



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
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**SOLICITATION CLOSES
L'INVITATION PREND FIN**

**at - à 2:00 PM
on - le 07 August 2017**

TIME ZONE - FUSEAU HORAIRE

Eastern Daylight Time (EDT)

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Issuing Office - Bureau de distribution

Director of Services Contracting (D Svcs C 3)
Department of National Defence
101 Colonel By Drive
Ottawa ON K1A 0K2

Title - Sujet Industrial Washer	
Solicitation No. - N° de l'invitation W6369-17-A048/B	Amendment No. - N° de la modification
Date of Solicitation - Date de l'invitation 23 June 2017	
RETURN BIDS TO: RETOURNER LES SOUMISSIONS À : By e-mail to: Sarah.Hadi@forces.gc.ca Director Services Contracting (D Svcs C) 3-3-6-3 Attention: Sarah Hadi	
Address enquiries to: Adresser toute demande de renseignements à : Sarah Hadi Telephone No. - N° de téléphone E-Mail Address - Courriel 819-939-8529 Sarah.Hadi@forces.gc.ca	
Destination See herein.	
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



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REISSUE OF BID SOLICITATION

This bid solicitation cancels and supersedes previous bid solicitation number W6369-17-A048/A dated 13 March 2017 with a closing of 31 March 2017 at 14:00 Eastern Daylight Time (EDT). A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.



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PART 1 - GENERAL INFORMATION

1.1 Statement Requirement

The Contractor must provide the items detailed in the Statement of Requirement in Annex "A".

1.2 Trade Agreements

The requirement is subject to the provisions of the Agreement on Internal Trade (AIT), and the North American Free Trade Agreement (NAFTA).

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2016-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation with the following modifications:

Section 02, Procurement Business Number is deleted in its entirety.

Section 05, Submission of bids, subsection 2, paragraph d., is deleted in its entirety and replaced with the following:

- (d) send its bid only to the Department of National Defence location specified on page 1 of the bid solicitation or to the address specified in the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

Section 06, Late bids, is deleted in its entirety;



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Section 07, Delayed bids, is deleted in its entirety and replaced with the following:

07 Delayed bids

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.

Section 08, Transmission by facsimile, is deleted in its entirety; and

Section 20, Further Information is deleted in its entirety.

2.2 Submission of Bids

Bids must be submitted only to the Department of National Defence (DND) by the date, time, and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

2.2.1 Electronic Submissions

Individual e-mails exceeding five (5) megabytes in size, or those including other factors such as embedded files, macros, and/or links, may be rejected by DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. DND will confirm receipt of documents. It is the responsibility of the Bidder to ensure that their entire bid submission has been received. Bidders must not assume that all documents have been received unless DND confirms receipt of each document. Due to the possibility of e-mail rejection and/or other technical issues, bidders are requested to allow sufficient time before the closing time and date to submit their bid and for DND to confirm receipt. Bid documents received after the closing time and date will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.



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Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid: one (1) soft copy in PDF format by e-mail;

Section II: Financial Bid: one (1) soft copy in PDF format by e-mail;

Section III: Certifications: one (1) soft copy in PDF format by e-mail; and

Section IV: Additional Information: one (1) soft copy in PDF format by e-mail.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Attachment 2 to Part 3, Electronic Payment Instruments, to identify which ones are accepted.

If Attachment 2 to Part 3, Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



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Section IV: Additional Information

In Section IV of their bid, bidders should provide:

- (i) A completed, signed, and dated Page 1 of this solicitation;
- (ii) The name of the contact person (provide also this person's title, mailing address, phone number, and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid, and any contract that may result from their bid;
- (iii) For Part 2, article 2.5, Applicable Laws, of the bid solicitation: the province or territory if different than specified; and
- (iv) Any other information submitted in the bid not already detailed.



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ATTACHMENT 1 TO PART 3, PRICING SCHEDULE

The Bidder must complete this pricing schedule and include it in its financial bid.

