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Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Solicitation remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Vehicles & Industrial Products Division  
11 Laurier St./11, rue Laurier  
7A2, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> RFSA - PINTLE TRAILERS	
<b>Solicitation No. - N° de l'invitation</b> E60HP-17TRLR/B	<b>Date</b> 2017-07-06
<b>Client Reference No. - N° de référence du client</b> E60HP-17TRLR	<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> hp923.E60HP-17TRLR	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HP-923-72969	
<b>Date of Original Request for Supply Arrangement</b> 2017-06-08 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-03-31</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Martin, Erik	<b>Buyer Id - Id de l'acheteur</b> hp923
<b>Telephone No. - N° de téléphone</b> (873) 469-3318 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

**THIS AMENDMENT 001 IS ISSUED TO MODIFY THE REFERENCED RFSA AS FOLLOWS:**

- 1- Post Questions and Answers #1 and #2.
- 2- Add new Over Wheel Configuration (OW-SS) in the RFSA document;
- 3- Add new Over Wheel Configuration (OW-SS) and modify the following paragraphs in Annex "A" – Purchase Description – Pintle Trailers dated 2017-06-28;
  - a) Para 1.4, the new configuration OW-SS was inserted in the Data Table;
  - b) Para 1.4.1, the new configuration OW-SS was inserted in the Sub-Configuration Table;
  - c) Para 1.4.2, the new configuration OW-SS was inserted in the Feature and Accessories Table;
  - d) Para. 3.8 (b), clarify the types of electrical connections;
  - e) Para 3.13 (e), clarify that manual ramps must be assisted by spring and stow vertically when lock for travel;
  - f) Para 3.14 (a) iii 3, clarify the Lunette Mounting Height for the new configuration OW-SS;
  - g) Para 3.14 (j) iv, to reflect the required clarification in response to questions about the winch cable.
- 4- Add the new Over Wheel Configuration (OW-SS) in the Appendix 1 – Technical Information Questionnaire – Pintle Trailer dated 2017-06-28;

**RFSA#E60HP-17TRLR/B**

**Pintle Trailers / Questions & Answers**

Q #	Questions	Answers	Modify Specifications?
1	<p>3.14 Features and Accessories, Item (J) Winch with Generator</p> <p>iii) The winch must have a bare drum pull of at least 25 percent of 'GVWR MINIMUM' in the Data Table (para 1.4)</p> <p><b>Question:</b> Many winch manufacturers base their products' performance and capacities based on wire rope (cable) wrapped once around the drum providing the 'first layer'. Some winch manufacturers do not produce data for bare drum pulls as it is recommended to have at least one layer (one wrap) of wire rope on the winch drum for pulling operations.</p> <p>Will the customer accept a winch that has performance, capacities and specifications that meet or exceed the requirement of 25 percent of 'GVWR MINIMUM' based on the first layer of rope (cable) wrapped on the drum, in lieu of 'bare drum pull'.</p>	<p>The documentation provided as proof of compliance must demonstrate that the capacity of the winch is at least 25 percent of 'GVWR MINIMUM' on a bare drum pull. If data on bare drum pull capacity is not available, it is still clear to DND that a winch documented as having a pull meeting or exceeding 25% of 'GVWR MINIMUM' with one (1) layer on the drum will satisfy the minimum of 25% bare drum pull. Therefore, providing such data would constitute an acceptable proof of compliance for the winch.</p>	N
2	<p>iv) The winch must have at least 27 meters of cable, which has been pre-strained to remove elasticity.</p> <p><b>Question:</b> Will the customer accept either:</p> <p>27m wire rope (cable) or 27m synthetic winch rope (similar to Master Pull or Spydura).</p>	<p>Synthetic winch rope is acceptable. The specification Paragraph will be changed to:</p> <p>iv) The winch must have at least 27 meters of cable or synthetic winch rope, which is matched to the capacity of the winch, as recommended by the winch OEM.</p>	Y

**REMOVE THE RFSA DOCUMENT IN ITS ENTIRETY.**

**INSERT:**

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**Annex "C"** – RFP Template

(For more information about the RFP template and Bid Solicitation Process, refer to "Bid Solicitation" Section detailed under Part 6B.)

## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;
- Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:
  - 6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;
  - 6B, includes the instructions for the bid solicitation process within the scope of the SA;
  - 6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes includes the Purchase Descriptions and the Technical Information Questionnaires and any other annexes.

### **1.2 Summary**

**1.2.1** Canada is seeking to establish SAs to procure Pintle Trailers. The Pintle Trailers are divided in 9 different configurations as follows:

Pintle Trailers, Between Wheels Configurations (BW-A, BW-B and BW-C), including various sub-configurations, related features and accessories in accordance with Annex "A" – Purchase Description – Pintle Trailer.

Pintle Trailers, Over Wheels Configurations (OW-A, OW-B, OW-C, OW-D, OW-E and OW-SS), including various sub-configurations, related features and accessories in accordance with Annex "A" – Purchase Description – Pintle Trailer.

Suppliers may submit an arrangement for a specific configuration (i.e.: BW-B only or OW-C only). Suppliers must however submit an arrangement for all sub-configurations within the configuration for which an arrangement is submitted. Suppliers must ensure that all features and accessories within the configuration for which an arrangement is submitted are available upon request in the contract.

The period of the SAs will be from the date of issue to March 31, 2020 inclusively.

The Identified Users of the SAs will include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

**1.2.2** The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

**1.2.3** The Request for Supply Arrangements (RFSA) is to establish supply arrangements for the delivery of the requirement detailed in the RFSA to the Identified Users across Canada, excluding locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the resulting supply arrangements.

### **1.3 Security Requirements**

There is no security requirement applicable to the Supply Arrangement.

### **1.4 Debriefings**

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

## PART 2 – SUPPLIER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The 2008 (2017-04-27) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

Subsection 5.4 of 2008, Standard Instructions - Request for Supply Arrangements - Goods or Services, is amended as follows:

Delete: 60 days

Insert: 90 days

### 2.2 Submission of Arrangements

Arrangements must be submitted only to Public Services and Procurement Canada (PSPC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Supply Arrangements.

Due to the nature of the Request for Supply Arrangements, transmission of arrangements by facsimile to PSPC will not be accepted.

A second RFSA will be posted on the Government Electronic Tendering Service (GETS) until March 31, 2020 to allow new Suppliers to become qualified. Suppliers will have an on-going opportunity for qualification during the RFSA validity period. Existing qualified Suppliers, who have been issued a supply arrangement following the first RFSA, will not be required to submit a new arrangement. The existing qualified Suppliers will have an on-going opportunity during the second RFSA validity period to qualify new products.

### 2.3 Evaluation Period

The evaluation of the arrangement submitted by suppliers will start **on June 28, 2017**. Throughout the period of the RFSA, arrangement will be evaluated upon reception.

### 2.4 Former Public Servant – Notification

Service contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. Therefore, the bid solicitation will require that you provide information that, were you to be the successful bidder, your status with respect to being a former public servant in receipt of a pension or a lump sum payment, will be required to report this information on the departmental websites as part of the published proactive disclosure reports generated in accordance with Treasury Board policies and directives on contracts with former public servants, Contracting Policy Notice 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

### 2.5 Federal Contractors Program for Employment Equity – Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the



Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on [Employment and Social Development Canada \(ESDC\) - Labour's website](#).

## **2.6 Enquiries - Request for Supply Arrangements**

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than seven (7) calendar days before the Request for Supply Arrangements (RFSA) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada

## **2.7 Applicable Laws**

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

## **PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS**

### **3.1 Arrangement Preparation Instructions**

Canada requests that Suppliers provide the arrangement in separately bound sections as follows:

Section I: Technical Arrangement (2 hard copies)

Section II: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that Suppliers follow the format instructions described below in the preparation of the arrangement.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Supply Arrangements.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Suppliers should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Arrangement**

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Suppliers should complete and submit, with their bid, the following Technical Information Questionnaire for the one or the multiple configurations for which an arrangement is being submitted:

- Appendix "1" – Technical Information Questionnaire - Pintle Trailers - dated 2017-06-28

#### **Substitutes and Alternatives**

Suppliers may propose substitutes and alternatives where "or equivalent" is indicated in the technical requirement description (Purchase Description). Suppliers are encouraged to offer or suggest green solutions whenever possible.

1. Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance by the Technical Authority where the Supplier:
  - (a) Clearly identifies a substitute and/or an alternative;
  - (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;

- (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;
  - (d) Provides complete specifications and brochures, where applicable;
  - (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
  - (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.
2. Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance by the Technical Authority if:
- (a) The bid fails to provide all of the information requested to allow the Technical Authority to fully evaluate the evaluate the equivalency; or
  - (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.

## **Section II: Certifications**

Suppliers must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical evaluation criteria.

An evaluation team composed of representatives of Canada will evaluate the arrangements.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Proof of Compliance**

Suppliers must submit, with their arrangement, all proof of compliance required in the Purchase Description(s) and the Technical Information Questionnaire(s) for each configuration for which an arrangement is being submitted.

##### **4.1.1.2 Substitutes and/or Alternatives**

Suppliers proposing substitutes and/or alternatives must provide with their arrangement, all the information as detailed in Part 3, Section 1, - Substitutes and Alternatives to be considered for evaluation.

### **4.2 Basis of Selection**

An arrangement must comply with the requirements of the Request for Supply Arrangements and meet all mandatory technical evaluation criteria to be declared responsive. All responsive arrangements will be recommended for issuance of a supply arrangement.

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

### 5.1 Certifications Required with the Arrangement

Suppliers must submit (if applicable) the following duly completed certifications as part of their arrangement.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide with its arrangement the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

#### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.2.2 Product Conformance

The Supplier certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the SA and of any resulting contract, to all technical specifications of the purchase description(s).

This certification does not relieve the arrangement from meeting all mandatory technical evaluation criteria detailed in Part 4.

---

Supplier's authorized representative signature

---

Date

**5.2.3 General Environmental Criteria Certification**

The Supplier must select and complete one of the following two certification statements.

A) The Supplier certifies that the Supplier is registered or meets ISO 14001.

\_\_\_\_\_  
Supplier's Authorized Representative Signature

\_\_\_\_\_  
Date

**Or**

B) The Supplier certifies that the Supplier meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Supplier must indicate which four (4) criteria, as a minimum, are met.

<b>Green Practices within the Suppliers' organization</b>	<b>Insert a checkmark for each criterion that is met</b>
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

\_\_\_\_\_  
Supplier's Authorized Representative Signature

\_\_\_\_\_  
Date

## PART 6 – SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

### A. SUPPLY ARRANGEMENT

#### 6.1 Arrangement

The Supply Arrangement covers the Requirement described in the Purchase Description at Annex “A” – Pintle Trailers dated 2017-06-28

#### 6.2 Security Requirement

There is no security requirement applicable to the Supply Arrangement.

#### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### 6.3.1 General Conditions

2020 (2016-04-04) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

#### 6.4 Term of Supply Arrangement

##### 6.4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from \_\_\_\_\_ to \_\_\_\_\_. *(To be inserted by PSPC at time of issuance of the SA)*

**6.4.2** The Supply Arrangement (SA) is for the delivery of the requirement detailed in the SA to the Identified Users across Canada, **excluding** locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the supply arrangement.

#### 6.5 Authorities

##### 6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Erik Martin  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: LEFTD, HP Division  
Address: Place du Portage, 11 Laurier Street, Gatineau, QC, K1A 0S5  
Telephone: 873-469-3318  
E-mail address: erik.martin@pwgsc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

### 6.5.2 Technical Authority

The Technical Authority for the SA is:

Name: \_\_\_\_\_ (To be inserted by PSPC at time of contract award.)  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

The Technical Authority is responsible for all matters concerning the technical content of the Purchase Description(s) under the SA. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a SA amendment issued by the Supply Arrangement Authority.

### 6.5.3 Supplier's Representative

Name: \_\_\_\_\_ (To be inserted by the supplier)  
Title: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

### 6.6 Identified Users

The Identified Users include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

### 6.7 On-going Opportunities for Qualification

A second RFSA will be posted on the Government Electronic Tendering Service (GETS) until March 31, 2020 to allow new Suppliers to become qualified. Suppliers will have an on-going opportunity for qualification during the RFSA validity period. Existing qualified Suppliers, who have been issued a supply arrangement following the first RFSA, will not be required to submit a new arrangement. The existing qualified Suppliers will have an on-going opportunity during the second RFSA validity period to qualify new products.

The closing date of individual RFPs will not be extended to accommodate bidders who are in the process of being pre-qualified. Only Suppliers who have been pre-qualified and have been awarded an SA will be allowed to submit bids for individual RFPs.

### 6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the articles of the Supply Arrangement;



- (b) the general conditions 2020 (2016-04-04), General Conditions - Supply Arrangement - Goods or Services;
- (c) Annex "A" and Appendix 1 - Purchase Description – Pintle Trailers - dated 2017-06-28;
- (d) Appendix 1 – Information Technical Questionnaire – Pintle Trailers - dated 2017-06-28;
- (e) Annex "B" – Quaterly Status Report – dated 2017-05-29; and
- (f) the Supplier's arrangement dated \_\_\_\_\_ (*insert date of arrangement*) (*if the arrangement was clarified or amended, insert at the time of issuance of the arrangement: "as clarified on \_\_\_\_\_" or "as amended \_\_\_\_\_"*). (*Insert date(s) of clarification(s) or amendment(s), if applicable*).

## **6.9 Certifications and Additional Information**

### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

### **6.10 Applicable Laws**

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

### **6.11 Supply Arrangement Reporting**

The Supplier must compile and maintain records on its provision of goods to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data in accordance with the reporting requirements detailed in Annex "B" – Quarterly Status Report. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Supply Arrangement Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Supply Arrangement Authority no later than **fifteen (15) calendar days** after the end of the reporting period.

### **6.12 Technical Changes, Substitutes and Alternatives**

Any technical changes, substitutes and alternatives proposed by the Supplier must be evaluated for acceptance by the Technical Authority. Any substitutes and alternatives must be equivalent in form, fit, function, quality and performance to what is being replaced and must be at no additional cost to Canada. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A Supply Arrangement amendment will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Supplier is unable to meet the technical requirement, Canada may terminate the Supply arrangement in accordance with the general conditions stated in the Request for Supply Arrangement.

### **6.13 Substitute Model**

In the event that a model is discontinued, the Supplier must notify the Supply Arrangement Authority. The Supplier can offer, through the Supply Arrangement Authority, a substitute model for acceptance. The substitute model must meet all the technical requirements of the Purchase Description. An administrative revision will be done in the Supply Arrangement to reflect the change in model.

Should the substitute model not meet the technical requirement, the supplier has the right to submit another model for evaluation that they feel will satisfy the requirements. Until a substitute is approved by the Technical Authority, the supplier will not be allowed to bid on requests for that configuration.

### **6.14 Meeting after issuance of Supply Arrangement**

Within ten (10) calendar days from the effective date of the SA, the Supplier must contact the Supply Arrangement Authority to determine if a meeting is required. A meeting will be convened at Canada's discretion. The Supplier shall be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Supplier's facilities or at the Supply Arrangement Authority's facility or via teleconference, at Canada's discretion at no additional cost to Canada.

### **6.15 Progress Meetings**

Progress Meetings will take place as and when required, at Canada's discretion.

### **6.16 Factory Authorized Warranty Providers (FAWP)**

The FAWP must have the facilities and manpower required to perform all warranty repairs on the trailer/equipment. The FAWP must be authorized by the OEM to provide warranty repairs for the trailer(s).

## **B. BID SOLICITATION**

### **6.1 Bid Solicitation Documents**

Canada will use the bid solicitation template at Annex "C". The latest versions of the template and terms and conditions will be used at time of bid solicitation. A copy is available by contacting the Supply Arrangement Authority detailed under Part 6.

### **6.2 Bid Solicitation Process**

- 6.2.1** Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from all pre-qualified Suppliers who have been issued a SA under the RFSA #E60HP-17TRLR/A and RFSA #E60HP-17TRLR/B.
- 6.2.2** The bid solicitation will be posted on the Government Electronic Tendering Service (GETS).
- 6.2.3** The identified users of the SA will be responsible for the bid solicitation process and the award of individual contracts for requirements not exceeding \$400K (including applicable taxes). PSPC will be responsible for the bid solicitation process and award of individual contracts exceeding \$400K (including applicable taxes).

**6.2.4** The following forms must be used for the first page of the bid solicitation document and the first page of the resulting contract document. These forms are available on the Electronic Forms Catalogues ([http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search\\_for\\_forms-e.html](http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html)) website.

