable PDF format;
 - vi A separate CD/DVD **must** be supplied for each Configuration/ Make/ Model with all accessories;
 - vii The CD or DVD **must** be permanently and legibly marked with a list of contents;
 - viii Manuals will not be returned;
 - ix Manual approval, request for additional documentation or request for amendments will be supplied within 15 working days of receipt;
 - x The Contractor **must** supply the additional documentation or implement the changes as requested by the **Technical Authority**; and
 - xi Paper copies of manuals delivered under this contract **must** have the same content as the electronic format approved by the **Technical Authority**.

(b) **Photographs and Line Drawings (DND Only)**

- i The Contractor **must** supply two (2) digital colour photographs, one (1) left-front three-quarter view, and one (1) right-rear three-quarter view of each configuration/model;
- ii One (1) digital colour photograph of each attachment taken at the three-quarter view that best illustrates the attachment **must** be supplied;
- iii One (1) front-view and one (1) side-view line drawing showing dimensions of the vehicle/equipment **must** be supplied. Brochure line drawings are acceptable;
- iv Photographs **must** have a plain background;
- v Photographs **must** be in a JPEG (Joint Photographic Experts Group) format; and
- vi Photographs **must** have a resolution of at least eight (8) Mega pixels.

(c) **Data Summary (DND Only)**

- i The Contractor **must** supply a bilingual data summary for each Configuration/model (including accessories and features) and a vehicle picture, for each DND contract;
- ii The **Technical Authority** will supply a bilingual template of a data summary to the Contractor;
- iii The Contractor **must** supply a digital copy (MS Word) of the completed data summary for approval;
- iv Data summary approval or request for amendments will be supplied within 15 working days of receipt; and
- v The Contractor **must** implement the changes requested by the **Technical Authority**.

(d) **Warranty Letter (All Users)**

- i The **Technical Authority** will supply a bilingual warranty letter template to the Contractor;
- ii The Contractor **must** supply a complete description of the warranty with the requested warranty terms and any system or sub system warranty that exceeds the minimum requested;
- iii The warranty letter **must** include the name and contact information of the closest designated warranty provider and other designated warranty providers across Canada; and
- iv The Contractor **must** supply a copy of the warranty letter, in PDF digital format, for each vehicle delivered, to the **Technical Authority** or the designated contact for non-DND users.

(e) **Safety Data Sheets (All Users)**

- i The Contractor **must** supply a list, in digital format, of all hazardous materials used on the vehicle/equipment;
- ii If there are no hazardous materials used, this **must** be stated on the listing; and

- iii The Contractor **must** supply, in digital PDF format, safety data sheets for all hazardous materials in the list.

(f) **Initial Parts Kit List**

- i The contractor **must** supply a list of parts needed to perform preventive maintenance on one (1) vehicle/equipment for a period of one (1) year in accordance with the maintenance manual for each configuration/model;
- ii A complete change of all filters and filter elements **must** be included in the list; and
- iii The list **must** include the following elements: part description; Original Equipment Manufacturer (OEM) Part number; suggested quantity and unit cost.

- (g) **Training Plan(s)** - The Contractor **must** supply a training plan for approval for each of the training courses listed in paragraph 4.2, to the **Technical Authority**.

4.1.2 **Items Supplied with Each Vehicle**

- (a) **Operator's Manuals** - The Contractor **must** supply an approved bilingual operator's manual in both paper and digital PDF format on a CD or DVD with each vehicle delivered;
- (b) **Warranty Letter** - The Contractor **must** supply a paper copy of the warranty letter with each vehicle delivered;
- (c) **Safety Data Sheets**
 - i The Contractor **must** supply a set of material safety data sheets; and
 - ii The material safety data sheets **must** be the same as those provided to the **Technical Authority** (paragraph 4.1.1 (e)).
- (d) **Keys** - The contractor **must** supply two (2) keys in accordance with paragraph 3.6.
- (e) **Initial Parts Kit**
 - i One (1) initial parts kit **must** be supplied; and
 - ii The initial parts kit **must** include a set of parts in the approved initial parts kit list (paragraph 4.1.1 (f)).

