



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government Services Canada/Réception des soumissions Travaux publics et Services gouvernementaux Canada

Room 1650, 635 8th Ave. S.W.

Calgary

Alberta

T2P 3M3

Bid Fax: (403) 292-5786

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

**Vendor/Firm Name and Address**  
Raison sociale et adresse du fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Travaux publics et Services gouvernementaux Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Title - Sujet</b> Washer and Dryer	
<b>Solicitation No. - N° de l'invitation</b> 21504-177591/A	<b>Date</b> 2017-07-21
<b>Client Reference No. - N° de référence du client</b> 21504-177591	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-143-6611	
<b>File No. - N° de dossier</b> CAL-7-40023 (143)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-09-05</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT	
<b>F.O.B. - F.A.B.</b> Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Tan, Adam	
<b>Telephone No. - N° de téléphone</b> (403) 629-0308 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CORRECTIONAL SERVICE OF CANADA 2520 CENTRAL AVE P.O.BOX 9243 SASKATOON Saskatchewan S7K3X5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1.1 Statement of Requirement

For the supply, delivery, installation, training of two (2) commercial Washer/Extractors and two (2) commercial Drying Machines. All four machines are to be delivered to the Regional Psychiatric Centre in Saskatoon, Saskatchewan in accordance to Annex "A". The Requirement also requires the removal and disposal of two (2) pre-existing Washer/Extractors and two (2) Drying Machines.

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.3 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA)."

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

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## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copies)

Section II: Financial Bid (1 hard copies)

Section III: Certifications (1 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

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### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

## **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and be given no further consideration.

4.1.1.1 Compliance with the terms and conditions contained in this document.

4.1.1.2 Ability to perform the full scope of the work, as described in Annex A.

#### **4.1.2 Financial Evaluation**

4.1.2.1 Bids will be evaluated on the lowest total aggregate price basis. The lowest aggregate price will be determined by:

Step 1. For Table One of the Basis of Payment, Annex B, the quantity from each line item (Column A) will be multiplied by the respective firm unit price (Column C) to reach an extended price (Column D).

Step 2. Each extended price in Table One is to be added together to form the Aggregate Price.

Annex "B", Basis of Payment, must be completed by the bidders

SACC Manual Clause A0222T (2014-06-26), Canadian / Foreign Bidders

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#### 4.2 Basis of Selection

- 4.2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

##### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

##### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

##### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

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Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

**6.1.1** There is no security requirement applicable to the Contract.

### 6.2 Statement of Requirement

The Contractor must provide the items detailed under the Requirement at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### 6.4 Term of Contract

##### 6.4.2 Delivery Date (Bidder to provide their best delivery date)

While delivery is requested on or before March 23, 2018, the best delivery date offered is \_\_\_\_\_.

##### 6.4.5 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

#### 6.5 Authorities

##### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Adam Tan  
Title: Procurement Officer  
Public Works and Government Services Canada  
Directorate: Western Region  
Acquisitions Branch  
Address: 1650-635 8<sup>th</sup> Ave SW, Calgary, AB

Telephone: (403)-629-0308  
Facsimile: (403)-292-5786  
E-mail address: Adam.Tan@pwgsc-tpsgc.gc.ca

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.5.2 Project Authority**

The Project Authority for the Contract is: **(To be Determined)**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **6.5.3 Contractor's Representative      (To be filled out by bidder)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Faxsimile: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-mail address: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price as specified in "Annex B" for a cost of \$ TBD. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.6.2 Single Payment**

SACC Manual clause [H1000C](#) (2008-05-12), Single Payment

### **6.6.6 SACC Manual Clauses**

[C2000C](#) (2007-11-30), Taxes - Foreign-based Contractor

### **6.6.5 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);

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## **6.7 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010 A (2016-04-04) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Statement of Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## **6.11 SACC Manual Clauses**

A9039C (2008-05-12), Salvage

A9068C (2010-01-11), Government Site Regulations

B7500C (2006-06-16), Excess Goods

B1501C (2006-06-16), Electrical Equipment

G1005C (2016-01-28), Insurance - No Specific Requirement

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## ANNEX "A"

### STATEMENT OF REQUIREMENT

Regional Psychiatric Centre in Saskatoon has a requirement for the supply, delivery, installation, and training of two (2) commercial Washer/Extractors and two (2) commercial Drying Machines. Machines must be calibrated to an “in-service state” once installed.

