



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Pacific Region

401 - 1230 Government Street

Victoria, B.C.

V8W 3X4

Bid Fax: (250) 363-3344

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region

401 - 1230 Government Street

Victoria, B. C.

V8W 3X4

Title - Sujet Timber Floats	
Solicitation No. - N° de l'invitation F1571-177006/A	Date 2017-07-21
Client Reference No. - N° de référence du client F1571-177006	GETS Ref. No. - N° de réf. de SEAG PW-\$XLV-588-7272
File No. - N° de dossier XLV-7-40025 (588)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-09-06	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Wulff, Gregor F.	Buyer Id - Id de l'acheteur xlv588
Telephone No. - N° de téléphone (250)217-7138 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Fisheries and Oceans Canada See herein	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS	4
PART 2 - OFFEROR INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	4
2.2 SUBMISSION OF OFFERS	4
2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS	4
2.4 APPLICABLE LAWS.....	4
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	5
3.1 OFFER PREPARATION INSTRUCTIONS.....	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	7
4.1 EVALUATION PROCEDURES.....	7
4.2 BASIS OF SELECTION.....	7
PART 5 - CERTIFICATIONS.....	8
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	8
5.2 CERTIFICATIONS PRECEDENT TO ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	8
PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS	9
6.1 FINANCIAL CAPABILITY	9
6.2 INSURANCE REQUIREMENTS	9
6.3 WORKERS COMPENSATION CERTIFICATION – LETTER OF GOOD STANDING	9
PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	10
A. STANDING OFFER.....	10
7.1 OFFER.....	10
7.2 SECURITY REQUIREMENTS	10
7.3 STANDARD CLAUSES AND CONDITIONS.....	10
7.4 TERM OF STANDING OFFER	10
7.5. AUTHORITIES	11
7.6 IDENTIFIED USERS.....	12
7.7 CALL-UP INSTRUMENT	12
7.8 LIMITATION OF CALL-UPS	12
7.9 FINANCIAL LIMITATION.....	12
7.10 PRIORITY OF DOCUMENTS	12
7.11 CERTIFICATIONS	12
7.12 APPLICABLE LAWS.....	13
B. RESULTING CONTRACT CLAUSES	13
7.1 REQUIREMENT	13
7.2 STANDARD CLAUSES AND CONDITIONS.....	13
7.3 TERM OF CONTRACT	13
7.4 PAYMENT	13
7.5 INVOICING INSTRUCTIONS	13

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlV588
CCC No./N° CCC - FMS No./N° VME

7.6	INSURANCE REQUIREMENTS	14
7.7	TRADE QUALIFICATIONS	14
ANNEX A	15
	REQUIREMENT	15
	APPENDIX 1 - DRAWINGS	15
ANNEX B	16
	BASIS OF PAYMENT	16
ANNEX C	20
	INSURANCE REQUIREMENTS	20
ANNEX D	21
	REPORTING REQUIREMENTS	21
ANNEX E	25
	MANDATORY TECHNICAL CRITERIA	25
ANNEX F	26
	FINANCIAL OFFER PRESENTATION SHEET	26
ANNEX G	39
	INTEGRITY PROVISIONS – LIST OF NAMES	39
ANNEX H	40
	OFFER PACKAGE CHECKLIST	40

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, Insurance Requirements, and any other annexes.

1.2 Summary

The Department of Fisheries and Oceans - Small Craft Harbours (SCH) has a requirement for the establishment of a regional individual standing offer (RISO) for the fabrication assembly, and delivery of timber floats of various sizes to multiple SCH locations in British Columbia.

The period of the requirement is for two (2) years, with one (1) option year to extend.

As per the Integrity Provisions under section 01 of Standard Instructions [2006](#), offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section [4.21](#) of the Supply Manual for additional information on the Integrity Provisions.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

The Federal Contractors Program (FCP) for employment equity applies to this procurement; see Part 5 – Certifications and Additional Information, Part 7A -Standing Offer, and Part 7B - Resulting Contract Clauses and the annex titled [Federal Contractors Program for Employment Equity - Certification](#).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2017-04-27\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer – one hard copy;
Section II: Financial Offer – one hard copy;
Section III: Certifications - one hard copy

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Financial Offer Presentation Sheet at Annex F. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation Risk Mitigation

C3010T (2014-11-27), Exchange Rate Fluctuation Risk Mitigation

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form [PWGSC-TPSGC 450](#), Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form [PWGSC-TPSGC 450](#), for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.

- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Refer to Annex E, Mandatory Technical Criteria.

4.1.2 Financial Evaluation

Refer to Annex F, Financial Offer Presentation Sheet.

