



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9
Bid Fax: (604) 775-7526

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Pacific
Region
219 - 800 Burrard Street
800, rue Burrard, pièce 219
Vancouver, BC V6Z 0B9

Title - Sujet Janitorial Services-Western (CFB E)	
Solicitation No. - N° de l'invitation W6841-174146/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W6841-174146	Date 2017-07-18
GETS Reference No. - N° de référence de SEAG PW-\$VAN-797-8099	
File No. - N° de dossier VAN-7-40078 (797)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-08-23	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Muller, Laura	Buyer Id - Id de l'acheteur van797
Telephone No. - N° de téléphone (604) 363-1765 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

W6841-174146/A : Amendment 001

I. BIDDER QUESTION

Question:

Given the complexity and size of the contract, would you be willing to reconsider the optional site visit / bidders conference? In the past, it has been mandatory for bidders to attend both.

If they don't, they may not sufficiently understand the requirement and may under-bid which could potentially cause performance problems if they are awarded the contract.

We would like to request that the site visits / bidders conference be made mandatory for bidders.

Response:

The issue of the site visit / bidders conference was thoroughly discussed between the Contracting Authority, Project Authority, and relevant managerial personnel. These discussions, along with information in the Treasury Board Secretariat *Contracting Policy* and the Public Works and Government Services Canada *Supply Manual*, determined that the site visit / bidders conference should be optional for bidders to attend. The following is a brief summary of topics covered:

Contracting Policy, Objective Statement

The objective of government procurement contracting is to acquire goods and services and to carry out construction in a manner that enhances access, competition and fairness and results in best value or, if appropriate, the optimal balance of overall benefits to the Crown and the Canadian people.

An optional site visit / bidders conference helps to encourage competition because it does not prevent a supplier from submitting a bid if they do not attend. In contrast, if a supplier fails to attend a mandatory site visit / bidders conference, their bid will be declared non-responsive.

Supply Manual, Section 3.116 Site Visits

The need for a mandatory site visit should be carefully examined and documented on the procurement file as part of the procurement planning stage. Consideration should be given to the cost and relative hardship imposed on suppliers not in the immediate vicinity of the site when deciding if a site visit will be mandatory.

The site visit / bidders conference will occur when premium summer rates for accommodations and travel are in effect. In addition, suppliers may wish to bid on one

or more of the CFB Esquimalt tenders. Requiring mandatory supplier attendance would unnecessarily restrict competition due to the costs involved with accommodations and travel over several days.

Supply Manual, Section 3.115 Bidders' Conferences

Supplier's attendance is optional, as the purpose of a bidder's conference is to provide information and opportunities for bidders to ask questions about the project and the procurement process, which can easily be done via e-mail if an interested bidder does not attend the conference. Only the information that was shared with the attendees at the bidders' conference must be shared with bidders who did not attend.

The Request for Proposal includes Table 1: Building Lists & Descriptions within Annex "A" – Statement of Work. This table identifies the gross square metre floor area, and indicates the relevant size of waxed floors, non-waxed floors, and carpeted floors. It also defines components such as toilets, showers, and urinals, as well as the building/area use. After the site visit / bidders conference, both the building plans and questions / answers raised will be made available online in the form of a solicitation amendment.

As a result the site visit / bidders conference will remain optional.

II. SITE VISIT AND BIDDERS CONFERENCE

Please note that attendees must confirm their attendance of the site visit/bidders conference. Suppliers who do not register with the Contracting Authority prior to JULY 25 2017 will not be allowed to attend due to security requirements.

Please note that the site visit / bidders conference will require a fair amount of walking and standing. Proper footwear is highly recommended.

Attendees with mobility requirements should identify any issues at the time of confirming attendance. Failure to do so may result in the inability to accommodate individual requirements on the day of the site visit / bidders conference.

As per the Request for Proposal, Section 2.6 Optional Site Visit / Bidders Conference:

Participation in both the Site Visit and the Bidders Conference is optional. It is, however, highly recommended that the Bidder or their representative attend. Arrangements have been made for the site visit to be held at CFB Esquimalt, Victoria, BC, on AUGUST 1 2017. The site visit will begin at 0845 hrs at Naden main gate. The Bidders Conference will take place immediately following. The scope of the requirement outlined in the bid solicitation will be reviewed during the

conference and questions will be answered. It is recommended that bidders who intend to submit a bid attend or send a representative.

Bidders must communicate with the Contracting Authority no later than JULY 25 2017 confirm attendance and provide the name(s), and driver's license numbers of the person(s) who will attend, along with the name of the company.

Bidders who do not confirm attendance and who do not provide the name(s) of the person(s) who will attend as required will not be allowed access to the site. Bidders will be requested to sign an attendance sheet and must bring photo identification, such as a driver's license.

No alternative appointment will be given to bidders who do not attend or do not send a representative. Bidders who do not participate in the visit will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

ALL TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED