



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier/11,rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (613) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Parliamentary Precinct Division/Acquisitions de la Cité
parlementaire
222 Queen Street / 222, rue Queen
Ottawa
Ontario
K1A 0S5

Title - Sujet Benches (Custom Millwork, with Upho		
Solicitation No. - N° de l'invitation EP751-171897/A		Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client EP751-171897		Date 2017-08-15
GETS Reference No. - N° de référence de SEAG PW-\$PPS-013-26371		
File No. - N° de dossier 013pps.EP751-171897		CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-09-01		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Stone, Caitlin		Buyer Id - Id de l'acheteur 013pps
Telephone No. - N° de téléphone (613) 302-1235 ()		FAX No. - N° de FAX (613) 990-4447
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: 111 Wellington Street Ottawa, Ontario		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

QUESTION AND ANSWER SERIES 1:

- Q1. Can the disk for the corridor bench be fabricated using a 1.5mm tube and welded 1.5mm caps or does the disk need to be solid metal?
- A1. *The bench disk can be fabricated from welded tube and caps as long as the weld is continuous and is sufficiently finished for a high decorative use.*
- Q2. Is the curved front surface of the side bracket on the corridor bench wood or metal?
- A2. *Curved and horizontal surfaces of the side bracket are wood and vertical surfaces are metal (strips). Please, refer to attached image with comments.*
- Q3. Am I correct to note that the front elevation apron of the corridor bench is flat only?
- A3. *Yes, the front elevation apron is flat and is finished in wood veneer with application of 2 (13mm) metal strips. The same metal strips we can see in the sides will turn and continue also in the front apron.*
- Q4. Am I correct to note that a total of four (4) samples are required?
- A4. *Yes, a total of four (4) samples are required. Two (2) bid samples are required for the Corridor Bench (Bid Sample 01 – Disk, Bid Sample 02 – Seat & Molding Corner), one (1) bid sample for the Anteroom Bench (Bid Sample 01 – Seat & Molding Corner) and one (1) bid sample of the Courtyard Bench (Bid Sample 01 – Base Corner).*
- Q5. Can the upholstery samples be presented in generic fabric to demonstrate quality of manufacture only? I ask this question because both of my upholstery contractors tell me they will have to purchase a full hide of the leather specified. It would be expensive.
- A5. *For the Bid Samples, the upholstery must be leather, however, the Bid Sample leather is not required to be the same leather that will be supplied with the completed benches. For the Bid Samples, we will accept a leather from a different manufacturer that meets the same quality and performance. The colour of the leather should be brown.*
- For the Submission Samples, the upholstery must be the same leather that will be supplied with the completed benches.*
- Q6. Is there a difference between Bid Samples and Submission Samples indicated on the drawings?
- A6. *Bid Samples are required by all interested Bidders as part of the Bid submission. Submission Samples are required by only the awarded Bidder with the submission of Shop Drawings.*
- Q7. The cost of producing the bid samples is prohibitive to submitting a bid. Can Canada review this requirement to ease the bidders cost to submit a bid?
- A7. *The Request for Proposal "Evaluation Process" and Appendix i – Technical Evaluation Form have been amended to address this concern. The bids will now be evaluated in two phases. See PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION for more details.*
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AMENDMENT 001 IS RAISED TO

1. At PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

DELETE:4.1 Evaluation Procedures in its entirety

INSERT:

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada and Tiree Facility Solutions Inc. will evaluate the bids.

The bids will be evaluated in two stages.

4.1.1. Evaluation Stage 1

Closing Date: See Front page of the Request for Proposal

Return Bids Address: See Front page of the Request for Proposal

4.1.1.1 Technical Evaluation

Mandatory and point rated technical evaluation criteria are included in Appendix i - Technical Evaluation Criteria. Bidders MUST respond to the mandatory evaluation criteria M 1 to M 12 in their Technical Bids. Bidders SHOULD respond to the rated evaluation criteria in their Technical Bids. Bidders should use Appendix i to indicate where in their bid the evaluation criteria may be found (for example, referencing the appropriate page number).

