



PROGRAMME D'INNOVATION
CONSTRUIRE AU CANADA

BUILD IN CANADA
INNOVATION PROGRAM

Build in Canada Innovation Program (BCIP) Challenge Call for Proposals (CFP)

Date: July 12, 2017

Solicitation No.: EN578-DB1700/A

GETS Reference Number: PW-17-00782339

Closing date: Please refer to the tender notice on BuyandSell.gc.ca

Proposal Submission details are included in this Call for Proposals document herein.

Issuing Office:

Public Works and Government Services Canada
Space, Innovation and Informatics Projects Directorate
11C1, Phase III
Place du Portage
11 Laurier St.
Gatineau, Québec K1A 0S5
Email: SSGP.SCPD@pwgsc.gc.ca



PART 1 - GENERAL INFORMATION

1.1 Build in Canada Innovation Program

Public Services and Procurement Canada (PSPC), Office of Small and Medium Enterprises and Stakeholder Engagement (OSME-SE), under the Build in Canada Innovation Program (BCIP), has a requirement to procure:

- a) Research and Development (R&D) innovative pre-commercialized goods and services (referred to as Innovations) that are in late stage of development; and
- b) Support services such as installation, training and testing support services for the pre-commercial Innovations procured under the BCIP.

The BCIP is a R&D procurement program aimed at procuring, testing and evaluating R&D pre-commercialized goods and services in the late stage development (Technology Readiness Level 7 to 9).

The BCIP definitions outline the terminology employed throughout the solicitation and are complementary to the terms and conditions of the solicitation and any resulting contract award. Bidders should visit the [BCIP website](#) for specific information on the BCIP and its requirements, including:

- Technology Readiness Levels
- Program Definitions

1.1.1 BCIP Challenge Call for Proposals

BCIP is launching a Challenge Call for Proposals (CFP) under the Military component of the BCIP to help testing departments solve challenges in innovative ways. Under the Challenge CFP, sponsor departments partner with the BCIP to create challenges, evaluate proposals, and act as testing departments. Under this CFP, BCIP will publish challenges for the scientific, technical and innovation communities to submit innovative science and technology proposals to respond to, ultimately providing innovators with the opportunity to provide solutions.

Challenges issued under the BCIP Challenge CFP will be published on an ongoing basis and will be listed in the [CFP Notice of Proposed Procurement \(NPP\)](#).

Details related to each Challenge will be published under distinct Challenge Notices.

1.1.2 Funding

The approximate funding available for BCIP Contracts resulting from this CFP, up to March 29, 2018, is \$6,000,000. Multiple contracts can result from each Challenge Notice.

The maximum funding available for any contract resulting from this CFP is 1,000,000 (taxes, shipping, and travel and living expenses are extra, as applicable). The funding is in Canadian Dollars. This disclosure is made in good faith and does not commit Canada to contract for the total approximate funding.



Canada reserves the right that all work, including delivery of the Innovation, be completed before March 29, 2018.

1.2 Call for Proposals Procurement Approach

The BCIP Challenge CFP process involves a two-stage procurement process:

Stage 1 - Proposal Submission, Evaluation and Selection

Stage 2 - Contract Award Process

1.2.1 Stage 1 - Proposal Submission, Evaluation and Selection

Bidders should consult Attachment 1 – Evaluation Grid that forms part of this CFP. This evaluation grid will be used in the proposal submission evaluation process.

A Pool of BCIP Challenge Pre-Qualified Proposals will result from each Challenge Notice published when there is at least one responsive proposal.

The establishment of the Pools and the selection of proposals for funding does not constitute a guarantee on the part of Canada that a contract will be awarded. The Pre-Qualified Proposals are “approved in principle”. Approved in principle for contract consideration is defined as conditional acceptance of the proposal subject to meeting the requirements of Part 4 – Evaluation Procedures, Basis of Selection and Contract Award Process and the availability of funding.

1.2.2 Stage 2 - Contract Award Process

Pre-Qualified Proposals selected for funding will move to Stage 2 and be subject to the Contract Award Process that is led by the Contracting Authority.

Bidders are encouraged to view the Draft Resulting Contract Clauses that forms part of the BCIP Challenge CFP, at Attachment 2 – Draft Resulting Contract Clauses and Conditions, which will be used under Part 4 – Evaluation Procedures, Basis of Selection and Contract Award Process, section 4.4 Contract Award Process.

1.3 Trade Agreements

The Canadian Free Trade Agreement (CFTA) applies to this procurement.

