

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

**11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements et des textiles

11 Laurier St./ 11, rue Laurier
6A2, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Fabric Interlock blue	
Solicitation No. - N° de l'invitation 21C11-170953/A	Date 2017-07-24
Client Reference No. - N° de référence du client 21C11-170953	GETS Ref. No. - N° de réf. de SEAG PW-\$\$PR-714-73166
File No. - N° de dossier pr714.21C11-170953	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-08-17	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Sinka, William	Buyer Id - Id de l'acheteur pr714
Telephone No. - N° de téléphone (613)410-6806 ()	FAX No. - N° de FAX (819)956-5454
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

- 1.1 INTRODUCTION
- 1.2 SUMMARY
- 1.3 SECURITY REQUIREMENT
- 1.4 DEBRIEFINGS

PART 2 - OFFEROR INSTRUCTIONS

- 2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS
- 2.2 SUBMISSION OF OFFERS
- 2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS
- 2.4 APPLICABLE LAWS
- 2.5 SPECIFICATIONS AND STANDARDS

PART 3 - OFFER PREPARATION INSTRUCTIONS

- 3.1 OFFER PREPARATION INSTRUCTIONS

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

- 4.1 EVALUATION PROCEDURES
- 4.2 BASIS OF SELECTION

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

- 5.1 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

- 6.1 FINANCIAL CAPABILITY

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

- 7.1 OFFER
- 7.2 SECURITY REQUIREMENT
- 7.3 STANDARD CLAUSES AND CONDITIONS
- 7.4 TERM OF STANDING OFFER
- 7.5 AUTHORITIES
- 7.6 IDENTIFIED USERS
- 7.7 CALL-UP INSTRUMENT
- 7.8 LIMITATION OF CALL-UPS
- 7.9 FINANCIAL LIMITATION
- 7.10 PRIORITY OF DOCUMENTS
- 7.11 CERTIFICATIONS AND ADDITIONAL INFORMATION
- 7.12 APPLICABLE LAWS
- 7.13 PLANT CLOSING
- 7.14 PLANT LOCATION
- 7.15 SPECIFICATIONS AND STANDARDS

Solicitation No. - N° de l'invitation
21C11-17-0953/A
Client Ref. No. - N° de réf. du client
21C11-17-0953

Amd. No. - N° de la modif.
File No. - N° du dossier
pr714. 21C11-17-0953

Buyer ID - Id de l'acheteur
pr714
CCC No./N° CCC - FMS No./N° VME

B. RESULTING CONTRACT CLAUSES

- 7.1 STATEMENT OF REQUIREMENT
- 7.2 STANDARD CLAUSES AND CONDITIONS
- 7.3 TERM OF CONTRACT
- 7.4 PAYMENT
- 7.5 INVOICING INSTRUCTIONS
- 7.6 SACC MANUAL CLAUSES
- 7.7 SUBCONTRACTORS
- 7.8 OVERSHIPMENT
- 7.9 MATERIALS
- 7.10 DELIVERY
- 7.11 ASSESSMENT OF FAULTS IN TEXTILE FABRICS
- 7.12 QUANTITY - MINIMUM 95% - FABRIC
- 7.13 PRODUCTION SAMPLES
- 7.14 INSPECTION OF DELIVERED PRODUCT

LIST OF ANNEXES :

ANNEX "A" - STATEMENT OF REQUIREMENT

- 1. TECHNICAL REQUIREMENT
- 2. ADDRESSES
- 3. DELIVERABLES

ANNEX "B"

TECHNICAL SPECIFICATIONS

ANNEX "C"

QUARTERLY REPORT TEMPLATE

ANNEX "D " to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Requirement, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1 Suppliers are required to provide double knit tubular fabric, collar, and rib knit as detailed below to the department of CORCAN.
- 1.2.2 The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).
- 1.2.3 The requirement is subject to a preference for Canadian goods and/or services.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2016/04/04) - Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

2.5 Specifications and Standards

2.5.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the offer solicitation is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
- 3) Green Initiatives (for PWGSC information only)
Offerors are requested to provide details of their policies and practices in relation to the following initiatives:
 - environmentally responsible manufacturing;
 - environmentally responsible waste disposal;
 - waste reduction;
 - packaging;
 - re-use strategies;
 - recycling.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work as specified in Annex A, B, and Appendixes 1, 2, and 3 of Annex B.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex A. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3010T 2013/11/06 Exchange Rate Fluctuation - Risk Mitigation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are two or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Pre-Award Samples and Supporting Documentation

As part of the technical evaluation, to confirm an Offeror's capability of meeting the technical requirements, one (1) pre-award sample of items 1 to 3 and test results must be included with the offer.

Fabric requirements - One (1) metre in length, full width must constitute a pre-award sample.

In the event that a sample in the desired color is not available to the Bidder in a time frame to manufacture the pre-award samples, the Bidder may use another color, on the condition that a letter addressing the substitution is submitted with the pre-award samples, together with a statement that, should the Bidder be awarded the contract, all materials will be strictly in accordance with the technical requirement.

The requirement for a pre-award sample may be waived if the Offeror has supplied the items within the past three (3) years in accordance with the latest specification.

Please specify:

- Item supplied: _____
- Your previous Contract/Standing Offer number: _____

- Item supplied: _____
- Your previous Contract/Standing Offer number: _____

- Item supplied: _____
- Your previous Contract/Standing Offer number: _____

If the above has been met, the Offeror represents and warrants that no significant changes have occurred in their manufacturing processes nor their organization or their sub-contractors' organization since the last award or pre-award qualification that could affect the manufacturing of the referenced item.

The Offeror must submit the pre-award samples if a waiver is not given. The Offeror will be advised when the pre-award samples, and test results are required.

The Offeror must ensure that the required pre-award samples are manufactured in accordance with the technical requirement and are fully representative of the offer submitted. Rejection of the pre-award samples will result in the offer being declared non-responsive.

The Offeror must deliver the required pre-award samples and test results at no charge to Canada and must ensure that they are received with the offer at time and place of Request For Standing Offer closing. Failure to submit the required pre-award samples and test results within the specified time frame will result in the offer being declared non-responsive. The samples submitted by the Offeror will remain the property of Canada.

Laboratory Analysis - Definition

Laboratory analysis of the product offered showing complete test results listed of physical properties detailed in the technical requirement in Appendix 1, 2, and 3 of Annex B must be provided with the pre-production samples. Testing must be performed by an independent accredited laboratory establishment and must be in accordance with the test methods detailed in the technical requirement. The laboratory report and test results must be dated within one year of the request for standing offer posting date.

The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements.

The requirement for a pre-award samples and test results will not relieve the successful Offeror from submitting samples and test results as required by the contract terms or from strictly adhering to the technical requirement of this Request For Standing Offer and any resultant contract.

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

- a. The Offeror must submit firm unit prices in Canadian dollars, applicable taxes excluded, DDP (Drummondville, Quebec) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Offeror must submit firm unit pricing for all items.

4.2 Basis of Selection

An offer must comply with all requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive offer with the lowest responsive aggregate price will be recommended for the issuance of a standing offer (1 standing offer only). Ranking will be established using the estimated quantities for all items.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Offer

5.1.2.1 Canadian Content Certification

5.1.2.1.1 SACC Manual clause A3050T (2014/11/27) Canadian Content Definition

Rules of Origin – Textiles

With reference to the Canadian Content Certification clause, items on this offer are considered to be Canadian goods if they meet the following definition:

MODIFIED RULE OF ORIGIN FOR TEXTILES: "Textiles and textile articles classified in Chapters 50 to 60 inclusive of the Harmonized System that are woven, knitted or otherwise manufactured from yarns or

fibres in Canada, and further processed in Canada by dyeing, finishing, coating or other processes as applicable, will be considered Canadian textiles. Woven fabrics of 100% cotton or of polyester and cotton blends that are dyed and finished in Canada will be considered Canadian."

Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6. (9), Example 2, of the Supply Manual.

Plant Location

Item(s) will be manufactured at: _____

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the *Employment and Social Development Canada-Labour's* website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Sample(s) and Production Certification

The Offeror certifies that:

() the manufacturer that produced the pre-award sample(s) will remain unchanged for the pre-production sample(s) and full production of the contract quantity.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Financial Capability

SACC Manual clause M9033T (2011/05/16) Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A and B".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016/04/04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases ordered, including purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide an electronic version of this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1, to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from _____ to _____. (to be completed at offer)

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two 1 year periods, from _____ to _____ and from _____ to _____ (to be completed at offer) under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 60 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

William Sinka
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
Place du Portage, Phase III, 6A2
11 Laurier Street
Gatineau, Quebec K1A 0S5

Telephone : 613-410-6806 Facsimile: 819-956-5454
E-mail address: William.sinka@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Standing offer authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Technical Authority

The Technical Authority for the Standing Offer is:

Technical Authority - CORCAN

Director
Drummond Building
Attention: _____ (to be advised at contract)

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

7.5.3 Offeror's Representative

The person responsible for:

General enquiries

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: CORCAN

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer".

