RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions - TPSGC
11 Laurier St. / 11 rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Title - Sujet OFFICE PAPER - PAPIER DE BUREAU	
Solicitation No. - N° de l'invitation E60PD-17PAPR/A	**Date** 2017-08-23
Client Reference No. - N° de référence du client E60PD-17PAPR	**Amendment No. - N° modif.** 003
File No. - N° de dossier pd150.E60PD-17PAPR	**CCC No./N° CCC - FMS No./N° VME**

GETS Reference No. - N° de référence de SEAG
PW-$$PD-150-73213

Date of Original Request for Standing Offer
Date de la demande de l'offre à commandes originale   2017-08-03

Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-09-14	**Time Zone** **Fuseau horaire** Eastern Daylight Saving Time EDT

Address Enquiries to: - Adresser toutes questions à: **Buyer Id - Id de l'acheteur**
Fulham, Veronique   pd150

Telephone No. - N° de téléphone (819) 420-5332 ( )	**FAX No. - N° de FAX** ( ) -

Delivery Required - Livraison exigée

Destination - of Goods, Services, and Construction:

Destination - des biens, services et construction:
AS PER CALL-UP DOCUMENT
TEL QUE COMMANDÉ

Security - Sécurité
This revision does not change the security requirements of the Offer.
Cette révision ne change pas les besoins en matière de sécurité de la présente offre.

Instructions: See Herein

Instructions: Voir aux présentes

Issuing Office - Bureau de distribution
Commercial Acquisitions & Fast Track Procurement Div/Div des Acquisitions commerciales et achats en régime accéléré
11 Laurier St. / 11 rue Laurier
6A2-16, Place du Portage
Phase III
Gatineau
Québec
K1A 0S5

Acknowledgement copy required **Accusé de réception requis**	**Yes - Oui** [ ]	**No - Non** [ ]

The Offeror hereby acknowledges this revision to its Offer.
Le proposant constate, par la présente, cette révision à son offre.

Signature   **Date**

Name and title of person authorized to sign on behalf of offeror. (type or print)
Nom et titre de la personne autorisée à signer au nom du proposant.
(taper ou écrire en caractères d'imprimerie)

For the Minister - Pour le Ministre

Canadä

This amendment is raised to modify the following items to the solicitation;

1. *Answer questions raised by the Industry;*

2. *Modify Annex F- General Conditions 2015A- General Conditions- Goods- Authorized User- (Medium Complexity), Sub-section 2015A 10 (2015/12/18) Invoice Submission;*

3. *Provide updated electronic version for Annex C's Electronic Financial Offer Template (EFOT); and*

4. *Modify instructions to Appendix 1- Instructions for Completing the Financial Offer Template*

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1. *Answer questions raised by the Industry*

Question # 001:

"With reference to the EFOT, the requirement for agricultural based paper calls for both legal and letter sizes. Would Canada consider limiting the choice to just letter sized agriculture based paper?"

Answer #001:

Canada has reviewed the data and will remove the requirement for Agricultural Legal size paper. An updated version of the EFOT will be provided along with the amendment.

2. *Modify Annex F- General Conditions 2015A- General Conditions- Goods- Authorized User- (Medium Complexity), Sub-section 2015A 10 (2015-12-18) Invoice Submission;*

Annex F- General Conditions 2015A- General Conditions- Goods- Authorized User- (Medium Complexity), Sub-section 2015A 10 (2015-12-18) Invoice Submission, Sub-article 2. b) is hereby deleted in its entirety and replaced with the following:

INSERT:

2015A 10 (2015-12-18) Invoice Submission

1. Invoices must be submitted in the Contractor's name. The Contractor must submit invoices for each delivery or shipment under the Contract. Each invoice must indicate whether it covers partial or final delivery.

2. Invoices must show:

   a) a unique client identifier or account number;

   b) the date, the name and address of the Authorized User, item or reference numbers, deliverable/description of the Work, and Contract number;

   c) details of expenditures (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes;

   d) deduction for holdback, if applicable;

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	03	Pd150
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e) the extension of the totals, if applicable; and

f) if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.

3. Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.

