

TASK Based Professional Services (TSPS) Requirement

This requirement is for: **The Department of Indian Affairs and Northern Development**

This requirement is open only to those **Supply Arrangement Holders under E60ZN-15TSPS** who qualified under Tier 1 for the following category:

Information/Records Management/Recordkeeping Specialist

The following SA Holders have been invited to submit a proposal.

1. *4165047 Canada Inc*
2. *Accenture Inc.*
3. *ADGA Group Consultants*
4. *CloseReach Ltd.*
5. *Colliers Project Leaders Inc., Tiree Facility Solutions Inc. in Joint Venture*
6. *Contract Community Inc., Nisha Technologies Inc in Joint Venture*
7. *Gevity Consulting Inc./Gevity Conseil Inc.*
8. *IDS Systems Consultants Inc.*
9. *Isheva Inc., Ranakan Inc. in Joint Venture*
10. *KPMG LLP*
11. *Mindstream Training Center and Professional Services Bureau Inc.*
12. *Modis Canada Inc*
13. *Otus Strategic Financial Business Planning Group*
14. *ProVision IT Resources Ltd*
15. *QMR Staffing Solutions Incorporated*
16. *Revay and Associates Limited*
17. *Robertson and Company Ltd.*
18. *Solutions Moerae Inc*
19. *Tiree Facility Solutions Inc.*
20. *Turtle Technologies*

Description of the Requirement:

This bid solicitation is being issued to satisfy the requirement of the Department of Indian Affairs and Northern Development [the "Client"] for the provision of Task and Solutions Professional Services. Due to an upcoming office move of the Client to a new location, clean-up and movement of the records office and Lands and Economic Development (LED) library is required.

The project is to scan, upload, and file documents for accessible retrieval; pull folders, wallets, binders of historical value for archiving. There are approximately 1,865 linear feet of files, loose paper, and filing in the Records Office with an additional 653 Square Feet in the LED library.

The Work will take place at the Client's Ontario Regional Office at 25 St Clair Street, Toronto, ON. Onsite work must be done during regular business hours from 08:00 to 16:30.

It is intended to resulting in the award of One (1) contract for eight (8) months beginning on August 1, 2017 until March 31, 2018.

Level of Security Requirement:

Company Minimum Security Level Required

Canada	NATO	Foreign
<input type="checkbox"/> Protected A	<input type="checkbox"/> NATO Unclassified	<input type="checkbox"/> Protected A
<input type="checkbox"/> Protected B	<input type="checkbox"/> NATO Restricted	<input type="checkbox"/> Protected B

<input type="checkbox"/> Protected C	<input type="checkbox"/> NATO Confidential	<input type="checkbox"/> Protected C
<input type="checkbox"/> Confidential	<input type="checkbox"/> NATO Secret	<input type="checkbox"/> Confidential
<input checked="" type="checkbox"/> X Secret	<input type="checkbox"/> Cosmic Top Secret	<input type="checkbox"/> Secret
<input type="checkbox"/> Top Secret		<input type="checkbox"/> Top Secret
<input type="checkbox"/> Top Secret (SIGINT)		<input type="checkbox"/> Top Secret (SIGINT)

Special comments: _____

Resource Minimum Security Level Required

Canada	NATO	Foreign
<input type="checkbox"/> Protected A	<input type="checkbox"/> NATO Unclassified	<input type="checkbox"/> Protected A
<input type="checkbox"/> Protected B	<input type="checkbox"/> NATO Restricted	<input type="checkbox"/> Protected B
<input type="checkbox"/> Protected C	<input type="checkbox"/> NATO Confidential	<input type="checkbox"/> Protected C
<input type="checkbox"/> Confidential	<input type="checkbox"/> NATO Secret	<input type="checkbox"/> Confidential
<input checked="" type="checkbox"/> X Secret	<input type="checkbox"/> Cosmic Top Secret	<input type="checkbox"/> Secret
<input type="checkbox"/> Top Secret		<input type="checkbox"/> Top Secret
<input type="checkbox"/> Top Secret (SIGINT)		<input type="checkbox"/> Top Secret(SIGINT)

Special comments: _____

Applicable Trade Agreements:

- Agreement on Internal Trade (AIT)
- Canada-Chile Free Trade Agreement (CCFTA)
- Canada-Colombia Free Trade Agreement
- Canada-Honduras Free Trade Agreement
- Canada-Korea Free Trade Agreement (CKFTA)
- Canada-Panama Free Trade Agreement
- North America Free Trade Agreement (NAFTA)

Proposed period of contract:

The proposed period of contract shall be from August 1, 2017 to March 31, 2018.

Estimated Level of Effort:

The estimated level of effort of the contract will be for 66 days.

File Number: 1632-11-04.17-1000192617

Contracting Authority: Kim Fletcher

Phone Number: 604-616-4341

Fax Number: 604-775-7149

E-Mail: Kim.Fletcher@aandc-aadnc.gc.ca

NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a "Qualified SA Holder", please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA