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File : 116500398
Addendum No. : 1
Date: July 21, 2017
Owner : Government of Canada
Tender No.: **M5000-18-1048/A**

This addendum is to be read with and constitutes part of the tender document.

INSTRUCTIONS :

1. Amend your copy of the tender/quotation/proposal in accordance with the detail below.
2. Retain one (1) copy for your file; sign and return a 2nd copy and attach to your submission as confirmation that the Addendum was taken into account in your bid submission.
3. Failure to sign and return this form may result in a non-compliant bid.

DETAILS OF ADDENDUM:

The following questions were submitted. Responses and additional information follow each question

1. Where will any waste excavation or unsuitable material be taken? It is explained as being the property of the owner. Do you have a location on site for this material?
It is assumed that all material will be used on site. Extra material will be used in the construction of a larger viewing berm or additional landforms north of the memorial gardens.
2. Will there be a need for imported material from offsite that the contractor will be required to provide or will any fill material be available on site somewhere?
*It is anticipated that the onsite topsoil will be suitable for rough grading. Base material under roadways and parking areas will need to be imported.
After testing, stripped topsoil may need to be amended for new shrub beds.*
3. Typically it is the consulting engineer that arranges and acquires crossing agreements from ATCO. Is it possible for Stantec to do this? We are bound by the conditions of the agreement which may result in additional costs to comply. Will the owner agree to a change order should something non-typical be stipulated by ATCO?
*No, Stantec Consulting Ltd. will not arrange and acquire the crossing agreements.
This will be dealt with between the contractor and owner. The contractor is required to execute the Crossing Agreement*
4. It appears the proposed topsoil stockpile location is directly over and within proximity of the ATCO easement. Can an alternate location be provided in the likely event ATCO does not approve this while applying for the crossing agreement?

Preliminary discussions have been had with ATCO, grading drawings reviewed and revised to ATCO's requirements. ATCO is aware of the berming above the existing line. During preliminary discussions ATCO indicated that maintaining a 'minimum' level of cover over this line was of primary concern. The additional soil depth is not foreseen to be an issue.

5. Would it be possible to add a Prime Cost Sum for locating and hydrovacating existing shallow utilities on site? The specs are asking the contractor to include this in the General Requirements item of the schedule of quantities but it would be difficult for us to associate a dollar figure if we aren't made aware of what's below ground (if any) over the full construction limits with the exception of the ATCO easements.
Provide a cost for four hydrovac locations as an additional item on the pricing schedule.. Hydrovac locations will be determined by ATCO. If more or fewer hydrovac locations are required the cost will be adjusted pro-rata
6. Is Item #B2 referring to "Common Excavation"? (Site available dirt, no import).
Item #B2 is Rough grading
7. Is the 200mm minus pitrun at a depth of also 200mm in Item #C4 a typo?
The sub-base granular layer should read as a Designation 6, Class 80 material as per AT specs (which is an 80 mm pit run).
8. 25mm PVC 160 for the irrigation line does not really exist. Would the owner accept 25mm poly municipal tubing Series 200 as an alternate?
Revise to 50mm PVC 160 pipe for the irrigation line.
Revise the sleeving to be 100mm PVC 160 pipe.
9. Can you please supply the desired pedestrian and vehicle gate widths?
Pedestrian gate to match adjacent chainlink. Width to span entire width of pathway, 2.6m. Refer to Alberta Infrastructure detail 32 31 00 03
Vehicle gate to match adjacent chainlink. Shop drawing of gate style (single slide or double swing) to be 7.0m. Refer to Alberta Infrastructure detail 32 31 00 04
10. Is the line painting in the parking lot by others or would you like to add an item under this contract?
Yes, the line painting for seven (7) stalls at the Memorial parking must be included in the tender price (included in the asphalt paving cost).
11. Are you able to provide the criteria required for our team to acquire security clearance? I see a form in the specs however I'm having difficulty reading the scan and I'm not sure if I've got the correct one.
Contractors will need to apply for a Facility Access Clearance. Under normal circumstances, clearance will take one week after the original forms are received at the RCMP Regina depot. The typical form is included as an attachment.
12. Can you please confirm survey layout and compaction testing is by contractor or will the owner be supplying?
Survey layout and compaction testing is the responsibility of the contractor to complete.

13. Is an asphalt prime coat required on the base prior to asphalt?

Yes, an asphalt prime coat is required.

14. Would the owner accept two 50mm lifts of asphalt instead of a single 100mm?

Yes, as long as the lift thicknesses are at least 3 times the nominal aggregate size of the asphalt. In this case, Type S1 has a nominal aggregate size of 10 mm therefore 50 mm lifts will be acceptable.

15. Could you please point out where I can find the bid security and bonding requirements for the project? I'm having some difficulty navigating the documents and associated government web site.

Bid Bond information is found at the following link:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

16. Plant material alternatives.

Plant material substitutions will be considered depending on availability of species and sizes specified. Any proposed substitutions will be considered after award of contract as a contractor RFI or consultant issued Site Instruction. Any difference in value will be considered a Change Order to the contract to be approved by the Owner.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

STANTEC CONSULTING LTD.

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Attachment: 330-23.pdf

c. C.C.

Name of Firm

Authorized Signature

Printed Name

Date



PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

OFFICE USE ONLY		
Reference number	Department/Organization number	File number

NOTE: For Privacy Act Statement refer to Section C of this form and for completion instructions refer to attached instructions. Please typewrite or print in block letters.

A ADMINISTRATIVE INFORMATION (To be completed by the Authorized Departmental/Agency/Organizational Official)

New
 Update
 Upgrade
 Transfer
 Supplemental
 Re-activation

The requested level of reliability/security check(s)

Reliability Status
 Level I (CONFIDENTIAL)
 Level II (SECRET)
 Level III (TOP SECRET)

Other _____

PARTICULARS OF APPOINTMENT/ASSIGNMENT/CONTRACT

Indeterminate
 Term
 Contract
 Industry
 Other (specify secondment, assignment, etc.) _____

Justification for security screening requirement

Position/Competition/Contract number	Title	Group/Level (Rank if applicable)	
Employee ID number/PRI/Rank and Service number (if applicable)	If term or contract, indicate duration period	From	To
Name and address of department / organization / agency	Name of official	Telephone number ()	Facsimile number ()

B BIOGRAPHICAL INFORMATION (To be completed by the applicant)

Surname (Last name)	Full given names (no initials) underline or circle usual name used	Family name at birth
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All other names used (i.e. Nickname)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth Y M D	Country of birth	Date of entry into Canada if born outside Canada Y M D
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RESIDENCE (provide addresses for the last five years, starting with the most current) Home address	Daytime telephone number ()	E-mail address
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1	Apartment number	Street number	Street name	Civic number (if applicable)	From Y M	To present
	City		Province or state	Postal code	Country	Telephone number ()

2	Apartment number	Street number	Street name	Civic number (if applicable)	From Y M	To Y M
	City		Province or state	Postal code	Country	Telephone number ()

Have you previously completed a Government of Canada security screening form? Yes No

If yes, give name of employer, level and year of screening. Y

CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA (see instructions)

Have you ever been convicted of a criminal offence for which you have not been granted a pardon? Yes No

If yes, give details. (charge(s), name of police force, city, province/state, country and date of conviction)

Charge(s)	Name of police force	City
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Province/State	Country	Date of conviction Y M D
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PERSONNEL SCREENING, CONSENT AND AUTHORIZATION FORM

Surname and full given names	Date of birth	Y	M	D
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C CONSENT AND VERIFICATION (To be completed by the applicant and authorized Departmental/Agency/Organizational Official)

Checks Required (See Instructions)	Applicant's initials	Name of official (print)	Official's initials	Official's Telephone number
1. <input type="checkbox"/> Date of birth, address, education, professional qualifications, employment history, personal character references				()
2. <input type="checkbox"/> Criminal record check				()
3. <input type="checkbox"/> Credit check (financial assessment, including credit records check)				()
4. <input type="checkbox"/> Loyalty (security assessment only)				
5. <input type="checkbox"/> Other (specify, see instructions) Law Enforcement Records Checks				()

The Privacy Act Statement

The information on this form is required for the purpose of providing a security screening assessment. It is collected under the authority of subsection 7(1) of the *Financial Administration Act* and the *Government Security Policy (GSP)* of the Government of Canada, and is protected by the provisions of the *Privacy Act* in institutions that are covered by the *Privacy Act*. Its collection is mandatory. A refusal to provide information will lead to a review of whether the person is eligible to hold the position or perform the contract that is associated with this Personnel Screening Request. Depending on the level of security screening required, the information collected by the government institution may be disclosed to the Royal Canadian Mounted Police (RCMP) and the Canadian Security Intelligence Service (CSIS), which conduct the requisite checks and/or investigation in accordance with the GSP and to entities outside the federal government (e.g. credit bureaus). It is used to support decisions on individuals working or applying to work through appointment, assignment or contract, transfers or promotions. It may also be used in the context of updating, or reviewing for cause, the reliability status, security clearance or site access, all of which may lead to a re-assessment of the applicable type of security screening. Information collected by the government institution, and information gathered from the requisite checks and/or investigation, may be used to support decisions, which may lead to discipline and/or termination of employment or contractual agreements. The personal information collected is described in Standard PIB PSU 917 (Personnel Security Screening) which is used by all government agencies, except the Department of National Defence PIB DND/PPE 834 (Personnel Security Investigation File), RCMP PIB CMP PPU 065 (Security/Reliability Screening Records), CSIS PIB SIS PPE 815 (Employee Security), and PWGSC PIB PWGSC PPU 015 (Personnel Clearance and Reliability Records) used for Canadian Industry Personnel. Personal information related to security assessments is also described in the CSIS PIB SIS PPU 005 (Security Assessments/Advice).

I, the undersigned, do consent to the disclosure of the preceding information including my photograph for its subsequent verification and/or use in an investigation for the purpose of providing a security screening assessment. By consenting to the above, I acknowledge that the verification and/or use in an investigation of the preceding information may also occur when the reliability status, security clearance or site access are updated or otherwise reviewed for cause under the *Government Security Policy*. My consent will remain valid until I no longer require a reliability status, a security clearance or a site access clearance, my employment or contract is terminated, or until I otherwise revoke my consent, in writing, to the authorized security official.