4.1.2.1 Evaluation of Price

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 *Certifications Required with the Offer*

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 *Integrity Provisions - Declaration of Convicted Offences*

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 *Certifications Precedent to Issuance of a Standing Offer and Additional Information*

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

5.2.1 *Integrity Provisions - Associated Information*

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 *Federal Contractors Program for Employment Equity - Standing Offer Certification*

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Financial Capability

SACC Manual clause [M9033T](#) (2011-05-16), Financial Capability

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

6.3 Workers Compensation Certification – Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Workers' Compensation Board.

The Bidder must provide, within *forty-eight (48) hours* following a request from the Contracting Authority, a certificate or letter from the applicable Workers' Compensation Board confirming the Bidder's good standing account. Failure to comply with the request may result in the bid being declared non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

7.2 Security Requirements

There is no security requirement applicable to this Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex D. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a *quarterly basis* to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: _____
- 2nd quarter: _____
- 3rd quarter: _____
- 4th quarter: _____

The data must be submitted to the Standing Offer Authority no later than *thirty (30)* calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from _____ to _____ (Two years later).

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional one (1), one-year period, from _____ to _____ under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority *thirty (30)* days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlv588
CCC No./N° CCC - FMS No./N° VME

7.5. Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Gregor Wulff
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Marine Acquisitions – Pacific Region
Address: Suite 401, 1230 Government Street
Victoria, BC
Canada V8X 4S4
Telephone: 250-217-7138
Facsimile: 250-363-3960
E-mail address: gregor.wulff @pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Technical Authority for the Standing Offer is provided upon issuance.

Name: _____
Title: _____
Organization: _____
Telephone: _____ - _____ - _____
Facsimile: _____ - _____ - _____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and associated Call-ups and is responsible for all matters concerning the technical content of the Work under associated Call-ups. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer revision issued by the Standing Offer Authority.

7.5.3 Inspection Authority

The Inspection Authority for the Standing Offer is the Technical Authority.

The Inspection Authority is the representative of the department or agency for whom the Work is being performed under the Standing Offer and is responsible for inspection of the Work and acceptance of the finished work. The Inspection Authority may be represented on-site by a designated inspector and any other Government of Canada inspector who may from time to time be assigned in support of the designated Inspector.

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlV588
CCC No./N° CCC - FMS No./N° VME

7.5.4 Offeror's Representative

The Offeror is to complete table below and submit with their bid.

Contact for:	Name	Telephone	Email
Standing Offer issues			
Technical issues			
Invoicing issues			

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Small Craft Harbours Branch, Fisheries & Oceans Canada.

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$ 400,000.00 (Applicable Taxes included).

Individual call-ups against the Standing Offer exceeding \$ 400,000.00 (Applicable Taxes included), must be authorized in writing by the Standing Offer Authority.

7.9 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$ _____ (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or *three (3)* months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex D, Reporting Requirements;
- i) the Offeror's offer dated _____.

7.11 Certifications

7.11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of [2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be made within ten (10) weeks from receipt of a call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ _____. Customs duties are *included* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment.

7.4.3 Payment by Credit Card (if applicable)

The following credit cards are accepted: _____ and _____.

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.6 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.7 Trade Qualifications

The Contractor must use qualified, certificated (if applicable) and competent tradespeople and supervision to ensure a uniform high level of workmanship. The Technical Authority may request to view and record details of the certification and/or qualifications held by the Contractor's tradespeople. This request should not be unduly exercised but only to ensure qualified tradespeople are on the job

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlV588
CCC No./N° CCC - FMS No./N° VME

ANNEX A
REQUIREMENT

For a copy of the Annex A, contact the Contracting Authority at:
gregor.wulff@pwgsc-tpsgc.gc.ca

APPENDIX 1 - DRAWINGS

For a copy of the Drawings, contact the Contracting Authority at:
gregor.wulff@pwgsc-tpsgc.gc.ca

ANNEX B

BASIS OF PAYMENT

Offeror's Instructions

The blank basis of payment schedule below is for example purposes only. The Offeror must submit their Financial Offer in accordance with Annex F, Financial Offer Presentation Sheet.

