



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Pacific Region

401 - 1230 Government Street

Victoria, B.C.

V8W 3X4

Bid Fax: (250) 363-3344

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region

401 - 1230 Government Street

Victoria, B. C.

V8W 3X4

Title - Sujet Plumbing & Heating Supplies	
Solicitation No. - N° de l'invitation E6VIC-160005/A	Date 2017-08-03
Client Reference No. - N° de référence du client E6VIC-160005	GETS Ref. No. - N° de réf. de SEAG PW-\$VIC-249-7290
File No. - N° de dossier VIC-6-39231 (249)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-09-13	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
Delivery Required - Livraison exigée	
Address Enquiries to: - Adresser toutes questions à: Cress, Christine	Buyer Id - Id de l'acheteur vic249
Telephone No. - N° de téléphone (250)514-9294 ()	FAX No. - N° de FAX (250)363-0395
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: as per individual call-up	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION.....	3
1.2 SUMMARY.....	3
1.3 DEBRIEFINGS.....	4
PART 2 - OFFEROR INSTRUCTIONS.....	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	4
2.2 SUBMISSION OF OFFERS	4
2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS.....	4
2.4 APPLICABLE LAWS	5
PART 3 - OFFER PREPARATION INSTRUCTIONS	5
3.1 OFFER PREPARATION INSTRUCTIONS.....	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	6
4.1 EVALUATION PROCEDURES	6
4.2 BASIS OF SELECTION	7
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION.....	7
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER.....	7
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	8
PART 6 - DELETED.....	8
PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	8
A. STANDING OFFER.....	8
7.1 OFFER.....	8
7.2 SECURITY REQUIREMENTS	8
7.3 STANDARD CLAUSES AND CONDITIONS	8
7.4 TERM OF STANDING OFFER.....	9
7.5 AUTHORITIES	9
7.6 IDENTIFIED USERS	10
7.7 CALL-UP INSTRUMENT.....	11
7.8 LIMITATION OF CALL-UPS.....	11
7.9 PRIORITY OF DOCUMENTS	11
7.10 CERTIFICATIONS AND ADDITIONAL INFORMATION	12
7.11 APPLICABLE LAWS	12
B. RESULTING CONTRACT CLAUSES	12
7.1 REQUIREMENT	12
7.2 STANDARD CLAUSES AND CONDITIONS	12
7.3 TERM OF CONTRACT	12
7.4 PAYMENT	13
7.5 INVOICING INSTRUCTIONS.....	13
7.6 INSURANCE.....	14
7.7. SACC Manual Clauses	

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

LIST OF ANNEXES:

ANNEX "A" - REQUIREMENT

ANNEX "B" - BASIS OF PAYMENT

ANNEX "C" TO PART 3 OF THE REQUEST FOR STANDING OFFERS27

ELECTRONIC PAYMENT INSTRUMENTS27

ANNEX "D" – SAMPLE STANDING OFFER REPORTING FORM

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 DELETED.
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
- 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, the Electronic Payment Instruments, and any other annexes.

1.2 Summary

For the provision of "as and when requested" Plumbing and Heating Supplies open to all Federal Government Departments and Agencies located within British Columbia, in accordance with the solicitation document.

The total area of coverage is divided into the following Zones:

ZONE 1	Southern Vancouver Island as identified by all areas South of and including Nanoose Bay.
ZONE 2	Northern Vancouver Island as identified by all areas North of but not including Nanoose Bay.
ZONE 3	All other areas of British Columbia.

The period of the Standing Offer is from date of issuance to March 31st 2021.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2017-04-27) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.1.1 SACC Manual Clauses

M0019T (2007-05-25), Firm Price and/or Rates
M0066T (2007-05-26), Prices - Items

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

SECTION I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

SECTION II: Financial Offer

Offerors must submit their financial offer in accordance with Annex "B", Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation
 C3011T (2013-11-06), Exchange Rate Fluctuation

SECTION III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

To be considered compliant, a bid must meet all of the following mandatory evaluation criteria. Bids not meeting all of the mandatory requirements will be given no further consideration.

Item	Mandatory Evaluation Criteria	MET	NOT MET	Exact pg # or reference where information can be found in your bid.
M1	Offerors must demonstrate in their Offer that they have the capacity to supply the full range of goods as detailed in the attached Annex B, complete with a listing of Original Equipment Manufacturers (OEMs) represented if applicable.			
M2	Offeror must provide a list of their designated operational/retail outlets in Annex "A" from which call-ups may only be fulfilled.			

4.1.2 Financial Evaluation

- 4.1.2.1 Offerors must submit firm discount percentages in accordance with Annex B, Basis of Payment, for EACH Zone for which they propose to provide services.
- 4.1.2.2 For each Zone, the sum of the Extended Prices in Annex B will be used for evaluation of price. The Extended Price (Column E) will be calculated as follows:

Column A times [(1 minus discount percentage offered in Column B) plus (1 minus discount percentage offered in Column C) plus (1 minus discount percentage offered in Column D)] equals Column E.

4.1.2.3 The subtotals for Parts 1 and 2 will be added together to equal the total aggregate evaluated price for each Zone.

4.1.2.4 The estimated annual dollar usages (Column A) shown in Annex B are for evaluation purposes only; actual usages will vary.

4.1.2.5 SACC Manual Clause M0220T (2016-01-28), Evaluation of Price.

4.2 Basis of Selection

4.2.1 An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest aggregate evaluated price on a Zone-by-Zone basis will be recommended for issuance of a standing offer.

4.2.2 It is anticipated that one or more Standing Offers with a total estimated dollar usage of \$500,000.00 per year GST/HST included may be issued as a result of this Request for Standing Offer. Offerors can bid on one or more Zones. The Offeror with the LOWEST PRICE aggregate evaluation total in any Zone will be issued a Standing Offer for that Zone. Should the same Offeror be the lowest Bidder in all Zones, then a single RMSO will be issued to that Offeror for those Zones.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the Employment and Social Development Canada-Labour's website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 – DELETED.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of issuance of Standing Offer to March 31st 2021.

7.4.2 Delivery Points

Delivery of the requirement may be made to delivery point(s) specified in Part 7A Article 7.6 of the Standing Offer.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Christine Cress
Supply Officer
Commercial Acquisitions
Procurement Branch / Pacific Region
Public Services and Procurement Canada / Government of Canada
401 – 1230 Government Street
Victoria, BC V8W 3X4
Email : christine.cress@pwgsc.gc.ca
Tel: 250-514-9294
Fax: 250-363-0395

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative (Fill in or delete, as applicable.)

Name: _____
 Title: _____
 Organization: _____
 Address: _____

 Telephone: ____ - ____ - _____
 Facsimile: ____ - ____ - _____
 E-mail address: _____

7.6 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11, restricted to locations within British Columbia.

The specified list of authorized users below is representative of the major users, but is not all-inclusive.

ZONE 1	Client Department
	National Defence CFB Esquimalt Base Logistics Bldg 211 Dockyard, 2nd Fl Victoria, BC V9A 7N2
	National Defence CFB Esquimalt Fleet Maintenance Facility Bldg 250 Dockyard, 2nd Fl Victoria, BC V9A 7N2
	Parks Canada 2220 Harbour Road Sidney, BC V8L 2P6
	Fisheries and Oceans Canada INSTITUTE OF OCEAN SCIENCES 9860 West Saanich Rd Sidney, BC V8L 4B2
	Canadian Coast Guard 25 Huron St Victoria, BC V8V 4V9

	Public Works and Government Services Canada Esquimalt Graving Dock 825 Admirals Rd Victoria ,BC V9A 2P1
	Natural Resources Canada, Pacific Forestry Centre 506 West Burnside Rd Victoria, BC V8Z 1M5
ZONE 2	Client Department
	National Defence 19 Wing Comox, Wing Supply Comox, BC V0R 2K0
	Fisheries and Oceans Canada Pacific Biological Station, 3190 Hammond Bay Rd Nanaimo, BC V9T 6N7
ZONE 3	Client Department
	National Defence CFS Aldergrove, Aldergrove, BC
	National Defence CFS Matsqui, Abbotsford, BC
	National Defence 39 Service Battalion Colonel Sherman Armoury 5500 No. 4 Road Richmond, BC V6X 3L5

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the form PWGSC-TPSGC 942, Call-up Against a Standing Offer only. The purpose of call-up form PWGSC-TPSGC 942 is to allow an Identified User to issue a single call-up against the Standing Offer (not to exceed \$40,000 Applicable Taxes included and inclusive of amendments) to a single supplier.

7.8.1 Limitation of Call-ups

7.8.1. Identified Users are permitted to place individual call-ups against the Standing Offer up to \$40,000.00 (Applicable Taxes included), inclusive of amendments.