The Contractor must first remove and dispose of the two (2) existing MILNOR 30022-M5J washers and two (2) American Dryer Corp, American 75 dryers, before installing the new machines. All hoses, vent pipes, and other materials are to be provided by the contractor during installation. All deliverables must fit through a 101.6 cm (40 inches) wide and 213.36 cm (84 inches) high doorway. Detailed photos are provided within Annex D.

All specified requirements are to be delivered to Regional Psychiatric Centre 2520 Central Ave, Saskatoon, Saskatchewan by March 23, 2018. The successful bidder shall be responsible for storing the purchased machines within their facilities until the installation date; which shall occur no later than eight (8) weeks from the order date.

### COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS

A complete list of the minimum mandatory performance specifications are detailed below in the “Compliance Matrix”. Bidders are to clearly demonstrate compliance with each mandatory specification.

1. Bidders **must** show compliance by addressing each performance specification in the Compliance Matrix, whether the product offered “meets” or “doesn’t meet”.
2. Bidders are requested to indicate how they meet each performance specification by recording this information under the Performance Specification Offered column in the Compliance Matrix.
3. It is requested that supporting technical documentation, including but not limited to, specification sheets, technical brochures, photographs or illustrations be provided with the bid at solicitation close and be cross-referenced on the Compliance Matrix for each performance specification to outline where in the supporting technical documentation it demonstrates compliance. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the requirements of the Performance Specification. If published supporting technical document is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance.
4. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
5. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.
6. Failure to meet each mandatory performance specification will result in the bid being deemed non-responsive, and be given no further consideration

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## COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:

Requirement:	Manufacturer Offered: Model number Offered#:
For the supply, delivery, installation, training of two (2) commercial Washer/Extractors and two (2) commercial Drying Machines. All four machines are to be delivered to the Regional Psychiatric Centre in Saskatoon, Saskatchewan in accordance to Annex A. The Requirement also requires the removal and disposal of two (2) pre-existing Washer/Extractors and Drying Machines.	

Item #	Performance Specification	Status (M) Mandatory (D) Desirable	Performance Specification Met? Indicate either Yes/No	Performance Specification Offered: Bidder <u>should</u> indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.
1.	<b>Commercial Washing Machine Specifications</b>				
1.1	Must have a microprocessor control with 10 or more reprogrammed formulas.	(M)			
1.2	Must have programmable pre-soak capabilities to immerse stained clothing in standing baths (can be included as part of the programmable wash cycle).	(M)			
1.3	Must have a universal temperature control with a wash temperature greater than 71.1 degrees Celsius (160 degrees Fahrenheit).	(M)			

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1.4	Must have a temperature sensor/monitor.	(M)					
1.5	Must be able to fit through a 101.6 cm (40") wide and 213.5 cm (84") high doorway.	(M)					
1.6	Washer/Extractor must have a rigid suspension to withstand 27.21 KG (60 pounds) or greater. The machine must have the load capacity of 27.21 KG (60 pounds) or greater – dry capacity.	(M)					
1.7	Machine must utilize an open pocket cylinder.	(M)					
1.8	Must have a minimum of four (4) speeds consisting of the following: - Washing Speed - Low Extract Speed - High Extract Speed - Distribution Speed	(M)					
1.9	The machine must be able to exert a minimum of 150 G-forces during extraction speed.	(M)					
1.10	Must be compatible with a water inlet connections of 1.9 cm (.75 inch).	(M)					
1.11	Must utilize a drain valve of 7.62 cm (3 inches).	(M)					

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1.12	Must be able to utilize the following electrical specifications: -208V -Three Phase -15 amp	(M)			
1.13	Safety and operator guide manuals for the Washer/Extractor machines must contain an English version.	(M)			
1.14	Washer/extractor must be compatible with existing wet dispensing system Knight MPL-1000, with Knight trac II-PLC controller.	(M)			
1.15	Machine must be equipped with either a galvanized or stainless steel tub / cylinder.	(M)			
2	<b>Commercial Washing Machine Dimensions</b>				
2.1	The machine must not exceed the maximum width of 99.06 cm (39 inches).	(M)			
2.2	The machine must not exceed the maximum depth of 152.4 cm (60 inches)	(M)			
2.3	The machine must not exceed the maximum height of 203.2 cm (80 inches).	(M)			

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Commercial Dryer Specifications			
3.1	Must be able to fit through a 101.6 cm (40 inches) wide and 213.36 cm (84 inches) high doorway.	(M)	
3.2	Must be a Gas model, utilizing natural gas to create heat for the dryers. -capable of utilizing a 1.27 cm (0.5 inch) gas inlet at 200,000 British Thermal Units per hour.	(M)	
3.3	Must be able to utilize the following electrical specifications if applicable: -120V -Single Phase	(M)	
3.4	The machine must have the load capacity of 31.75 Kg (70 pounds) or greater.	(M)	
3.5	Must utilize a universal control to allow the operator to select desired temperatures, cool down times, and drying times. The dryers are to be able reach temperatures ranging from 48.8° C (120° F) to 87.77 ° C (190°F)	(M)	
3.6	Safety and operator guide manuals for the Drying machines must contain an English version.	(M)	

3.7							
	<b>4 Commercial Drying Machine Dimensions</b>						
4.1	The machine must not exceed the maximum width of 99.06 cm (39 inches).	(M)					
4.2	The machine must not exceed the maximum depth of 121.92 cm (48 inches)	(M)					
4.3	The machine must not exceed the maximum height of 190.5 cm (75 inches).	(M)					
5	<b>Training</b>						
5.1	Supplier is to provide one on-site training session for up to ten (10) Correctional Services staff members. Training must include instructions on, but not limited to, all modes on operating the machine, maintenance, and cleaning.	(M)					
6	<b>Desirables</b>						
6.1	Should be energy certified machines. -Energy efficient -Ecofriendly -Water saving	(D)					

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6.2	Steam settings and capabilities for the dryer. -Currently no plumbing in place to restrict the use of steam settings. Site is willing to install the necessary plumbing for steaming capabilities if required.	(D)	

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## ANNEX "B"

### BASIS OF PAYMENT

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified below. Applicable taxes will be added as a separate line item to any invoice issued as a result of the contract.

**FOB Destination:** Regional Psychiatric Centre in Saskatoon  
Centre 2520 Central Ave  
Saskatoon, Saskatchewan S7K 3X5

Bidders must quote firm unit prices, F.O.B. destination including all shipping and delivery costs for location listed herein.

All surcharges (if applicable) must be included in the prices quoted herein

**TABLE 1: BASIS OF PAYMENT**

Item	Description	Quantity (A)	Unit of Issue (B)	Firm Unit Price (C)	Extended Price (D) (A x C = D)
1	Commercial Washer/Extractor Machine in accordance with the mandatory performance specifications detailed within Annex A – Statement of Requirement and Compliance Matrix.	2	Each	\$	\$
2	Commercial Drying Machine in accordance with the mandatory performance specifications detailed in Annex A – Statement of Requirement and Compliance Matrix.	2	Each	\$	\$
3	On-site assembly and installation. Installation charges must also include any costs necessary for the removal and disposal of two (2) pre-existing commercial Washer/Extractors and (2) Dryers.	1	Lot	\$	\$
4	Delivery including freight and offloading charges, FOB Destination to the Regional Psychiatric Centre detailed within Annex A.	1	Lot	\$	\$
5	On-site training session for up to ten (10) Correctional Services staff members. Training must include instructions on, but not limited to, all modes on operating the machine, maintenance, and cleaning.	1	Session	\$	\$
Aggregate Price					\$

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## **ANNEX "C" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ( ) Direct Deposit (Domestic and International);

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## ANNEX "D"

### PHOTOS OF INSTALLATION SITE.

Within this annex are photos to allow bidders to better understand the installation site and the infrastructure available. These photographs should allow bidders to have a visual understanding of the requirements and physical restrictions. If clarification is required the supplier is to send all enquiries to the Contracting Authority.



Above is a photo of the existing water lines that will supply the installed washers.

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This photo presents a more in-depth look at the waterlines and the inlet connections of 1.9 cm (.75 inch). The 7.62 cm (3 inches) drain can also be seen.

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A frontal view of the two MILNOR 30022-M5J washers that will need to be removed and disposed of, before installing the new washing machines.

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The current wet dispensing system Knight MPL-1000, with Knight trac II- PLC controller, in which installed washers must utilize.

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Additional photo of the wet dispensing system Knight MPL-1000, with Knight trac II- PLC controller.

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A frontal view of the two American Dryer Corp. American 75 dryers that will need to be removed and disposed of, before installing the new dryers.

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The back of the two dryers. This photo shows the 20.32 cm (8 inch) diameter venting utilized.

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Another close up photograph of the back of the American Dryer Corp, American 75 dryer, with its 20.32 cm (8 inch) diameter vent.

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The photo shows the 1.27 cm (0.5 inch) diameter gas inlet connection. Current dryers utilize 200,000 British Thermal Units per hour

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This photo shows the circuit-lock manual motor controller for the two dryers.