*PWGSC-TPSGC 9400-3, Bid Solicitation*

*PWGSC-TPSGC 9400-4, Contract*

## **C. RESULTING CONTRACT CLAUSES**

### **6.1 General**

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template, general conditions 2010A (2016-04-04) will apply to the resulting contract.

The latest versions of the template and terms and conditions will be used at time of bid solicitation. A copy is available by contacting the Supply Arrangement Authority detailed under Part 6.



**NOTICE**

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

**AVIS**

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

**ANNEX "A"**  
**PURCHASE DESCRIPTION**  
**PINTLE TRAILER**

**1. SCOPE**

1.1 **Scope** - This Purchase Description covers the requirements for pintle trailers.

1.2 **Instructions**

- (a) Requirements, which are identified by the word "**must**", **must** be treated as mandatory. Deviations will not be permitted;
- (b) Requirements identified with a "will" define actions to be performed by Canada and require no action/obligation on the Contractor's part;
- (c) Where "**must**" or "will" are not used, the information provided is for guidance only;
- (d) Where a standard is specified and the Contractor has offered an **Equivalent**, that **Equivalent** standard **must** be supplied by the Contractor;
- (e) Where a technical certification is referred to in this Purchase Description, a copy of the certification or an acceptable Proof of Compliance **must** be supplied, when requested by the **Technical Authority**;
- (f) While the International System of Units (SI) **must** be used as the primary system of measurement to define requirements of this Purchase Description, both the SI system and the standard system for this product may be indicated. Conversion from one system of measurement to the other may not be exact; and
- (g) Dimensions stated as nominal **must** be treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

1.3 **Definitions**

- (a) "**Provided**" means "provided and installed";
- (b) "**Technical Authority**" **must** mean the official responsible for the technical content of this requirement;
- (c) "**Equivalent**" means a standard, means, or component type, which the **Technical Authority** has approved for this requirement as meeting the specified requirements for fit, form, function and performance;

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OPI: DSVPM 4 - BPR: DAPVS 4

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- (d) "**Commercially Equipped**" means that the vehicle/trailer is provided in its standard commercial configuration with no additional government-specified requirements;
- (e) "**Bilingual**" means in both official languages; English and French;
- (f) "**Road legal**" means the vehicle/trailer can be legally operated on all Canadian highways and secondary roads, without restrictions or special permits;
- (g) "**Payload**" means the maximum cargo load carrying capacity of the vehicle/trailer;
- (h) "**Gross Vehicle Weight Rating**" (GVWR) means manufacturer-specified recommended maximum weight of a vehicle/trailer when fully loaded; and
- (i) "**Gross Axle Weight Rating**" (GAWR) means the gross axle weight rating, which is the maximum axle load allowed by the manufacturer for this application.

1.4 **Data Table** - The following table shows required performance and dimensions for each configuration.

CHARACTERISTIC	PARAGRAPH	UNITS	CONFIGURATION									
			BW-A	BW-B	BW-C	OW-A	OW-B	OW-C	OW-D	OW-E	OW-SS	
GVWR MINIMUM	3.4 (a)	kg	4,500	7,200	9,050	4,500	7,200	9,050	18,125	27,200	13,600	
GVWR MAXIMUM	3.4 (b)	kg	5,650	9,000	11,500	5,650	9,000	11,500	22,700	34,000	14,600	
DECK WIDTH	3.4.2 (a)	mm	1,975	1,975	1,975	2,565	2,565	2,565	2,565	2,565	2,565	
DECK LENGTH - FLAT	3.4.2 (b)	mm	4,850	4,850	4,850	6,050	6,050	6,050	6,050	7,565	5,450	
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)	mm	5,600	5,600	5,600	7,300	7,300	7,300	7,300	9,100	6,350	
DECK TYPE BETWEEN THE WHEELS	3.4.2 (d) i	-	X	X	X							
DECK TYPE OVER THE WHEELS	3.4.2 (d) ii	-				X	X	X	X	X	X	

1.4.1 **Sub Configuration Table.** The following table indicates, with an "X", the sub configurations that **must** be provided upon request in the contract, with reference to the applicable design characteristics paragraph number.

SUB-CONFIGURATION	DESIGN CHARACTERISTICS	CONFIGURATION												
		BW-A	BW-B	BW-C	OW-A	OW-B	OW-C	OW-D	OW-E	OW-SS				
FLAT DECK, (NO TILT, NO RAMPS)	PARAGRAPH -				X	X	X	X	X					
FLAT DECK, RAMPS (NO TILT)	3.13(e)	X	X	X										
FLAT DECK, TILT, RAMPS	3.13(b), 3.13(e)	X	X	X										
FLAT DECK, TILT (NO RAMPS)	3.13(b)			X										
FLAT DECK, HYDRAULIC POWERED TILT (NO RAMPS)	3.13(C)			X										
BEAVERTAIL, TILT, RAMPS	3.13(b), 3.13(d), 3.13(e)				X	X	X	X	X	X	X	X	X	
BEAVERTAIL, RAMPS (NO TILT)	3.13(d), 3.13(e)	X	X	X	X	X	X	X	X	X	X	X	X	
BEAVERTAIL, AIR POWERED TILT, POWERED RAMPS (WITH AIR BRAKES ONLY)	3.13(c), 3.13(d), 3.13(e), 3.13(f)										X	X	X	

1.4.2 **Features and Accessories Table.** The following table indicates, with an "X" and by configuration, the features and accessories that **must** be provided upon request in the contract, with reference to the applicable paragraph number.

DESCRIPTION	PARAGRAPH	CONFIGURATION												
		BW-A	BW-B	BW-C	OW-A	OW-B	OW-C	OW-D	OW-E	OW-SS				
LUNETTE MOUNTING PLATE, 400-700 mm	3.14 (a) (iii) (1)	X	X	X	X	X	X							
LUNETTE MOUNTING PLATE, 600-900 mm	3.14 (a) (iii) (2)							X	X					
LUNETTE MOUNTING PLATE, 600-1000 mm	3.14 (a) (iii) (3)													X
BALL COUPLER (IN ADDITION TO LUNETTE)	3.14 (b)	X	X	X	X	X	X							
RATCHET STRAPS (FLAT DECK ONLY)	3.14 (c)							X	X					
STANDARD LANDING GEAR	3.14 (d)	X	X	X	X	X								
DUAL SPEED LANDING GEAR WITH SPREADER PLATE	3.14 (e)							X	X					X
HUBOMETER	3.14 (f)							X	X					
LOOSE WHEEL NUT INDICATORS	3.14 (g)							X	X					
CONTAINER LOCKS (FLAT DECK ONLY)	3.14 (h)							X	X					
REMOVABLE SIDE BOARDS (FLAT DECK ONLY)	3.14 (i)							X	X					
WINCH WITH GENERATOR (BEAVERTAIL ONLY)	3.14 (j)			X				X	X					
ELECTRIC BRAKES	3.14 (k) (i)	X	X	X	X	X					X	X	X	X
AIR BRAKES	3.14 (k) (ii)													
PAINT FINISH	3.14 (l) (i)										X	X		
GALVANIZED FINISH WITH GALVANIZED OR ALUMINUM WHEELS	3.14 (l) (ii)	X	X	X	X	X				X				X
PAPER MAINTENANCE MANUAL - ENGLISH	4.1.3 (a)	X	X	X	X	X				X	X	X	X	X
PAPER MAINTENANCE MANUAL - FRENCH	4.1.3 (b)	X	X	X	X	X				X	X	X	X	X
DIGITAL MAINTENANCE MANUAL - ENGLISH	4.1.3 (c)	X	X	X	X	X				X	X	X	X	X
DIGITAL MAINTENANCE MANUAL - FRENCH	4.1.3 (d)	X	X	X	X	X				X	X	X	X	X
PAPER PARTS MANUAL	4.1.3 (e)	X	X	X	X	X				X	X	X	X	X
DIGITAL PARTS MANUAL	4.1.3 (f)	X	X	X	X	X				X	X	X	X	X



2. **APPLICABLE DOCUMENTS** - Canada will not be supplying any reference documents. Effective documents are those in effect on the date of the manufacture of the trailer. Information on the organization is supplied below.