7.8.2. The Miscellaneous component (Part 2 of Annex B) value of call-up must be separately specified on the call-up and must not exceed 10% of value of the entire call-up inclusive of amendments.

7.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the call up against the Standing Offer, including any annexes;
- (b) the articles of the Standing Offer;
- (c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services
- (d) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- (e) Annex A, Requirement;
- (f) Annex B, Basis of Payment;
- (g) the Offeror's offer dated _____ .

7.10 Certifications and Additional Information

7.10.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.11 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 - Interest on Overdue Accounts, of general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.3.2 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) _____ (the named place of destination) Incoterms 2000 for shipments from a commercial contractor.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 Limitation of Price
SACC Manual clause C6000C (2007-11-30) Limitation of Price

7.4.3 Method of payment
SACC Manual clause H1000C (2008-05-12) Single Payment

7.4.4 SACC Manual Clauses
C2000C (2007-11-30), Taxes – Foreign Contractor

7.4.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.5 Invoicing Instructions

7.5.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) For each Allpriser-listed item, invoice must include the applicable Allpriser section, the current Allpriser list price, the applicable discount percentage for that item, and the net price.
- (b) For each miscellaneous item, invoice must be accompanied by a copy of Manufacturer's published price list or catalogue page for the item, the applicable discount percentage for that item, and the net price; or a copy of the Contractor's paid invoice to support the price charged.

7.5.2 Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

7.6 Insurance
SACC Manual clause G1005C (2016-01-28) Insurance

7.7 SACC Manual Clauses

A9062C	Canadian Forces Site Regulations	2011-05-16
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B1505C	Shipment of Hazardous Materials	2006-06-16
B7500C	Excess Goods	2006-06-16

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

ANNEX "A" - REQUIREMENT

A.1 Scope of Work

For the provision of "as and when requested" Plumbing and Heating Supplies listed in the "Allpriser Redbook (Plumbing and Heating) Price Guide" (British Columbia Edition) open to all Federal Government Departments and Agencies located within British Columbia.

The total area of coverage is divided into the following Zones:

ZONE 1	Southern Vancouver Island as identified by all areas South of and including Nanoose Bay.
ZONE 2	Northern Vancouver Island as identified by all areas North of but not including Nanoose Bay.
ZONE 3	All other areas of British Columbia.

The period of the Standing Offer is from date of issuance to March 31st 2021.

A.2 Capacity

Offerors must demonstrate in their Offer that they have the capacity to supply the full range of goods as detailed in the attached Annex B, complete with a listing of Original Equipment Manufacturers (OEMs) represented, where applicable.

A.3 Operational Outlets

Offeror must provide a list of their operational/retail outlets below from which call-ups may be fulfilled. This list shall be maintained and updated by the Offeror throughout the life of the Offer. Any requests for changes to this list shall be made in writing to the Standing Offer Authority identified within this document. Call-ups can ONLY be fulfilled from a designated Offeror location listed in the Offer.

Offerors must complete the table of locations below and submit with their Offer.

Address	Contact	Telephone	Facsimile	Email

(Add lines as necessary.)

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

ANNEX "B" - BASIS OF PAYMENT

Breakdown of pricing periods:

Contract Period (YEAR 1)	For the period commencing from date of issuance of Standing Offer to March 31 st 2019.
Contract Period (YEAR 2)	For the period commencing from April 1 st 2019 to March 31 st 2020.
Contract Period (YEAR 3)	For the period commencing from April 1 st 2020 to March 31 st 2021.

Basis of Pricing:

Offerors are to provide a basis of payment for EACH zone for which they propose to provide goods by completing PARTS 1 and 2 for each Zone that they bid on.

Any percentage discounts must be clearly indicated, any reference to "special pricing available on request" or other like terminology will not be considered.

Offerors must offer a firm percentage (%) discount for all items indicated, otherwise a discount of 0% will be applied for evaluation purposes.

Pricing in Part 1 shall be based on Suggested list prices (GST/HST extra), as shown in Allpriser Pricing Guide applicable Zone, Classes 1 to 24 inclusive, most current Red edition at time of call-up, less a firm percentage discount for all items as stated.

A subscription to the Allpriser Price Guide may be obtained by contacting:

Allpriser Ltd
Box 307, Station D
322 La Rose Ave
Etobicoke, ON Canada M9A 4X3
Phone: 1-800-361-9484
Website: <http://www.allpriser.com/books.htm>

Pricing in Part 2 will be based on Manufacturer's published list price, or other printed catalogue or price list less a firm percentage discount.

