

AMENDMENT 002

CSPS-RFSO-17LL-0435

To all Offerors:

The purpose of this amendment is to give effect to the following:

Questions and Answers

Question # 4:

The rated requirements state that “*the Offeror **should** provide the following information*” including contact information for client references. With this phrasing, does it imply that these details are requested but not necessary in order to score points? If references are essential for every resource project in the point rated section, this will prove particularly problematic in RT2 [in Domain 3] which allows demonstration of experience going back 20 years. Trying to obtain references from the 1990s would be a futile task. Could the Crown please clarify?

Answer # 4:

The word “should” is used in rated requirements as we cannot use the word “must” as we do in the mandatory requirements, which means that providing this information is at the offeror’s discretion. However, offerors should note that omitting this information could impact how the evaluation team members are able to properly evaluate an offer.

In regards to the information requested in RT2 for Domain 3, and/or in other rated requirements, offerors should provide as much of the information requested as they can. If a client contact’s name, email address or telephone number is not available, an offeror should state why the information cannot be obtained and show that every effort was made to try to find a replacement contact who could validate the experience.

Question # 5:

Will the instructors providing these services be required to design and shape the course content as well as teach it, or will they be working with already existing

course materials? We believe that clarity on this point is essential for developing an appropriate pricing strategy.

Answer # 5:

No, instructors will only be required to teach already existing course material. There is no requirement for instructors to design and/or shape course content.

Question # 6:

The latest amendment has created some confusion. In the pricing tables beginning on page 22 of the RFSO, it appears as though the Crown has provided space for bidders to submit different rates in each domain for various different regions. Each pricing table has three different rows, space for three different rates. Please clarify if bidders must submit one all-inclusive rate per domain, or if different rates are allowed for different regions per domain.

Answer # 6:

To clarify, as stated in Attachment 1 to Part 3 – Pricing Schedule on page 18 of the RFSO, offerors are reminded that “The rates must be the same for all proposed resources within the same Domain and Location (Region and/or Metropolitan Area)”.

Therefore, an offeror can provide different rates for different locations in each Domain.

Please note that the number of rows provided in the pricing tables were not to be taken as a maximum number of rates an offeror can provide. The offeror should modify the number of rows provided, as needed, to reflect the location(s) in which they are proposing to provide services in their own financial offers.