- (a) Hazardous Products Act  
Government of Canada / Department of Justice  
<http://laws-lois.justice.gc.ca/eng/acts/H-3/>
- (b) International Organization for Standardization (ISO)  
ISO Central Secretariat  
1, ch. de la Voie-Creuse  
CP 56, CH-1211 Geneva 20  
Switzerland  
<http://www.iso.org/iso/home.htm>
- (c) SAE Standards  
SAE World Headquarters  
400 Commonwealth Dr.,  
Warrendale, PA, 15096-0001  
<http://www.sae.org>
- (d) Canada Motor Vehicle Safety Act (CMVSA)  
Government of Canada / Transport Canada  
<http://www.tc.gc.ca/eng/acts-regulations/acts-1993c16.htm>

### 3. **REQUIREMENTS**

#### 3.1 **Standard Design**

- (a) The trailer **must** be the latest model from a manufacturer who has demonstrated acceptability by selling, in North America, this type and size of trailer for at least five (5) years;
- (b) The trailer/equipment **must** include all components, equipment and accessories normally supplied for this application, although they may not be specifically described in this Purchase Description;
- (c) The trailer/equipment **must** have engineering certification available, upon request for this application from the original manufacturers of major equipment, systems and assemblies;
- (d) The trailer/equipment **must** conform to all applicable laws, regulations and industrial standards governing manufacture, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- (e) The trailer **must** not have systems and components operating at capacities beyond those published by the system or component manufacturer.

#### 3.2 **Operating Conditions**

3.2.1 **Weather** - The trailer **must** operate under weather conditions found in Canada in temperatures ranging from -40 to 40°C.

3.2.2 **Terrain** - The trailer **must** operate in all-weather conditions on highways, secondary roads, gravel roads, and off-road (e.g. construction sites, open fields and dirt tracks).

#### 3.3 **Safety Standards**

3.3.1 **Vehicle Safety Regulations** - The trailer **must** meet the provisions of the Canada Motor Vehicle Safety Act.

3.3.2 **Hazardous Materials** - The contractor **must** comply with the Hazardous Products Act of Canada with regards to the use of hazardous materials, ozone depleting substances, polychlorinated biphenyls, asbestos and heavy metals used in the manufacture and assembly of the product supplied.

3.4 **Performance**

- (a) The trailer **must** have a Gross Vehicle Weight Rating (GVWR) of at least that given as "GVWR MINIMUM" in the Data Table (paragraph 1.4);
- (b) The trailer **must** not have a Gross Vehicle Weight Rating (GVWR) greater than that given as "GVWR MAXIMUM" in the Data Table (paragraph 1.4);
- (c) The trailer **must** operate with a payload weight of at least 70 % of the "GVWR MINIMUM" in the Data Table (paragraph 1.4);
- (d) The trailer **must** carry a full load on highways and secondary roads at speeds of up to at least 110 km/h;
- (e) The trailer **must** carry a full load on gravel roads at speeds of up to at least 40 km/h; and
- (f) The trailer **must** carry a full load cross-country at speeds of up to at least 10 km/h.

3.4.1 **Towing Ability**

- (a) The trailer **must** follow the towing vehicle without weaving or side sway; and
- (b) The trailer **must** have a horizontal articulation up to 60 degrees without interference with the towing vehicle.

3.4.2 **Deck Dimensions and Type**

- (a) The trailer **must** have a deck width of at least that given as "DECK WIDTH" in the Data Table (paragraph 1.4);
- (b) The trailer **must** have a flat deck length of at least that given as "DECK LENGTH - FLAT" in the Data Table (paragraph 1.4);
- (c) The trailer **must** have a total deck length, when a beavertail is requested, of at least that given as "DECK LENGTH WITH BEAVERTAIL" in the Data Table (paragraph 1.4); and
- (d) **Deck Type**
  - i When "X" is indicated for "DECK TYPE BETWEEN THE WHEELS", in the Data Table (paragraph 1.4), the trailer **must** be provided with a between the wheels equipment hauler deck configuration; and
  - ii When "X" is indicated for "DECK TYPE OVER THE WHEELS", in the Data Table (paragraph 1.4), the trailer **must** be provided with an over the wheels deck configuration.

3.5 **Equipment**

- (a) **Drawbar** - The trailer **must** be provided with a drawbar built to carry at least 30 per cent of GVWR.
- (b) **Lunette**
  - i The trailer **must** be provided with a fixed (non- rotating) lunette; and

- ii The lunette **must** have a nominal inside diameter 76 mm in accordance with *SAE J847 Trailer Tow Bar Eye and Pintle Hook/coupler Performance*.
- (c) **Safety Chains**
- i The trailer **must** be provided with two (2) safety chains with snap hooks; and
  - ii The safety chains **must** be built in accordance with *SAE J697 Safety Chain of Full Trailers or Converted Dollies*.
- (d) **D-rings and Tie-downs**
- i The trailer deck **must** be provided with at least eight (8) deck mounted D-rings;
  - ii The trailer D-rings **must** be positioned along both sides of the deck and interior of the removable side boards (when side boards are requested) so that they can be used when the side boards are mounted;
  - iii The D-rings **must** be mounted flush with the trailer deck;
  - iv The D-rings **must** not interfere with other loading operations when not in use; and
  - v The trailer deck **must** be provided with at least eight (8) frame mounted tie downs.
- (e) **Trailer Decking** - The trailer deck **must** be provided with a dimensionally stable hardwood deck surface, such as ship-lapped keruing or ***Equivalent***.
- (f) **License Plate Holder**
- i The trailer **must** be provided with a rear license plate holder; and
  - ii The rear license plate **must** be illuminated with LED lights.
- (g) **Stowage Box**
- i A stowage box **must** be provided;
  - ii The stowage box **must** be mounted forward of the trailer deck;
  - iii The stowage box **must** have an internal volume of at least 0.1 cubic meters;
  - iv The stowage box **must** have a hinged and sealed cover and a hasp for a padlock;
  - v The hinges and hasp **must** be stainless steel; and
  - vi The stowage box **must** be self-draining, with a means of preventing water from entering through the drain opening.
- (h) **Manual Storage Box**
- i The trailer **must** be provided with a sealed weatherproof box exclusively for the storage of the trailer operator manual;
  - ii The size of the manual storage box **must** allow a paper copy of the trailer operator manual to fit flat or rolled; and

iii It is acceptable that the manual storage box be mounted in the trailer stowage box.

(i) **Tools**

i The trailer **must** be supplied with a lug wrench to remove wheel nuts; and

ii The lug wrench **must** be stored in the trailer stowage box.

3.6 **Axles** - The trailer axles **must** have a capacity of at least the maximum payload plus the trailer weight.

3.7 **Wheels and Tires**

(a) The trailer **must** be provided with steel-belted, tubeless radial tires;

(b) All wheels **must** be provided with tires with a mud and snow tread; and

(c) The wheel assemblies **must** have a capacity equal or greater than the load applied, at the top trailer speed (paragraph 3.4).

3.7.1 **Spare Wheel Assembly with Storage**

(a) The trailer **must** be provided with a spare wheel assembly;

(b) The trailer **must** be provided with a dedicated storage location for the spare wheel assembly; and

(c) The spare wheel assembly **must** not be mounted on the trailer deck.

3.8 **Electrical System**

(a) The trailer **must** operate with a towing vehicle having a 12-volt negative ground electrical system;

(b) The electrical system **must** be provided with a positive engaging, 7-pin trailer receptacle;

i For trailers provided with air brakes the trailer receptacle **must** conform to *SAE J560 Primary and Auxiliary Seven Conductor Electrical Connector for Truck-Trailer Jumper Cable*; and

ii For trailers provide with electric brakes the trailer receptacle **must** be the 7-way RV blade type.

(c) The towing vehicle will provide all power and control for the trailer lighting;

(d) The trailer **must** have the wiring protected by design and positioning to prevent damage from and contact with spilled hydrocarbon fuels;

(e) Wiring **must** be protected by grommets when passing through metal; and

(f) The wiring **must** be protected woven fabric looms which are waterproof. Split hose looms will not be accepted.

3.9 **Lighting**

(a) The trailer **must** have lights and reflectors in accordance with CMVSA;

(b) The lights **must** be recessed or otherwise protected from damage with all components easily accessible for servicing;

- (c) All trailer lighting **must** be LED; and
- (d) Lights **must** be rubber mount sealed LED lights.