Prices do not include GST. The GST will be applied as a separate line item to any invoice issued as a result of a call-up.

The estimated annual dollar usages (Column A) shown in Annex B are for evaluation purposes only; actual usages will vary.

Delivery to an Identified User shall be FOB destination from the Offeror's closest identified service location within the Zone.

Delivery within 50 km of an Offeror's service location shall be included in prices.

Delivery outside of a 50 km radius of an Offeror's service location shall be prepaid and charged by the Offeror. Prepaid transportation costs must be shown as a separate item on the invoice, and supported by a certified copy of the prepaid transportation bill of lading.

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

SERVICE LEVELS: The following levels of service are requested for the following requirements:		
TIME TYPE	Price Quotes	Delivery
Stocked	within 24 HOURS	within 07 BUSINESS DAYS
Non-stocked/specialty	Response within 24 HOURS, Quote within 48 HOURS	within 30 CALENDAR DAYS
URGENT OR IMMEDIATE OPERATIONAL REQUIREMENTS	Response within 2 HOURS, Quote within 4 HOURS	as mutually agreed upon between Offeror & Client

Solicitation No. - N° de l'invitation
 E6VIC-160005/A
 Client Ref. No. - N° de réf. du client
 VIC-6-39231

Amd. No. - N° de la modif.
 vic249
 File No. - N° du dossier
 E6VIC-160005

Buyer ID - Id de l'acheteur
 vic249
 CCC No./N° CCC - FMS No./N° VME

ZONE 1	Southern Vancouver Island as identified by all areas South of and including Nanoose Bay.
---------------	---

PART 1) Allpriser Redbook Items:

Suggested list prices (GST/HST extra), as shown in Allpriser Price Guide applicable Zone, most current Red edition at time of call-up, less a discount for each item listed below:

Item Section	DESCRIPTION	ANNUAL Estimated Dollar Usage Column A	Firm Discount Offered – Contract Period (YEAR 1) Column B	Firm Discount Offered – Contract Period (YEAR 2) Column C	Firm Discount Offered – Contract Period (YEAR 3) Column D	Extended Subtotal Column E = A x [(1 - B) + (1 - C) + (1 - D)]
1	Baths & Showers	\$54,000.00	_____ %	_____ %	_____ %	\$ _____
2	Lavatories (Bathroom Sinks)	\$12,500.00	_____ %	_____ %	_____ %	\$ _____
3	Closets, Seats & Urinals (Toilets)	\$58,000.00	_____ %	_____ %	_____ %	\$ _____
4	Sinks and laundry tubs	\$4,000.00	_____ %	_____ %	_____ %	\$ _____
5	Drinking Fountains	\$9,500.00	_____ %	_____ %	_____ %	\$ _____
6	Residential Faucets	\$74,000.00	_____ %	_____ %	_____ %	\$ _____
7	Misc. Plumbing Brass	\$31,500.00	_____ %	_____ %	_____ %	\$ _____
8	Commercial Faucets	\$81,000.00	_____ %	_____ %	_____ %	\$ _____
9	Pumps & Water Softeners	\$25,500.00	_____ %	_____ %	_____ %	\$ _____
10	Water Heaters	\$57,000.00	_____ %	_____ %	_____ %	\$ _____
11	Boilers & Radiators	\$2,000.00	_____ %	_____ %	_____ %	\$ _____

Solicitation No. - N° de l'invitation
 E6VIC-160005/A
 Client Ref. No. - N° de réf. du client
 VIC-6-39231

Amd. No. - N° de la modif.
 Vic249
 File No. - N° du dossier
 E6VIC-160005

Buyer ID - Id de l'acheteur
 Vic249
 CCC No./N° CCC - FMS No./N° VME

12	12	Warm Air Accessories		\$1,000.00					\$
13	13	Heating Specialties		\$139,000.00					\$
14	14	Repair Parts		\$1,000.00					\$
15	15	Waterworks		\$2,000.00					\$
16	16	Copper & Brass Pipe & Fittings		\$180,000.00					\$
17	17	Valves, copper & brass		\$76,000.00					\$
18	18	Steel Pipe & Fittings		\$37,000.00					\$
19	19	Soil Pipe & Fittings		\$3,500.00					\$
20	20	Plastic – Drain & Sewer		\$2,000.00					\$
21	21	Plastic - Pressure		\$24,000.00					\$
22	22	Drains		\$10,000.00					\$
23	23	Hangers		\$13,500.00					\$
24	24	Tools		\$2,000.00					\$
The aggregate evaluated price (PART 1) is the sum of subtotals 1 to 24 inclusive, GST/HST extra (ALL YEARS):									
\$									

PART 2) Provide a basis for pricing of Miscellaneous plumbing & heating goods not listed in the Allpriser Redbook Price Guide applicable zone.

