



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**11 Laurier St./11, rue Laurier**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (613) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Health Services Project Division (XF)/Division des  
projets de services de santé (XF)  
Place du Portage, Phase III, 12C1  
11 Laurier St./11 rue, Laurier  
Gatineau  
Gatineau  
K1A 0S5

<b>Title - Sujet</b> HICPS	
<b>Solicitation No. - N° de l'invitation</b> HT426-144642/F	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> HT426-144642	<b>Date</b> 2017-06-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XF-008-31604	
<b>File No. - N° de dossier</b> 008xf.HT426-144642	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-07-28</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wong-Sing, Aaron	<b>Buyer Id - Id de l'acheteur</b> 008xf
<b>Telephone No. - N° de téléphone</b> (819) 420-2213 ( )	<b>FAX No. - N° de FAX</b> (819) 934-1235
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

# Health Information and Claims Processing Services

## Request for Proposals

HT426-144642/F

### Questions & Answers Set #1

#### Question 1:

Whether companies from Outside Canada can apply for this? (like, from India or USA)

#### Answer 1:

Ref: Article 5.1.2 of the RFP  
Article 7.9.3 of the RFP  
Article 7.14.7 of the RFP  
Article 3.3.2.13 of Annex A Statement of Work  
Article 3.4.6.4 of Annex A Statement of Work

Companies from outside Canada may submit a bid, however HICPS procurement is conditionally limited to Canadian Services (Please see Articles 5.1.2 and 7.9.3 of the RFP ) all Records (including backups) must be contained within Canada (transmission and retention) at all times (please see Article 7.14.7 of the RFP and Articles 3.3.2.13 and 3.4.6.4 of Annex A Statement of Work).

#### Question 2:

Whether we need to come over there for meetings?

#### Answer 2:

Ref: Article 3.1.2.7 of Annex A Statement of Work  
Article 3.3.13.16 of Annex A Statement of Work  
Article 4.2.4 of Annex A Statement of Work

In accordance with Article 3.1.2.7 of Annex A Statement of Work, at a minimum, the Contractor must:

- a) conduct monthly teleconferences with HC officials;
- b) hold face-to-face meetings with HC officials once per quarter, at a location designated by the Project Authority, at the Contractor's expense:

- i. the location will most often be at a HC location (National Capital Region); but on occasion, the Project Authority may request that the meeting be held at the Contractor's location; and in those cases the Contractor will not be responsible for HC travel-related cost.

In accordance with Article 3.3.13.16 of Annex A Statement of Work, The Contractor must lead a Joint Provider Claim Verification Review Committee. Meetings are generally held by teleconference with a face-to-face at year end.

In accordance with Article 4.2.4 of Annex A Statement of Work, the Contractor must attend monthly Phase-Out Coordination Meetings chaired by the Project Authority. Coordination Meetings will take place at the Project Authority's offices.

**Question 3:**

Can we perform the tasks (related to RFP) outside Canada? (like, from India or USA)

**Answer 3:**

Please see Answer 1.

**Question 4:**

Can we submit the proposals via email?

**Answer 4:**

Ref: Article 2.2.1 of the RFP  
Article 3.1.1 of the RFP

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation. Canada requests that Bidders provide their bid in separate USB Memory Drives for each section.

Bids must not be submitted by e-mail.

Solicitation No. - N° de l'invitation  
HT426-144642/F  
Client Ref. No. - N° de réf. du client  
HT426-144642

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
008xfHT426-144642

Buyer ID - Id de l'acheteur  
008xf  
CCC No./N° CCC - FMS No./N° VME

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### **RFP Changes**

1. Please see the French version of RFP Change 1.

***All other terms and conditions of the Bid Solicitation remain unchanged.***