3.10 **Lubricants and Hydraulic Fluids**

- (a) The trailer **must** operate using synthetic non-proprietary lubricants; and
- (b) Grease fittings on the trailer **must** conform to *SAE J534 Lubrication Fittings*.

3.11 **Identification**

- (a) The trailer information **must** be permanently marked in a conspicuous and protected location;
- (b) The information **must** include the manufacturer's name, and model;
- (c) GAWR and GVWR ratings **must** be provided; and
- (d) The maximum payload capacity **must** be provided on the identification plate.

3.12 **Trailer Delivery Condition**

- (a) The trailer **must** be delivered to destination in a fully operational condition (serviced and adjusted);
- (b) The trailer **must** be cleaned before being shipped; and
- (c) Lubricant viscosity provided **must** be in accordance with the manufacturer's specifications for the destination and the season of delivery.

3.13 **Design Characteristics** - Sub-configurations are defined by the combination of select design characteristics as contained in table 1.4.1. The following design characteristics **must** be provided when applicable to a sub-configuration as per table 1.4.1.

(a) **Not Used**

(b) **Tilt Deck**

- i The trailer **must** be provided with a tilt deck;
- ii The tilt deck **must** be provided with a locking mechanism to secure the deck in the travel position. An automatic locking mechanism is preferred; and
- iii Pins for pin-type tilt deck locking mechanisms **must** be held on trailer by a short chain or captive.

(c) **Power Tilt Deck**

- i The trailer deck **must** be provided with a power actuated tilt deck;
- ii The tilt deck **must** be provided with a locking mechanism to secure the deck in the travel position. An automatic locking mechanism is preferred;
- iii Pins for pin-type tilt deck locking mechanisms **must** be held on trailer by a short chain or captive;
- iv Air Brakes equipped trailers must be provided with air actuated power tilt deck using air from the brake system; and

v Electric brakes equipped trailer must be provided with hydraulic actuated power tilt deck.

(d) **Beavertail** - The trailer **must** be provided with a beavertail.

(e) **Ramps**

i Manufacturer's ramps or single ramp, with a secure travel lock provision **must** be provided;

ii Manual ramps **must** be provided with spring assists and stow vertically when locked for travel;

iii The upper surface of the ramps **must** permit loading of smooth tired vehicles;

iv The ramps **must** be a see-through design;

(f) **Powered Self-Deploying Ramps**

i Ramps provided **must** be powered self-deploying ramps; and

ii Ramps **must** be actuated using air from the brake system.

3.14 **Features and Accessories** - The following features and accessories, when required, will be requested in the individual bid solicitation in accordance with the Features and Accessories Table (Paragraph 1.4.2).

(a) **Lunette Mounting Plate**

i The trailer **must** be provided with a lunette mounting plate;

ii The lunette mounting plate **must** be provided with adjustable heights at increments of no greater than 50 mm; and

iii **Lunette Mounting Heights**

1. The lunette mounting plate **must** allow the lunette to be mounted with nominal heights from 400 to 700 mm above ground level;

2. The lunette mounting plate **must** allow the lunette to be mounted with nominal heights from 600 to 900 mm above ground level; or

3. The lunette mounting plate **must** allow the lunette to be mounted with nominal heights from 400 to 1000 mm above ground level.

(b) **Ball Coupler**

i The trailer **must** be provided with a ball coupler, in addition to the lunette;

ii The ball coupler **must** accommodate a 2 ½ inch (63.5 mm) ball; and

iii The ball coupler **must** mount on the lunette mounting plate.

(c) **Ratchet Straps**

i The trailer **must** be provided with four (4) sets of nominal 9,140 mm long and 75 mm wide cargo strap assemblies complete with winches and slip hooks;

ii The strap assemblies **must** be mounted at four (4) locations on the left hand side of the trailer such that

operation of the trailer is not impaired and ground clearance is not diminished; and

iii The strap assemblies **must** have a load capacity of at least 4,525 kg.

(d) **Standard Landing Gear**

i The trailer **must** be provided with landing gear having a positively locked travel position;

ii The landing gear **must** lift a fully loaded trailer at least 200 mm from horizontal; and

iii The landing gear **must** have a stored ground clearance of at least 450 mm.

(e) **Dual speed Landing Gear**

i The trailer **must** be provided with a dual speed landing gear having a positively locked travel position;

ii The dual speed landing gear **must** lift a fully loaded trailer at least 200 mm from horizontal; and

iii The dual speed landing gear **must** have a stored ground clearance of at least 450 mm.

iv **Load Spreader Plate**

1. The dual speed landing gear **must** be provided with a load spreader plate;

2. The load spreader plate **must** be at least 500 mm x 500 mm and at least 50 mm thick;

3. The load spreader plate **must** be made of pressure treated wood or an **Equivalent**;

4. The load spreader plate **must** have rope handle; and

5. The load spreader plate **must** have a storage location on the trailer.

(f) **Hubometer**

i The trailer **must** be provided with a hubometer installed on the curb side of one (1) of the axles; and

ii The hubometer **must** be in kilometers.

(g) **Loose Wheel Nut Indicators** - Loose wheel nut indicators **must** be provided at each wheel station.

(h) **Container Locks**

i The trailer **must** be provided with eight (8) retractable ISO lock container locks positioned to accept a loaded 20 foot ISO container (Class 1C in accordance with ISO 668) or two (2) 10 foot containers (Class 1D in accordance with ISO 668);

ii The ISO container locks **must** be mounted flush with the trailer deck;

iii The ISO container locks **must** not interfere with other loading operations when not in use; and

iv The preferred ISO container locks are Jost Model R 416 VAK.

(i) **Removable Side Boards**

- i The trailer **must** be provided with removable side boards;
- ii The removable side boards **must** have a height above the trailer deck, when installed, of at least 605 mm;
- iii The removable side boards **must** have metal posts;
- iv The removable side boards **must** have rails that are fabricated from metal or composite material; and
- v The side rails **must** be separated from the rail above or below and the deck with spaces of at least 50 mm.

(j) **Winch with Generator**

- i The trailer **must** be provided with an electrically powered winch;
- ii The winch **must** pull from the front of the trailer deck;
- iii The winch **must** have a bare drum pull of at least 25 percent of "GVWR MINIMUM" in the Data Table (paragraph 1.4);
- iv The winch **must** have at least 27 meters of cable or synthetic winch rope, which is matched to the capacity of the winch, as recommended by the winch OEM;
- v The winch **must** be accompanied with a pulley and chain assembly to allow a doubled cable;
- vi The winch **must** be provided with either a wireless or wired remote control;
- vii If a wired remote control is provided, the cable length **must** be at least 3,500 mm;
- viii The contractor **must** provide a generator that supplies the power to the winch, through a battery; and
- ix The generator **must** be permanently installed on the A-frame of the trailer.

(k) **Brake System** - The required brake system will be specified in the contract.

i **Electric Brake System**

- 1. The trailer **must** be provided with electric brakes;
- 2. The brakes **must** be connected to power from the towing vehicle through the trailer receptacle; and
- 3. The brake system **must** be provided with breakaway safety system equipped with a coiled breakaway cable.

ii **Air Brake System**

- 1. The trailer **must** be provided with an air anti-lock braking system (ABS);
- 2. The brake system **must** be provided with colour coded glad hand coupler offset to the roadside, with dummy glad hand couplers equipped with a safety chain provided for each glad hand;
- 3. The trailer's tractor-to-trailer lines **must** be constructed of coiling lines; and



4. The air tank drain valve **must** be accessible from beside the trailer;
- (1) **Paint and Finish** - The paint and finish will be specified in the contract.
  - i **Paint Finish**
    1. The trailer frame **must** be provided with a powder coat painted finish or **equivalent** durability; and
    2. The paint colour **must** be black.
  - ii **Galvanized Finish**
    1. In lieu of a painted finish, the trailer frame **must** be provided with a galvanized finish; and
    2. The galvanized finish trailer **must** be provided with galvanized finish or aluminum wheels.