Notes regarding application of the CFTA to this Call for Proposals:

The process described in this Call for Proposals has the unique outcome that the types of innovative goods and services that are being proposed are not responding to an already identified government requirement, but rather are informing that need. Therefore, only one supplier, the proponent of a pre-qualified proposal will be considered to meet the requirements of the associated procurement. Therefore, in accordance with CFTA Articles 513 (1) (f), this procurement may choose not to apply Articles 504.5 through 504.10, Article 506, Article 507, Article 508.5, Article 508.6, Article 509.7, Article 509.8, Articles 510 through 512, Article 514 and Article 515.



The requirement is excluded from the North American Free Trade Agreement (NAFTA) as per Annex 1001.1b-2 Research and Development, all classes, and excluded from the application of the World Trade Organization – Agreement on Government Procurement (WTO-AGP) under Appendix 1, Annex 4.

1.4 Canadian Content

The requirement is limited to Canadian goods and/or services. The Bidder must be Canadian and must be submitting the proposal on its own behalf. A Canadian bidder is defined as a Bidder having a place of business in Canada where the Bidder conducts activities on a permanent basis that is clearly identified by name and accessible during normal working hours.

1.5 Conflict of Interest

The Contractor, its subcontractor(s) or any of their agent(s) directly or indirectly involved in the performance of the Work and/or in the production of the deliverables under any resulting Contract will not be precluded from bidding on any potential future bid solicitation related to the production or exploitation of any concept or prototype developed or delivered.

1.6 Potential Conditions

The following may apply to the resulting contract(s), based on the Innovation and the Testing Department requirements:

1.6.1 Security Requirements

A security requirement may be associated with this requirement. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Industrial Security Program \(ISP\) Website](#).

1.6.2 Controlled Goods Program

Any resulting contract may be subject to the Controlled Goods Program. Refer to [Controlled Goods Program Website](#).

1.6.3 Employment Equity

The Federal Contractors Program (FCP) for employment equity may apply to this procurement. Refer to Attachment 3 – Certifications and Additional Information that forms part of the BCIP Challenge CFP.

1.6.4 Comprehensive Land Claim Agreements

The region of delivery for the goods and/or services may be subject to Comprehensive Land Claims Agreements (CLCAs).

1.7 Bidder Conferences



Multiple Bidder conferences will be held throughout the year. Bidders are encouraged to check the [Buy and Sell website](#) for the date, time, and language profile of the event. The scope of the requirement outlined in the Solicitation Documents will be reviewed during the conference and questions will be answered. It is recommended that bidders who intend to submit a proposal participate.

Any clarifications or changes to the Solicitation Documents resulting from the Bidder conference will be included as an amendment to the BCIP Challenge CFP solicitation and will be published under Challenge CFP Solicitation Document.

Any clarifications or changes related to a specific Challenge will be published and answered under the related Challenge Notice.



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the CFP solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by PSPC.

Bidders who submit a proposal agree to be bound by the instructions, clauses and conditions of the CFP solicitation.

In this document, the term “bid” conveys “proposal.”

Bidders must provide a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2003.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the CFP, and are amended as follows:

(a) Section 04, Definition of a Bidder:

Delete: It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

(b) Section 05, Submission of Bids, subsection 2(d):

Delete: The facsimile number and related instructions for bids transmitted by facsimile are provided in section 08;

(c) Section 05, Submission of Bids, subsection 4:

Delete: Bids will remain open for acceptance for a period of not less than 60 days from the closing date of the bid solicitation, unless specified otherwise in the bid solicitation.

Insert: During the Evaluation Period, proposals will remain open for acceptance for a period of not less than 90 days from the date of proposal submission. Upon pre-qualification of a proposal, the proposal will remain open for acceptance for a period of three years (“Pre-Qualification Period”). Canada reserves the right to modify the Pre-Qualification Period. A Bidder may withdraw their proposal by providing written notice to the Contracting Authority.

