

Solicitation No. 201707779

Question/Answer – Set No.1

Q1. Would you be able to share with me all of the templates required for submission?

A1. Bidders should prepare a formal submission in response to the solicitation. A specific response template is not available. The Bidder must follow the instructions found in Part 3 regarding preparation instructions. It is recommended that Bidders organize the response according to the Technical and Point-rated Criteria in Part 4. These tables can be used as referencing source for evaluators on where information can be found within the Bidder's proposal that demonstrates compliance to the criteria.

Q2. On page 34/62 it states that “Each requirement identified in any SA RFP may require an individual resource OR a team of resources. The SA Holder is required to include in their response the pre-qualified LEAD resource or an equivalent alternate, either as the individual resource requirement or as a member of a team”. I understand the focus is to submit the requirements for a lead resource or an equivalent person who is a member of a team. In addition to providing the lead resource and/or an equivalent do you also want a list of the potential team?

A2. The instructions referenced are from Part 7, Article 7.3, Response to Bid Solicitation. These instructions pertain to resulting solicitations that occur once the supply arrangement agreements are awarded to vendors.

To clarify, the request for supply arrangement is only evaluating the Bidder and Lead Researcher or Lead Evaluator experience dependant on the work stream. Subsequently, it is not required at this time that a Bidder provide information regarding a potential team. The potential nature of resulting solicitations under the supply arrangement may require a variety of teams depending on the specific subject of the work.

Q3. We have a question about the selection of Lead Researchers, for a proposal that would include more than one stream. We want to make sure that we can name a different Lead Researcher, for each of the streams we apply to.

A3. Yes, it is at the discretion of the Bidder to apply to one or multiple streams and to propose either the same or different Lead Researcher(s) or Lead Evaluators for each stream. Bidders MUST submit an individual proposal for EACH workstream to which they are responding. Each workstream's criteria grouping shall be evaluated independently from that of other workstreams.

Q4. In regards to MT3 on page 12 of 62, would Public Safety Canada consider project deliverables such as non-crime/research related evaluations, reports and briefings as acceptable demonstration of capacity in providing professional services in both official languages?

A4 While there is no specific identification of subject matter (i.e. crime vs. non-crime) for MT3, it is the responsibility of the Bidder to demonstrate capacity to provide professional research services in both Official languages. As the criteria indicates, one possibility to demonstrate this is: *The Bidder may demonstrate a research project completed in the past five (5) years where the Bidder was required to provide research services (either qualitative or quantitative) services in both official languages.*

It is the responsibility of the Bidder to demonstrate and explain how they meet this criterion. Public Safety Canada will only evaluate specific projects and the demonstrated experience at the time of bid submission.