4.1.3 **Additional Items** (when specified in the individual bid solicitation)

(a) **Paper Maintenance Manual - English**

- i The Contractor **must** supply the **Technical Authority** approved maintenance (shop repair) manuals in paper format and in English required for the maintenance and repair of the vehicle, features and accessories; and
- ii The contractor may supply this deliverable as a bilingual package.

(b) **Paper Maintenance Manual - French**

- i The Contractor **must** supply the **Technical Authority** approved maintenance (shop repair) manuals in paper format and in French required for the maintenance and repair of the vehicle, features and accessories; and

- ii The contractor may supply this deliverable as a bilingual package.
- (c) **Digital Maintenance Manual - English**
 - i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital maintenance (shop repair) manuals in English required for maintenance and repair of the vehicle, features and accessories;
 - ii The contractor may supply this deliverable as a bilingual package;
 - iii Digital copies **must** be supplied on a CD or a DVD; and
 - iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.
- (d) **Digital Maintenance Manual - French**
 - i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital maintenance (shop repair) manuals in French required for maintenance and repair of the vehicle features and accessories;
 - ii The contractor may supply this deliverable as a bilingual package;
 - iii Digital copies **must** be supplied on a CD or a DVD; and
 - iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.
- (e) **Paper Parts Manual**
 - i The Contractor **must** supply the **Technical Authority** approved parts manuals for the vehicle, features and accessories;
 - ii The parts manual **must** be in English; and
 - iii It is desirable to supply the parts manual in French in addition to the English version.
- (f) **Digital Parts Manual**
 - i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital parts manuals required for the vehicle, features and accessories; and
 - ii It is desirable to provide the parts manual in French in addition to the English version;
 - iii Digital copies **must** be supplied on a CD or a DVD; and
 - iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.

4.2 **Training**

- (a) **Familiarization Course - English**
 - i The Contractor **must** supply a familiarization course in English, at the delivery destination, optimized for operators and technicians who are qualified on the vehicle/equipment type but require training on newer or

unique features and sub-systems of the delivered model.

ii The instructor **must** be an OEM Factory Certified Training Provider.

iii **Curriculum**

1. The familiarization course **must** include operation and maintenance segments.

2. The operator's familiarization segment **must** include safety precautions to be observed while operating and servicing the vehicle/equipment, vehicle/equipment operating characteristics, pre-operating and shutdown procedures and daily/weekly operator servicing procedures.

3. The operator's familiarization **must** include sub-systems including automatic grease system and pre-heaters.

4. The technician's familiarization **must** include diagnostics, trouble shooting and operation of any special tools and test equipment (if any).

iv The familiarization course **must** have a minimum duration of eight (8) hours, divided into four (4) hours for operators and four (4) hours for technicians.

v The familiarization course **must** accommodate up to eight (8) personnel; four (4) operators and four (4) technicians.

vi For vehicles/equipment shipped to DND, the date for the familiarization course **must** be arranged with the **Technical Authority** or the identified user or designated contact person for vehicles/equipment shipped for users other than DND.

vii After completion of the familiarization course, the Contractor **must** have the "PROOF OF FAMILIARIZATION" certificate signed by the senior course attendee.

viii The **Technical Authority** will supply the "PROOF OF FAMILIARIZATION" document template in a digital format.

(b) **Familiarization Course - French**

i The Contractor **must** supply a familiarization course in French, at the delivery destination, optimized for operators and technicians who are qualified on the vehicle/equipment type but require training on newer or unique features and sub-systems of the delivered model.

ii The instructor **must** be an OEM Factory Certified Training Provider.

iii **Curriculum**

1. The familiarization course **must** include operation and maintenance segments.

2. The operator's familiarization segment **must** include safety precautions to be observed while operating and servicing the vehicle/equipment, vehicle/equipment operating characteristics, pre-operating and shutdown

procedures and daily/weekly operator servicing procedures.

