

ADDENDUM #1

Subject: Janitorial Services Sir Frederick Banting Building, Laboratory Centre for Disease Control (LCDC) and Environmental Health Centre (EHC) RFP # 1000185817

This Addendum #1 is raised as follows:

- 1) Under A4 - Bid Closing Date and A10 - Bid delivery:

Delete: July 25, 2017

Insert: August 1, 2017 14:00 (2 P.M.)

- 2) In accordance with the requirements of section 77(1) of the [Employment Standards Act](#), 2000, S.O. 2000, c. 41, the following information concerning each employee of the previous supplier providing services at the premises has been provided to Bidders that attended the mandatory site visit:
 1.
 - a. the employee's job classification or job description;
 - b. the wage rate actually paid to the employee;
 - c. a description of the benefits, if any, provided to the employee including the cost of each benefit and the benefit period to which the cost relates;
 - d. the number of hours that the employee works in a regular work day and in a regular work week, or if the employee's hours of work vary from week to week, the number of the employee's non-overtime hours for each week that the employee worked during the thirteen (13) weeks before the date of the request for information;
 - e. the date on which the employer hired the employee;
 - f. any period of employment attributed to the employer under section 10 of the Act;
 - g. the number of weeks that the employee worked at the premises during the twenty-six (26) weeks before the request date. The 26-week period must be calculated without including any period during which the provision of services at the premises was temporarily discontinued, or during which the employee was on leave of absence under Part XIV of the Act;
 - h. a statement indicating whether either of the following subparagraphs applies to the employee:
 - i. The employee's work, before the request date, included the provision of services at the premises, but the employee did not perform his or her job duties primarily at those premises during the thirteen (13) weeks before the request date.

- ii. The employee's work included the provision of services at the premises, but the employee was not actively at work immediately before the request date, and did not perform his or her job duties primarily at the premises during the most recent thirteen (13) weeks of active employment.
 2. The name, residential address and telephone number of each employee as they appear in the previous employer's records will be provided to the successful Bidder after contract award.
 3. In addition to the above information, a copy of either the collective agreement, union certificate, or pending union application(s) regarding these employees at the premises is also attached, if applicable.
 4. Bidders must use the information referred to in subparagraphs 1.(a) to 1.(h) and paragraph 3 (if applicable) only for the purposes of preparing their bids and complying with the Act. Bidders must not disclose such information except as may be authorized by Canada in writing.
 5. The enclosed information concerning the employees of the previous employer providing services at the premises has been received from the previous employer and Canada does not warrant its accuracy or completeness. Canada will not be responsible for any damage or loss which may result from use of or reliance upon any of this information.
 6. Bidders who require clarification or further information may contact: brian.spero@hc-sc.gc.ca
- 3) Under "Annex "B" Basis of Payment insert the following:

"Minimum Wage Adjustment"

The Ontario Provincial Government has proposed substantial increases to the minimum wage to come into effect on January 1, 2018 and January 1, 2019. If these substantial increases will come into effect during the contract period, the Contractor may request an adjustment to their monthly pricing to account for the new minimum wage(s).

The proposed price increase(s) must not exceed the amount(s) required to raise employee wages to the new minimum wage(s), as they come into effect, plus the Contractor's markup/profit. The Contractor's percentage markup/profit on the new wage(s) must not exceed the percentage markup/profit on the wages proposed in the original bid.

Canada reserves the right to negotiate any proposed price increase, and to terminate the contract if it is not satisfied with the outcome of negotiations. No other cost increases will be accepted except those resulting from the substantial increase(s) to the minimum wage noted above.

The Contractor should make its request for a price adjustment to Canada as soon as the new minimum wage(s) are publicly announced/confirmed.

The Contractor must provide, on Canada's request, one or more of the following price support, if applicable, to demonstrate its compliance with this clause:

- a. a current published price list indicating the percentage discount available to Canada; or
- b. copies of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or

- c. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
- d. price or rate certifications; or
- e. any other supporting documentation as requested by Canada.”

All other Terms and Conditions shall remain the same.