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$60,000.00 (Applicable Taxes included).

7.9 Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$_____ (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016/04/04), General Conditions - Standing Offers - Goods or Services;
- d) Annex "A" - Statement of Requirements and Annex B Technical Specifications;
- e) the Offeror's offer dated _____

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.11.2 SACC Manual Clauses

M3060C 2008-05-12 Canadian Content Certification

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

7.13 Plant Closing

The Offeror's plant closing for Christmas and summer holidays are as follows. During this time there will be no shipments.

2017

Christmas Holiday FROM _____ TO _____

2018

Christmas Holiday FROM _____ TO _____
Summer Holiday FROM _____ TO _____

2019

Christmas Holiday FROM _____ TO _____
Summer Holiday FROM _____ TO _____

7.14 Plant Location

Items will be manufactured at: _____

7.15 Specifications and Standards

7.15.1 Canadian General Standards Board (CGSB) – Standards

A copy of the CGSB Standards referred to in the Standing Offer is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2030 (2016/04/04), General Conditions – Higher Complexity – Goods, apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be made within ____ calendar days from receipt of a call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in Annex A. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Standing Offer Authority before their incorporation into the Work.

7.4.2 SACC Manual Clauses

H1001C 2008-05-12 Multiple Payments

7.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the following address for certification and payment

CORCAN, Drummond Building
2025 Boulevard Jean de Brébeuf
Drummondville, Quebec
J2B 7Z6

- (b) One (1) copy must be forwarded to the consignee and to the contracting authority.

7.6 SACC Manual Clauses

B7500C 2006-06-16 Excess Goods

7.7 Subcontractor(s)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____
Location: _____
Value of subcontract: \$ _____
Nature of subcontracting work performed: _____

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

7.8 Overshipment

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

7.9 Materials: Contractor Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the item(s) specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

7.10 Delivery

7.10.1 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the call-up document and delivered:

- a. DDP Delivered Duty Paid (DDP) (Drummondville, Quebec) Incoterms 2000 for shipments from a commercial contractor.
- b. Delivery shall be made Monday to Friday, 8:00am to 11:00 am, and from 1:00 pm to 3:00 pm.

7.10.2 Packaging

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination.

- a) The rolls must be delivered on pallets, wrapped in two plastic bags, and marked with the lot number, weight per square meter, fabric composition, shade number, fabric width, finished style and number of meters per roll. The fabric must be first quality.
- b) The rolls must never exceed 45 kg/100lb.

7.11 Assessment of Faults in Textile Fabrics

1. The fabric detailed in the Contract must be free from defects such as imperfections and blemishes that may adversely affect its appearance or serviceability when viewed under inspection conditions satisfactory to the Quality Assurance Representative (QAR).
2. Any defect acceptable to the QAR must be strung (flagged) along the right hand selvedge of the face side using colourfast strings for each two (2) linear decimetres where the defect occurs (not applicable to narrow fabrics 15 cm or less in width).
3. The Contractor must deduct allowances from the gross piece length for each defect or splice, on the basis of two (2) linear decimetres per fault. The Contractor must record gross length, net length and number of splices on each piece ticket.
4. Fabric with more than 5% defects per ISO will be rejected.
5. The following defects, if prevalent throughout the fabric, will result in rejection of the full pieces:
 - (a) mill creases/calendar marks;
 - (b) edge to edge shading;
 - (c) tears, holes or marks beyond 12 mm from the outer edge of the selvedge;
 - (d) poor dye penetration and/or streaks;
 - (e) weak or tender fabric;
 - (f) warp or filling defects throughout.

7.12 Quantity - Minimum 95% - Fabric

The Contractor must ship no quantity in excess of the quantity specified. A minimum delivery of 95 percent of the total quantity is acceptable to satisfy this requirement.

7.13 Production Samples

1. The Contractor must take production samples of the items, two (2) meters in length, full width, from the first production run and provide them to the Technical Authority for acceptance within 20 calendar days from the start of the production.
2. Rejection by the Technical Authority of the production sample(s) submitted by the Contractor for failing to meet the contract requirements will be grounds for termination of the Contract for default.
3. If the production sample(s) are accepted by either full acceptance or conditional acceptance, the Contractor must proceed with production as per the Contract requirements.
4. The Contractor must carry out all required inspection and tests to verify conformance to the technical requirements of the Contract.