4.1.1.2 Financial Evaluation

4.1.1.2.1 Mandatory Financial Criteria

Mandatory financial evaluation criteria are included in Appendix ii, "Financial Bid Presentation Sheet". Bidders MUST complete the pricing tables found in Appendix ii, "Financial Bid Presentation Sheet"

4.1.1.2.2 Evaluation of Price

The price of the bid entered by the Bidder at Table 1 of Appendix ii "Financial Bid Presentation Sheet" will be evaluated in Canadian dollars, Applicable taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.1.1.2 Basis of Selection

To be declared responsive, a bid must:

- a. comply with all the requirements of the bid solicitation; and
- b. meet all mandatory criteria; and
- c. obtain the required minimum of 65 points overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 86 points.

Bids not meeting (a) or (b) or (c) will be declared non-responsive.

A maximum of the three highest scoring bids will be selected to move onto Evaluation Stage 2. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 30% for the technical merit and 70% for the price.

To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 30%.

To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 70%.

For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.

Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted.

The table below illustrates an example where all four bids are responsive and the selection of the three highest scoring bids is determined by a 30/70 ratio of technical merit and price, respectively. In the example the total available points equals 86 and the lowest evaluated price is \$650,000.00.

STAGE 1					
Basis of Selection - Highest Combined Rating Technical Merit (30%) and Price (70%)					
		Bidder 1	Bidder 2	Bidder 3	Bidder 4
Overall Technical Score		83/86	75/86	64/86	81/86
Bid Evaluated Price		\$920,000.00	\$650,000.00	\$890,000.00	\$750,000.00
Calculations	Technical Merit Score	$83/86 \times 30\% = 0.2895$	$75/86 \times 30\% = 0.2616$	$64/86 \times 30\% = 0.2233$	$81/86 \times 30\% = 0.2826$
	Pricing Score	$650/920 \times 70\% = 0.4945$	$650/650 \times 70\% = 0.70$	$650/890 \times 70\% = 0.5112$	$650/750 \times 70\% = 0.6067$
Stage 1 Combined Rating		0.78	0.96	0.73	0.89
Overall Rating		3 rd	1 st	4 th	2 nd

The three bids that are determined to have highest scores based on the Basis of Selection in Evaluation Stage 1 will be selected to move onto Evaluation Stage 2. These bidders will be asked to submit bid samples. In our example above, Bidders 1, 2 & 4 will continue to Stage 2 in which they will submit the bid samples to be evaluated.

4.1.2. Evaluation Stage 2

Closing Date:

The date will be determined after the Evaluation Stage 1 results are finalized. Bidders will be given a maximum of four weeks to provide bid samples.

Return Bids Address:	The address to submit samples will be provided to the bidders whose bids are successful in Evaluation Stage 1. The address will be in downtown Ottawa.
Bid Samples Cost Reimbursement:	Bidders will be eligible to receive up to \$3,500.00 (excluding HST) for the submission of bid samples. To be eligible for cost reimbursement, the bidder must submit: a) All four samples required under Mandatory Technical Evaluation Criterion M 1; and b) A cost breakdown for materials and labour. The breakdown must include proof of expenses incurred (i.e. receipts for materials purchased, timesheets, etc.)

4.1.2.1 Technical Evaluation

Bidders MUST respond to the mandatory evaluation criterion Stage 2 M 1 – Submission of Samples.

4.1.2.2 Basis of Selection

To be declared responsive, a bid must:

- meet all mandatory criteria; and
- obtain the required minimum of 24 points overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 39 points.

Bids not meeting (a) or (b) will be declared non-responsive.

The selection will be based on the highest responsive combined rating of Stage 2 score and Stage 1 score. The ratio will be 30% for the Stage 2 score and 70% for the Stage 1 score.

To establish the Stage 2 score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 30%.

To establish the Stage 1 score, each responsive bid will be determined as follows: total number of points obtained in Stage 1 multiplied by the ratio of 70%.

For each responsive bid, the Stage 1 score and the Stage 2 score will be added to determine its combined rating.

Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 30/70 ratio of Stage 1 score and Stage 2 score, respectively. In the example the total available points equals 39.