The firm rates specified below includes all expenses that may need to be incurred to satisfy the terms of any contract that may result from its bid.

All prices and costs must be submitted in Canadian Dollars, Applicable Taxes excluded, DDP, Canadian customs duties and excise taxes included.

The Contractor will be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes.

	Description	Quantity	Lead Time (Calendar Days)	Firm Unit Price (in Cdn \$)
1	Delivery of one (1) industrial washer with cold water wash, manufacturer's maintenance manual and user operations manuals	1	_____	\$ _____
2	Total Evaluated Price			\$ _____
3	GST/HST (Insert GST or HST amount, as applicable)			\$ _____



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ATTACHMENT 2 TO PART 3 - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only); and



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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation.

An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory technical criteria are detailed in Attachment 1 to Part 4, Mandatory Technical Criteria.

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP, Canadian customs duties and excise taxes included.

For bid evaluation and Contractor selection purposes only, the evaluated price of a bid will be determined in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3.

4.2 Basis of Selection - Lowest Evaluated Price, Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Should two (2) or more responsive bids achieve an identical lowest evaluated price, the first received bid will be recommended for award of a contract.



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ATTACHMENT 1 TO PART 4, MANDATORY TECHNICAL CRITERIA

Bidders must provide technical specifications to clearly demonstrate their product meets the mandatory technical criteria below.

No.	MANDATORY TECHNICAL CRITERIA	MET	NOT MET	CROSS-REFERENCE TO PROPOSAL
M1	The washer must be compact in design, no larger than 80" in height 50" in width and 50" in length.			
M2	Nozzles are designed for impingement on both inside and outside of containers.			
M3	Minimum Size: Inside cavity must accommodate for container 36" high X 31"wide X 23"deep. Maximum Size: The maximum weight that the inside cavity is expected to support is 17 Kg. It must be supported at the bottom by a wire or metal water flow through self.			
M4	Removable waste filter basket for easy cleaning;			
M5	The Entire housing of Washer must be manufactured at a minimum with 14 gauge 304 stainless steel.			
M6	Adjustable sanitary feet.			
M7	Compact space saver design.			
M8	Programmable cycle time.			
M9	Safety door limit switch.			
M10	Cold wash minimum 45 seconds, 21 GPM@ 40 PSIG & ambient.			
M11	Hot rinse minimum 15 seconds ,21 GPM@ 40 PSIG & 140 Deg F.			
M12	Power requirements 110/120 volts, 60HZ.			



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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.



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PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to the Contract.

6.2 Statement Requirement

The Contractor must provide the items detailed in the Statement of Requirement at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract with the following modifications:

- (i) Article 01, Interpretation, "Canada", "Crown", "Her Majesty" or "the Government", is deleted in its entirety and replaced with the following:

"Canada", "Crown", "Her Majesty" or "the Government"
means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received by 04 December 2017 or as soon as possible.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:



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Name: Sarah Hadi
Title: Contracting Officer
Organization: DG Proc Svcs
Address: Dept. of National Defence, 101 Colonel By Drive, Ottawa, ON K1A 0K2
Telephone: 819-939-8529
Facsimile: 819-997-3211
E-mail address: Sarah.Hadi@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority *(To be completed at time of contract award)*

The Technical Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: ____ ____ _____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(To be completed at time of contract award)*

The Contractor Representative for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: ____ ____ _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price for a cost of \$_____ *(amount to be inserted at Contract Award)* as specified in Annex "B" Basis of Payment. Customs duties are included and Applicable Taxes are extra.



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Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Method of Payment

H1000C (2008-05-12) Single Payment

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
 - b. Electronic Data Interchange (EDI);
 - c. Wire Transfer (International Only);
- (List to be updated in the resulting Contract).

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. A copy of the shipment documentation (transportation bill of lading, packing slip, etc.)