-
5. In addition to providing the production sample(s), the Contractor must provide laboratory test report(s) as applicable, to the Contracting Authority and Technical Authority, transportation charges prepaid, and without charge to Canada.
6. The production samples submitted by the Contractor will remain the property of Canada.
7. The Technical Authority will notify the Contractor, in writing, of the full acceptance, conditional acceptance, or rejection of the production samples. A copy of this notification will also be provided by the Technical Authority to the Contracting Authority. The notice of the full acceptance or conditional acceptance does not relieve the Contractor from complying with all requirements and conditions of the Contract.
8. The Contractor must not continue with production of the items and must not make any deliveries until the Contractor has received a written notification from the Technical Authority that the production samples are fully acceptable or conditionally acceptable. Any production of items before production sample acceptance will be at the sole risk of the Contractor.
9. The production samples may not be required if the Contractor is currently in production. The request for waiver of production samples must be made by the Contractor in writing to the Contracting Authority. The waiving of this requirement will be at the sole discretion of the Technical Authority and will be evidenced through a contract amendment.

7.14 INSPECTION OF DELIVERED PRODUCT

During the period(s) of the Standing Offer (SO), the products delivered may be inspected by a recognized institution and, if the goods are found not to meet the requirements in Annex "B" or the Canadian General Standards Board (CGSB) standards indicated in Appendixes 1, 2, and 3 of Annex B, they will be returned to the supplier at the supplier's expense; in addition, the supplier will be required to pay the costs of the appraisal.

ANNEX "A" STATEMENT OF REQUIREMENT

1. TECHNICAL REQUIREMENT

The Contractor is required to provide the CORCAN with the following three items in accordance of the specifications listed in Annex B.

2. ADDRESSES

Destination Address	Invoicing Address
CORCAN, Drummond Building 2025 Boulevard Jean de Brébeuf Drummondville, Quebec J2B 7Z6	CORCAN, Drummond Building 2025 Boulevard Jean de Brébeuf Drummondville, Quebec J2B 7Z6

3. DELIVERABLES

All 3 items be stained together to obtain colors consistence.

Item	Description	Estimated Quantity	Unit of Issue	Firm Unit Price, DDP Drummondville, Transportation costs included, Applicable Taxes extra
1	Double knit tubular 32"	55,000	Meter	\$ _____
2a	Collar royal blue 3 ½ Inches X 15 inches	20,000	Each	\$ _____
2b	Collar royal blue 3 ½ Inches X 17 inches	20,000	Each	\$ _____
3	Rib knit 1 x 1 tubular 27 inches	2,400	Meter	\$ _____

EXTENSION 1 From _____ to _____ (completed at offer)

Item	Description	Estimated Quantity	Unit of Issue	Firm Unit Price, DDP Drummondville, Transportation costs included, Applicable Taxes extra
4	Double knit tubular 32"	55,000	Meter	\$ _____
5a	Collar royal blue 3 ½ Inches X 15 inches	20,000	Each	\$ _____

Solicitation No. - N° de l'invitation
21C11-17-0953/A
Client Ref. No. - N° de réf. du client
21C11-17-0953

Amd. No. - N° de la modif.
File No. - N° du dossier
pr714. 21C11-17-0953

Buyer ID - Id de l'acheteur
pr714
CCC No./N° CCC - FMS No./N° VME

5b	Collar royal blue 3 ½ Inches X 17 inches	20,000	Each	\$ _____
6	Rib knit 1 x 1 tubular 27 inches	2,400	Meter	\$ _____

EXTENSION 2 From _____ to _____ (completed at offer)

Item	Description	Estimated Quantity	Unit of Issue	Firm Unit Price, DDP Drummondville, Transportation costs included, Applicable Taxes extra
7	Double knit tubular 32"	55,000	Meter	\$ _____
8a	Collar royal blue 3 ½ Inches X 15 inches	20,000	Each	\$ _____
8b	Collar royal blue 3 ½ Inches X 17 inches	20,000	Each	\$ _____
9	Rib knit 1 x 1 tubular 27 inches	2,400	Meter	\$ _____

ANNEX "B"

TECHNICAL SPECIFICATIONS

All 3 items must be stained together to obtain colors consistence.

Item 1

Double knit tubular fabric 32", color royal blue, interlock 50% polyester / 50% cotton,
Mass 185 g/m² (5.4 oz/yd²) +/- 3%;

The tube widths must be within +/- ½ cm or ¼ inch of the required measurements;

The knit will be packed on rolls that must never exceed 45 kg / 100 lb.