#### **4. Integrated Logistic Support**

##### **4.1 Contractor Documentation and Logistic Items**

##### **4.1.1 Documents to Technical Authority (Designated Contact) on Contract**

- (a) **Manuals for Approval (DND Only)**
  - i The Contractor **must** supply a set of manuals for each Configuration/model, in digital format , including the operator, parts and maintenance (shop repair) manuals;
  - ii The set of manuals **must** include manuals for all the specified accessories and features for the configuration/model. Accessory manuals may be included as supplements to the trailer/equipment manuals;
  - iii Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection;
  - iv Digital copies **must** be supplied on a CD or DVD;
  - v Digital copies **must** be supplied in a searchable PDF format;
  - vi A separate CD/DVD **must** be supplied for each Configuration/ Make/ Model with all accessories;
  - vii The CD or DVD **must** be permanently and legibly marked with a list of contents;
  - viii Manuals will not be returned;
  - ix Manual approval, request for additional documentation or request for amendments will be supplied within 15 working days of receipt;
  - x The Contractor **must** supply the additional documentation or implement the changes as requested by the **Technical Authority**; and
  - xi Paper copies of manuals delivered under this contract **must** have the same content as the electronic format approved by the **Technical Authority**.

(b) **Engineering Drawing (DND Only)**

- i The contractor **must** provide a top level engineering drawing of the trailer;
- ii The engineering drawing **must** have right side, top and front views with overall dimensions; and
- iii The information block of the engineering drawing **must** have the original equipment manufacturer name, the original equipment manufacturer model or part number and the weight of the trailer.

(c) **Photographs and Line Drawings (DND Only)**

- i The Contractor **must** supply two (2) digital colour photographs, one (1) left-front three-quarter view, and one (1) right-rear three-quarter view of each configuration/model;
- ii One (1) digital colour photograph of each attachment taken at the three-quarter view that best illustrates the attachment **must** be supplied;
- iii One (1) front-view and one (1) side-view line drawing showing dimensions of the vehicle/equipment **must** be supplied. Brochure line drawings are acceptable;
- iv Photographs **must** have a plain background;
- v Photographs **must** be in a JPEG (Joint Photographic Experts Group) format; and
- vi Photographs **must** have a resolution of at least eight (8) Mega pixels.

(d) **Data Summary (DND Only)**

- i The Contractor **must** supply a bilingual data summary for each Configuration/model, with trailer data (including accessories and features) and a trailer picture, for each DND contract;
- ii The **Technical Authority** will supply a bilingual template of a data summary to the Contractor;
- iii The Contractor **must** supply a digital copy (MS Word) of the completed data summary for approval;
- iv Data summary approval or request for amendments will be supplied within 15 working days of receipt; and
- v The Contractor **must** implement the changes requested by the **Technical Authority**.

(e) **Warranty Letter (All Users)**

- i The **Technical Authority** will supply a bilingual warranty letter template to the Contractor;
- ii The Contractor **must** supply a complete description of the warranty with the requested warranty terms and any system or sub system warranty that exceeds the minimum requested;
- iii The warranty letter **must** include the name and contact information of the closest designated warranty provider

and other designated warranty providers across Canada;  
and

- iv The Contractor **must** supply a copy of the warranty letter, in PDF digital format, for each trailer delivered, to the **Technical Authority** or the designated contact for non-DND users.

(f) **Safety Data Sheets (All Users)**

- i The Contractor **must** supply a list, in digital format, of all hazardous materials used on the vehicle/equipment;
- ii If there are no hazardous materials used, this **must** be stated on the listing; and
- iii The Contractor **must** supply, in digital PDF format, safety data sheets for all hazardous materials in the list.

4.1.2 **Items Supplied with Each Trailer**

- (a) **Operator's Manuals** - The Contractor **must** supply an approved bilingual operator's manual in both paper and digital PDF format on a CD or DVD with each trailer delivered;
- (b) **Warranty Letter** - The Contractor **must** supply a paper copy of the warranty letter with each trailer delivered;
- (c) **Safety Data Sheets**
  - i The Contractor **must** supply a set of material safety data sheets; and
  - ii The material safety data sheets **must** be the same as those provided to the **Technical Authority** as per paragraph 4.1.1 (f).

4.1.3 **Additional Items** (when specified in the individual bid solicitation)

- (a) **Paper Maintenance Manual - English**
  - i The Contractor **must** supply the **Technical Authority** approved maintenance (shop repair) manuals in paper format and in English required for the maintenance and repair of the trailer, features and accessories; and
  - ii The contractor may supply this deliverable as a bilingual package.
- (b) **Paper Maintenance Manual - French**
  - i The Contractor **must** supply the **Technical Authority** approved maintenance (shop repair) manuals in paper format and in French required for the maintenance and repair of the trailer, features and accessories; and
  - ii The contractor may supply this deliverable as a bilingual package.
- (c) **Digital Maintenance Manual - English**
  - i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital maintenance (shop repair) manuals in English required for maintenance and repair of the trailer, features and accessories;
  - ii The contractor may supply this deliverable as a bilingual package;

- iii Digital copies **must** be supplied on a CD or a DVD; and
- iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.

(d) **Digital Maintenance Manual - French**

- i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital maintenance (shop repair) manuals in French required for maintenance and repair of the trailer features and accessories;
- ii The contractor may supply this deliverable as a bilingual package;
- iii Digital copies **must** be supplied on a CD or a DVD; and
- iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.

(e) **Paper Parts Manual**

- i The Contractor **must** supply the **Technical Authority** approved parts manuals for the trailer, features and accessories;
- ii The parts manual **must** be in English; and
- iii It is desirable to supply the parts manual in French in addition to the English version.

(f) **Digital Parts Manual**

- i The Contractor **must** supply the **Technical Authority** approved searchable PDF digital parts manuals required for the trailer, features and accessories; and
- ii It is desirable to provide the parts manual in French in addition to the English version;
- iii Digital copies **must** be supplied on a CD or a DVD; and
- iv Digital copies **must** be functional without the requirement for a password, an auto-run installation procedure or an Internet connection.



**NOTICE**

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

**AVIS**

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

**APPENDIX "1"**  
**TECHNICAL INFORMATION QUESTIONNAIRE**  
**PINTLE TRAILER**

This questionnaire covers technical information, which **must** be provided for evaluation of the configurations of the trailers offered.

Where the specification paragraphs below indicate "Proof of Compliance", the "Proof of Compliance" **must** be provided for each performance requirement/specification. Sufficient literature **must** be provided to demonstrate Proof of Compliance for each sub-configuration in each weight class.

Bidders should indicate the requested information and indicate the document name/title and page number where the Proof of Compliance can be found.

Definitions for **Equivalent** and **Proof of Compliance** are found in the DEFINITIONS section at the end of this document.

**CONTRACTOR INFORMATION**

**Contractor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Proposal Date:** \_\_\_\_\_

**Substitutes/Alternatives**

Are any equipment substitutes/alternatives offered as **Equivalent**? YES  NO

If yes, please identify all equipment substitutes/alternatives offered as **Equivalents** below:

\_\_\_\_\_  
\_\_\_\_\_

---

OPI: DSVPM 4 - BPR: DAPVS 4

Issued on Authority of the Chief of the Defence Staff  
Publiée avec l'autorisation du chef d'état-major de la Défense



**PINTLE TRAILER CONFIGURATION BW-A**

**Sub-configuration Flat Deck, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Flat Deck, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (1) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION BW-B**

**Sub-configuration Flat Deck, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Flat Deck, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (1) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION BW-C**

**Sub-configuration Flat Deck, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Flat Deck, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Flat Deck, Tilt:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Flat Deck, Hydraulic Powered Tilt:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (l) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Winch (Proof of compliance)**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Generator (Proof of compliance)**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_



**PINTLE TRAILER CONFIGURATION OW-A**

**Sub-configuration Flat Deck:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**Sub-configuration Beavertail, Tilt, Ramps:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (1) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION OW-B**

**Sub-configuration Flat Deck:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**Sub-configuration Beavertail, Tilt, Ramps:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (1) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION OW-C**

**Sub-configuration Flat Deck:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (l) ii Galvanized Finish**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer can produce trailers with this design type and weight class with a galvanized finish.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Winch (Proof of compliance)**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Generator (Proof of compliance)**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION OW-D**

**Sub-configuration Flat Deck:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Air Powered Tilt, Air Powered Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Winch** (Proof of compliance)

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Generator** (Proof of compliance)

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION OW-E**

**Sub-configuration Flat Deck:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Tilt, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**Sub-configuration Beavertail, Air Powered Tilt, Air Powered Ramps:**

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Winch** (Proof of compliance)

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**3.14 (j) Generator** (Proof of compliance)

**Make:** \_\_\_\_\_; **Model:** \_\_\_\_\_

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

**PINTLE TRAILER CONFIGURATION OW-SS**

Sub-configuration Beavertail, Ramps:

Make: \_\_\_\_\_; Model: \_\_\_\_\_

**1.4 DATA TABLE - Proof of Compliance**

CHARACTERISTIC	CLAUSE	VALUE	UNIT	DOCUMENT TITLE	PAGE
GVWR	3.4 (a)		kg		
DECK WIDTH	3.4.2 (a)		mm		
DECK LENGTH - FLAT	3.4.2 (b)		mm		
DECK LENGTH WITH BEAVERTAIL	3.4.2 (c)		mm		

**3.1 (a) Standard Design**

Proof of Compliance **must** be provided to demonstrate that the trailer original equipment manufacturer has been producing this design type and weight class of trailer for at least five (5) years.