STAGE 2			
Basis of Selection – Stage 2 Score (30%) and Stage 1 Score (70%)			
	Bidder 1	Bidder 2	Bidder 4

Solicitation No. - N° de l'invitation
EP751-171897/A
Client Ref. No. - N° de réf. du client
EP751-171897

Amd. No. - N° de la modif.
001
File No. - N° du dossier
013ppsEP751-171897

Buyer ID - Id de l'acheteur
013pps
CCC No./N° CCC - FMS No./N° VME

Overall Technical Score		25/39	37/39	37/39
Calculations	Stage 2 Score	$25/39 \times 30\% = 0.1923$	$37/39 \times 30\% = 0.2846$	$37/39 \times 30\% = 0.2385$
	Stage 1 Score	$0.78 \times 70\% = 0.546$	$0.96 \times 70\% = 0.672$	$0.89 \times 70\% = 0.623$
Stage 2 Combined Rating		0.7383	0.9566	0.8615
Overall Rating		3 rd	1 st	2 nd

2. At Appendix i – Technical Evaluation Form

DELETE: Appendix i-Technical Evaluation Form.docx

INSERT:

Appendix i-Technical Evaluation Form-Stage 1.pdf

and

Appendix i-Technical Evaluation Form-Stage 2.pdf

Appendix i					
TECHNICAL EVALUATION CRITERIA STAGE 1					
Mandatory Criteria	Description	Met	Not Met	Comments	
Compliance with Requirements	M1. The Bidder MUST confirm in writing that all proposed goods comply with all requirements identified in Annex A - Specifications, Part II - Scope of Work.				
	M2. The Bidder MUST demonstrate that the Bidder's manufacturer has the capability to produce custom benches or custom seating . Capability can be demonstrated by: A) providing images and/or drawings of a previously completed project of similar quality, materials and scope (contract or project value, and the quantity of pieces produced) (The details provided must correspond to the information provided in response to Rated Criterion R4); and B) providing a description of the number of furniture pieces produced per year in sufficient detail to determine that the required quantity can be produced (see Annex A, Statement of Work).				
Corporate Background	M3. The Bidder MUST identify all companies involved in the manufacture, delivery and installation of the requirements in writing.				
Qualifications	M4. The Bidder MUST confirm that the Bidder's manufacturer has a minimum of seven (7) years' of demonstrated experience in the manufacturing and sales of furniture.				
	M5. The Bidder MUST confirm that the Bidder's lead furniture installer resource has a minimum of five (5) years' of demonstrated experience as a furniture installer.				
	M6. The Bidder MUST confirm in writing that all of the Bidder's installers will be trained in the functioning and installation of the furniture specified in PART II: Scope of Work before the delivery of product to site.				

Appendix i				
TECHNICAL EVALUATION CRITERIA STAGE 1				
Mandatory Criteria	Description	Met	Not Met	Comments
Warranty	M7. The Bidder MUST confirm that all furniture pieces as contained within PART II: SCOPE OF WORK, will be warranted for a period of at least ten (10) years for manufacturer's defects, from the final date of acceptance.			
	M8. The Bidder MUST provide a plan with their bid for dealing with warranty issues. The plan MUST clearly identify what constitutes: <ul style="list-style-type: none"> • replacement or repair • timelines for service • any costs involved 			
	M9. The Bidder MUST confirm that that a Bidder's representative will respond to telephone and e-mail contact by PW GSC or the Technical Authority within 24 hours.			
	M10. The Bidder MUST confirm that a representative will be available in the National Capital Region with the authorization to address warranty issues within 5 business days.			
Quality Assurance	M11. The Bidder MUST provide a written summary of the key quality assurance steps that will be followed to ensure that a consistent product of high quality is manufactured, delivered, and installed for the Scope of Work described in Part II.			
Storage Services	M12. The Bidder MUST confirm that it has the ability to store the product if required, in a climate controlled environment suitable for storage of items described in Part II Scope of work.			

Appendix i				
TECHNICAL EVALUATION CRITERIA STAGE 1				
Rated Criteria	Description	Evaluation	Maximum Possible Points	Bidder's Score
Corporate Background	R1. The Bidder SHOULD provide a brief description of the Bidder's manufacturer. The description should include:			
	<ul style="list-style-type: none"> Name(s) of its owner(s) and/or principal officer(s). 	0 points = no names of owners and principal officers provided 1 point = names of owners and principal officers provided	1	
	<ul style="list-style-type: none"> Number of years' experience in the manufacturing and sales of custom furniture. 	0 points = less than or equal to 7 years 1 point = greater than 7 and less than 10 years 2 points = greater than or equal to 10 years and less than 13 years 3 points = greater than or equal to 13 years and less than 16 years 4 points = greater than or equal to 16 years and less than 19 years 5 points = greater than or equal to 19 years	5	
	<ul style="list-style-type: none"> Number of employees. 	0 points = number of employees not provided 1 point = number of employees provided	1	
	R2. The Bidder SHOULD provide a brief description of the Bidder's installer. The description should include:			
	<ul style="list-style-type: none"> Name(s) of its owner(s) and/or principal officer(s). 	0 points = no names of owners and principal officers provided 1 point = names of owners and principal officers provided	1	
	<ul style="list-style-type: none"> Number of years' experience in the installation of furniture. 	0 points = less than or equal to 7 years 1 point = greater than 7 and less than 10 years 2 points = greater than or equal to 10 years and less than 13 years 3 points = greater than or equal to 13 years and less than 16 years 4 points = greater than or equal to 16 years and less than 19 years 5 points = greater than or equal to 19 years	5	

