



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**

**Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
11 Laurier St., 11, rue Laurier  
Gatineau  
K1A 0S5  
Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Business Transformation and Systems Integration  
Service/Division de transformation des opérations et  
d'intégrat  
Special Procurement Initiative Dir  
Dir. des initiatives spéciales  
d'approvisionnement  
11 Laurier, Place du Portage III  
12C1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Transformation Program Office (TPO)	
<b>Solicitation No. - N° de l'invitation</b> G9292-188396/B	<b>Amendment No. - N° modif.</b> 005
<b>Client Reference No. - N° de référence du client</b> G9292-188396	<b>Date</b> 2017-08-03
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XE-677-31557	
<b>File No. - N° de dossier</b> 677xe.G9292-188396	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-08-29</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chow, Mejuine	<b>Buyer Id - Id de l'acheteur</b> 677xe
<b>Telephone No. - N° de téléphone</b> (819) 420-0333 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

---

**Request for Proposal (RFP)**  
**Solicitation Amendment: 005**

This RFP amendment 005 has been raised to **extend the bid closing date from August 15 to August 29, 2017, at 2:00pm EDT**, and to:

- A) Identify changes to the RFP.
- B) Respond to questions regarding the RFP.

---

**(A) CHANGES**

**Change: 5**

At Attachment 1 to Part 4 – Technical Evaluation (p.43 of 44) – Criterion LTCM-PR1, c)

**DELETE:** c) Demonstrate that the project was completed, or substantially\* completed, within 5 years prior to the bid closing date of this RFP (Solicitation #G9292-188396/B); and

**INSERT:** c) Demonstrate that the project was completed, or substantially\* completed, within 8 years prior to the bid closing date of this RFP (Solicitation #G9292-188396/B); and

**Change: 6**

The definition of “Total value of the reference project” has been added to Annex D - Glossary.

**Total value of the reference project:** the total cost of the project verifiable by the reference project contact or as published in the project close out report.

**Change: 7**

At Attachment 1 to Part 4 – Technical Evaluation (p.18 of 44) – Criterion LTPgM-M3, c)

**DELETE:** c) Have a total project value for the implementation phase of at minimum \$200 Million (CAD, foreign currency will be based on the Bank of Canada daily exchange rate of the bid closing date);

**INSERT:** c) Have a total project value for the implementation phase of at minimum \$100 Million (CAD, foreign currency will be based on the Bank of Canada daily exchange rate of the bid closing date);

**Change: 8**

In Annex A (p.9 of 27), Section A-1.2 – Deliverables, a)

**DELETE:** ii) Deliver the final Transformation Methodology for Project Authority approval within 5 business days following Project Authority approval of the updated preliminary methodology. Project Authority approval within 5 business days following Contractor delivery of the final Transformation Methodology.

**INSERT:** ii) Deliver the final Transformation Methodology for Project Authority approval within 10 business days following Project Authority approval of the updated preliminary methodology. Project Authority approval within 5 business days following Contractor delivery of the final Transformation Methodology.

---

## (B) QUESTIONS

### **Question: 17**

At Attachment 1 to Part 4 – Criteria LTCM-PR1 (p.43 of 44), for the Change Management Lead, there is a requirement for up to two reference projects, each of which has a minimum duration of 12 months with a value of at minimum \$100M. It is unlikely that a change management lead would have led change management on two \$100M engagements within the last 5 years, lasting at least 12 months each, considering that most change projects of this scale are generally five to seven years or more in duration. Would Canada consider replacing this requirement with either:

- (a) two reference projects with a value of at minimum \$100M within the last 15 years; or
- (b) one reference project with a value of at minimum \$100M project within the last 5 years?

### **Answer: 17**

Canada is looking for a change management lead with significant and recent experience leading change agendas for major business and IT transformation projects. Canada agrees to modify the requirement for LTCM-PR1 to two (2) reference projects with each a value of at minimum \$100M within the last eight (8) years prior to the bid closing date of this RFP. **See Change # 5.**

### **Question: 18**

At Annex D, the glossary does not contain a definition for “Total value of the reference project” as referred to a few times in the mandatory and rated criteria. Can Canada please provide one?

### **Answer: 18**

The definition of “Total value of the reference project” is defined as the total cost of the project verifiable by the reference project contact or as published in the project close out report. **See Change # 6.**

### **Question: 19**

At Attachment 1 to Part 4 – Criteria LTPE-M3 for the Project Executive (p.15 of 44) specifies a project dollar value of \$100M, while criteria LTPgM-M3 for the Program Manager (p.18 of 44) defines a project dollar value of \$200M. Are these reversed?

### **Answer: 19**

The project dollar values are not reversed. The total project value for the Program Manager and the Project Executive should both read \$100M. Criteria LTPgM-M3 will be revised accordingly. **See Change # 7.**

### **Question: 20**

How are the SOW requirements being evaluated as there is no direct reference to them in the mandatory or scored evaluation criteria?

### **Answer: 20**

The Statement of Work (SOW) requirements are provided for context and to provide bidders with an overview of the overall expected project activities and work to be conducted under the contract. The requirements outlined in the SOW will be assessed as individual Task Authorizations are raised under the contract.

**Question: 21**

In Annex A (p.9 of 27) - SOW section A-1.2. (a) (ii), the final Transformation Methodology is to be delivered for Project Authority (PA) approval within 5 days of the PA's approval of the updated preliminary Transformation Methodology. In Annex B - Price Schedule (p.2 of 7), Milestone Deliverable #1 (b) states that the final Transformation Methodology is to be delivered within 10 business days of the PA's approval of the preliminary Transformation Methodology. Can Canada please confirm whether the final Transformation Methodology is required 5 days or 10 days following the PA's approval of the updated preliminary Transformation Methodology?

**Answer: 21**

Canada confirms that the final Transformation Methodology is required within 10 business days following Project Authority approval of the updated preliminary Transformation Methodology. **See Change # 8.**

**\*\*\* ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED \*\*\***