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the Technical Authority identified under the section entitled "Authorities" of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (The name of the province or territory as specified by the Bidder in its bid will be inserted, if applicable.)



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6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions 2010A (2016-04-04);
- (c) Annex “A”, Statement of Requirement;
- (d) Annex “B”, Basis of Payment;
- (e) Annex “C”, Electronic Payment Instruments
- (f) The Contractor's bid dated _____ *[date to be specified in the resulting Contract, as clarified on [date to be specified in the resulting Contract, if required], and as amended on [date to be specified in the resulting Contract, if required].*

6.11 Defence Contract

A9006C (2012-07-16), Defence Contract

6.12 SACC Manual Clauses

C2000C (2007-11-30), Taxes – Foreign Suppliers
D2000C (2007-11-30), Marking
D2001C (2007-11-30), Labelling
G1005C (2016-01-28), No Specific Requirement

6.13 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) (Ottawa, Ontario) Incoterms 2000 for shipments from a commercial contractor.



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ANNEX "A"

STATEMENT OF REQUIREMENT

1 PURPOSE

- 1.1 The purpose of this Statement of Requirement (SOR) is to fulfill the necessary requirements of a commercial off the shelf, stand- alone washer to clean and sanitize oversize containers on return from deployment theaters of operation.

2 BACKGROUND

- 2.1. The D FHP (FHP Lab) is in the process of completing the last phase of acquiring the necessary equipment to support the cleaning and maintenance of hard Pelican Case containers returning from deployed operations.

3 REQUIREMENTS

- 3.1 The Department of National Defence CAF Health Services Force Health Protection has a requirement for one (1) industrial washer with cold water wash and manuals. Installation is outside the scope of this contract and will be the responsibility of Defence Construction Canada.
- 3.2 General Description: A stationary washer that will quickly and efficiently wash and clean oversized Pelican case containers in a stainless steel cabinet. The cabinet design must allow the operator to simply place the case container into the washing chamber, close the door, and push the "start" selector switch. The wash/rinse cycle must be completely automatic and be completed in a single operation.
- 3.3 The washer must include the following features:
- a. The washer must be compact in design, no larger than 80" in height 50" in width and 50" in length;
 - b. Nozzles are designed for impingement on both inside and outside of containers;
 - c. Inside cavity (minimum size) must accommodate for container 36" high X 31" wide X 23" deep. Maximum weight of 17 Kg supported at the bottom by a wire or metal water flow through shelf;
 - d. Removable waste filter basket for easy cleaning;
 - e. The entire housing of the Washer must be manufactured at a minimum with 14 gauge 304 stainless steel;
 - f. Adjustable sanitary feet;
 - g. Compact space saver design;
 - h. Programmable cycle time;
 - i. Completely self -contained;
 - j. Safety door limit switch;
 - k. Cold wash minimum 45 seconds, 21 GPM@ 40 PSIG & ambient;
 - l. Hot rinse minimum 15 seconds ,21 GPM@ 40 PSIG & 140 Deg F
 - m. Power requirements 110/120 volts, 60HZ
- 3.4 The washer must meet current Canadian electrical code and be clearly marked with CSA or C/US approved.



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3.5 The manufacturer's maintenance manual and user operations manuals (English printed copy) must also be provided on receipt of the unit.

3.6 The washer must be delivered to the following address:

NDHQ Carling Campus
Attention Dave Kelly or Jason Johnson
Ellis Don Construction Trailer
3500 Carling Ave
Ottawa Ontario K2H 8E9



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ANNEX "B"

BASIS OF PAYMENT

The Contractor will be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes.

	Description	Quantity	Lead Time (Calendar Days)	Firm Unit Price (in Cdn \$)
1	Delivery of one (1) industrial washer with cold water wash, manufacturer's maintenance manual and user operations manuals	1	_____	\$ _____
2	GST/HST (Insert GST or HST amount, as applicable)			\$ _____



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

ANNEX “C”

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);