B1. Year 1

ITEM	CLASS OF LABOUR PLANT OR MATERIAL	UNIT COST
FLOAT MODULE SUPPLY FABRICATION		
1	PRICE for the fabrication and supply of one complete 9' foot wide float module.	\$ _____
2	PRICE for the fabrication and supply of one complete set of 9' foot wide float ends.	\$ _____
3	PRICE for the fabrication and supply of one complete 12' foot wide float module.	\$ _____
4	PRICE for the fabrication and supply of one complete set of 12' foot wide float ends.	\$ _____
5	PRICE for the fabrication and supply of one complete 9' foot wide heavy float module.	\$ _____
6	PRICE for the fabrication and supply of one complete set of 9' foot wide heavy float ends.	\$ _____
7	PRICE for the fabrication and supply of one complete 12' foot wide heavy float module.	\$ _____
8	PRICE for the fabrication and supply of one complete set of 12' foot wide heavy float ends.	\$ _____
9	PRICE per bundle of 22' long 6" x 8" S4S creosote treated timber beams in bundles of 20 units	\$ _____
10	PRICE per bundle of 20' long 4" x 6" S4S ACZA treated timber beams in bundles of 20 units	\$ _____
11	PRICE per bundle of 20' long 4" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____
12	PRICE per bundle of 20' long 6" x 6" S4S ACZA treated timber beams in bundle of 20 units	\$ _____
13	PRICE per bundle of 20' long 6" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____
14	PRICE per board foot of up to 24' long 2" x 8" S1S2E ACZA treated timber decking	\$ _____
15	PRICE per board foot of up to 24' long 2" x 8" Red Cedar timber decking	\$ _____
16	PRICE per board foot of up to 24' long 2" x 12" S1S2E ACZA treated timber decking	\$ _____
17	PRICE per board foot of up to 24' long 2" x 12" Red Cedar timber decking	\$ _____
18	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" S1S2E ACZA treated timber decking	\$ _____
19	PRICE per board foot of up to 30' long 3" x 12" Red Cedar timber decking	\$ _____
20	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" Yellow Cedar timber decking	\$ _____
21	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____
22	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

23	PRICE per board foot of up to 20' long 0"-8" width by 0"-8" depth Douglas Fir timber beams	\$ _____
24	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____
25	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____
26	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____
27	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____
28	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____
29	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____
30	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____
31	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____
32	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____
33	PRICE per board foot of 20'-30' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____
34	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____
35	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____
36	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____
37	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____
38	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____
39	PRICE per cubic meter for foam buoyancy billet	\$ _____
40	PRICE for supply of hardware box	\$ _____
FLOAT MODULE ASSEMBLY		
41	PRICE for assembly of one complete 9' foot wide float module.	\$ _____
42	PRICE for assembly of one complete set of 9' foot wide float ends.	\$ _____
43	PRICE for assembly of one complete 12' foot wide float module.	\$ _____
44	PRICE for assembly of one complete set of 12' foot wide float ends.	\$ _____
FLOAT MODULE DELIVERY		
45	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Stevenson Harbour, BC	\$ _____
46	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to French Creek Harbour, BC	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

47	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____
48	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Steveston Harbour, BC	\$ _____
49	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to French Creek Harbour, BC	\$ _____
50	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____
51	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____
52	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____
53	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____
54	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Steveston Harbour, BC	\$ _____
55	PRICE for delivery of up to 5,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____
56	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____
57	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____
58	PRICE for delivery of 15,001 or more board feet of timber decking/beams to French Creek Harbour, BC	\$ _____
59	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____
60	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlV588
CCC No./N° CCC - FMS No./N° VME

61	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____
62	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____
FLOAT MODIFICATIONS		
63	PRICE per hour for float modifications for assembly	\$ _____
64	PRICE per board foot for Precision Edge Trimming (PET) modifications	\$ _____

B2. Year 2

Same format as section B1.

B3. Option Year 1

Same format as section B1.

ANNEX C
INSURANCE REQUIREMENTS

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Standing Offer, in an amount usual for a Standing Offer of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contracts. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Standing Offer, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Standing Offer Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Standing Offer.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

