

NOTICE OF PROPOSED PROCUREMENT (NPP)

**For
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

GSIN: D302A Informatics Professional Services

Solicitation Number:	1000193816		
Organization Name:	Health Canada		
Solicitation Date:	2017-07-25 2017		2017-08-08 02:00 PM Eastern Daylight Time (EDT)
Anticipated Start Date:	August 31 st , 2017		
Contract Duration:	The contract period will be from the date of contract award to August 31, 2018 with an option to extend it for up to two additional one year periods.		
Solicitation Method:	Competitive	Applicable Trade Agreements:	WTO-AGP, NAFTA, CFTA, Chile, Columbia, Panama, Peru
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	One

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following category:

SAP - ERP Functional Analyst – Level 2

The following SA Holders have been invited to submit a proposal:

Suppliers:

1. 2iSolutions Inc
2. ADGA Group Consultants Inc.
3. BBG Management Corporation
4. Beyond Technologies Consulting Inc.
5. Cistel Technology Inc.
6. Cofomo Inc.
7. IT/Net - Ottawa Inc.
8. Leo-Pisces Services Group Inc.
9. LNW Consulting Inc
10. Maplesoft Consulting Inc.
11. PRECISIONERP INCORPORATED
12. Pricewaterhouse Coopers LLP
13. Randstad Interim Incorporated
14. S.i. Systems Ltd.
15. Spearhead Management Canada Ltd.
16. The VCAN Group Inc.

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Description of Work:

Health Canada's SAP service centre Framework for Integrated Resource Management System (FIRMS) currently uses uPerform to produce and publish its training documentation. Therefore it requires the services of one (1) SAP – ERP Functional Analyst at the intermediate level 2 to work with the Team Lead and Chief of FIRMS to perform required tasks.

The purpose of this contract is to review, assess, coordinate and plan in detail (with time plan and milestones) in close cooperation with the FIRMS Team Leads and the Chiefs of FIRMS, ensure the successful updating of SAP training material in general as well as facilitate the successful SAP training for FIRMS projects as required including material creation and course delivery (where required), providing ongoing advice, coordination and support. In addition, this resource will act as system administrator for uPerform, responsible to administer and publish training material including version managing. Also, the resource will be responsible to deliver training on uPerform for FIRMS team members.

Security Requirement:

Common PS SRCL #6 applies:

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER: PWGSC FILE # COMMON-PS-SRCL#6

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer/Supply Arrangement, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. The Contractor/Offeror MUST NOT remove any PROTECTED information or assets from the identified work site (s), and the Contractor/Offeror must ensure that its personnel are made aware of and comply with this restriction.
4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
5. The Contractor/Offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b. *Industrial Security Manual* (Latest Edition).

Contract Authority

Name: Donna Pettit
Phone Number: 613-698-3684
Email Address: donna.pettit@hc-sc.gc.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI-NCRIMOS@pwgsc.gc.ca.