(d) **Delete** the following sections in their entirety:

Section 08 Transmission by Facsimile
Section 09 Customs Clearance

(e) Section 14, Price Justification:

Delete: In the event that the Bidder's bid is the sole responsive bid received, the Bidder must provide, on Canada's request, one or more of the following price justification:



Insert: For all Pre-Qualified Proposals eligible for Contract award, the Bidder must provide, on Canada's request, one or more of the following price justification:

2.2 Enquiries – Solicitation Period

All enquiries must be submitted in writing to the Contracting Authority no later than ten calendar days before the Challenge Notice closing date. Bidders should reference as accurately as possible the numbered item of the Solicitation Documents to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.3 Contracting Authority

The Contracting Authority for the BCIP Challenge CFP solicitation is:

Public Works and Government Services Canada
Procurement Branch
Innovative Research Solutions Division
E-mail address: SSGP.SCPD@pwgsc.gc.ca

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their proposal, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Communications Notification

As a courtesy and in order to coordinate any public announcements pertaining to any resulting contract, the Government of Canada requests that successful Bidders notify the Contracting Authority five (5) business days in advance of their intention to make public an announcement related to the recommendation of a contract award, or any information related to the contract. The Government of Canada retains the right to make primary contract announcements.



PART 3 - PROPOSAL PREPARATION INSTRUCTIONS

3.1 Electronic Proposal Submission Form

- 3.1.1 The Electronic Proposal Submission Form can be found on the Challenge Notice. Bidders are requested to submit their proposal using the Electronic Proposal Submission Form by email to: SSGP.SCPD@pwgsc.gc.ca. Proposals must be received by PSPC by the time and date indicated in the specific Challenge Notice. Bidders are solely responsible for ensuring their proposal is received on time by PSPC; late submissions will not be accepted. A date stamp indicating the time of the transmission is not acceptable.
- 3.1.2 Bidders should submit Proposals in Word format. Should there be technical difficulties submitting the Electronic Proposal Submission Form, Bidders must contact the Contracting Authority.
- 3.1.3 Bidders are solely responsible for ensuring their proposal is submitted properly by the Challenge Notice closing date and time.

3.2. Proposals

- 3.2.1 Bidders who are not able to submit their proposal using the Electronic Proposal Submission Form and email address must contact the Contracting Authority (Part 2 – section 2.3) to arrange delivery of their proposals.
- 3.2.2 Bidders submitting a proposal that may contain classified information must contact the Contract Authority to arrange delivery of the proposal using procedures designed to protect the sensitivity of the content.
- 3.2.3 All proposals submitted will be bound by the same terms, conditions and limitations. For all proposals submitted, any text submitted above the word limit specified in the submission form will not be evaluated.
- 3.2.4 In the event that a proposal is submitted by email and through an alternate mean for the same Innovation, the electronic proposal will take precedence unless otherwise specified by the Bidder.

3.3. Technical Proposal

- 3.3.1 The Bidder's responses to the evaluation criteria presented in the Electronic Proposal Submission Form will form the Bidder's Technical Proposal. Bidders should respond to each criterion in a thorough, concise and clear manner within the allotted character count for each criterion. The Bidders should provide Technical Proposal content that clearly addresses in sufficient depth the points that are subject to the evaluation criteria against which the proposal will be evaluated.
- 3.3.2 To maintain the integrity of the evaluation, Evaluators will consider only information presented in the proposal. No information will be inferred and personal knowledge or beliefs will not be



utilized in the assessment. Bidders should explicitly demonstrate, in sufficient detail, how all criteria are met.

- 3.3.3 Bidders may submit proposals for one or more Challenges, but must submit a separate proposal for each Challenge. Each proposal will be evaluated separately on its own merit.
- 3.3.4 Bidders must only submit one proposal per Challenge. If more than one proposal is submitted for a Challenge only the first proposal submission will be considered. The first proposal submission will be determined by the system time stamp, or PSPC Bid Receiving stamp, as applicable.
- 3.3.5 Bidders must not have a proposal for the same innovation being evaluated under the BCIP Call for Proposals - Call 007.
- 3.3.6 The BCIP will only fund one contract per Innovation. Proposals submitted for an Innovation that has previously been awarded a BCIP or Canadian Innovation Commercialization Program (CICP) contract will be declared as non-responsive. A proposed Innovation that has previously been identified in a BCIP Pre-Qualified Pool will be accepted only if the proposal validity period for that proposal has expired.