Document Title: \_\_\_\_\_ - Page: \_\_\_\_\_

## **DEFINITIONS**

The following definitions apply to the interpretation of this Technical Information Questionnaire:

- a) "**Equivalent**" **must** mean a standard, means, or component type, which the **Technical Authority** has approved for this requirement, in writing, as meeting the specified requirements for fit, form, function and performance; and
  
- b) "**Proof of Compliance**" **must** mean an unaltered document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software. The document **must** provide detailed information on each performance requirement and/or specification. Where a document submitted as **Proof of Compliance** does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications **must** be provided. The certificate **must** detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.





***This Bid Selection Process apply to Suppliers with a Supply Arrangements (SA) under E60HP-17TRLR/A and E60HP-17TRLR/B.***

***Note: The comments/instructions in green or red addressed to the Contracting Authority (CA) must be removed from the RFP before publishing.***

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### **Attachments**

**Annex “A” – Pricing**

**Annex “B” – Requirement**

## PART 1 - GENERAL INFORMATION

### 1.1 Requirement

Canada is seeking proposals to procure:

\_\_\_\_\_ (*CA must insert quantity at time of RFP*) Trailer(s) as described in Annex "B" – Requirement and in accordance with the Request for Supply Arrangements (RFSA) E60HP-17TRLR/A and E60HP-17TRLR/B.

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days from receipt of the results of the bid solicitation process. The debriefing may be provided in writing, by telephone or in person

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the terms and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

**Subsection 05.4** of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

**Delete:** Bids will remain open for acceptance for a period of not less than sixty (60) days from the closing date of the bid solicitation

**Insert:** Bids will remain open for acceptance for a period of not less than ninety (90) calendar days from the closing date of the bid solicitation

### 2.2 Submission of Bids

Bids must be submitted only to Public Services and Procurement Canada (PSPC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the questions is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 2.4 Applicable Laws - Bid

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid as follows:

Section I: Technical Bid (1 hard copy) (if applicable);

Section II: Financial Bid (1 hard copy);

Section III: Certifications (1 hard copy);

Section IV: Additional Information (1 hard copy).

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

##### 3.1.1 New Accessories (if applicable)

Bidders may propose new accessories where the accessories qualified under their SA are replaced part number due to obsolescence or are superseded by new accessories.

Where new accessories are proposed, the bid must meet the mandatory technical evaluation criteria detailed in Part 4.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment specified in Part 6 and Annex "A" – Pricing.

Bidders should complete Annex "A" - Pricing and submit it with their bid.

Bidders do not have to submit a bid for all configurations. Each configuration will be evaluated individually.

#### Section III: Certifications

Bidders must submit the certifications required under Part 5.

#### Section IV: Additional Information

Canada requests that bidders submit the following information:

**3.1.2 Delivery Date**

While delivery of the trailer/equipment is requested by \_\_\_\_\_ *(CA must insert a delivery date at time of RFP)* the best delivery that could be offered is as follows:

Item 001 – **(quantity and type of vehicle)** and ancillary items will be delivered within \_\_\_\_\_ weeks/calendar days from the effective date of the contract. **(repeat if more than one item)**

**3.1.3 Contractor's Representative**

Name and telephone number of the person responsible for:

General enquiries

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Delivery follow-up

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**3.1.4 After Sales Service (repeat if more than one destination for firm quantity)**

Canada requests that the Bidder provide the names, addresses and telephone numbers of their authorized dealer and/or agent to provide after sales service, maintenance and warranty repairs, and a full range of repair parts for the vehicle/equipment offered. The Bidder should show the distance between the delivery location and the authorized dealer and/or agent and the delivery location.

Distance between the delivery location and the dealer and/or agent: \_\_\_\_\_ km

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**3.1.5 Manufacturer's Standard Warranty Period**

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the trailer/equipment and its component that exceeds the minimum warranty period of twelve (12) months. Any additional manufacturer's standard warranty such as those derived from the Original Equipment Manufacturer (OEM) for component/sub-assemblies will form part of the proposed contract.

**3.1.6 Extended Warranty Period (delete if not required)**

Canada requests that the Bidder indicate if an extended warranty period is being offered that exceeds the minimum warranty period of twelve (12) months.

If yes, Canada requests that the Bidder provide details and pricing information of any extended warranty period available for the trailer/equipment and any ancillary items.

Any extended warranty period offered will not be included in the financial evaluation.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Mandatory Technical Evaluation Criteria

##### 4.1.1.1 New Accessories – Proof of Compliance (if applicable)

Bidders proposing new accessories must submit with their bid all proof of compliance, as defined below, demonstrating that the new accessories meets the requirement detailed in the latest version of the Purchase Description for the applicable group and configuration issued under RFSA E60HS-16BCKH/A.

#### 4.1.2 Mandatory Financial Evaluation Criteria

**4.1.2.1** Bidders must provide with their bid all financial information requested in the bid solicitation and at Annex "A" - Pricing for all configurations for which they are submitting a bid.

**4.1.2.2** The price of the bid must be in Canadian dollars, Delivered Duty Paid (DDP) at destination, Incoterms 2000, Canadian Custom Duties and Excise Taxes included where applicable and Applicable Taxes extra.

### 4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory financial evaluation criteria and all mandatory technical evaluation criteria, where applicable, to be declared responsive. The responsive bid with the lowest aggregate evaluated price per configuration will be recommended for award of a contract. More than one contract may be awarded.

#### **DEFINITION:**

"**Proof of Compliance**" means an unaltered document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software. The document **must** provide detailed information on each performance requirement and/or specification. Where a document submitted as **Proof of Compliance** does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications **must** be provided. The certificate **must** detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### 5.1.1 Product Conformance

The Bidder certifies that all vehicles/equipment/accessories being offered are identical to those proposed and accepted under its Supply Arrangement issued pursuant to RFSA E60HS-16BCKH/A, except where the accessories are obsolete or superseded by new accessories.

This certification does not relieve the bid from meeting all mandatory technical evaluation criteria detailed in Part 4, where applicable.

\_\_\_\_\_  
Bidder's authorized representative signature

\_\_\_\_\_  
Date

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirement

There is no security requirement associated with this bid solicitation.

### 6.2 Requirement - Contract

The Contractor must deliver (*CA must insert quantity and description at time of contract award*) and related items as described in Annex "B" – Requirement and in accordance with its Supply Arrangement issued pursuant to RFSA E60HP-17TRLR/A.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Medium Complexity - Goods, apply to and form part of the Contract.

Section 09 entitled Warranty of General Conditions 2010A is amended as follows:

Delete subsection 2 in its entirety and replace with the following:

The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

If action to effect repairs under warranty cannot be initiated within two (2) working days and completed within a reasonable length of time or if the Contractor has no repair facilities in the immediate vicinity (within 100 kilometres) of the specified delivery destinations (consignees), Canada reserves the right to make such repairs and be reimbursed by the Contractor at the rate of \$103.91 per hour for labour and the cost for replaced parts."

All other provisions of the warranty section remain in effect.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date (repeat if more than one item)

Delivery of the trailer/equipment must be made as follows:

Item 001 – (*quantity and type of trailer*) and ancillary items must be delivered within to be inserted by PWGSC weeks/calendar days from the effective date of the contract.