ANNEX D

REPORTING REQUIREMENTS

PERIOD: _____		Number of Call-ups: _____	
ITEM	CLASS OF LABOUR PLANT OR MATERIAL	QTY PURCHASED	Extended Total
FLOAT MODULE SUPPLY FABRICATION			
1	PRICE for the fabrication and supply of one complete 9' foot wide float module.		
2	PRICE for the fabrication and supply of one complete set of 9' foot wide float ends.		
3	PRICE for the fabrication and supply of one complete 12' foot wide float module.		
4	PRICE for the fabrication and supply of one complete set of 12' foot wide float ends.		
5	PRICE for the fabrication and supply of one complete 9' foot wide heavy float module.		
6	PRICE for the fabrication and supply of one complete set of 9' foot wide heavy float ends.		
7	PRICE for the fabrication and supply of one complete 12' foot wide heavy float module.		
8	PRICE for the fabrication and supply of one complete set of 12' foot wide heavy float ends.		
9	PRICE per bundle of 22' long 6" x 8" S4S creosote treated timber beams in bundles of 20 units		
10	PRICE per bundle of 20' long 4" x 6" S4S ACZA treated timber beams in bundles of 20 units		
11	PRICE per bundle of 20' long 4" x 6" Yellow Cedar timber beams in bundles of 20 units		
12	PRICE per bundle of 20' long 6" x 6" S4S ACZA treated timber beams in bundle of 20 units		
13	PRICE per bundle of 20' long 6" x 6" Yellow Cedar timber beams in bundles of 20 units		
14	PRICE per board foot of up to 24' long 2" x 8" S1S2E ACZA treated timber decking		
15	PRICE per board foot of up to 24' long 2" x 8" Red Cedar timber decking		
16	PRICE per board foot of up to 24' long 2" x 12" S1S2E ACZA treated timber decking		
17	PRICE per board foot of up to 24' long 2" x 12" Red Cedar timber decking		
18	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" S1S2E ACZA treated timber decking		
19	PRICE per board foot of up to 30' long 3" x 12" Red Cedar timber decking		

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

20	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" Yellow Cedar timber decking		
21	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth S4S creosote timber beams		
22	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams		
23	PRICE per board foot of up to 20' long 0"-8" width by 0"-8" depth Douglas Fir timber beams		
24	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth S4S creosote timber beams		
25	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams		
26	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Douglas Fir timber beams		
27	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth S4S creosote timber beams		
28	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams		
29	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Douglas Fir timber beams		
30	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth S4S creosote timber beams		
31	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams		
32	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Douglas Fir timber beams		
33	PRICE per board foot of 20'-30' long 0"-16" width x 0"-16" depth S4S creosote timber beams		
34	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams		
35	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Douglas Fir timber beams		
36	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth S4S creosote timber beams		
37	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams		
38	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Douglas Fir timber beams		

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

39	PRICE per cubic meter for foam buoyancy billet		
40	PRICE for supply of hardware box		
FLOAT MODULE ASSEMBLY			
41	PRICE for assembly of one complete 9' foot wide float module.		
42	PRICE for assembly of one complete set of 9' foot wide float ends.		
43	PRICE for assembly of one complete 12' foot wide float module.		
44	PRICE for assembly of one complete set of 12' foot wide float ends.		
FLOAT MODULE DELIVERY			
45	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Stevenson Harbour, BC		
46	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to French Creek Harbour, BC		
47	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Port Edward Harbour, BC		
48	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Steveston Harbour, BC		
49	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to French Creek Harbour, BC		
50	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Port Edward Harbour, BC		
51	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Steveston Harbour, BC		
52	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Steveston Harbour, BC		
53	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Steveston Harbour, BC		
54	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Steveston Harbour, BC		

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

55	PRICE for delivery of up to 5,000 board feet of timber decking/beams to French Creek Harbour, BC		
56	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to French Creek Harbour, BC		
57	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to French Creek Harbour, BC		
58	PRICE for delivery of 15,001 or more board feet of timber decking/beams to French Creek Harbour, BC		
59	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Port Edward Harbour, BC		
60	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Port Edward Harbour, BC		
61	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Port Edward Harbour, BC		
62	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Port Edward Harbour, BC		
FLOAT MODIFICATIONS			
63	PRICE per hour for float modifications for assembly		
64	PRICE per board foot for PET modifications		
Total Spend for Period:			\$

GST is extra.

ANNEX E
MANDATORY TECHNICAL CRITERIA

<p>In order for an Offeror's Technical Offer to be responsive, the Offeror must mark an (X) at each BOLD header signifying that the specification has been read and that any offer will meet, or exceed the required compliance with the written specification and any referenced drawings contained in the relevant specification.</p>	
<p>Offerors may make notations in the appropriate column (For Example "See note 1,2,3, etc.") to refer to a note entered in OFFERER'S NOTES .</p>	<p>Will Comply?</p>
<p>1. ITEMS Must be supplied in compliance with specification: Section 01 11 00 – SUMMARY OF WORK</p>	
<p>2. DESIGN AND CONSTRUCTION REQUIREMENTS The timber floats must be built in compliance with specification: Section 02 50 00 – TIMBER FLOATS</p>	
<p>3. FLOATATION The floats must be built in compliance with specification: Section 02 48 00 – BUOYANCY BILLETS</p>	
<p>4. FASTENERS Must be built in compliance with specification: Section 05 90 00 – STEEL HARDWARE</p>	
<p>OFFERER'S NOTES</p>	

<p>Offeror's Representative - Certification</p>		
<p><i>Print name</i></p>	<p><i>Signature</i></p>	<p><i>Date</i></p>

ANNEX F
FINANCIAL OFFER PRESENTATION SHEET

Offeror's Instructions

The Offeror must fill out the pricing schedule below and include it in their Financial Offer. The aggregate total of all the extended prices provided in the schedule below will form the price that will be evaluated. GST is extra.

