



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised;
unless otherwise indicated, all other terms and
conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Science Procurement Directorate/Direction de
l'acquisition
de travaux scientifiques
11C1, Phase III
Place du Portage
11 Laurier St. / 11, rue Laurier
Gatineau, Québec K1A 0S5

Title-Sujet Longitudinal Study of Operational Stress Injuries / Étude longitudinale sur les traumatismes liés au stress opérationnel	
Solicitation No. - N° de l'invitation M7594-171491/C	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client M7594-17-1491	Date 20 July 2017
GETS Reference No. - N° de référence de SEAG	
File No. - N° de dossier 075ss.M7594-171491	CCC No./N° CC - FMS NO. / N° VME
Solicitation Closes - L'invitation prend fin at - à 2:00 PM on - le 8 August / Août 2017	Time Zone Fuseau horaire Eastern Standard Time EST / Heure normale de l'Est HNE
F.O.B. - F.A.B	
Plant-Usine : <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: April Campbell	Buyer Id - Id de l'acheteur 075ss
Telephone No. - N° de téléphone 873-469-4794	FAX No. - N° de FAX 819-997-2229
Destination of Goods, Services and Construction: Destinations des biens, services et construction : Specified Herein Précisé dans les présentes	

Instructions : See Herein
Instructions : voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de telephone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



**THIS AMENDMENT IS RAISED TO AMEND THE BID PREPARATION INSTRUCTIONS AND
RESPOND TO QUESTIONS**

At **Part 3, Bid Preparation Instructions**, article 3.1,

DELETE: Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (5 hard copies)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

INSERT: Canada requests that Bidders provide their bid as follows:

- 5 USB keys, each with a single electronic copy of the Technical Bid (Section I)
- 1 hard copy of each of the following **and** 1 USB key with a single electronic copy of each of the following:
 - Section I: Technical Bid
 - Section II: Financial Bid
 - Section III: Certifications

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. If there is a discrepancy between the wording of the electronic copy and the hard copy, the wording of the hard copy will have priority over the wording of the electronic copy.

At **Annex A, Statement of Work**, article 6.3.2, Kick Off Meeting,

DELETE: An initial kick off meeting will take place at Depot Division in Regina, Saskatchewan within 30 days of contract award.

INSERT: An initial kick off meeting will take place at Depot Division in Regina, Saskatchewan within 40 days of contract award.

At **Annex A, Statement of Work**, article 13, Deliverables, Milestone 2,

DELETE: Within 30 days of contract award

INSERT: Within 40 days of contract award

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QUESTION 1: Re: 4.4 Point Rated Technical Criteria, R-1 Work Breakdown Structure on page 11

From the Description column of the table, we are interpreting ‘Order of Priority’ as activity (task) sequencing according to milestones and activity inter-dependencies. Is that correct?

ANSWER 1: Yes, that is correct.

QUESTION 2: Re: 6.3 Phase 1 – Project Initiation

We are interpreting the point in time when a contract has been signed by all parties as ‘contract award’. Is that correct?

ANSWER 2: Essentially - the contract award date will be the date the contract is executed (issued). Signature by the Contractor is not required, as they will sign their proposal (the offer). Canada will be accepting the offer when the contract is issued.

QUESTION 3: Re: 6.3 Phase 1 – Project Initiation

Please clarify the apparent discrepancy among timing requirements in 6.3 Phase 1.

Milestones as presented in section 13, page 48			Milestones following requirements outlined in section 6.3.1 and section 6.3.2		
Milestone / activity	Dependency / constraint	Delivery date	Milestone / activity	Dependency / constraint	Delivery date
Contract award	n.a.	n.a.	Contract award	n.a.	n.a.
Ethics review completed	Within 21 of contract award	Day 21	Ethics review completed	Within 21 of contract award	Day 21
			Detailed project plan to Project Authority	Must follow successful ethics review and no later than two weeks before kick-off mtg	Day 21
			(Two week period – 14 days)	See above	
Kick-off meeting	Within 30 days of contract award	Day 30	Kick-off meeting	Exceeds 30 d requirement	Day 35



On the right-hand-side of the table, if each step takes the maximum allowed time period, it isn't possible to meet the 30 days following contract award limit for the kick-off meeting. Please clarify.

ANSWER 3: The kick of meeting time frame has been adjusted to reflect 40 days.

QUESTION 4: Re: Phase 2 - Recruitment

Please clarify the required delivery date for the first psychological assessments.

- The table in section 13. DELIVERABLES states the delivery date for 6.4.6 psychological assessments as "within 60 days of contract award"
- Section 6.4.3 on page 40 states, "The contractor must begin assessments of cadets within 60-days after *receiving approval of by the Project Authority*" with the footnote, "Pending approval of Physiological Recording Equipment (wearable technology)". Should "receiving approval by the Project Authority" be interpreted as Contract Award?

ANSWER 4: No. Project Authority approval applies ONLY to the wearable technology. There are a number of different issues presented here.

1. Canada has not defined a specific date for the purchase of psychological assessments. Only the first four milestones are firm; the remaining milestones are at the discretion of the Contractor based on their Work Breakdown Structure. Further, not all assessments will be purchased at once. Canada will only reimburse the Contractor for costs when the assessment is utilized.
2. The Contractor should procure a limited number of psychological assessments based on the number of troops that will go through Depot within the following month, understanding that not all cadets will agree to participate. Canada will not pay for all 960 assessments at once, but will reimburse costs where recruits have agreed to participate and the psychological assessments will be utilized.
3. Section 6.4.3 footnote refers only to the wearable technology, not the psychological assessments. The wearable technology must be tested by the RCMP in advance of any large purchase of wearable technology to ensure it does not negatively impact the uniform, or the performance of the individual – hence, the purchase of a quantity of 4 items for review and approval prior to the larger purchase (milestone 3).
4. Date of contract award means exactly that – from the date the contract was awarded.

QUESTION 5: Re: 6.4.3 Project promotion and recruitment

Why does section 6.4.3 specify a wearable technology quantity and psychological assessment quantity of up to 128 at a time while the table in section 13. DELIVERABLES states up to 256 for the same items? Please clarify.



ANSWER 5: Canada will not pay the Contractor in advance for any goods or services to be provided later on in the contract. The statement of work allows for the purchase of wearable technology (if approved) and psychological assessments ***either in the amount of recruited participants, or up to a quantity of 128*** (reflecting the total number of cadets that can be recruited in a one month period). The Contractor should not purchase the total quantity for the required 960 participants.

It is recommended that the Contractor purchase materials and equipment one to two months in advance of use with the exception of the mobile devices. It is anticipated that the mobile devices will have to be the same for all participants and will likely be an older model to ensure a better security level. This will ensure Canada does not reimburse the Contractor for items that will never be used in the performance of the work, in the event the Contractor fails to achieve the minimum participation. Canada will only reimburse material costs for participants who have signed the informed consent document.

END