3.4. Financial Proposal

- 3.4.1 Bidders must complete the Financial Proposal at Section Four – Financial Proposal set out in the Electronic Proposal Submission Form. Responses provided in the Electronic Proposal Submission Form will form the Bidder's Financial Proposal.
- 3.4.2 The Bidder's Financial Proposal must not exceed the maximum contract funding level. The maximum funding available for any contract resulting from the BCIP Challenge CFP is \$1,000,000.00 CAD (taxes, shipping, and travel and living expenses are extra, as applicable). Any dollar value exceeding the maximum contract funding amounts will be the Bidder's commitment of co-investment funding to a resulting contract.
- 3.4.3 The Financial Proposal submitted will be negotiated in accordance with the Statement of Work (SOW) and must be in accordance with the PSPC Contract Cost Principles 1031-2. More information can be found in the [Standard Acquisitions Clauses and Conditions manual](#).
- 3.4.4 The Financial Proposal must not include costs for commercial development activities such as quantity production, supply to establish commercial viability, integration, customization, incremental adaptations and improvements to existing products or processes that have been previously commercialized, third party testing or the cost of obtaining health and safety or regulatory certifications.
- 3.4.5 The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All proposals including such provision will render the proposal non-responsive.

3.5. Certifications



- 3.5.1 Certifications required with the Bidder's proposal are identified on the Electronic Proposal Submission Form.
- 3.5.2 Certifications and additional information that may be required precedent to contract award are identified in Attachment 3 – Certifications and Additional Information.



PART 4 - EVALUATION PROCEDURES, BASIS OF SELECTION AND CONTRACT AWARD PROCESS

4.1 Evaluation Procedures

- (a) Proposals will be assessed in accordance with the entire requirement and the evaluation criteria identified in the Electronic Proposal Submission Form in accordance with Attachment 1 - Evaluation Grid.
- (b) An evaluation team composed of representatives of Canada will evaluate the proposals. If required, Canada may use an external Subject Matter Expert to evaluate any proposal. External Subject Matter Experts will be required to confirm they are not in a conflict of interest, and sign a non-disclosure agreement.

In conducting its evaluation, Canada may request clarification(s) or verification(s) from the Bidder regarding information provided by the Bidder with respect to any aspect of their proposal. This must not be construed as:

- a) an opportunity to provide supplemental information; or
- b) an intent to pre-qualify the proposal; or
- c) intent to contract with the Bidder.

The Bidder must provide a response to the written request for clarification or verification issued by the Contracting Authority in accordance with the provisions of the request, which may include a time period in which to provide the response. Failure to comply with the request may result in the proposal being declared non-responsive and given no further consideration.

4.1.1 Proposal Evaluation

Evaluators will complete the evaluation of the Mandatory Evaluation Requirements for all proposals in accordance with section 4.1.2.1 – Mandatory Evaluation Requirements.

If Canada determines that a proposal is non-responsive with the Mandatory Evaluation Requirements Canada will declare the proposal non-responsive and the proposal will receive no further consideration.

The proposals that meet all of the Mandatory Evaluation Requirements will be evaluated against the Point Rated Evaluation Criteria set out at 4.1.2.2 – Point-Rated Evaluation Criteria.

Only referenced material included within the Bidder's proposal, or clarified upon request by the Contracting Authority, will be evaluated. Outside reference material included in the Bidder's proposal (such as links to websites, client references, 3rd party opinions, etc.) will not be considered. It is the sole responsibility of the Bidder to provide sufficient information so that their proposal can be adequately evaluated.

4.1.2 Evaluation Criteria

The Evaluation Criteria are grouped in three sections: Innovation, Challenge and Test Plan.



4.1.2.1 Mandatory Evaluation Requirements

The mandatory evaluation requirements consist of mandatory criteria and screening criteria.

Mandatory Criteria

Proposals must meet all mandatory criteria requirements identified in the Electronic Proposal Submission Form in accordance with the evaluation grid at Attachment 1 - Evaluation Grid.

Screening Criteria

Proposals must meet all screening criteria requirements identified in the Electronic Proposal Submission Form in accordance with the evaluation grid at Attachment 1 - Evaluation Grid.

Proposals that fail to meet all mandatory evaluation requirements will be declared non-responsive.

4.1.2.2 Point-Rated Evaluation Criteria

Proposals that meets all of the mandatory evaluation requirements will be evaluated and scored in accordance with the point-rated evaluation criteria identified in Attachment 1 - Evaluation Grid. Proposals must obtain a minimum overall pass mark of 11 points out of 22 points. Proposals not meeting the minimum overall pass mark will be deemed non-responsive and given no further consideration.

4.1.3 BCIP Challenge CFP Pools of Pre-Qualified Proposals

For each Challenge, Proposals that meet all mandatory criteria and achieve the minimum point-rated evaluation score will be deemed responsive and placed in a BCIP Challenge Pool of Pre-Qualified Proposals. Proposals will be placed in a BCIP Challenge Pool of Pre-Qualified Proposals for the duration of the Pre-Qualification Period. Placement into a Pool does not guarantee that a proposal will be selected for funding or that a contract will be awarded.

4.2 Basis of Selection

All proposals in the BCIP Challenge Pre-Qualified Pools will be considered for funding. The selection process is summarized as follows:

4.2.1 Committees

4.2.1.1 Proposal Selection Committees

For each Challenge published, when there is at least two Pre-Qualified Proposals, a Proposal Selection Committee will be created. Each Proposal Selection Committee will be composed of representatives from the Testing Department who sponsored the Challenge ("Challenge Sponsor"), and as needed, other government department Subject Matter Experts. The PSPC Contracting Authority will also participate in the Proposal Selection Committee as observer. The Proposals Selection Committee considers the evaluation results of the Pre-Qualified Proposals and examines multiple parameters, such as:

- Departmental priorities,



- Number of investments across Departmental priorities,
- Previous years' investments,
- The strength of individual proposals,
- Changes to Government of Canada priorities,
- Similar Science and Technology initiatives being funded by the Testing Department,
- Emerging operational and policy issues,
- Project types and technology readiness levels.

For each Pool of Pre-Qualified Proposals, this results in the creation of a prioritized list of proposals recommended to the Steering Committee. If there is only one Pre-Qualified Proposal in a Pool, the proposal will be ranked first by default.

4.2.1.2 Steering Committee

The Steering Committee is chaired by the Client Authority. The Steering Committee can obtain advice from relevant Science and Technology executives and representatives as required. The Steering Committee will review the prioritized lists of proposals recommended by the Proposal Selection Committees and the Pools of Pre-Qualified Proposals composed of only one proposal in order to select proposals based on the availability of funds and the same factors used by the Proposal Selection Committees. The chosen proposals will be selected for funding.

The Steering Committee may select for funding one, more than one or no proposal under a specific Challenge Notice. The decision to select a proposal is at the sole discretion of the Steering Committee. Proposals which earn the highest overall point score may not be the proposals selected for funding.

4.2.2 Debriefing

Each Bidder will be issued a detailed debrief letter noting the final results of the evaluation. Upon receipt of the evaluation results, Bidders may contact the Contracting Authority to discuss the results of their proposal evaluation within 10 working days of the date of receipt of the debrief letter.

The letters will reflect the following:

- Non-Responsive: The Proposal did not meet one or more of the Mandatory Evaluation Requirements;
- Non-Responsive: The Proposal met the Mandatory Evaluation Requirement, but did not achieve the minimum overall pass mark required for the Point Rated Criteria;
- Responsive – Not selected by the Steering Committee: The Proposal met the Mandatory Evaluation Requirements, achieved the minimum overall pass mark required for the Point Rated Criteria, inclusion of the Proposal in the BCIP Challenge Pre-Qualified Pool, but was not selected by the Steering Committee (see 4.2.3);
- Responsive – Selected by the Steering Committee: The Proposal met the Mandatory Evaluation Requirements, achieved the minimum overall pass mark required for the Point Rated Criteria, inclusion of the Proposal in the BCIP Challenge Pre-Qualified Pool and was selected by the Steering Committee.

4.2.3 Responsive Proposals – Not selected by Steering Committee



Responsive proposals that are at first not selected for funding by the Steering Committee can be selected on a later date as long as the Pre-Qualification Period has not expired. The Steering Committee will review and consider requests made by the Challenge Sponsor or any other eligible Federal Department.

4.3 Consideration for Contract Award Process

To be considered for contract award a proposal must:

- a) comply with all the requirements of the BCIP Challenge CFP solicitation;
- b) be placed in a BCIP Challenge Pre-Qualified Pool;
- c) be selected by the Steering Committee;
- d) successfully complete the Contract Award Process as detailed in section 4.4 – Contract Award Process of the CFP before expiry of the Pre-Qualification Period.

4.4 Contract Award Process

Recommendation for contract award will be determined based on the available budget and the success in completing the following elements:

4.4.1 Statement of Work (SOW)

The BCIP will facilitate collaboration between the Testing Department's Technical Authority and the Bidder to develop a SOW, based on the proposed BCIP Test Plan and the Financial Proposal. The SOW is negotiated to ensure both the Bidders' and Testing Departments' needs are met within the framework of the Program. The SOW must represent a benefit to Canada.

Once accepted by the Testing Department and the Bidder, the final SOW will be presented to the BCIP Client Authority for approval. If approved, the SOW will be sent to the Contracting Authority for review and inclusion into the Contract.