The Pricing provided in the Offer will be incorporated into the resulting Basis of Payment of the Standing Offer. The estimated quantities used herein are included for the purpose of evaluation only, and are not a guarantee of work.

F1. Year 1

ITEM	CLASS OF LABOUR PLANT OR MATERIAL	UNIT COST (a)	ESTIMATED QUANTITY (b)	TOTAL (CAD\$) (a) x (b)
FLOAT MODULE SUPPLY FABRICATION				
1	PRICE for the fabrication and supply of one complete 9' foot wide float module.	\$ _____	40	\$ _____
2	PRICE for the fabrication and supply of one complete set of 9' foot wide float ends.	\$ _____	8	\$ _____
3	PRICE for the fabrication and supply of one complete 12' foot wide float module.	\$ _____	10	\$ _____
4	PRICE for the fabrication and supply of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
5	PRICE for the fabrication and supply of one complete 9' foot wide heavy float module.	\$ _____	10	\$ _____
6	PRICE for the fabrication and supply of one complete set of 9' foot wide heavy float ends.	\$ _____	2	\$ _____
7	PRICE for the fabrication and supply of one complete 12' foot wide heavy float module.	\$ _____	10	\$ _____
8	PRICE for the fabrication and supply of one complete set of 12' foot wide heavy float ends.	\$ _____	2	\$ _____
9	PRICE per bundle of 22' long 6" x 8" S4S creosote treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
10	PRICE per bundle of 20' long 4" x 6" S4S ACZA treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
11	PRICE per bundle of 20' long 4" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	10	\$ _____
12	PRICE per bundle of 20' long 6" x 6" S4S ACZA treated timber beams in bundle of 20 units	\$ _____	10	\$ _____
13	PRICE per bundle of 20' long 6" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	5	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

14	PRICE per board foot of up to 24' long 2" x 8" S1S2E ACZA treated timber decking	\$ _____	50000	\$ _____
15	PRICE per board foot of up to 24' long 2" x 8" Red Cedar timber decking	\$ _____	20000	\$ _____
16	PRICE per board foot of up to 24' long 2" x 12" S1S2E ACZA treated timber decking	\$ _____	25000	\$ _____
17	PRICE per board foot of up to 24' long 2" x 12" Red Cedar timber decking	\$ _____	10000	\$ _____
18	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" S1S2E ACZA treated timber decking	\$ _____	20000	\$ _____
19	PRICE per board foot of up to 30' long 3" x 12" Red Cedar timber decking	\$ _____	5000	\$ _____
20	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" Yellow Cedar timber decking	\$ _____	10000	\$ _____
21	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	2000	\$ _____
22	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
23	PRICE per board foot of up to 20' long 0"-8" width by 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
24	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	24000	\$ _____
25	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	12000	\$ _____
26	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	3000	\$ _____
27	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	3000	\$ _____
28	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
29	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
30	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	16000	\$ _____
31	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	2000	\$ _____
32	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	2000	\$ _____
33	PRICE per board foot of 20'-30' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	15000	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

34	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	6000	\$ _____
35	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
36	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	3000	\$ _____
37	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
38	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
39	PRICE per cubic meter for foam buoyancy billet	\$ _____	200	\$ _____
40	PRICE for supply of hardware box	\$ _____	25	\$ _____
FLOAT MODULE ASSEMBLY				
41	PRICE for assembly of one complete 9' foot wide float module.	\$ _____	25	\$ _____
42	PRICE for assembly of one complete set of 9' foot wide float ends.	\$ _____	5	\$ _____
43	PRICE for assembly of one complete 12' foot wide float module.	\$ _____	10	\$ _____
44	PRICE for assembly of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
FLOAT MODULE DELIVERY				
45	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Stevenson Harbour, BC	\$ _____	5	\$ _____
46	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	3	\$ _____
47	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	3	\$ _____
48	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Steveston Harbour, BC	\$ _____	2	\$ _____
49	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	2	\$ _____
50	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	2	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

51	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
52	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
53	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
54	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	4	\$ _____
55	PRICE for delivery of up to 5,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
56	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
57	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
58	PRICE for delivery of 15,001 or more board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	4	\$ _____
59	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
60	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
61	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
62	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	2	\$ _____
FLOAT MODIFICATIONS				
63	PRICE per hour for float modifications for assembly	\$ _____	2000	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