The fabric must meet the Canadian General Standards Board (CGSB) standards specified in
Appendix "1" of Annex B;

The interlock knit must be the same royal blue as the collar and rib knit.

Item 2

Collar, color Royal blue, 30 g/m² (1.058oz/yd²), 50% cotton / 50% polyester with detached folding;

The collars must be within +/- ¼ inch of the required measurements;

The strips must be packed on rolls;

The fabric must meet the Canadian General Standards Board (CGSB) standards specified in
Appendix "2" of Annex B;

The collars must be the same royal blue as the interlock knit and rib knit.

Item 3

Rib knit 1 X 1 tubular 27", color royal blue, 50% polyester / 50% cotton, 165 g/m² to 185 g/m²;

The knit will be packed on rolls that must never exceed 45 kg / 100 lb.

The fabric must meet the Canadian General Standards Board (CGSB) standards specified in
Appendix "3" of Annex B;

The rib knit must be the same royal blue as the interlock knit and collar.

APPENDIX 1 TO ANNEX "B"

DOUBLE KNIT TUBULAR FABRIC

FABRIC CONTENT: 50% POLYESTER 50% COTTON

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

Property	Evaluating & Acceptance Methodology CAN/CGSB 4.2	Specified Requirement	Minimum acceptable	Maximum acceptable
Quantitative Analysis of Multi-Fibre Blends <i>Note 1</i>	14-2005	50% polyester 50% cotton	-5% -5%	+5% +5%
Weave		Double Knit interlock	Double Knit interlock	Double Knit interlock
Unit Mass of Fabrics	5.1-M90	185g/m ² (5.4 oz/yd ²)	-3%	

NOTE 1:

A variation of plus or minus 5% is acceptable in accordance with the Textile Labelling Act, and the result used will be that after regain.

APPENDIX 2 TO ANNEX "B"

COLLAR

FABRIC CONTENT: 50% POLYESTER 50% COTTON

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

Property	Evaluating & Acceptance Methodology CAN/CGSB 4.2 No.	Specified Requirement	Minimum acceptable	Maximum acceptable
Quantitative Analysis of Multi-Fibre Blends NOTE 1	14-2005	50% polyester 50% cotton	-5% -5%	+5% +5%
Unit Mass of Fabrics	5.1-M90	30 g/m ² (1.058 oz/yd ²)	-3%	

NOTE 1:

A variation of plus or minus 5% is acceptable in accordance with the Textile Labelling Act, and the result used will be that after regain.

APPENDIX 3 TO ANNEX "B"

RIB KNIT 1 X 1

FABRIC CONTENT: 50% POLYESTER 50% COTTON

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

Property	Evaluating & Acceptance Methodology CAN/CGSB 4.2	Specified Requirement	Minimum acceptable	Maximum acceptable
Quantitative Analysis of Multi-Fibre Blends <i>NOTE 1</i>	14-2005	50% polyester 50% cotton	-5% -5%	+5% +5%
Knit		Rib	Rib	
Unit Mass of Fabrics	5.1-M90	165g/m ² (5.82 oz/yd ²)	-3%	185 g/m ² (6.53 oz/yd ²)

NOTE 1:

A variation of plus or minus 5% is acceptable in accordance with the Textile Labelling Act, and the result used will be that after regain.

Solicitation No. - N° de l'invitation
21C11-17-0953/A
Client Ref. No. - N° de réf. du client
21C11-17-0953

Amd. No. - N° de la modif.
File No. - N° du dossier
pr714. 21C11-17-0953

Buyer ID - Id de l'acheteur
pr714
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

QUARTERLY REPORT TEMPLATE

Standing Offer Number: _____

Reporting Period (start date to end date): _____

Date	Call-up #	Description of Item	Quantity	Total Billing	
				w/o taxes	with taxes
TOTAL				\$	\$

NIL REPORT: We have not done any business with the federal government for this period ____.

Prepared by:

Name: _____

Date: _____

Telephone no.: _____

Solicitation No. - N° de l'invitation
21C11-17-0953/A
Client Ref. No. - N° de réf. du client
21C11-17-0953

Amd. No. - N° de la modif.
File No. - N° du dossier
pr714. 21C11-17-0953

Buyer ID - Id de l'acheteur
pr714
CCC No./N° CCC - FMS No./N° VME

ANNEX "D" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)