



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St./11, rue Laurier

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Shared Systems Division (XL)/Division des systèmes
partagés (XL)

4C1, Place du Portage Phase III

11 Laurier St./11, rue Laurier

Gatineau

Québec

K1A 0S5

Title - Sujet Quality Management Software	
Solicitation No. - N° de l'invitation 39903-170873/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 39903-170873	Date 2017-07-10
GETS Reference No. - N° de référence de SEAG PW-\$\$XL-140-31565	
File No. - N° de dossier 140x1.39903-170873	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-07-13	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Egan, Tara	Buyer Id - Id de l'acheteur 140x1
Telephone No. - N° de téléphone (819) 420-5280 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment 004 is raised to make the following administrative changes:

The Request for Proposal is amended as follows:

1. At Article 7.10(a), delete section (iii) Professional Services provided under a Task Authorization with a Firm Price

And Replace with the following:

(iii) **Professional Services provided under a Task with a Firm Price:** For professional services requested by Canada, in accordance with a validly issued Task Authorization, Canada will pay the Contractor the firm price set out in the Task Authorization (based on the firm, all-inclusive lot price set out in Annex B, for Configuration and Migration Services), Applicable Taxes extra.

2. At Article 7.10(a), insert the following:

(viii) Travel and Living Expenses: Canada will not pay any travel or living expenses associated with performing the Work.

3. At Annex "B", Basis of Payment:
Delete Annex "B", Basis of Payment in its entirety
And
Insert the attached document (below);

All other terms and conditions remain unchanged.

ANNEX B

BASIS OF PAYMENT

Table 1 - Initial Deliverable List

Item No.	Description	Price
1	Provide pricing for the initial annual license to use the software: <ul style="list-style-type: none"> For all 14 sites, including 40 Super Users, 191 Supervisors, 630 Users, and 73 Viewers Includes documentation for use of the solution in English and French (i.e. manual) (at least one copy in each language per site or capability to reproduce, as needed). 	
2	Provide pricing for the migration of documentation into the system: <ul style="list-style-type: none"> For all 14 sites, including 10,000 documents from standard file formats (.pdf, .xlsx, .wpd, .docx, web links) from electronic document management system (OpenText DM), network drives (Microsoft servers), the CFIA intranet and external websites into the software service). 	
3	Provide pricing for the configuration of the software: <ul style="list-style-type: none"> For all 14 sites, including 2 business days of remote configuration per each site 	
4	Provide pricing for training : <ul style="list-style-type: none"> For all 14 sites, including 40 Super Users The training must be provided in the following format: <ul style="list-style-type: none"> remote, instructor-led, provide participants the opportunity to ask questions in real time provided in English and in French Includes writeable copies of all training resources in English and French	
5	Provide pricing for full maintenance and support services for Year 1: <ul style="list-style-type: none"> For all 14 sites Includes all software upgrades Includes hosting all data Includes data back-up Includes technical support, available from Monday through Friday from 8 am to 8 pm EST to ensure cross-Canada support, in English and French 	
	Sub-Total	
For Evaluation Purposes, the Sum of Sub-Total Rates for Item 1 + Item 2 + Item 3 + Item 4 + Item 5 Will Be Used To Calculate The Total Bid Price.		

Table 2 – Optional Deliverables (Year 1)

Item No.	Optional Deliverables (Year 1)	Price
1	Provide a flat rate price for the purchase of additional licenses to use the software:	
	• One additional Super User	
	• One additional Supervisor	
	• One additional Lab User	
	• One additional Viewer	
2	Provide a flat rate price for the migration of additional documents:	
	• 1-100 additional documents	
3	Provide a flat rate price for additional configuration:	
	• 4 additional hours	
4	Provide a flat rate price for additional training:	
	• 1-10 additional personnel	
	Sub-Total	
For Evaluation Purposes, the Sum of Sub-Total Rates for Item 1 + Item 2 + Item 3 + Item 4 Will Be Used To Calculate The Total Bid Price.		

Table 3 – Optional Deliverables (Years 2-10)

Item No.	Description of Deliverables for each Additional 9, One-Year Option Periods (Years 2-10)	Price
1	Provide pricing for the annual license to use the software:	
	• For all 14 sites, including 40 Super Users, 191 Supervisors, 630 Users, and 73 Viewers	
2	Provide pricing for full maintenance and support services (annual price, fixed)For all 14 sites:	
	• Includes all software upgrades	
	• Includes hosting all data	
	• Includes data back-up	
	Includes technical support, available from Monday through Friday from 8am to 8pm EST to ensure cross-Canada support, in English and French	
3	Provide a flat rate price for the purchase of additional licenses to use the software:	
	• One additional Super User	
	• One additional Supervisor	
	• One additional Lab User	

	<ul style="list-style-type: none"> One additional Viewer 	
4	<p>Provide a flat rate price for additional training:</p> <ul style="list-style-type: none"> For up to 50 personnel, from any of the 14 sites The training must be provided in the following format: <ul style="list-style-type: none"> remote, instructor-led, provide participants the opportunity to ask questions in real time The training must be provided in English and in French Includes providing writeable copies of all training resources in English and French Per course price 	
	Sub-Total	
For Evaluation Purposes, the Sum of Sub-Total Rates for (Item 1 + Item 2 + Item 3 + Item 4) x 9 Will Be Used To Calculate The Total Bid Price.		

Table 4 – Total Bid Price for Evaluation Purposes

Item No.	Description	Price	
1	Table 1 - Initial Deliverable List	Sub-Total CAD\$ from Table 1	
2	Table 2 – Optional Deliverables (Year 1)	Sub-Total CAD\$ from Table 2	
3	Table 3 – Optional Deliverables (Years 2-10)	The Sum of Sub-Total CAD\$ from Table 3	
Total Bid Price (TBP) For Evaluation Purposes			
For Evaluation Purposes, the Sum of Sub-Total Rates for Item 1 + Item 2 + Item 3 Will Be Used To Calculate The Total Bid Price.			

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.