Appendix i			
TECHNICAL EVALUATION CRITERIA STAGE 1			
	Description	Evaluation	Maximum Possible Points
	<p>R3. The Bidder SHOULD explain its working relationship with the Bidder's manufacturer and the Bidder's installer, and how these relationships will aid in the successful delivery of the project requirements.</p>	<p>0 points = no description provided OR the bidder has no working relationship with either the manufacturer or the installer</p> <p>1 point = previous working relationship with only one of the manufacturer or the installer, but no working relationship with the other.</p> <p>2 points = working relationship with both the manufacturer and the installer, but no explanation as to how these relationships will aid in the successful delivery of the project requirement.</p> <p>3 points = working relationship with both the manufacturer and the installer, and the explanation describes how these relationships will aid in the successful delivery of the project requirement.</p>	3
Qualifications	<p>R4. The Bidder SHOULD provide a written example of a project completed by the Bidder's manufacturer of similar scope (contract value or quantity of pieces) and complexity (multiple pieces, delivered in phases, building under construction), that has been successfully completed within the last seven (7) years. Provide the following information:</p> <ul style="list-style-type: none"> Details on the products, including photographs, materials used, and quantities manufactured. Contract value of the installed products. Date of completion. Efforts made to adhere to established timelines. 	<p>0 points = no details provided</p> <p>1 point per each of the following, to a maximum of 4 points: 1. written details on the products, 2. photographs, 3. description of materials used, 4. number of quantities manufactured</p> <p>0 points = no contract value provided</p> <p>1 point = contract value provided</p> <p>0 points = no date of completion provided</p> <p>1 point = date of completion provided</p> <p>0 points = no details provided OR no effort made to adhere to established timelines</p> <p>1 point = Single type of effort made to adhere to established timelines</p> <p>2 points = Multiple types of efforts made to adhere to established timelines</p>	4 1 1 2
			Bidder's Score

	<p>R5. The Bidder SHOULD provide examples of furniture pieces demonstrating their ability to work with the following materials:</p> <ul style="list-style-type: none"> • Stone • Upholstery • Combining Metal with other materials 	<p>0 points = no examples provided 1 point = Stone example provided 1 point = Upholstery example provided 1 point = Metal with other materials example provided</p>	3	
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Appendix i				
TECHNICAL EVALUATION CRITERIA STAGE 1				
Approach and Methodology	Description	Evaluation	Maximum Possible Points	Bidder's Score
	R6. The Bidder SHOULD provide a Management Plan describing its approach and proposed methodology to managing the manufacturing, delivery, and installation of custom furniture projects. This approach SHOULD address the following:			
	<ul style="list-style-type: none"> Team structure for large projects (including a definition of roles and responsibilities) 	0 points = no details provided OR team structure is insufficient to manage a large project 2 points = team structure is sufficient to manage a large project	2	
	<ul style="list-style-type: none"> Approach to site supervision 	0 points = no details provided OR site supervision is not provided 2 points = site supervision is provided	2	
	<ul style="list-style-type: none"> Approach to communications 	0 points = no details provided OR communication management is not provided 2 points = communication management is provided	2	
	<ul style="list-style-type: none"> Approach to developing an implementation schedule 	0 points = no details provided OR there is no ability to develop an implementation schedule 2 points = ability to develop an implementation schedule is demonstrated	2	
	R7. The Bidder SHOULD provide a Project Plan that clearly outlines its project planning process for the manufacturing, delivery and installation of this project. The project plan SHOULD include risk mitigation and quality assurance for manufacturing, delivery, and installation.	0 points = no details provided 1 point for each manufacturing risk and accompanying mitigation strategy, to a maximum of 5 points 1 point for each delivery risk and accompanying mitigation strategy, to a maximum of 3 points 1 point for each installation risk and accompanying mitigation strategy, to a maximum of 3 points 1 point for each manufacturing quality assurance measure, to a maximum of 5 points 1 point for each delivery quality assurance measure, to a maximum of 3 points 1 point for each installation quality assurance measure, to a maximum of 3 points	22	