Item	DESCRIPTION	ANNUAL Estimated Dollar Usage	Firm Discount Offered – Contract Period (YEAR 1)	Firm Discount Offered – Contract Period (YEAR 2)	Firm Discount Offered – Contract Period (YEAR 3)	Extended Subtotal
		Column A	Column B	Column C	Column D	Column E = A x [(1 – B) + (1 – C) + (1 – D)]
1	Miscellaneous plumbing and heating related goods not listed in the Allpriser Redbook Price Guide applicable zone less a discount from Manufacturer's published list price, or other printed catalogue or price list.		_____ %	_____ %	_____ %	\$
The aggregate evaluated price (PART 2), GST/HST extra (ALL YEARS) is:						\$

Solicitation No. - N° de l'invitation
 E6VIC-160005/A
 Client Ref. No. - N° de réf. du client
 VIC-6-39231

Amd. No. - N° de la modif.
 vic249
 File No. - N° du dossier
 E6VIC-160005

Buyer ID - Id de l'acheteur
 vic249
 CCC No./N° CCC - FMS No./N° VME

ZONE 2 Northern Vancouver Island as identified by all areas North of but not including Nanoose Bay.

PART 1) Allpriser Redbook Items:

Suggested list prices (GST/HST extra), as shown in Allpriser Price Guide applicable Zone, most current Red edition at time of call-up, less a discount for each item listed below:

Item Section	DESCRIPTION	ANNUAL Estimated Dollar Usage	Firm Discount Offered – Contract Period (YEAR 1)	Firm Discount Offered – Contract Period (YEAR 2)	Firm Discount Offered – Contract Period (YEAR 3)	Extended Subtotal
		Column A	Column B	Column C	Column D	Column E = A x [(1 - B) + (1 - C) + (1 - D)]
1	Baths & Showers	\$54,000.00	_____ %	_____ %	_____ %	\$ _____
2	Lavatories (Bathroom Sinks)	\$12,500.00	_____ %	_____ %	_____ %	\$ _____
3	Closets, Seats & Urinals (Toilets)	\$58,000.00	_____ %	_____ %	_____ %	\$ _____
4	Sinks and laundry tubs	\$4,000.00	_____ %	_____ %	_____ %	\$ _____
5	Drinking Fountains	\$9,500.00	_____ %	_____ %	_____ %	\$ _____
6	Residential Faucets	\$74,000.00	_____ %	_____ %	_____ %	\$ _____
7	Misc. Plumbing Brass	\$31,500.00	_____ %	_____ %	_____ %	\$ _____
8	Commercial Faucets	\$81,000.00	_____ %	_____ %	_____ %	\$ _____
9	Pumps & Water Softeners	\$25,500.00	_____ %	_____ %	_____ %	\$ _____
10	Water Heaters	\$57,000.00	_____ %	_____ %	_____ %	\$ _____
11	Boilers & Radiators	\$2,000.00	_____ %	_____ %	_____ %	\$ _____

Solicitation No. - N° de l'invitation
 E6VIC-160005/A
 Client Ref. No. - N° de réf. du client
 VIC-6-39231

Amd. No. - N° de la modif.
 Vic249
 File No. - N° du dossier
 E6VIC-160005

Buyer ID - Id de l'acheteur
 Vic249
 CCC No./N° CCC - FMS No./N° VME

PART 2) Provide a basis for pricing of Miscellaneous plumbing & heating goods not listed in the Allpriser Redbook Price Guide applicable zone.