4.4.2 Financial Capability and Certifications

The Contracting Authority may undertake the following:

- a) obtain financial information to verify the Bidder's capacity to undertake the Work; and
- b) request certifications and other information required before contract award.

If a Bidder fails to demonstrate adequate financial resources to complete the Work, or fails to provide the certifications and additional information, the proposal will be considered non-responsive and given no further consideration.

4.4.3 Contract Negotiations

Upon completion of the SOW, the Contracting Authority will initiate the negotiations for the following:

- a) contract terms and conditions, as applicable noting the following;



- i. Canada reserves the right to require that all Work be completed by March 29, 2018.
- b) pricing and cost breakdown; and
- c) the provision by the Bidder of price support to substantiate the costs to Canada.

Failure to achieve consensus on any aspect of the negotiations or where the result of negotiations do not represent a fair offer to Canada will result in the proposal being set aside and not given any further consideration.

4.4.4 Contract Award

Upon successful completion of the Contract Award Process, approval will be sought and the Bidder's proposal will be recommended for contract award.



PART 5 – SUBSEQUENT PURCHASES FOR TESTING OF BCIP PRE-QUALIFIED INNOVATIONS

5.1 Subsequent Purchases Period

The period to award a research and development (R&D) Contract (also referred to as “subsequent purchases Contracts”) to acquire additional quantities under the subsequent purchases for testing component of the Build in Canada Innovation Program (BCIP) begins on the date indicated on page 1 of the initial BCIP contract and ends at the expiry of the Pre-Qualification Period.

5.2 Objective

The objective of subsequent purchases Contracts is to allow the same, different or several Government of Canada Departments to conduct further testing of Innovations acquired under BCIP in a different environment, under different conditions or in order to broaden the base of test results.

5.3 Framework

All subsequent purchases Contracts will be issued in accordance with the Treasury Board of Canada Secretariat (TBS) Contracting Policy and the following framework:

- a) Funding: Subsequent purchases R&D Contracts must be funded by the Government of Canada Department(s). BCIP will not fund the Subsequent purchases R&D Contracts.
- b) Maximum Contract Dollar value: The Contract dollar value must respect the limits of the maximum per Contract dollar value under the initial BCIP Contract: \$1,000,000 CAD (Taxes, shipping and Travel and Living expenses are extra, as applicable).
- c) Eligible Innovations: Innovations eligible for subsequent purchases must be the same or improved Innovation tested under the initial BCIP contract.
- d) Subsequent purchases quantities: A limited quantity of the Innovation may be tested. Mass production is not permitted. The definition of “limited quantity” and “mass production” are as defined under the BCIP program definitions.
- e) Duration of subsequent purchases contract: Contract duration will be determined on a case-by-case basis. In general, the contract period for subsequent purchases will not exceed 12 months.

Parameters that could impact the contract duration include:

- i. Time required to conduct the test plan;
- ii. Seasonal requirements;
- iii. Manufacturing lead time;
- iv. Testing Department operational requirements, financial resources and personnel availability; and
- v. Security Requirements.



- f) Contracting Authority: Public Services and Procurement Canada, Innovative Research Solutions Division (SC Division) will be the Contract Authority.
- g) Required documents: The Testing Department(s) will be responsible for the development of the Statement of Work (SOW) including the Innovation test plan, performance metrics and, if applicable, the Security Requirement Check List (SRCL).
- h) Testing Department Attestation: For all subsequent purchases, Testing Departments will be required to attest that their requirement fits under the scope of the BCIP and is meant to be for testing purposes.
- i) Support: BCIP will support the Testing Department(s) by providing a SOW template and the original BCIP contract SOW.
- j) Limitations of the Framework:
 - i. For Innovations that involve licenced software or software as a service (SaaS) subscription:
 - a. Entity (enterprise) licences is not permitted;
 - b. Maximum period for a software licence or SaaS subscription is 12 months, or less, based on term of Contract; and
 - c. Licences and SaaS subscriptions must be scaled to the test plan in the SOW.
 - ii. Procurements under subsequent purchases contracts must not create a fully installed or permanent operating base for the purposes of sole-source justification for future procurements.
 - iii. There is a limit of three subsequent purchases Contracts per Innovation.
- k) Terms and conditions: R&D contracts for subsequent purchases for testing Innovations will be negotiated under the same terms, conditions and pricing structure as the initial BCIP contract.