Appendix i

TECHNICAL EVALUATION CRITERIA STAGE 1

	Description	Evaluation	Maximum Possible Points	Bidder's Score	Bidder's page number reference
Quality Assurance	R7. The Bidder SHOULD provide a copy of the Bidder's Manufacturer's ISO Certification or ISO Certificate equivalent and their written quality assurance program.	0 points = no details provided; 1 point = a copy of Bidder's Manufacturer's ISO Certification or ISO Certificate equivalent is provided. 1 point = a copy of the Bidder's Manufacturer's written quality assurance program. 3 points = the quality assurance program describes in detail a mandatory training program for all Manufacturers' inspectors	5		
	R8. The Bidder SHOULD identify in the written summary provided, the inspection points in the Bidder's Manufacturers' quality assurance program.	0 points = no details provided or only 1 inspection 1 points = 2 inspections or less 2 points = more than 2 but less than 5 inspection steps 3 points = more than 5 inspections	3		
	R9. The Bidder SHOULD identify in the written summary provided, the inspection steps in their quality assurance program that will be followed for delivery, storage and installation to meet the requirements identified in Annex A - Specifications, Part II – Scope of Work.	0 points = no details provided 1 point = for the detailed description of inspections and methods of tracking a shipment for delivery 1 point = for the detailed description of inspections for storage 1 point = for the detailed description of inspections for installation	3		
Environmental	R10. The Bidder SHOULD provide the Bidder's manufacturer's environmental policy. The policy SHOULD describe the manufacturer's efforts to reduce, re-use, and recycle waste materials, water, and/or energy.	0 points = no details provided 1 point for each effort to reduce waste materials, water, and energy, to a maximum of 3 points 1 point for each effort to re-use waste materials, water, and energy, to a maximum of 3 points 1 point for each effort to recycle waste materials, water, and energy, to a maximum of 3 points	9		
	R11. The Bidder SHOULD provide the Bidder's manufacturer's environmental certifications. (ISO 14000 or equivalent)	0 points = no details provided 2 points = copy of Bidder's manufacturer's environmental certifications (ISO 14000 or equivalent) is provided	2		
	R12. The Bidder SHOULD procure the Black Walnut and Oak for the items in the Scope of Work described in Part II, from Canadian forests, and will provide the chain of custody documentation to demonstrate this after award.	0 points = no details provided 5 points = Bidder's attestation of commitment to procure Black Walnut from Canadian forests. 2 points = Bidder's attestation of commitment to procure Oak from Canadian forests.	7		
Maximum Total Score			86		

Appendix i				
TECHNICAL EVALUATION CRITERIA STAGE 2				
Mandatory Criteria of Samples ¹	Description	Met	Not Met	Comments
	M1. The Bidder MUST submit one (1) Bid Sample of the items identified below. The sample MUST comply with all requirements identified in Annex A - Specifications, Part II - Scope of Work. The Bidder MUST label the sample with the Bidder's name, date, Group and sample number and project name.			
	<i>Corridor Benches</i> <i>Bid Sample 01: Sample of Disk, demonstrating metal fabrication, finish and detail on wood.</i> <i>Size: 150mm x 41mm x 100mm. (6" x 1.6" x 4")</i> <i>See Furniture Drawings provided in Annex A. Drawing BCC-430</i>			
	<i>Bid Sample 02: Sample of Seat and Molding Corner, demonstrating wood finish, metal fabrication and finish, upholstery assembly, foam padding and detail.</i> <i>Size: 300mm x 150mm x 188mm. (12" x 6" x 7.5")</i> <i>See Furniture Drawings provided in Annex A. Drawing BCC-430</i>			
	<i>Anteroom Benches</i> <i>Bid Sample 01: Sample of Seat and Molding Corner, demonstrating wood finish, metal fabrication and finish, upholstery assembly, foam padding and detail.</i> <i>Size: 150mm x 150mm x 200mm (6" x 6" x 8")</i> <i>See Furniture Drawings provided in Annex A. Drawing BCC-432</i>			
	<i>Courtyard Benches</i> <i>Bid Sample 01: Base Corner, demonstrating metal fabrication, finish and detail on wood.</i> <i>Size: 40mm x 150mm x 150mm (1.5" x 6" x 6")</i> <i>See Furniture Drawings provided in Annex A. Drawing BCC-434</i>			