Item	DESCRIPTION	ANNUAL Estimated Dollar Usage Column A	Firm Discount Offered – Contract Period (YEAR 1) Column B	Firm Discount Offered – Contract Period (YEAR 2) Column C	Firm Discount Offered – Contract Period (YEAR 3) Column D	Extended Subtotal Column E = A x [(1 – B) + (1 – C) + (1 – D)]
1	Miscellaneous plumbing and heating related goods not listed in the Allpriser Redbook Price Guide applicable zone less a discount from Manufacturer's published list price, or other printed catalogue or price list.		_____ %	_____ %	_____ %	\$
The aggregate evaluated price (PART 2), GST/HST extra (ALL YEARS) is:						\$

Solicitation No. - N° de l'invitation
 E6VIC-160005/A
 Client Ref. No. - N° de réf. du client
 VIC-6-39231

Amd. No. - N° de la modif.
 File No. - N° du dossier
 E6VIC-160005

Buyer ID - Id de l'acheteur
 vic249
 CCC No./N° CCC - FMS No./N° VME

ZONE 3 | All other areas of British Columbia.

PART 1) Allpriser Redbook Items:

Suggested list prices (GST/HST extra), as shown in Allpriser Price Guide applicable Zone, most current Red edition at time of call-up, less a discount for each item listed below:

Item Section	DESCRIPTION	ANNUAL Estimated Dollar Usage	Firm Discount Offered – Contract Period (YEAR 1)	Firm Discount Offered – Contract Period (YEAR 2)	Firm Discount Offered – Contract Period (YEAR 3)	Extended Subtotal
		Column A	Column B	Column C	Column D	Column E = A x [(1 – B) + (1 – C) + (1 – D)]
1	Baths & Showers	\$54,000.00	_____ %	_____ %	_____ %	\$ _____
2	Lavatories (Bathroom Sinks)	\$12,500.00	_____ %	_____ %	_____ %	\$ _____
3	Closets, Seats & Urinals (Toilets)	\$58,000.00	_____ %	_____ %	_____ %	\$ _____
4	Sinks and laundry tubs	\$4,000.00	_____ %	_____ %	_____ %	\$ _____
5	Drinking Fountains	\$9,500.00	_____ %	_____ %	_____ %	\$ _____
6	Residential Faucets	\$74,000.00	_____ %	_____ %	_____ %	\$ _____
7	Misc. Plumbing Brass	\$31,500.00	_____ %	_____ %	_____ %	\$ _____
8	Commercial Faucets	\$81,000.00	_____ %	_____ %	_____ %	\$ _____
9	Pumps & Water Softeners	\$25,500.00	_____ %	_____ %	_____ %	\$ _____
10	Water Heaters	\$57,000.00	_____ %	_____ %	_____ %	\$ _____
11	Boilers & Radiators	\$2,000.00	_____ %	_____ %	_____ %	\$ _____

PART 2) Provide a basis for pricing of Miscellaneous plumbing & heating goods not listed in the Allpriser Redbook Price Guide applicable zone.

Item	DESCRIPTION	ANNUAL Estimated Dollar Usage	Firm Discount Offered – Contract Period (YEAR 1)	Firm Discount Offered – Contract Period (YEAR 2)	Firm Discount Offered – Contract Period (YEAR 3)	Extended Subtotal
		Column A	Column B	Column C	Column D	Column E = A x [(1 – B) + (1 – C) + (1 – D)]
1	Miscellaneous plumbing and heating related goods not listed in the Allpriser Redbook Price Guide applicable zone less a discount from Manufacturer's published list price, or other printed catalogue or price list.		_____ %	_____ %	_____ %	\$
The aggregate evaluated price (PART 2), GST/HST extra (ALL YEARS) is:						\$

EVALUATED PRICE, FOR EACH ZONE:

Description	Extended Subtotal
Allpriser Redbook items (PART 1 above):	\$
Miscellaneous plumbing and heating goods: (PART 2 above):	\$
TOTAL AGGREGATE EVALUATED PRICE (ALL YEARS), PER ZONE :	\$

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

ANNEX "C" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

Solicitation No. - N° de l'invitation
E6VIC-160005/A
Client Ref. No. - N° de réf. du client
VIC-6-39231

Amd. No. - N° de la modif.
File No. - N° du dossier
E6VIC-160005

Buyer ID - Id de l'acheteur
vic249
CCC No./N° CCC - FMS No./N° VME

ANNEX "D" – STANDING OFFER USAGE REPORT

INSTRUCTIONS FOR SUBMISSION OF STANDING OFFER USAGE DATA

A separate usage report is required for EACH location from which call-ups are fulfilled.

Please email or fax the usage report to: Christine.Cress@pwgsc.gc.ca or fax: 250-363-0395
Please use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date); and
- The total spend to date, by government department.
(Add lines as necessary.)

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