## 6.5 Authorities

### 6.5.1 Contracting Authority *(to be completed by CA at time of RFP)*

The Contracting Authority for the Contract is:

Title:  
Organization:  
Telephone:  
E-mail address:

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Procurement Authority *(to be completed by CA at time of contract award)*

The Procurement Authority for the contract is: **(to be inserted by PWGSC)**

Title:  
Organization:  
Telephone:  
E-mail address:

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Technical Authority *(/A if not delete) (to be completed by CA at time of contract award)*

The Technical Authority for the Contract is: **(to be inserted by PWGSC)**

Title:  
Organization:  
Telephone:  
E-mail address:

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.4 Contractor's Representative

#### General enquiries

Name: **(to be inserted by PWGSC)**  
Telephone No.:  
E-mail address:

#### Delivery follow-up

Name: **(to be inserted by PWGSC)**  
Telephone No.:  
E-mail address:

**6.5.5 After Sales Service (repeat if more than one destination)**

The following authorized dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs; and a full range of repair parts for the trailer/equipment offered:

Distance between the delivery location and the dealer and/or agent: **(to be inserted by PWGSC)** km

Name:

Address:

Telephone Number:

**6.6 Payment****6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices specified in Annex "A" - Pricing, and as follows:

Firm unit prices in Canadian dollars, Delivered Duty Paid (DDP) at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and Applicable Taxes are extra.

**6.6.2 SACC Manual Clauses**

<b>SACC Reference</b>	<b>Title</b>	<b>Date</b>
C6000C	Limitation of Price	2011-05-16
H1001C	Multiple Payments	2008-05-12

**6.7 Invoicing****6.7.1 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.
2. Invoices cannot be submitted before delivery, inspection and acceptance of the vehicle/equipment/service.
3. The Applicable Taxes must be calculated on the total amount of the invoice before the holdback is applied. At the time the holdback is claimed, there will be no taxes payable as they were claimed and payable under the previous invoice for the vehicle/equipment/service.
4. Upon delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service the Contractor can submit an invoice for the release of the holdback.
5. Each invoice must be supported by:
  - (a) a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
6. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Procurement Authority, thereby reducing printed material.
7. Invoices must be distributed as follows:
  - (a) The original must be forwarded or emailed to the Procurement Authority identified under the section entitled "Authorities" of the Contract for acceptance and payment.
  - (b) One (1) copy must be forwarded or emailed to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

### 6.7.2 Holdback

1. Canada will apply a ten (10) percent holdback on any due payment for the vehicle/equipment/service until delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service.
2. Subsequent to delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service the Contractor must submit an invoice for the release of the Holdback in accordance with "Invoicing Instructions" found in this contract.

## 6.8 Certifications

### 6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 6.9 Applicable Laws - Contract

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the 2010A (2016-04-04) General Conditions - Medium Complexity - Goods;
- (c) Annex "A" - Pricing;
- (d) Annex "B" – Requirement
- (e) The Contractor's bid dated *(to be inserted by CA at time of contract award)* \_\_\_\_\_, as amended *(to be inserted by CA at time of contract award)*.

## 6.11 SACC Manual Clauses

*(More than one Quality Assurance Code (QAC) clause may be used if there are items with different QACs included in the requirement. D5545C - ISO 9001:2008 - Quality Management Systems - Requirements (QAC C) is the most commonly used. Clauses D5510, D5515, D5604C D5605C, and D5606C are used in conjunction with D5540C - ISO 9001:2008 Quality Management Systems - Requirements (QAC Q)*

SACC Reference	Title	Date
A1009C	Work Site Access	2008-05-12
A9006C	Defence Contract	2012-07-16
A9049C	Vehicle Safety	2011-05-16
A9062C	Canadian Forces Site Regulations	2011-05-16
C2800C	Priority Rating	2013-01-28
C2801C	Priority Rating - Canadian Contractors	2011-11-27
D5510C	Quality Assurance Authority - (DND) - Canadian Based Contractor	2014-06-26
D5515C	Quality Assurance Authority (DND) - Foreign-based and United States Contractor	2010-01-11
D5540C	ISO 9001:2008 Quality Management Systems - Requirements (QAC Q)	2010-08-16
D5545C	ISO 9001:2008 Quality Management Systems - Requirements (QAC C)	2010-08-16

D5604C	Release Document (DND) - Foreign Based Contractor	2008-12-12
D5605C	Release Documents (DND) - United States-based Contractor	2010-01-11
D5606C	Release Documents (DND) - Canadian-based Contractor	2012-07-16
G1005C	Insurance	2016-01-28

### 6.12 Inspection and Acceptance

The Technical Authority or his representative is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or its representative. Should any report, document, good or service not be in accordance with the requirements of the Purchase Description and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

### 6.13 Preparation for Delivery

The trailer/equipment shall be serviced, adjusted and delivered in condition for immediate use. The trailer/equipment must be cleaned before leaving the factory and being released to the inspection authority or consignee at the final delivery location.

### 6.14 Shipping Instructions - Delivery at Destination

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (in accordance with Annex "A"- Pricing) as specified below. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.

The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the person identified in Annex "A" - Pricing. The consignee may refuse shipments when prior arrangements have not been made.

### 6.15 Delivery and Unloading

Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.

### 6.16 Release Documents - Distribution (to be used only for DND requirement where QAC Q (D5540C) applies)

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

One (1) copy mailed to consignee marked: "Attention: Receipts Officer";

Two (2) copies with shipment (in a waterproof envelope) to the consignee;

One (1) copy to the Contracting Authority;

One (1) copy to:

National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A OK2  
Attention:

One (1) copy to the Quality Assurance Representative;

One (1) copy to the Contractor; and

For all non-Canadian contractors, one (1) copy to:

DQA/Contract Administration  
National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
E-mail: [ContractAdmin.DQA@forces.gc.ca](mailto:ContractAdmin.DQA@forces.gc.ca).

#### **6.17 Post-Contract Award Meeting**

Within ten (10) calendar days from the effective date of the Contract, the Contractor must contact the Contracting Authority to determine if a post-contract award meeting is required. A meeting will be convened at the discretion of the Technical Authority after contract award to review technical and contractual requirements. The Contractor shall be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Contractor's facilities or at the Contracting Authority's facility or via teleconference, at Canada's discretion at no additional cost to Canada, with representatives of the Contractor and the Contracting Authority.

#### **6.18 Progress Meetings**

Progress meetings, chaired by the Contracting Authority, will take place at the Contractor's facility as and when required, generally once a month. Interim meetings may also be scheduled. Contractor's attendees at these meetings will, as a minimum, be its Contract (Project) Manager, Production Manager (Superintendent) and Quality Assurance Manager. Progress meetings will generally incorporate technical meetings to be chaired by the Technical Authority. Progress meetings and interim meetings must be at no additional cost to Canada.

#### **6.19 Tools and Loose Equipment**

For shipment verification, all items and tools, which are shipped loose with the trailer/equipment must be listed on the Inspection Certificate (CF1280) or on an attached packing note.

#### **6.20 Assembly/Preparation at Delivery**

The Contractor must send a Service Representative to each delivery destination to perform the assembly/preparation on all trailer/equipment delivered. The assembly/preparation must be performed at no additional cost to Canada.

#### **6.21 Interchangeability**

Unless changes during the production run are authorized by the Contracting Authority, all trailer/equipment supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

**Annex “A” – Pricing**

**Item 001** – Type of Trailer and Configuration (**Firm Quantity**) repeat if more than one item/configurations. Repeat Destination part if more than one destination per configuration.

The Contractor must deliver (**quantity - type of Trailer and Configuration**) and ancillary items such as but not limited to **manuals, data summary, photographs, preventive maintenance replacement parts kit list, warranty letter(s) and Initial Parts Kits including familiarization instruction/training or other**, in accordance with the attached Annex B - Requirement.

**Destination**

(**Quantity - type of Trailer and Configuration**) and ancillary items must be delivered to:

(**Complete address, base, city and province**)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The contact person at destination is: (to be inserted by PWGSC). (**Insert contact person at contract award**)

Firm unit price of \$\_\_\_\_\_ per vehicle/equipment and ancillary items, Delivered Duty Paid (... named place of destination), in accordance with Part 6, Basis of Payment.

Manufacturer: (to be inserted by PWGSC) Model: (to be inserted by PWGSC)

**Item 002 – Extended Warranty Period (before contract award, confirm with client if the extended warranty period is required)**

If the warranty period is extended for an additional period of \_\_\_\_\_ months/calendar days, the Contractor will be paid a firm unit price of \$\_\_\_\_\_ per trailer/equipment, Goods and Services Tax or the Harmonized Sales Tax extra.

(Item 002 will not be included in the financial evaluation)

**ANNEX "B" - Requirement**