

**Questions and Answers for RFP 20162285**

Question #	RFP/ Solicitation Reference	Questions Received from Bidders	Responses to Bidders
1.	20162285	There is a discrepancy between the French and the English versions of your RFP. Could you please confirm that the dates on the French version are the right ones?	The closing date of this RFP is correct in the French version: July 18, 2017, by 14:00 (EDT) and is amended in the English RFP.
2.	20162285	Are you looking for a unilingual or bilingual resource? If bilingual, can you identify at which level the resource should be?	The ATIP Advisor must be able to perform the services in English. Bilingualism is not a requirement and this is included in the RFP amendment.
3.	20162285	1.1.3 Financial Evaluation is based on 3 periods. However, in PART 6 – RESULTING CONTRACT CLAUSES, 5.1 Period of Contract, the period of the Contract is from date of Contract award to March 31, 2018, inclusive. Can you please clarify?	The initial period will be from contract award to March 31, 2018. The optional periods will be from April 1, 2018, to March 31, 2019, and April 1, 2019, to March 31, 2020. The RFP is amended to amend the dates in the financial evaluation grid.
4.	20162285	<p>From past discussions with the Industrial Security Sector of PWGSC, they have confirmed to me that before being granted a contract from a government institution, contract which had security requirements, a supplier had to hold a Facility Security Clearance, and, for sure, the resource(s) had to hold the valid security clearances required by the contract.</p> <p>In your case, I do not see that the OSFI is asking for the Facility Security Clearance. I am wondering if it is in accordance with government policies.</p>	A facility security clearance is only required if the resource would be working offsite (at their own facility). Because the location of work will be onsite at OSFI offices and no protected information will be removed from OSFI offices, no facility security clearance is required. However, the resource must have Secret level clearance for this requirement.
5.	20162285	We respectfully request to be invited to solicitation Senior Access to information and Privacy Advisor (20162285).	This is an open solicitation. The RFP is attached on GETS and all vendors are invited to bid.
6.	20162285	<p>Has any firm/individual performed this or similar work currently or in the last 6-12 months? If so, what was the value and duration; has that firm/individual been invited to this requirement?</p> <p>And</p> <p>1. Could you please confirm whether or not there have been or are incumbents in the role performing the same or similar duties within the last year? If so, please provide the following:</p>	Yes, there is currently a contract with Altis Professional for a total value of \$258,002.31 that started June 6, 2016, and expires July 31, 2017, with a level of effort of 275.5 days. This is an open solicitation so all vendors are invited to bid.

		<p>a. <b>contract value</b>;</p> <p>b. <b>duration</b> (including level of effort/number of days); and</p> <p>c. <b>company</b> providing the services.</p>	
7.	20162285	<p>Would you be able to provide the RFP in a word document to help format a proper proposal?</p>	<p>Yes, I will provide the Word document for any vendor who contacts me. I cannot post a Word document on GETS.</p>
8.	20162285	<p>Please provide the location of work.</p>	<p>The location of work is OSFI offices located at 255 Albert Street, Ottawa, ON and this is included in the RFP amendment.</p>
9.	20162285	<p>Question regarding R3.</p> <p>The bidder should demonstrate that the proposed resource has experience using</p> <p>AccessPro or AccessPro Case Management</p> <p>(APCM) Software within the last six (6) years.</p> <p>1 to 2 years of experience = 5 pts.</p> <p>2 to 4 years of experience = 10 pts.</p> <p>4 years or more experience = 15 pts.</p> <p>Our candidate has over 20 years experience using APCM software.</p> <p>She recently used ATIPXpress prior to AccessPro. Would the Crown consider adding ATIPXpress software tool to this requirement, as it is all the same, different versions of APCM Software.</p>	<p>Access Pro Redaction and Access Pro Case Management are the current ATIP Solution Software we use to process our ATIP requests. We would accept ATIP flow and ATIP Image Advanced as these were the previous iterations of Access Pro Redaction and Access Pro Case Management.</p> <p>Because ATIPXpress is a different ATIP Software solution altogether we will not accept it in R3.</p>
10.	20162285	<p>We found a discrepancy on Part 3 -Bid Preparation Instructions (Page 8 of 29). Can you please confirm if Section IV is required?</p>	<p>Section IV is not required and this is included in the RFP amendment.</p>