3. The operator's familiarization **must** include sub-systems including automatic grease system and pre-heaters.
 4. The technician's familiarization **must** include diagnostics, trouble shooting and operation of any special tools and test equipment (if any).
- iv The familiarization course **must** have a minimum duration of eight (8) hours, divided into four (4) hours for operators and four (4) hours for technicians.
 - v The familiarization course **must** accommodate up to eight (8) personnel; four (4) operators and four (4) technicians.
 - vi For vehicles/equipment shipped to DND, the date for the familiarization course **must** be arranged with the **Technical Authority** or the identified user or designated contact person for vehicles/equipment shipped for users other than DND.
 - vii After completion of the familiarization course, the Contractor **must** have the "**PROOF OF FAMILIARIZATION**" certificate signed by the senior course attendee.
 - viii The **Technical Authority** will supply the "**PROOF OF FAMILIARIZATION**" document template in a digital format.

Solicitation No. - N° de l'invitation
E60HS-17MOWR/A
Client Ref. No. - N° de réf. du client
E60HS-17MOWR

Amd. No. - N° de la modif.
File No. - N° du dossier
hs643.E60HS-17MOWR

Buyer ID - Id de l'acheteur
hs643
CCC No./N° CCC - FMS No./N° VME

ANNEX B - TECHNICAL INFORMATION QUESTIONNAIRE



NOTICE

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

TECHNICAL INFORMATION QUESTIONNAIRE
FRONT MOWER

This questionnaire covers technical information, which **must** be provided for evaluation of the configuration(s) of the vehicle(s) offered.

Where the specification paragraphs below indicate "Proof of Compliance", the "Proof of Compliance" **must** be provided for each performance requirement/specification.

Bidders should indicate the requested information and indicate the document name/title and page number where the Proof of Compliance can be found.

Definitions for **Equivalent** and **Proof of Compliance** are found in the DEFINITIONS section at the end of this document.

CONTRACTOR INFORMATION

Contractor Name: _____

Address: _____

Proposal Date: _____

Substitutes/Alternatives

Are any equipment substitutes/alternatives offered as **Equivalent**? YES ☐ NO ☐

If yes, please identify all equipment substitutes/alternatives offered as **Equivalents** below:

FRONT MOWER

Vehicle Make: _____; Model: _____

1.4 DATA TABLE - Proof of Compliance

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
POWER	3.4		kW		
MOWER SWATH	3.5.2 (a/b) iii		mm		
SNOW BLOWER SWATH	3.5.2 (c) ii		mm		
BLADE WIDTH	3.5.2 (d) ii		mm		
SWEEPER WIDTH	3.5.2 (e) ii		mm		

3.5.2(a) Front-Mounted Cutting Deck - Side Discharge - Proof of Compliance

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

3.5.2(b) Front-Mounted Cutting Deck - Rear Discharge - Proof of Compliance

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

3.5.2(c) Front-Mounted Snow Blower - Proof of Compliance

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

3.5.2(d) Angle Dozer Blade - Proof of Compliance

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

3.5.2(e) Front-Mounted Sweeper - Proof of Compliance

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

3.6.2 (a) ROPS Cab

Make: _____ - Model: _____

Title of Document: _____ - Page: _____

DEFINITIONS

The following definitions apply to the interpretation of this Technical Information Questionnaire:

- a) "Equivalent" - A standard, means, or component type, which has been accepted by the Technical Authority as meeting the specified requirements for form, fit, function and performance.
- b) "Proof of Compliance" is defined as an unaltered document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software. The document **must** provide detailed information on each performance requirement and/or specification. Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications **must** be provided. The certificate **must** detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

Solicitation No. - N° de l'invitation
E60HS-17MOWR/A
Client Ref. No. - N° de réf. du client
E60HS-17MOWR

Amd. No. - N° de la modif.
File No. - N° du dossier
hs643.E60HS-17MOWR

Buyer ID - Id de l'acheteur
hs643
CCC No./N° CCC - FMS No./N° VME

ANNEX C - BID SOLICITATION TEMPLATE

A copy of Annex C - Bid Solicitation Template is available by contacting the Supply Arrangement Authority identified in Part 6A.