64	PRICE per board foot for PET modifications	\$ _____	100000	\$ _____
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F2. Year 2

ITEM	CLASS OF LABOUR PLANT OR MATERIAL	UNIT COST	ESTIMATED QUANTITY (b)	TOTAL (CAD\$) (a) × (b)
FLOAT MODULE SUPPLY FABRICATION				
1	PRICE for the fabrication and supply of one complete 9' foot wide float module.	\$ _____	40	\$ _____
2	PRICE for the fabrication and supply of one complete set of 9' foot wide float ends.	\$ _____	8	\$ _____
3	PRICE for the fabrication and supply of one complete 12' foot wide float module.	\$ _____	10	\$ _____
4	PRICE for the fabrication and supply of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
5	PRICE for the fabrication and supply of one complete 9' foot wide heavy float module.	\$ _____	10	\$ _____
6	PRICE for the fabrication and supply of one complete set of 9' foot wide heavy float ends.	\$ _____	2	\$ _____
7	PRICE for the fabrication and supply of one complete 12' foot wide heavy float module.	\$ _____	10	\$ _____
8	PRICE for the fabrication and supply of one complete set of 12' foot wide heavy float ends.	\$ _____	2	\$ _____
9	PRICE per bundle of 22' long 6" x 8" S4S creosote treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
10	PRICE per bundle of 20' long 4" x 6" S4S ACZA treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
11	PRICE per bundle of 20' long 4" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	10	\$ _____
12	PRICE per bundle of 20' long 6" x 6" S4S ACZA treated timber beams in bundle of 20 units	\$ _____	10	\$ _____
13	PRICE per bundle of 20' long 6" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	5	\$ _____
14	PRICE per board foot of up to 24' long 2" x 8" S1S2E ACZA treated timber decking	\$ _____	50000	\$ _____
15	PRICE per board foot of up to 24' long 2" x 8" Red Cedar timber decking	\$ _____	20000	\$ _____
16	PRICE per board foot of up to 24' long 2" x 12" S1S2E ACZA treated timber decking	\$ _____	25000	\$ _____
17	PRICE per board foot of up to 24' long 2" x 12" Red Cedar timber decking	\$ _____	10000	\$ _____
18	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" S1S2E ACZA treated timber decking	\$ _____	20000	\$ _____
19	PRICE per board foot of up to 30' long 3" x 12" Red Cedar timber decking	\$ _____	5000	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

20	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" Yellow Cedar timber decking	\$ _____	10000	\$ _____
21	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	2000	\$ _____
22	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
23	PRICE per board foot of up to 20' long 0"-8" width by 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
24	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	24000	\$ _____
25	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	12000	\$ _____
26	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	3000	\$ _____
27	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	3000	\$ _____
28	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
29	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
30	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	16000	\$ _____
31	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	2000	\$ _____
32	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	2000	\$ _____
33	PRICE per board foot of 20'-30' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	15000	\$ _____
34	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	6000	\$ _____
35	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
36	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	3000	\$ _____
37	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
38	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

39	PRICE per cubic meter for foam buoyancy billet	\$ _____	200	\$ _____
40	PRICE for supply of hardware box	\$ _____	25	\$ _____
FLOAT MODULE ASSEMBLY				
41	PRICE for assembly of one complete 9' foot wide float module.	\$ _____	25	\$ _____
42	PRICE for assembly of one complete set of 9' foot wide float ends.	\$ _____	5	\$ _____
43	PRICE for assembly of one complete 12' foot wide float module.	\$ _____	10	\$ _____
44	PRICE for assembly of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
FLOAT MODULE DELIVERY				
45	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Stevenson Harbour, BC	\$ _____	5	\$ _____
46	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	3	\$ _____
47	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	3	\$ _____
48	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Steveston Harbour, BC	\$ _____	2	\$ _____
49	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	2	\$ _____
50	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	2	\$ _____
51	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
52	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
53	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
54	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	4	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

55	PRICE for delivery of up to 5,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
56	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
57	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
58	PRICE for delivery of 15,001 or more board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	4	\$ _____
59	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
60	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
61	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
62	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	2	\$ _____
FLOAT MODIFICATIONS				
63	PRICE per hour for float modifications for assembly	\$ _____	2000	\$ _____
64	PRICE per board foot for PET modifications	\$ _____	100000	\$ _____
Total – Year 2				\$ _____