- Please note, items indicated on the drawings as Submission Samples will be produced after contract award with the submission of Shop Drawings.

Appendix i				
TECHNICAL EVALUATION CRITERIA STAGE 2				
	M2. Evaluation Elements – Corridor Benches	Met	Not Met	Comments
Quality Assurance 1	Wood sample will be evaluated on the ten (10) elements listed below. Each of the ten (10) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of six (6) of the ten (10) elements. Failure to do so will render the bid technically non-compliant.			
1	The wood type is black walnut (Juglans nigra)			
2	The finish colour is Mohawk Wiping Stain: 2 parts 229 Brown Mahogany, 1 part 209 Extra Dark Walnut and 1 Part Van Dyke Brown.			
3	The sheen level is 30%			
4	The finish is not non grain raising			
5	The finish is smooth			
6	The joints are tight			
7	The miters are clean			
8	There is no cross sanding			
9	There is no visible glue on the finished side of the sample			
10	Dowels are applied as per specifications			
Quality Assurance 2	Metal sample will be evaluated on the three (3) elements listed below. Each of the three (3) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of two (2) of the three (3) elements. Failure to do so will render the bid technically non-compliant.			
1	The metal type is bronze			
2	The finish colour is oil rubbed bronze			
3	Gauge is suitable for purpose			
Quality Assurance 3	Upholstery sample will be evaluated on its compliance with the specification in Annex A. Provide a cutaway sample OR sample with clear viewing panes to illustrate the following construction methods and materials listed below. Each of the five (5) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of three (3) of the five (5) elements. Failure to do so will render the bid technically non-compliant.			
1	Foam padding			
2	Typar dust panel			
3	Burlap			
4	Muslin			
5	Upholstery fabric as specified in Annex A			

	M3 Evaluation Elements – Anteroom Benches			Met	Not Met	Comments
Quality Assurance 1	Wood sample will be evaluated on the ten (10) elements listed below. Each of the ten (10) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of six (6) of the ten (10) elements. Failure to do so will render the bid technically non-compliant.					
1	The wood type is black walnut (Juglans nigra)					
2	The finish colour is Mohawk Wiping Stain: 2 parts 229 Brown Mahogany, 1 part 209 Extra Dark Walnut and 1 Part Van Dyke Brown.					
3	The sheen level is 30%					
4	The finish is not non grain raising					
5	The finish is smooth					
6	The joints are tight					
7	The miters are clean					
8	There is no cross sanding					
9	There is no visible glue on the finished side of the sample					
10	Dowels are applied as per specifications					
Quality Assurance 2	Metal sample will be evaluated on the three (3) elements listed below. Each of the three (3) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of two (2) of the three (3) elements. Failure to do so will render the bid technically non-compliant.					
1	The metal type is bronze					
2	The finish colour is oil rubbed bronze					
3	Gauge is suitable for purpose					
Quality Assurance 3	Upholstery sample will be evaluated on its compliance with the specification in Annex A. Provide a cutaway sample OR sample with clear viewing panes to illustrate the following construction methods and materials listed below. Each of the five (5) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of three (3) of the five (5) elements. Failure to do so will render the bid technically non-compliant.					
1	Foam padding					
2	Typar dust panel					
3	Burlap					
4	Muslin					
5	Upholstery fabric as specified in Annex A					
	M4 Evaluation Elements – Courtyard Benches			Met	Not Met	Comments
Quality Assurance 1	Metal sample will be evaluated on the three (3) elements listed below. Each of the three (3) elements will be evaluated as met or not met. For each sample, Bidders must pass a minimum of two (2) of the three (3) elements. Failure to do so will render the bid technically non-compliant.					
1	The metal type is bronze					
2	The finish colour is oil rubbed bronze					
3	Gauge is suitable for purpose					