Signature Date (Y/M/D)

D REVIEW (To be completed by the authorized Departmental/Agency/Organizational Official responsible for ensuring the completion of sections A, B and C)

Name and title	Telephone number
Address	Facsimile number

E APPROVAL (To be completed by authorized Departmental/Agency/Organizational Security Official only)

I, the undersigned, as the authorized security official, do hereby approve the following level of screening.

Reliability Status

Approved Reliability Status Not approved

Name and title

Signature _____
Date (Y/M/D)

Security Clearance (if applicable)

Level I Level II Level III Not recommended

Name and title

Signature _____
Date (Y/M/D)

Comments

PHOTO
(for Level III T.S.,
and/or upon request
- see instructions)



INSTRUCTIONS FOR PERSONNEL SCREENING CONSENT AND AUTHORIZATION FORM TBS/SCT 330-23E (Rev. 2002/02)

Once completed, this form shall be safeguarded and handled at the level of Protected A.

General:

If space allotted in any portion is insufficient please use separate sheet using same format.

1. Section A (Administrative Information) Authorized Departmental/Agency/Organizational Official

The Official, based on instructions issued by the Departmental Security Officer, may be responsible for determining, based on five year background history, what constitutes sufficient verification of personal data, educational and professional qualifications, and employment history. References are to be limited to those provided on the application for employment or equivalent forms.

SUPPLEMENTAL INFORMATION REQUIREMENTS

Persons who presently hold a SECURITY CLEARANCE and subsequently marry, remarry or commence a common-law partnership, in addition to having to update sections of the *Security Clearance Form (TBS/SCT 330-60)*, are required to submit an original *Personnel Screening, Consent and Authorization Form*, with the following parts completed:

Part A - As set forth in each question

Part B - As set forth in each question, excluding CRIMINAL CONVICTIONS IN AND OUTSIDE OF CANADA.

Part C - Applicant's signature and date only are required

"Other". This should be used to identify if the security screening is for Site Access, NATO, SIGINT etc.

2. Section B (Biographical Information)

To be completed by the **applicant**. If more space is required use a separate sheet of paper. Each sheet must be signed.

Country of Birth - For "NEW" requests, if born abroad of Canadian parents, please provide a copy of your Certificate of Registration of Birth Abroad. If you arrived in Canada less than five years ago, provide a copy of the Immigration Visa, Record of Landing document or a copy of passport.

- List only criminal convictions for which a pardon has NOT been granted. Include on a separate attached sheet of paper, if more than one conviction. Applicant must include those convictions outside Canada.
- Offences under the *National Defence Act* are to be included as well as convictions by courts-martial are to be recorded.

3. Section C (Consent and Verification)

A copy of Section "C" may be released to institutions to provide acknowledgement of consent.

Criminal record checks (fingerprints may be required) and credit checks are to be arranged through the Departmental Security Office or the delegated Officer.

Consent: may be given only by an applicant who has reached the age of majority, otherwise, the signature of a parent or guardian is mandatory.

The age of majority is:

19 years in NFLD., N.S., N.B., B.C., Yukon, Northwest Territories and Nunavut;

18 years in P.E.I., Que., Ont., Man., Sask. and Alta.

The applicant will provide initials in the "applicant's initials box".

The official who carried out the verification of the information will print their name, insert their initials and telephone number in the required space.

- Reliability Screening (for all types of screening identified within Section A): complete numbers 1 and 2 and 3 if applicable.
- Security Clearance (for all types of screening identified within Section A): complete numbers 1 to 4 and 5 where applicable.
- Other: number 5 is used only where prior Treasury Board of Canada Secretariat approval has been obtained.

4. Section D (Review)

To be completed by authorized Departmental/Agency/Organizational Official who is responsible for ensuring the completion of sections A to C as requested.

5. Section E (Approval)

Authorized Departmental/Agency/Organizational Security Official refers to the individuals as determined by departments, agencies, and organizations that may verify reliability information and/or approve/not approve reliability status and/or security clearances. Approved Reliability Status and Level I, II and III, as well as the signature of the authorized security official or manager are added for Government of Canada use only. Applicants are to be briefed, acknowledge, and be provided with a copy of the "Security Screening Certificate and Briefing Form (TBS/SCT 330-47)".

Note: Private sector organizations do not have the authority to approve any level of security screening.

Photographs: Departments/Agencies/Organizations are responsible for ensuring that three colour photographs of passport size are attached to the form for the investigating agency. Maximum dimensions are 50mm x 70mm and minimum are 43mm x 54mm. The face length from chin to crown of head must be between 25mm x 35mm. The photographs must be signed by the applicant and an authorized security official. The photographs must have been taken within the last six months. It is required for new or upgrade Level III security clearances for identification of the applicant during the security screening investigation by the investigating agency. The investigating agency may in specific incidents request a photograph for a Level I or II clearances when an investigation is required.