F3. Option Year 1

ITEM	CLASS OF LABOUR PLANT OR MATERIAL	UNIT COST	ESTIMATED QUANTITY (b)	TOTAL (CAD\$) (a) × (b)
FLOAT MODULE SUPPLY FABRICATION				
1	PRICE for the fabrication and supply of one complete 9' foot wide float module.	\$ _____	40	\$ _____
2	PRICE for the fabrication and supply of one complete set of 9' foot wide float ends.	\$ _____	8	\$ _____
3	PRICE for the fabrication and supply of one complete 12' foot wide float module.	\$ _____	10	\$ _____
4	PRICE for the fabrication and supply of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
5	PRICE for the fabrication and supply of one complete 9' foot wide heavy float module.	\$ _____	10	\$ _____
6	PRICE for the fabrication and supply of one complete set of 9' foot wide heavy float ends.	\$ _____	2	\$ _____
7	PRICE for the fabrication and supply of one complete 12' foot wide heavy float module.	\$ _____	10	\$ _____
8	PRICE for the fabrication and supply of one complete set of 12' foot wide heavy float ends.	\$ _____	2	\$ _____
9	PRICE per bundle of 22' long 6" x 8" S4S creosote treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
10	PRICE per bundle of 20' long 4" x 6" S4S ACZA treated timber beams in bundles of 20 units	\$ _____	20	\$ _____
11	PRICE per bundle of 20' long 4" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	10	\$ _____
12	PRICE per bundle of 20' long 6" x 6" S4S ACZA treated timber beams in bundle of 20 units	\$ _____	10	\$ _____
13	PRICE per bundle of 20' long 6" x 6" Yellow Cedar timber beams in bundles of 20 units	\$ _____	5	\$ _____
14	PRICE per board foot of up to 24' long 2" x 8" S1S2E ACZA treated timber decking	\$ _____	50000	\$ _____
15	PRICE per board foot of up to 24' long 2" x 8" Red Cedar timber decking	\$ _____	20000	\$ _____
16	PRICE per board foot of up to 24' long 2" x 12" S1S2E ACZA treated timber decking	\$ _____	25000	\$ _____
17	PRICE per board foot of up to 24' long 2" x 12" Red Cedar timber decking	\$ _____	10000	\$ _____
18	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" S1S2E ACZA treated timber decking	\$ _____	20000	\$ _____
19	PRICE per board foot of up to 30' long 3" x 12" Red Cedar timber decking	\$ _____	5000	\$ _____
20	PRICE per board foot of up to 30' long 3" x 12" or 4" x 12" Yellow Cedar timber decking	\$ _____	10000	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

21	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	2000	\$ _____
22	PRICE per board foot of up to 20' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
23	PRICE per board foot of up to 20' long 0"-8" width by 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
24	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	24000	\$ _____
25	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	12000	\$ _____
26	PRICE per board foot of 20'-30' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	3000	\$ _____
27	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth S4S creosote timber beams	\$ _____	3000	\$ _____
28	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
29	PRICE per board foot of 30'-40' long 0"-8" width x 0"-8" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
30	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	16000	\$ _____
31	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	2000	\$ _____
32	PRICE per board foot of up to 20' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	2000	\$ _____
33	PRICE per board foot of 20'-30' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	15000	\$ _____
34	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	6000	\$ _____
35	PRICE per board foot 20'-30' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
36	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth S4S creosote timber beams	\$ _____	3000	\$ _____
37	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Yellow Cedar timber beams	\$ _____	1000	\$ _____
38	PRICE per board foot of 30'-40' long 0"-16" width x 0"-16" depth Douglas Fir timber beams	\$ _____	1000	\$ _____
39	PRICE per cubic meter for foam buoyancy billet	\$ _____	200	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

40	PRICE for supply of hardware box	\$ _____	25	\$ _____
FLOAT MODULE ASSEMBLY				
41	PRICE for assembly of one complete 9' foot wide float module.	\$ _____	25	\$ _____
42	PRICE for assembly of one complete set of 9' foot wide float ends.	\$ _____	5	\$ _____
43	PRICE for assembly of one complete 12' foot wide float module.	\$ _____	10	\$ _____
44	PRICE for assembly of one complete set of 12' foot wide float ends.	\$ _____	2	\$ _____
FLOAT MODULE DELIVERY				
45	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Stevenson Harbour, BC	\$ _____	5	\$ _____
46	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	3	\$ _____
47	PRICE for delivery of up to a batch of four (4) unassembled float kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	3	\$ _____
48	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Steveston Harbour, BC	\$ _____	2	\$ _____
49	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to French Creek Harbour, BC	\$ _____	2	\$ _____
50	PRICE for delivery of assembled floating modules up to four (4) kits and up to two (2) ends to Port Edward Harbour, BC	\$ _____	2	\$ _____
51	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
52	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
53	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	1	\$ _____
54	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Steveston Harbour, BC	\$ _____	4	\$ _____