4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

3. Provide updated electronic version for Annex C's Electronic Financial Offer Template (EFOT);

DELETE all instances referring to previous EFOT file versions in the document and replace them with EFOT_17PAPR-A_V3.0.xlsx.

4. Modify instructions to Appendix 1- Instructions for Completing the Financial Offer Template

Appendix 1 Instructions for Completing the Financial Offer Template, is hereby modified as follow:

DELETE:

n) Price per pack (open box)

Purpose (Items 1-16): This field represents the price for one package of the paper offered for this line item.

Input instructions (Items 1-16): The Offeror must enter a numerical value which represents its firm price for one package of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. All values submitted will be rounded to 2 decimals.

Purpose (Items 17-19): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 17-19): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. All values submitted will be rounded to 2 decimals.

o) Price per pack (1 to 39 boxes)

Purpose (Items 1-16): This field represents the price for one pack of the paper offered for this line item when Users place an order between 1 and 39 boxes of paper.

Input instructions (Items 1-16): The Offeror must enter a numerical value which represents its firm price for one box of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column N. All values submitted will be rounded to 2 decimals.

Purpose (Items 17-19): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 17-19): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column N. All values submitted will be rounded to 2 decimals.

p) Price per pack (40 to 79 boxes)

Purpose (Items 1-16): This field represents the price for one pack of the paper offered for this line item when Users place an order between 40 and 79 boxes of paper.

Input instructions (Items 1-16): The Offeror must enter a numerical value which represents its firm price for one box of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column O. All values submitted will be rounded to 2 decimals.

Purpose (Items 17-19): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 17-19): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column O. All values submitted will be rounded to 2 decimals.

q) Price per pack (80 boxes and up)

Purpose (Items 1-16): This field represents the price for one pack of the paper offered for this line item when Users place an order of 80 boxes of paper or more.

Input instructions (Items 1-16): The Offeror must enter a numerical value which represents its firm price for one package of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column P. All values submitted will be rounded to 2 decimals.

Purpose (Items 17-19): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 17-19): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column P. All values submitted will be rounded to 2 decimals.

INSERT:

n) Price per pack (open box)

Purpose (Items 1-15): This field represents the price for one package of the paper offered for this line item.

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Input instructions (Items 1-15): The Offeror must enter a numerical value which represents its firm price for one package of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. All values submitted will be rounded to 2 decimals.

Purpose (Items 16-18): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 16-18): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. All values submitted will be rounded to 2 decimals.

o) Price per pack (1 to 39 boxes)

Purpose (Items 1-15): This field represents the price for one pack of the paper offered for this line item when Users place an order between 1 and 39 boxes of paper.

Input instructions (Items 1-15): The Offeror must enter a numerical value which represents its firm price for one box of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column N. All values submitted will be rounded to 2 decimals.

Purpose (Items 16-18): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 16-18): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column N. All values submitted will be rounded to 2 decimals.

p) Price per pack (40 to 79 boxes)

Purpose (Items 1-15): This field represents the price for one pack of the paper offered for this line item when Users place an order between 40 and 79 boxes of paper.

Input instructions (Items 1-15): The Offeror must enter a numerical value which represents its firm price for one box of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column O. All values submitted will be rounded to 2 decimals.

Purpose (Items 16-18): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 16-18): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column O. All values submitted will be rounded to 2 decimals.

q) Price per pack (80 boxes and up)

Purpose (Items 1-15): This field represents the price for one pack of the paper offered for this line item when Users place an order of 80 boxes of paper or more.

Input instructions (Items 1-15): The Offeror must enter a numerical value which represents its firm price for one package of the paper offered for this line item in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column P. All values submitted will be rounded to 2 decimals.

Purpose (Items 16-18): This field represents the price for the delivery of one package of paper in accordance with the designated delivery option.

Input instructions (Items 16-18): The Offeror must enter a numerical value which represents its firm price for the delivery of one package of paper in accordance with the designated delivery option in dollars and cents separated by a period (23.12) without any spaces, dashes or special characters. The amount represented in this field must be lower than the amount for the same line item in Column P. All values submitted will be rounded to 2 decimals.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.