Solicitation No. - N° de l'invitation
 F1571-177006/A
 Client Ref. No. - N° de réf. du client
 F1571-177006

Amd. No. - N° de la modif.
 File No. - N° du dossier
 XLV-7-40025

Buyer ID - Id de l'acheteur
 xlv588
 CCC No./N° CCC - FMS No./N° VME

55	PRICE for delivery of up to 5,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
56	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
57	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	1	\$ _____
58	PRICE for delivery of 15,001 or more board feet of timber decking/beams to French Creek Harbour, BC	\$ _____	4	\$ _____
59	PRICE for delivery of up to 5,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
60	PRICE for delivery of 5,001 to 10,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
61	PRICE for delivery of 10,001 to 15,000 board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	1	\$ _____
62	PRICE for delivery of 15,001 or more board feet of timber decking/beams to Port Edward Harbour, BC	\$ _____	2	\$ _____
FLOAT MODIFICATIONS				
63	PRICE per hour for float modifications for assembly	\$ _____	2000	\$ _____
64	PRICE per board foot for PET modifications	\$ _____	100000	\$ _____
Total – Option Year 1				\$ _____

Solicitation No. - N° de l'invitation
F1571-177006/A
Client Ref. No. - N° de réf. du client
F1571-177006

Amd. No. - N° de la modif.
File No. - N° du dossier
XLV-7-40025

Buyer ID - Id de l'acheteur
xlV588
CCC No./N° CCC - FMS No./N° VME

F4. Evaluated Total

Total – Year 1	\$ _____
Total –Year 2	\$ _____
Total – Option Year 1	\$ _____
EVALUATED TOTAL	\$ _____

ANNEX G
INTEGRITY PROVISIONS – LIST OF NAMES

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

2. For a Partnership, General Partnership or Limited Partnership - the names of all current partners;

3. For a Sole Proprietorship or an individual doing business under a firm name - the name of the sole proprietor or individual;

4. For a Joint Venture - the names of all current members of the Joint venture;

5. For an individual - the full name of the person

ANNEX H
OFFER PACKAGE CHECKLIST

H1.1 Mandatory Tender Deliverable Check List

Notwithstanding deliverable requirements specified anywhere else within this offer solicitation and its associated Requirement (Annex A), mandatory deliverables that must be submitted with the Offeror's tender to be responsive are summarized below.

The Offeror must submit a completed Annex H1 –Deliverable / Certifications

The following are mandatory and the Offeror's submission will be evaluated against the requirement as defined herein. The Offeror must be determined to be compliant on each item to be considered responsive.

No	Reference to Solicitation	Description	Condition	Document provided	Reference to Offer (Section, Page no., etc.)
1	Front page	<u>Request for Standing Offer</u> document part 1 page 1 completed and signed;	Mandatory with the offer	<input type="checkbox"/>	
2	Article 3.1 I	Technical Offer	Mandatory with the offer	<input type="checkbox"/>	
3	Article 6.2 / Annex C	Either a letter substantiating that the required insurance coverage will be provided, as per article 6.2 OR proof of insurance coverage, as required by Annex C,	Mandatory with the offer	<input type="checkbox"/>	
4	Annex E	Mandatory Technical Criteria, completed and signed	Mandatory with the offer	<input type="checkbox"/>	
5	Annex F	Financial Offer Presentation Sheet, completed;	Mandatory with the offer	<input type="checkbox"/>	

H1.2 Supporting Deliverable Requirements

If the following information which supports the offer is not submitted with the offer; it may be requested by the Standing Offer Authority, and it must be provided within 48 hours of the written request:

No	Reference to Solicitation	Description	Condition	Document provided	Reference to Offer (Section, Page no., etc.)
1	Article 6.1	Financial Statements and information	48 hrs of written request	<input type="checkbox"/>	
2	Article 6.3	Workers' Compensation Certification	48 hrs of written request	<input type="checkbox"/>	
3	Article 7.5.4	Contractor's Representatives, table completed	48 hrs of written request	<input type="checkbox"/>	
4	Annex G. article 5.2.1	Integrity Provisions – List of Names, completed and signed	48 hrs of written request	<input type="checkbox"/>	
5	Annex H	Annex H – Bid Package Checklist, completed	48 hrs of written request	<input type="checkbox"/>	

H1.3 Deliverables after contract award

The following information, which supports the offer, may be requested by the Standing Offer Authority, and it must be provided within the conditions stated in the table below of the written request:

No.	Article	Description	Condition
1	7.6	Insurance certificate	10 days after Standing Offer issuance.